



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 05-20-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CCT 0211 4019 GSD2300000005 7	Procurement Folder:	1144012
Document Name:	Bldg. 19 Generator Extended Warranty & Service Agreement	Reason for Modification:	Change Order 3 To increase the contract.
Document Description:	Bldg. 19 Generator Extended Warranty & Service Agreement		
Procurement Type:	Central Sole Source		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2023-03-30
Free on Board:		Effective End Date:	2028-03-29

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000014089 CUMMINS INC 602 New Goff Mtn Rd Cross Lanes WV 25313-1428 US Vendor Contact Phone: 304-769-1012 Extension: 58321 Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: David K Parsons Requestor Phone: 304-352-5486 Requestor Email: david.k.parsons@wv.gov
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
GENERAL SERVICES DIVISION DEPARTMENT OF ADMINISTRATION 112 CALIFORNIA AVENUE BLDG 4, 6TH FLOOR CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 19 313 JEFFERSON AVENUE CHARLESTON WV 25305 US

CR C-5-25

Total Order Amount: \$624,559.61

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tuesday 6/5/25</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>6-13-25</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>6-16-25</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 3 is issued to increase the contract to account for inflation adjustment (per Pricing for Services Item 4).

Original Contract Total: \$487,703.20
Change Order 1: \$ 99,440.00
Change Order 2: \$ 7,469.71
Change Order 3 increase:\$ 29,946.70
New Contract Total: \$624,559.61

No other changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72101517	0.00000		0.000000	\$195,251.19
Service From	Service To	Manufacturer	Model No		
2023-03-30	2024-03-29				

Commodity Line Description: Extended Warranty & Year One Service Agreement**Extended Description:**

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72101517	0.00000		0.000000	\$105,497.31
Service From	Service To	Manufacturer	Model No		
2024-03-30	2025-03-29				

Commodity Line Description: Year Two Service Agreement**Extended Description:**

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72101517	0.00000		0.000000	\$129,972.32
Service From	Service To	Manufacturer	Model No		
2025-03-30	2026-03-29				

Commodity Line Description: Year Three Services Agreement**Extended Description:**

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72101517	0.00000		0.000000	\$97,476.40
Service From	Service To	Manufacturer	Model No		
2026-03-30	2027-03-29				

Commodity Line Description: Year Four Service Agreement**Extended Description:**

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	72101517	0.00000		0.000000	\$96,362.39
Service From	Service To	Manufacturer		Model No	
2027-03-30	2028-03-29				

Commodity Line Description: Year Five Service Agreement

Extended Description:



April 22, 2025

West Virginia Capitol Maintenance Agreement
Document No: WVCB-LTSA-071822-003
Dated: February 27, 2023

Annual Inflation Adjustment Pricing for Services Item 4 of the Agreement
Applicable for Contract Year – March 30, 2025 through March 29, 2026

In accordance with Pricing for Services Item 4 of the Agreement, the inflation adjustment is the greater of 3.0% or (Producer Price Index: 1173-09) [Parts and supplies for motors and generators] from April 2024-March 2025. The result is an inflation adjustment of 21.1% for the 2025/2026 contract year.

The inflation adjustment applies to the fees included in Pricing for Services.

The following table summarizes the rate changes:

RATE TABLE - ADJUSTMENT SUMMARY						
Period Applicable:						
03/30/25		-	03/29/26			
			2024/25 Rate	% Change	2025/26 Rate	
Pricing for Services	Annual Fee-Unit 1	\$ / year	\$ 50,534.05	21.100%	\$ 61,196.73	
Pricing for Services	Annual Fee-Unit 2	\$ / year	\$ 50,534.05	21.100%	\$ 61,196.73	
Pricing for Services	Annual Fee-Unit 3	\$ / year	\$ 2,043.91	21.100%	\$ 2,475.18	
Pricing for Services	Annual Fee additional srv -Unit 3	\$ / year	\$ 4,214.43	21.100%	\$ 5,103.67	
Clause 1.2.3	Cummins Technical Engineer	\$ / day	\$ 1,990.97	21.100%	\$ 2,411.06	
Clause 1.2.4	Weekdays	\$ / hour	\$ 172.19	21.100%	\$ 208.52	
Clause 1.2.4	Overtime	\$ / hour	\$ 258.29	21.100%	\$ 312.79	
Clause 1.2.4	Sunday&Holiday	\$ / hour	\$ 258.29	21.100%	\$ 312.79	
Clause 1.2.4	Mileage	\$ / mile	\$ 3.23	21.100%	\$ 3.91	

Please acknowledge that you have received these fee changes for 2025/2026 by signing below.

