



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 04-28-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0216 0216 FLT2500000033 1	Change Order No:	Procurement Folder:	1684419
Document Name:	1, 2025 FORD EXPEDITION, CLASS 17, GASOLINE		Reason for Modification:	
Document Description:	1, 2025 FORD EXPEDITION, CLASS 17, GASOLINE			
Procurement Type:	Central Delivery Order			
Buyer Name:	Mark A Atkins			
Telephone:	(304) 558-2307			
Email:	mark.a.atkins@wv.gov			
Shipping Method:	Best Way		Master Agreement Number: CMA 0212 MV25B 1	
Free on Board:	FOB Dest, Freight Prepaid			

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VC0000057321 MATHENY MOTOR TRUCK CO 308 3RD ST ST MARYS WV 26170 US Vendor Contact Phone: 304-684-9625 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Kenneth H Yoakum Requestor Phone: (304) 558-2106 Requestor Email: kenny.h.yoakum@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064 US

Total Order Amount:	\$59,872.00
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mark Atkins</i> 4/29/2025 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION DATE: <i>Cody Yee</i> 4-29-25 ELECTRONIC SIGNATURE ON FILE
--

Extended Description:

1, 2025 FORD EXPEDITION, CLASS 17, GASOLINE

1 DL01 ICONIC SILVER - JS

TO BE PURCHASED WITH CASH.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$59,872.0000	\$59,872.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MV25 - 2025 or LATEST MODEL VEHICLE

Extended Description:

MV25 - 2025 or LATEST MODEL VEHICLE:

See attached pricing page(s) for contract pricing.

1, 2025 FORD EXPEDITION, CLASS 17, GASOLINE

1 DL01 ICONIC SILVER - JS

TO BE PURCHASED WITH CASH.

**Class 17 - Automobile
Full Size Utility**

Vendor Name: MMTCO DBA MATHENY FORD
 Manufacturer/Brand: FORD
 Model Name & Number: EXPEDITION (U1J)

Vendor Contact: JACOB/STEVE
 Phone No.: 304-485-4418

Email: JWADE@MATHENYMOTORS.COM/SSKINNER@MATHENYMOTORS.COM

Vehicle Requirements:		Full Size Utility	
Classification:	Full Size Utility		
Drive:	4-Wheel/All Wheel Drive	Manufacturer's Standard Available Colors	
Passenger seating:	5 minimum (including driver)	Standard Color Code	Color Description
Doors:	4, minimum	UM	BLACK
Wheelbase:	116 in., minimum	YZ	WHITE
GVWR:	7300 lbs. min., 7600 lbs. max.	JS	SILVER
Engine:	Minimum Acceptable Engines: GAS: 6 cylinder turbo; GAS: 8 cylinder non-turbo; Diesel: 6 cylinder turbo	HY	GRAY
Additional Requirements:			
Factory Running Boards/Step Bars			
Slush/ All-weather mats: Installed: Driver, Passenger, Cargo area			
Limited Slip/ Traction Lock rear Axle			
Heated - Power Driver and Passenger Mirrors			
Factory Remote Start/Entry			
Factory Rear Bumper Reverse Traffic Sensors			
Rear Defroster/Wiper			
Rear Passenger Climate Controls			

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:	
Vehicle fuel type	UNIT PRICE
Gasoline	\$ 59,872.00
Flex-fuel	\$ -
Diesel	\$ -
CNG/Bifuel	\$ -
Hybrid	\$ -

***Options:**

FOB Dealership: (Deduct)

\$ 25.00

FOB Other than Metro Charleston - Per Mile

\$ 0.25

*Note - The above delivery "options" above are not evaluated as part of the award.



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

☒ Approved

☐ Declined

Signature

Title

Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Amanda D. Scarberry

DEPARTMENT Commerce

AGENCY/BILL CODE DL01 LABOR

CO

E-MAIL laborfleet@wv.gov

PHONE NO. (304) 380-9525

EXT

DATE 3/26/2025

FUND # 3197

DEPT # 0308

UNIT # 8208

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE

Est. # of days per week used

Est. # of miles per month used

CABINET SECRETARY APPROVAL *[Signature]*

DATE 4/8/25

VEHICLE PURCHASE

Type of vehicle

☐ New Vehicle

☐ Used Vehicle

Used Vehicle Mileage

Who owns this vehicle?

☒ Leased from Fleet

☐ Agency Owned

DOC ID

MAKE Ford

Model Expedition U1J

YEAR

COLOR SILVER SS

Fuel Type Gasoline

New Vehicle Class/Description 17 - Full-Size Utility...4WD/AWD, 5 Seats Minimum/Includes Driver, 4 Doors Minimum, 116" WB, Minimum Acceptable
Engines: Gas- 6 cyl Turbo, Gas- 8 cyl Non-Turbo, Diesel- 6 cyl Turbo, Factory Running Boards/Step Bars, Slush/All

DEALERSHIP Matheny Motor Truck Company dba Mat

PURCHASE PRICE \$59,872

USED VEHICLE VIN#

MV 25 B

DECOMMISSIONED VEHICLE

MAKE FORD

MODEL EXPLORER

YEAR 2022

MILEAGE 14,790

LICENSE # SA006586

VIN # 1FMSK8BB1NGB20884

FLT N N totaled

DECOMMISSIONING METHOD DEST - Destroyed

DEFERRED

JUSTIFICATION FOR DEFERRED This vehicle was totaled in November '24 and surrendered to Co-part.

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☒ APPROVED

☐ DECLINED

EXECUTIVE DIRECTOR, FMD

[Signature]

DATE 4/2/25

To: All State Agencies Under Purchasing Division
From: Samantha Willis, Director & General Counsel
WV Purchasing
Date: January 22, 2025
Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrissey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.


Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

DEGI 1 vehicle

The Accompanying Request has been reviewed and approved by the following:


Agency Head

4/8/25
Date


Cabinet Secretary/Department Head

4/9/25
Date

Governor's Office Representative

Date

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Matching records found: 1. Please note that the results are broken into four results types: *Org Name*, *Doing Business As*, *Name Change* and *Name Registrations/Reservations*. You may use the following four links to see the results for each type.

Organization Results						
Organization Name	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class
MATHENY FORD LLC	LLC	1/12/2017			Domestic	Profit
Found: MATHENY MOTOR TRUCK COMPANY						
Organization Name	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class

DBA Results						
Organization Name	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class
No results found.						
Organization Name	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class

Name Change Results						
Organization Name	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class
No results found.						
Organization Name	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class

Registration/Reservation Results						
Organization Name	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class
No results found.						
Organization Name	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class

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Tuesday, April 29, 2025 — 9:06 AM

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All Words

e.g. 1606N020Q02



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e.g. 123456789, Smith Corp

"MATHENY FORD LLC"



Entity

Location

Status

☒ Active

☐ Inactive

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