



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Contract

Order Date: 04-29-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

| | | | |
|-----------------------|------------------------------------------|--------------------------|--------------------------------------------------------------------------------------------------|
| Order Number: | CCT 0310 6382 DNR2300000004 4 | Procurement Folder: | 1125709 |
| Document Name: | A&E - District 4 New Headquarters Office | Reason for Modification: | Change Order No. 01 issued to renew the contract for one year as per the attached documentation. |
| Document Description: | A&E - District 4 New Headquarters Office | | |
| Procurement Type: | Central Contract - Fixed Amt | | |
| Buyer Name: | Joseph E Hager III | | |
| Telephone: | (304) 558-2306 | | |
| Email: | joseph.e.hageriii@wv.gov | | |
| Shipping Method: | Best Way | Effective Start Date: | 2023-02-10 |
| Free on Board: | FOB Dest, Freight Prepaid | Effective End Date: | 2026-02-09 |

| VENDOR | DEPARTMENT CONTACT | | | | | | | | | | | | | | | | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|------------------|---------------------|---------------------|---------------|----|----|--------|---|----|-------------|--|--|----|-------------|--|--|----|-------------|--|--|
| Vendor Customer Code: 000000206059 ZMM LLC 222 LEE ST W CHARLESTON WV 25302 US Vendor Contact Phone: 304-342-0159 Extension: | Requestor Name: James H Adkins Requestor Phone: (304) 558-3397 Requestor Email: jamie.h.adkins@wv.gov | | | | | | | | | | | | | | | | | | | | |
| Discount Details: | 2025 FILE LOCATION _____ | | | | | | | | | | | | | | | | | | | | |
| <table><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></table> | | | Discount Allowed | Discount Percentage | Discount Days | #1 | No | 0.0000 | 0 | #2 | Not Entered | | | #3 | Not Entered | | | #4 | Not Entered | | |
| | | Discount Allowed | Discount Percentage | Discount Days | | | | | | | | | | | | | | | | | |
| #1 | | No | 0.0000 | 0 | | | | | | | | | | | | | | | | | |
| #2 | | Not Entered | | | | | | | | | | | | | | | | | | | |
| #3 | Not Entered | | | | | | | | | | | | | | | | | | | | |
| #4 | Not Entered | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | |

| INVOICE TO | SHIP TO |
|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| PARKS & RECREATION-PEM SECTION DIVISION OF NATURAL RESOURCES 112 CALIFORNIA AVENUE BLDG 4 CHARLESTON WV 25305 US | STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US |

4/30/25 GC

Total Order Amount:

\$600,000.00

Purchasing Division's File Copy

| | | |
|---------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| PURCHASING DIVISION AUTHORIZATION DATE: <i>Mark Pappas</i> 4/29/2025 ELECTRONIC SIGNATURE ON FILE | ATTORNEY GENERAL APPROVAL AS TO FORM <i>John S. Gray</i> DATE: <i>5/2/2025</i> ELECTRONIC SIGNATURE ON FILE | ENCUMBRANCE CERTIFICATION <i>Cady R. Davis</i> DATE: <i>5-5-25</i> ELECTRONIC SIGNATURE ON FILE |
|---------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|

Extended Description:

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 02/10/2025 through 02/09/2026.

Renewals Remaining: One (1).

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.
No other changes.

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|------|------------|--------------|
| 1 | 81101500 | 0.00000 | | 0.000000 | \$600,000.00 |
| Service From | Service To | Manufacturer | | Model No | |
| 2023-02-10 | 2026-02-09 | | | | |

Commodity Line Description: Civil engineering

Extended Description:

Design and Contract Administration of District 4 Headquarters and Storage Building New Construction.



Governor Patrick Morrisey

Director Brett W. McMillion

MEMORANDUM

TO: Jamie Adkins
Chief Procurement Officer

FROM: Roger C. Wolfe, Engineer Associate
Planning, Engineering, Maintenance

DATE: March 7, 2025

SUBJECT: District 4 New Headquarters Office
A/E services for new district office
CCT 0310 6382 DNR23*04
Change Order #1, Contract Renewal #1

A handwritten signature in black ink that reads "Roger C. Wolfe".