Sign: Bonnie Wood

Print: Bonnie Wood

Title: Operations Coordinator

Date: 4/22/2025
Cummins Sales and Service

Sign: James R Jones

Print: James R Jones

Title: Procurement Administrator

Date: 5/7/2025
WV Capitol




STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Eric L. Householder
Cabinet Secretary

Bob Kilpatrick
Director

MEMORANDUM

To: Melissa Pettrey, Senior Buyer, WV Purchasing Division
From: James Jones, Procurement Administrator, General Services Division 
Date: May 7, 2025
Ref: CCT GSD230000005 Bldg. 19 Generator Extended Warranty & Service Agreement,
Change Order 3

Melissa,

Please let this memorandum serve as justification for the referenced change order request. The proposal from Cummins used to establish this contract contained language that allowed for an increase in fees due to inflation based upon the Producer Price Index. The Agency is in agreement to process a change order for this increase.

Original Contract Total: \$487,703.20
Change Order 1: \$ 99,440.00
Change Order 2: \$ 7,469.71
Change Order 3 increase:\$ 29,946.70
New Contract Total: \$624,559.61

Please feel free to contact me if you have any questions, or require additional information at James.R.Jones@wv.gov, or by phone at 304-352-5517.

[Home](#) > [Categories](#) > [Prices](#) > [Producer Price Indexes \(PPI\)](#) > [Commodity Based](#) > [Machinery and Equipment](#)

☆ Producer Price Index by Commodity: Machinery and Equipment: Parts and Supplies for Motors and Generators (WPU117309)

Observations Apr 2025: **405.489**

Updated: May 15, 2025 7:53 AM CDT

Next Release Date: Jun 12, 2025

Units:

Index Jun 1983=100,

Not Seasonally
Adjusted

Frequency:

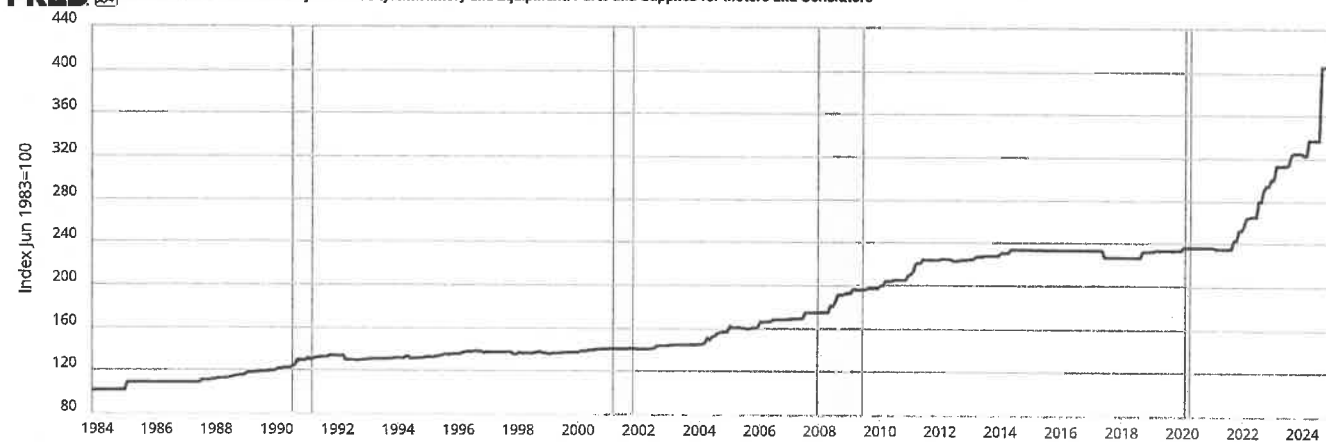
Monthly

1Y 5Y 10Y Max

1983-11-01 to 2025-04-01

Edit Graph Download 


FRED — Producer Price Index by Commodity: Machinery and Equipment: Parts and Supplies for Motors and Generators




