



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 06-11-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

| | | | | | |
|-----------------------|-------------------------------------|------------------|---|---|------------|
| Order Number: | CPO 0313 0313 DEP2400000012 4 | Change Order No: | 2 | Procurement Folder: | 1371421 |
| Document Name: | Waste Characterization Study - REAP | | | Reason for Modification: Change Order Change Order No.2 issued to decrease and close the original CPO No Other Changes | |
| Document Description: | Waste Characterization Study - REAP | | | | |
| Procurement Type: | Central Purchase Order | | | | |
| Buyer Name: | Joseph (Josh) E Hager III | | | | |
| Telephone: | (304) 558-2306 | | | | |
| Email: | joseph.e.hageriii@wv.gov | | | | |
| Shipping Method: | Best Way | | | Effective Start Date: | 2024-02-26 |
| Free on Board: | FOB Dest, Freight Prepaid | | | Effective End Date: | 2025-02-25 |

| VENDOR | DEPARTMENT CONTACT | | | | | | | | | | | | | | | | | | | | |
|--|--------------------|---------------------|---------------------|---------------|----|----|--------|---|----|-------------|--|--|----|-------------|--|--|----|-------------|--|--|---|
| Vendor Customer Code: 000000160372 GAI CONSULTANTS INC 500 LEE ST EAST STE 700 CHARLESTON WV 25301 US Vendor Contact Phone: 6812458866 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table> | | Discount Allowed | Discount Percentage | Discount Days | #1 | No | 0.0000 | 0 | #2 | Not Entered | | | #3 | Not Entered | | | #4 | Not Entered | | | Requestor Name: Jessica S Chambers Requestor Phone: (304) 414-1140 Requestor Email: jessica.s.chambers@wv.gov 2025 FILE LOCATION _____ |
| | Discount Allowed | Discount Percentage | Discount Days | | | | | | | | | | | | | | | | | | |
| #1 | No | 0.0000 | 0 | | | | | | | | | | | | | | | | | | |
| #2 | Not Entered | | | | | | | | | | | | | | | | | | | | |
| #3 | Not Entered | | | | | | | | | | | | | | | | | | | | |
| #4 | Not Entered | | | | | | | | | | | | | | | | | | | | |

| INVOICE TO | SHIP TO |
|--|--|
| ENVIRONMENTAL PROTECTION REAP OFFICE 601 57TH ST SE CHARLESTON WV 25304 US | ENVIRONMENTAL PROTECTION REAP OFFICE 601 57TH ST SE CHARLESTON WV 25304 US |

6/12/25 6C

| | |
|---------------------|--------------|
| Total Order Amount: | \$107,692.41 |
|---------------------|--------------|

Purchasing Division's File Copy

| | | |
|--|---|--|
| PURCHASING DIVISION AUTHORIZATION DATE: 6-11-25 ELECTRONIC SIGNATURE ON FILE | ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 6-17-25 ELECTRONIC SIGNATURE ON FILE | ENCUMBRANCE CERTIFICATION DATE: 6-17-25 ELECTRONIC SIGNATURE ON FILE |
|--|---|--|

Extended Description:

Change Order

Change Order No.2 issued to decrease and close the original CPO, per the attached justification memo and email from the vendor stating there's no outstanding balance owed for this contract.

| | |
|---------------------------------|----------------|
| Original Contract Amount: | \$112,500.00 |
| Contract Closed Amount | (\$107,692.41) |
| Change Order No.02 | (\$ 4,807.59) |
| Decrease by this amount | |
| Adjusted Actual Line Amount: \$ | 0.00 |

Effective date of change: 06/02/2025

No other changes.

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 1 | 77100000 | 0.00000 | | 0.000000 | 107692.41 |
| Service From | Service To | Manufacturer | Model No | | |
| | | | | | |

Commodity Line Description: Waste Characterization Study

Extended Description:
Waste Characterization Study



west virginia department of environmental protection

Business and Technology Office
601 57th Street, S.E.
Charleston, WV 25304-2345
Phone: 304-926-0499 Fax: 304-926-0461

Harold D. Ward, Cabinet Secretary
dep.wv.gov

Date: May 29, 2025

To: Josh Hager, Buyer Supervisor
West Virginia Purchasing Division

From: Jessica Chambers Smith, Procurement Manager
West Virginia Department of Environmental Protection

Subject: Agency Justification to Decrease and Close
CPO DEP 2400000012 CO#2 / Waste Characterization Study - REAP

Please accept this memorandum as justification to decrease and close CPO DEP25*012 / Waste Characterization Study – REAP contract. I have attached an email from the vendor which states there are no outstanding invoices for this project and the project is complete. I have also included the final invoice, which has been paid on IN 2500111121.



