



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 04-28-2025

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0216 0216 FLT2500000036 1	Change Order No:		Procurement Folder:	1684437
Document Name:	1, 2025 JEEP GRAND CHEROKEE 4X4, CLASS 7, GASOLINE			Reason for Modification:	
Document Description:	1, 2025 JEEP GRAND CHEROKEE 4X4, CLASS 7, GASOLINE				
Procurement Type:	Central Delivery Order				
Buyer Name:	Mark A Atkins				
Telephone:	(304) 558-2307				
Email:	mark.a.atkins@wv.gov				
Shipping Method:	Best Way			Master Agreement Number: CMA 0212 MV25E 1	
Free on Board:	FOB Dest, Freight Prepaid				

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000036341			Requestor Name:	Kenneth H Yoakum
THORNHILL MOTOR CAR INC				Requestor Phone:	(304) 558-2106
509 DINGESS ST				Requestor Email:	kenny.h.yoakum@wv.gov
LOGAN		WV	25601	<div style="font-size: 2em; font-weight: bold;">2025</div> FILE LOCATION _____	
US					
Vendor Contact Phone:	3048558300	Extension:	2244		
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION	STATE OF WEST VIRGINIA
FLEET MANAGEMENT OFFICE	IN CARE OF SURPLUS PROPERTY
2310 KANAWHA BLVD E	2700 CHARLES AVENUE
CHARLESTON WV 25311	DUNBAR WV 25064
US	US

Purchasing Division's File Copy

Total Order Amount:	\$37,924.00
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PURCHASING DIVISION AUTHORIZATION
 DATE: *Mark Atkins - 4/29/2025*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Collyer - 4-29-25*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

1, 2025 JEEP GRAND CHEROKEE 4X4, CLASS 7, GASOLINE

1 IS14 BRIGHT WHITE- PW7

TO BE PURCHASED WITH CASH.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$37,924.0000	\$37,924.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MV25 - 2025 or LATEST MODEL VEHICLE

Extended Description:

MV25 - 2025 or LATEST MODEL VEHICLE:

See attached pricing page(s) for contract pricing.

1, 2025 JEEP GRAND CHEROKEE 4X4, CLASS 7, GASOLINE

1 IS14 BRIGHT WHITE- PW7

TO BE PURCHASED WITH CASH.

**Class 7 - Automobile
Mid Size Utility**

Vendor Name:
Manufacturer/Brand:
Model Name & Number:

Thorndhill CADJR
JEOP
Grand Cherokee WLJH74

Vendor Contact: Charles Ellis
Phone No.: 304-855-1289
Email: charles.ellis@ThorndhillAutoMotive.com

Vehicle Requirements:	Mid Size Utility	Manufacturer's Standard Available Colors	
Classification:	Mid Size Utility	Standard Color Code	Color Description
Drive:	4 Wheel/All Wheel	PWT	Bright White
Passenger seating:	5 minimum (including driver)		
Doors:	4, minimum		
Wheelbase:	109 in., minimum		
GVWR:	6100 lbs. min, 7300 lbs. max.		
Engine:	6 cylinder minimum		
Additional Requirements:			
Tow Package:	Installed Hitch and Wiring		
Slush/All-Weather Mats:	Installed: Driver, Passenger, Cargo area		

The vehicle bid shall include the standard equipment requirements as required in section 3. the specification.

Vendor Bid Response:	
Vehicle fuel type	UNIT PRICE
Gasoline	\$ 37924.00
Flex-fuel	\$ -
Diesel	\$ -
CNG/Bifuel	\$ -
Hybrid	\$ -

***Options:**

FOB Dealership: (Deduct)

\$	-
\$	-

FOB Other than Metro Charleston - Per Mile

*Note - The above delivery "options" above are not evaluated as part of the award.



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only
 Approved Declined

Signature _____
Title _____ Date _____

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Sandra Henson DEPARTMENT Administration
AGENCY/BILL CODE IS14 TECHNOLOGY OFFICE (IS&C) AD
E-MAIL Sandra.d.henson@wv.gov
PHONE NO. _____ EXT _____ DATE 4/23/2025
FUND # 2220 DEPT # 0231 UNIT # 4373

VEHICLE MISSION

What type of request is this? Replacement vehicle (go to next section) Increase to fleet (fill in this section)
 Decommission vehicle (go to Decommission section) Reassignment

JUSTIFICATION/PURPOSE Vehicle is inoperable

Est. # of days per week used 5 Est. # of miles per month used 829

CABINET SECRETARY APPROVAL _____ DATE _____

VEHICLE PURCHASE

Type of vehicle New Vehicle Used Vehicle Used Vehicle Mileage _____
Who owns this vehicle? Leased from Fleet Agency Owned DOC ID _____

MAKE Jeep Model Grand Cherokee 4X4 WLJH74
YEAR 2025 COLOR WHITE PW7 Fuel Type Gasoline

New Vehicle Class/Description 7 - Mid Size Utility...4WD or AWD, 5 seats minimum/includes driver, 4 Doors Minimum, 109" WB, 6 cyl minimum, Tow Package, Slush/All Weather Mats

DEALERSHIP Thornhill Motor Car, Inc. dba Thornhill C PURCHASE PRICE \$37,924

USED VEHICLE VIN# MV 25 B

DECOMMISSIONED VEHICLE

MAKE FORD MODEL FUSION
YEAR 2012 MILEAGE 126027 LICENSE # SA001546

VIN # 3FAHPHA2CR445992 FLT YY

DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED _____

JUSTIFICATION FOR DEFERRED _____

For FMO Office Use Only

APPROVED DECLINED

EXECUTIVE DIRECTOR, FMD

[Signature] Approved: _____ DATE 4/25/25
Eri Houshilde 4/25/25

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Business Organization Detail

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THORNHILL MOTOR CAR, INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	7/19/2018		7/19/2018	Domestic	Profit				

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	Capital Stock	100000.0000
Charter County	Logan	Control Number	0
Charter State	WV	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	100.000000
Authorized Shares	1000	Young Entrepreneur	No! Specified

Addresses	
Type	Address
Local Office Address	509 DINGESS STREET LOGAN, WV, 25601
Mailing Address	PO BOX 2036 LOGAN, WV, 25601
Notice of Process Address	WALLY THORNHILL P O BOX 340 PECKS MILL, WV, 25547
Principal Office Address	509 DINGESS STREET LOGAN, WV, 25601
Type	Address

Officers	
Type	Name/Address
Incorporator	WALLY THORNHILL P O BOX 340 PECKS MILL, WV, 25547
President	WALLY THORNHILL P O BOX 340 PECKS MILL, WV, 25547
Secretary	JAMES DINTA 3036 MICHAEL AVENUE BELLE, WV, 25015
Treasurer	NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Vice-President	SYDNEY BROWN 102 WALL STREET LOGAN, WV, 25601
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
THORNHILL CHRYSLER DODGE JEEP RAM	TRADENAME	4/10/2019	
THORNHILL CHRYSLER DODGE RAM JEEP, INC.	TRADENAME	7/19/2018	7/27/2018
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/14/2019	AMENDMENT FILED- CHANGING ADDRESSES- SEE IMAGE
Date	Amendment

Annual Reports	
Filed For	Date filed
2025	
2024	
2023	
2022	
2021	
2020	
2019	
Filed For	Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, April 29, 2025 — 12:39 PM

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Entity

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