Source: U.S. Bureau of Labor Statistics via FRED®

Shaded areas indicate U.S. recessions.

fred.stlouisfed.org

Fullscreen Share Graph Account Tools 

Notes

Source: U.S. Bureau of Labor Statistics Release: Producer Price Index 

Units: Index Jun 1983=100, Not Seasonally Adjusted

Frequency: Monthly

Suggested Citation:

U.S. Bureau of Labor Statistics, Producer Price Index by Commodity: Machinery and Equipment: Parts and Supplies for Motors and Generators [WPU117309], retrieved from FRED, Federal Reserve Bank of St. Louis; <https://fred.stlouisfed.org/series/WPU117309>, June 5, 2025.

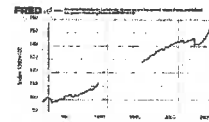
Release Tables

Producer Price Index

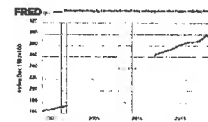
Goods: Electrical Machinery and Equipment

Related Data and Content

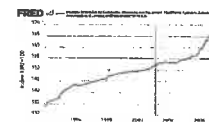
Data Suggestions Based On Your Search



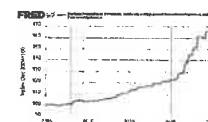
Producer Price Index by Commodity: Machinery and Equipment: Mixers, ...



Producer Price Index by Commodity for Machinery and ...



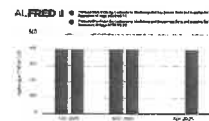
Producer Price Index by Commodity: Machinery and Equipment: Fluid ...



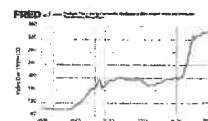
Producer Price Index by Commodity: Machinery and Equipment: Power- ...

[See More...](#)

Content Suggestions



ALFRED Vintage Series Producer Price Index by Commodity: Machinery and Equipment: Parts ...



Producer Price Index by Commodity: Machinery and Equipment: Power ...

Other Formats

Monthly, Not Seasonally Adjusted

Related Categories

Machinery and Equipment Commodity Based Producer Price Indexes (PPI) Prices

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Supplies Parts Machinery Equipment Commodities Producer Price Index Inflation Price Index Indexes Price

Bureau of Labor Statistics Monthly Nation Public Domain: Citation Requested Not Seasonally Adjusted United States of America

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CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION

SAMANTHA WILLIS
PURCHASING DIRECTOR

PURCHASING DIVISION

To: All State Agencies Under Purchasing Division

From: Samantha Willis, Director & General Counsel

WV Purchasing *SW*

Date: January 23, 2025

Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrissey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

CCT GSD2300000005, Ch#3, Bldg.19 Generator Maintenance Agreement

The Accompanying Request has been reviewed and approved by the following:

[Signature]
Agency Head

[Signature]
Cabinet Secretary/Department Head

5/12/25
Date

5/13/25
Date

Governor's Office Representative

Date

Total Cost:

Increase of \$29,946.70; New Total Contract Value: \$624,559.61

Award Document Number:

CCT 0211 GSD2300000005, Change Order #3

Description of Action/Purpose of Procurement

Requesting approval for Change Order #3 to the Centralized Fixed Amount Contract with Cummins Inc. for annual maintenance for the three (3) generators located at the Chiller Plant Annex/Generator Plant at Building 19. This change order increases the Third Year annual cost for the maintenance program, by the amount of \$29,946.70, resulting in a new aggregate contract amount of \$624,559.61 (covering a total of five years).

Project: After construction of the Generator Plant (referred to as Bldg. 19), the agency procured Extended Warranty and Service Agreement to maintain new equipment adequately. In the agreement there was language that allowed for inflation adjustment based on the Producer Price Index 1173-09. This increase is in response to that annual adjustment.

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

CUMMINS INC.