We, the West Virginia Division of Natural Resources, Planning, Engineering and Maintenance Section requests a one-year renewal of the above contract under the current terms, conditions, and pricing for the period 02/10/25 – 02/09/26.

If you have any questions or need any additional information, please feel free to contact me.

February 6, 2025

Roger C. Wolfe Jr. PE
Engineer Associate
Division of Natural Resources
Planning, Engineering, and Maintenance
324 4th Avenue
South Charleston, WV 25303-1228



**RE: Contract Renewal for the District 4 New Headquarters Office Beaver, WV -
(CCT DNR2300000004)**

Mr. Wolfe:

The purpose of this correspondence is to request a renewal of our current contract to complete the bidding and construction phase services identified in the Agreement. The renewal is requested from 02/10/2025 through 02/09/2026. There is no cost implication associated with this renewal request.

Please let me know if you have any questions or concerns about this request. We appreciate the opportunity to assist you with the District 4 New Headquarters project, and look forward to continuing our work for the West Virginia Division of Natural Resources.

Respectfully submitted,
ZMM Architects and Engineers

A handwritten signature in dark ink, appearing to read 'A. R. Krason', followed by a long horizontal line extending to the right.

Adam R. Krason, AIA, NCARB, LEED-AP
Principal

Governor Patrick Morrisey



Director Brett W. McMillion

Approved JH 4.29.25

MEMORANDUM

TO: Jamie Adkins
Chief Procurement Officer

FROM: Roger C. Wolfe, Engineer Associate
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DATE: March 7, 2025

SUBJECT: District 4 New Headquarters Office
A/E services for new district office
CCT 0310 6382 DNR23*04
Change Order #1, Contract Renewal #1

Roger C Wolfe

We, the West Virginia Division of Natural Resources, Planning, Engineering and Maintenance Section requests Change Order #1 on the above contract under the current terms, conditions, and pricing as provided.

It is understood that this contract is beyond 20 days past the original end date of the contract. There were uncontrollable delays in obtaining all the documentation required and therefore delayed the preparation of this document.

If you have any questions or need any additional information, please feel free to contact me.

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NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

ZMM LLC

| Organization Information | | | | | | | | |
|---------------------------------|----------------|------------------|-------------|----------|--------|----------|------------------|--------------------|
| Org Type | Effective Date | Established Date | Filing Date | Charter | Class | Sec Type | Termination Date | Termination Reason |
| LLC Limited Liability Company | 10/27/1987 | | 10/27/1987 | Domestic | Profit | | | |

| Organization Information | | | |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------|
| Business Purpose | 5413 - Professional, Scientific and Techincal Servies - Professional, Scientific and Techincal Servies - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs) | | Capital Stock |
| Charter County | Kanawha | Control Number | 0 |
| Charter State | WV | Excess Acres | 0 |
| At Will Term | A | Member Managed | MGR |
| At Will Term Years | Par Value | | |
| | | | |

| | | |
|------------------------------|-------------------------------|---------------|
| Authorized Shares | Young Entrepreneur | Not Specified |
| | | |

| | |
|--------------------------------------|---------------------------------------------------------------------------|
| Addresses | |
| Type | Address |
| Notice of Process Address | CORPORATION SERVICE COMPANY 808 GREENBRIER ST CHARLESTON, WV, 25311 |
| Principal Office Address | 222 LEE STREET WEST CHARLESTON, WV, 25302 |
| Type | Address |

| | |
|------------------|-------------------------------------------------------------------------|
| Officers | |
| Type | Name/Address |
| Manager | JAMES JOHNSON 2 CARLTON ST STE 1700 TORONTO, ON, M5b1j3 CAN |
| Organizer | ADAM R KRASON 222 LEE STREET WEST CHARLESTON, WV, 25302 |
| Type | Name/Address |

| | | | |
|------------------------------|--------------------|-----------------------|-------------------------|
| DBA | | | |
| DBA Name | Description | Effective Date | Termination Date |
| ZMM ARCHITECTS AND ENGINEERS | TRADENAME | 12/17/2018 | |
| DBA Name | Description | Effective Date | Termination Date |

| | |
|---------------------|-----------------|
| Name Changes | |
| Date | Old Name |
| 2/26/2025 | ZMM, INC |
| Date | Old Name |



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e.g. 1606N020Q02

"ZMM LLC"



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