Weathersbee, Sherri <sherri.weathersbee@wv.gov>

Fwd: Invoice Submittal For Project R231053.00 - Invoice Number 2216927

1 message

Cooper, Travis L <travis.l.cooper@wv.gov>

Wed, May 14, 2025 at 10:58 AM

To: Sherri Weathersbee <sherri.weathersbee@wv.gov>

Cc: Melisa Green <melisa.green@wv.gov>, DEP Procurement <depprocurement@wv.gov>, Jessica Chambers Smith <jessica.chamberssmith@wv.gov>

Sherri,

Per your request, here is the email from GAI stating that there are no outstanding invoices related to CPO DEP24*12.

Thanks,

Travis

----- Forwarded message -----

From: **ToniAnn Domyancic** <T.Domyancic@gaiconsultants.com>

Date: Wed, May 14, 2025 at 10:46 AM

Subject: RE: Invoice Submittal For Project R231053.00 - Invoice Number 2216927

To: Cooper, Travis L <travis.l.cooper@wv.gov>

Good morning Travis,

That is correct! There are no outstanding invoices for this project and the project is complete.

Have a wonderful day!

Thank you,
ToniAnn**ToniAnn M. Domyancic**

T 412.476.2000 D 412.399.5181

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From: Cooper, Travis L <travis.l.cooper@wv.gov>**Sent:** Tuesday, May 13, 2025 10:14 AM

To: ToniAnn Domyancic <T.Domyancic@gaiconsultants.com>

Subject: Re: Invoice Submittal For Project R231053.00 - Invoice Number 2216927

EXERCISE CAUTION: This is an External Email Message!
****Think before clicking on links, opening attachments, or responding****

Hi ToniAnn,

It looks like the final invoice was paid out on 04/03. Can you please send me an email stating that there are no outstanding invoices for this project? I am working on the final closeout of the contract (CPO DEP24*12).

Thanks in advance!

Travis

On Thu, Apr 3, 2025 at 12:07 PM ToniAnn Domyancic <T.Domyancic@gaiconsultants.com> wrote:

Good afternoon,

Please respond to this email to verify receipt of the attached invoice.

Enclosed herein for payment is our invoice (2216927) amounting to \$630.00, which covers the period of February 16, 2025 through March 22, 2025 inclusive dates pursuant to the terms agreed on the signing of the above named project agreement.

If you have any questions regarding this invoice, please contact any of the following from your project team: Straley, Charlie - Project Manager

Thank you for giving GAI Consultants, Inc. the opportunity to serve you.

Sincerely,
ToniAnn

ToniAnn M. Domyancic
Project Accounting Associate III

GAI Consultants, 385 E. Waterfront Drive, Homestead, PA 15120-5005

T 412.476.2000 **D** 412.399.5181

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INVOICE

GAI Consultants, Inc.
385 East Waterfront Drive
Homestead, PA 15120-5005

T 412.476.2000
F 412.476.2020

FINAL

Travis Cooper
West Virginia Dept of Environmental Protection
Box 20
601 57th St SE
Charleston, WV 25304

April 03, 2025
Project No: R231053.00
Invoice No: 2216927

Project R231053.00 WVDEP Waste Characterization Study
Order Number: CPO 0313 0313 DEP2400000012 1

Professional Services from February 16, 2025 to February 25, 2025

Task 003 Results and Analysis
Sub-Task 002 Final Report

Professional Personnel

| | Hours | Rate | Amount |
|----------------------------|-------|--------|-----------------|
| E14 | | | |
| Straley, Charles | 1.00 | 210.00 | 210.00 |
| Totals | 1.00 | | 210.00 |
| Total Labor | | | 210.00 |
| Total this Sub-Task | | | \$210.00 |
| Total this Task | | | \$210.00 |

Task 004 Presentation of Final Report
Sub-Task 001 Presentation

Professional Personnel

| | Hours | Rate | Amount |
|----------------------------|-------|--------|-----------------|
| E14 | | | |
| Straley, Charles | 2.00 | 210.00 | 420.00 |
| Totals | 2.00 | | 420.00 |
| Total Labor | | | 420.00 |
| Total this Sub-Task | | | \$420.00 |
| Total this Task | | | \$420.00 |

| Billing Limits | Current | Prior | To-Date |
|----------------|---------|------------|------------|
| Total Billings | 630.00 | 107,062.41 | 107,692.41 |
| Limit | | | 112,500.00 |
| Remaining | | | 4,807.59 |