See attached

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	3/3/1989		3/3/1989	Foreign	Profit			

Organization Information			
Business Purpose	8111 - Other Services (except Public Administration) - Repair and Maintenance - Automotive Repair and Maintenance (general, exhaust, transmission, body, paint, interior, glass, oil change, lubrication, car wash)		Capital Stock 0.0000
Charter County		Control Number	0
Charter State	IN	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses

Type	Address
Local Office Address	500 JACKSON ST COLUMBUS, IN, 47201
Mailing Address	BOX 3005 COLUMBUS, IN, 47202 USA
Notice of Process Address	Corporation Service Company 808 Greenbrier Street Charleston, WV, 25311
Principal Office Address	500 JACKSON ST. COLUMBUS, IN, 47201 USA
Type	Address

Officers

Type	Name/Address
Director	JOHN H. STONE 500 JACKSON ST. COLUMBUS, IN, 47201
Director	KAREN H. QUINTOS 500 JACKSON ST. COLUMBUS, IN, 47201
President	JENNIFER RUMSEY 500 JACKSON ST. COLUMBUS, IN, 47201
Secretary	NICOLE Y. LAMB-HALE 500 JACKSON ST. COLUMBUS, IN, 47201
Treasurer	DONALD G. JACKSON 500 JACKSON ST. COLUMBUS, IN, 47201
Type	Name/Address

DBA

DBA Name	Description	Effective Date	Termination Date
CUMMINS ATLANTIC	TRADENAME	1/24/2017	
CUMMINS BRIDGEWAY	TRADENAME	1/11/2017	
CUMMINS CROSSPOINT	TRADENAME	3/21/2018	
CUMMINS POWER SYSTEMS	TRADENAME	2/7/2017	

CUMMINS SALES AND SERVICE	TRADENAME	3/25/2016	
DBA Name	Description	Effective Date	Termination Date

Name Changes

Date	Old Name
12/13/2010	CUMMINS ENGINE COMPANY, INC.
Date	Old Name

Date	Amendment
12/13/2010	NAME CHANGE: FROM CUMMINS ENGINE COMPANY, INC.
Date	Amendment

Annual Reports

Filed For
2024
2023
2022
2021
2020
2019
2018
2017x
2017
2016
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, May 7, 2025 — 9:02 AM

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Address

	Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓	Web Registrar	512 Teague St	Greensboro	NC	27406-4314	Ann Mason
	Ordering	512 Teague St	Greensboro	NC	27406-4314	Doug McGrigor
	Billing	PO Box 403896	Atlanta	GA	30384-3896	Russell Dallas
	Payment	PO Box 403896	Atlanta	GA	30384-3896	Russell Dallas
	Payment	500 JACKSON ST	COLUMBUS	IN	47201	
	Payment	PO BOX 772360	DETROIT	MI	48277	
	Ordering	602 New Goff Mtn Rd	Cross Lanes	WV	25313-1428	David Rollins
	Payment	PO Box 772639	Detroit	MI	48277-2639	Terri Coles
	Billing	602 New Goff Mtn Rd	Cross Lanes	WV	25313-1428	David Rollins
	Billing	25 Gateway Dr	Fairmont	WV	26554-8916	David Rollins

First Prev Next Last

Save Undo Delete Insert Copy Paste 

Vendor/Customer : VS0000014089

CUMMINS INC

Address Type : Web Registrar ▼

Division/Department :

Additional Address Info. :

Prevent New Spending : ☐

Default Currency : USD - US Dollar ▼

Active From : 09/26/2017 Active To : Default Record : ☒Mail Returned : ☐

Active Address : Yes

▼ Address Information

Address ID : AD000011 

Country Phone Code : 1

Street 1 : 512 Teague St

Phone : 804-727-6111

Street 2 :

Phone Extension :

City : Greensboro

County : State/Province : NC 

County Name :

Zip/Postal Code : 27406-4314

Country : US 

DUNS :

Extended DUNS :

Filter By

Keyword Search

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Search Editor

- ☐ Any Words ⁱ
- ☐ All Words ⁱ
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"cummins inc" x

Entity

Location

Status

- ☒ Active
- ☐ Inactive

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Entity Information ^



All Entity Information

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Husted</u> Date: <u>6/5/25</u> Solicitation No. <u>CCT G0003*05</u>	Agency: General Services Division Procurement Officer Submitting Requisition: Jamie Jones Requisition No. PF No.: 1144012
---	---

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Rhonda Hustead