



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 04-07-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0403 0013 DBS2500000007 3	Change Order No:	1	Procurement Folder:	1493820
Document Name:	WVSDb Inherently Flame Resistant Draperies			Reason for Modification: Change Order 02 To Increase Contract	
Document Description:	WVSDb Inherently Flame Resistant Draperies				
Procurement Type:	Central Purchase Order				
Buyer Name:	Joseph E Hager III				
Telephone:	(304) 558-2306				
Email:	joseph.e.hageriii@wv.gov				
Shipping Method:	Best Way			Effective Start Date:	2024-12-01
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	2025-08-28

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000007632	Requestor Name:	Tabitha J Crist
Pittsburgh Stage Inc		Requestor Phone:	(304) 822-4810
2 South Ave		Requestor Email:	tabitha.crist@k12.wv.us
Sewickley	PA		
US			
Vendor Contact Phone:	412-534-4500		
Extension:			
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

2025
FILE LOCATION _____

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST ROMNEY WV 26757-1894 US	CENTRAL SUPPLY SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST ROMNEY WV 26757-1894 US

CR 5-20-25

Purchasing Division's File Copy

Total Order Amount: \$55,949.00

PURCHASING DIVISION AUTHORIZATION

DATE:

ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE:

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE:

ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 02 is issued to increase the original contract by \$6,361 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The increase of this contract is provided to additional work that was not known at the time of the original contract

Effective date of change March 28, 2025

Original Contract Price: \$49,588
Change Order No. 02 Increase: \$6,361
Contract New Total: \$55,949

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	52131500	0.00000		0.000000	55949.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: WVSDB Inherently Flame Resistant Draperies

Extended Description:

WVSDB Inherently Flame Resistant Draperies



APPROVED
[Signature]
5/20/25

Est. 1870

301 EAST MAIN STREET • ROMNEY, WEST VIRGINIA 26757

To: Josh Hager, Buyer Supervisor

From: Tabitha Crist, West Virginia Schools for the Deaf and the Blind TJC

Date: March 28, 2025

Subject: CPO DBS 25 0007 - Change Order 02 WVSDB Inherently Flame Resistant Draperies

West Virginia Schools for the Deaf and the Blind is replacing the old non IFR stage curtains with IFR curtains. During the installation, it was noted that two of the pieces that we initially thought were able to stay, would also have to be replaced. It was also noted that one piece we thought was needed was not. The price of the pieces needed is \$9,688, the price of the piece we did not need was \$3,327. That leave a net difference of \$6,361. We feel this price is reasonable based on the work needed to replace the needed pieces.

PITTSBURGHSTAGE^{UNL}

COMMITMENT TO QUALITY

PROPOSAL

March 6, 2025

West Virginia School for the Deaf and Blind

301 East Main Street

Romney, WV 26757

Attn: Ms. Tabitha Crist

Reference: WV School for the Deaf and Blind - Building B - Valance and Front Curtain

Per specifications:

Drawings:

Addenda:

Qty	Description	Line Total
1.00	Selective demolition of exiting Valance and Front Curtain with proper disposal	
1.00	Existing wood ground for Valance and curtain track for Front Curtain to be used for curtain installation	
1.00	Valance with Lining (fabricated from 15oz (Black) IFR Velour / IFR Lining (Black) with 50% sewn in fullness)	
1.00	Front Curtain with Lining (bi-parting - fabricated from 15oz (Black) IFR Velour / IFR Lining (Black) with 50% sewn in fullness)	
1.00	Field Measure	
1.00	Clean-up	
1.00	Installation of the above	
1.00	One (1) Year Warranty	
1.00	Total	\$ 9,688.00

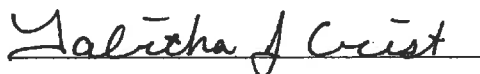
EXCLUSIONS: Permits; Fees; Bonds; Tax

Sincerely:

Louis Munk

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To accept this quotation, sign here and return:



Thank you for your business!

2 South Ave - Sewickley, PA 15143 TEL: 412-534-4500 FAX: 412-534-4505

www.pittsburghstage.com

From: Dave Charny
To: Tabitha Crist
Subject: RE: West Virginia School for the Deaf & Blind
Date: Friday, January 17, 2025 10:37:47 AM

Hi Tabitha,

I just want to confirm that you are taking the credit of \$3327 for the window curtains.

Thanks,

Dave Charny project manager
Pittsburgh Stage, Inc.
2 South Avenue · Sewickley PA 15143
OFFICE: 412-534-4500 Ext. 106
charny@pittsburghstage.com
www.pittsburghstage.com

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From: Dave Charny
Sent: Thursday, December 12, 2024 1:20 PM
To: Tabitha Crist <tabitha.crist@k12.wv.us>
Subject: RE: West Virginia School for the Deaf & Blind

Tabitha,

It would be a \$3,327 credit to delete the window curtains.

Thanks,

Dave Charny project manager
Pittsburgh Stage, Inc.
2 South Avenue · Sewickley PA 15143
OFFICE: 412-534-4500 Ext. 106
charny@pittsburghstage.com
www.pittsburghstage.com

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Business Organization Detail

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PITTSBURGH STAGE, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	1/16/1997		1/16/1997	Foreign	Profit			

Organization Information								
Business Purpose		3399 - Manufacturing - Miscellaneous Manufacturing - Other Miscellaneous Manufacturing (jewelry, silverware, sporting & athletic goods, dolls, toys & games, office supplies (except paper), signs, gasket, packing & sealing, musical instruments, fasteners, buttons, needles & pins, brooms, brushes & mops, burial caskets)			Capital Stock		0.0000	
Charter County		Control Number			0			
Charter State		PA			Excess Acres		0	
At Will Term		M			M			
At Will Term Years		Pa						

Authorized
Shares 0

Young
Entrepreneur

Not Specified

Addresses

Type	Address
Mailing Address	2 SOUTH AVE, SEWICKLEY, PA, 15143 USA
Notice of Process Address	DOUGLAS P FOWKES 2 SOUTH AVENUE SEWICKLEY, PA, 15143
Principal Office Address	2 SOUTH AVENUE SEWICKLEY, PA, 15143 USA

Type	Address
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Officers

Type	Name/Address
President	DOUGLAS P FOWKES 2 SOUTH AVENUE SEWICKLEY, PA, 15143

Type	Name/Address
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Annual Reports

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