Total this Invoice \$630.00

Billing Backup

| | | |
|----------|------------|------------------------------------|
| Project | R231053.00 | WVDEP Waste Characterization Study |
| Task | 003 | Results and Analysis |
| Sub-Task | 002 | Final Report |

| Professional Personnel | | | Hours | Rate | Amount | |
|------------------------|------------------|-----------|-------|--------|--------|----------|
| E14 | | | | | | |
| 00592 | Straley, Charles | 1/21/2025 | 1.00 | 210.00 | 210.00 | |
| | Totals | | 1.00 | | 210.00 | |
| | Total Labor | | | | | 210.00 |
| Total this Sub-Task | | | | | | \$210.00 |
| Total this Task | | | | | | \$210.00 |

| | | |
|----------|-----|------------------------------|
| Task | 004 | Presentation of Final Report |
| Sub-Task | 001 | Presentation |

| Professional Personnel | | | Hours | Rate | Amount | |
|------------------------|------------------|-----------|-------|--------|--------|----------|
| E14 | | | | | | |
| 00592 | Straley, Charles | 2/18/2025 | 2.00 | 210.00 | 420.00 | |
| | Totals | | 2.00 | | 420.00 | |
| | Total Labor | | | | | 420.00 |
| Total this Sub-Task | | | | | | \$420.00 |
| Total this Task | | | | | | \$420.00 |
| Total this Project | | | | | | \$630.00 |
| Total this Report | | | | | | \$630.00 |

Invoice (IN) Document

IN 2500111121 1 Phase: Final Function: New Procurement Folder: 1371421
Document Title: Waste Characterization Study - REAP Creation Date: 04/23/25 Print Date: 05/23/25 Page : 1 of 1

Document Total: 630.00

Vendor Name: GAI CONSULTANTS INC
Alias/DBA :
Vend Invoice Number: 2216927

Invoiced By: Deborah S McCann
Phone: (304) 414-1927

Invoiced Location:
Invoiced Date: 04/03/25

Ext:
Email: debbie.s.mccann@wv.gov

Attachments IN 25 111121 Gai Consultants Inc.pdf

Line Details

| Invoice Line # | Award # | Award Line # | Commodity Code | Quantity | Unit | Unit Price | Price | SC Amount | Tax | Total Line Amount | P/F |
|----------------|----------------------------------|--------------|----------------|----------|------|------------|------------|-----------|------|-------------------|---------|
| Service | CPO 0313 DEP240000 0012 | 1 | 77100000 | 0.00000 | | 0.000000 | \$0.000000 | 630.00 | 0.00 | 630.00 | Partial |

Commodity Description: Environmental management

Additional Description: Waste Characterization Study -
REAP
CPO DEP2400000012

Condition: 16

Reason:
Partial

Attachments

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Business Organization Detail

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GAI CONSULTANTS INC

| Organization Information | | | | | | | | |
|--------------------------|----------------|------------------|-------------|---------|--------|----------|------------------|--------------------|
| Org Type | Effective Date | Established Date | Filing Date | Charter | Class | Sec Type | Termination Date | Termination Reason |
| C Corporation | 3/24/1975 | | 3/24/1975 | Foreign | Profit | | | |

| Organization Information | | | |
|---------------------------|--|-----------------------|---|
| Business Purpose | 5413 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs) | Capital Stock | 0.0000 |
| Charter County | Kanawha | Control Number | 0 |
| Charter State | PA | Excess Acres | 0 |
| At Will Term | | Member Managed | X Close |
| At Will Term Years | | Pa | Hi, I'm SOLO! I can help you file your Annual Report. |
| Authorized Shares | 0 | Entr | |

Addresses

| Type | Address |
|----------------------------------|---|
| Local Office Address | 385 EAST WATERFRONT DRIVE HOMESTEAD, PA, 151205005 |
| Mailing Address | 618 E SOUTH ST SUITE 700 ORLANDO, FL, 32801 USA |
| Notice of Process Address | CORPORATION SERVICE COMPANY 808 GREENBRIER STREET CHARLESTON, WV, 25311 |
| Principal Office Address | 385 EAST WATERFRONT DRIVE HOMESTEAD, PA, 15120 USA |
| Type | Address |

Officers

| Type | Name/Address |
|------------------|---|
| Director | KEVIN LEADBETTER 2574 FLAGLER CENTER BLVD. SUITE 202 JACKSONVILLE, FL, 32258 |
| President | ANTHONY MORROCCO 385 EAST WATERFRONT DRIVE HOMESTEAD, PA, 15120 |
| Secretary | KARL PALVISAK 618 E SOUTH ST. SUITE 700 ORLANDO, FL, 32801 |
| Treasurer | KARL PALVISAK 618 E SOUTH ST. SUITE 700 ORLANDO, FL, 32801 |
| Type | Name/Address |

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Filed For

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2022

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