



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 06-12-2025

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0203 3810 CPR2500000001 2	Procurement Folder:	1401785
Document Name:	Assurance/Audit Services & ACFR Technical Assistance	Reason for Modification:	
Document Description:	Assurance/Audit Services & ACFR Technical Assistance	Change Order No. 01 - to renew contract.	
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Tara Lyle		
Telephone:	(304) 558-2544		
Email:	tara.l.lyle@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2024-07-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-07-14

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000187684			Requestor Name:	Cynthia L Adkins
EIDE BAILLY LLP				Requestor Phone:	(304) 558-3570
PO Box 88678				Requestor Email:	cindy.l.adkins@wv.gov
Milwaukee	WI	53288-8678			
US					
Vendor Contact Phone:	999-999-9999	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

2025
 FILE LOCATION _____

INVOICE TO	SHIP TO
CONSOLIDATED PUBLIC RETIREMENT 601 57th Street, SE Suite 5 CHARLESTON WV 25304 US	CONSOLIDATED PUBLIC RETIREMENT 601 57th Street, SE Suite 5 CHARLESTON WV 25304 US

6/16/25 CL

Total Order Amount: \$450,000.00

Purchasing Division's File Copy

T2 6/12/25

PURCHASING DIVISION AUTHORIZATION DATE: <i>Munkley - 6/10/2025</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM <i>John S. Gray</i> DATE: <i>6-18-25</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>Cody Rose</i> DATE: <i>6-18-25</i> ELECTRONIC SIGNATURE ON FILE
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6/17/2025

Extended Description:

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders, and to add commodity line 2 for the 2nd Year Assurance Services & Technical Assistance cost.

Effective date of renewal 07/15/2025 through 7/14/2026.

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	93151607	0.00000		0.000000	\$225,000.00
Service From	Service To	Manufacturer	Model No		
2024-07-15	2025-07-14				

Commodity Line Description: Government Auditing Services

Extended Description:

Auditing Services & Technical Assistance

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	93151607	0.00000		0.000000	\$225,000.00
Service From	Service To	Manufacturer	Model No		
2025-07-15	2026-07-14				

Commodity Line Description: Government Auditing Services

Extended Description:

2nd Year Auditing Services & Technical Assistance



Consolidated Public Retirement Board

601 57th Street SE, Suite 5
Charleston, West Virginia 25304
Telephone: 304-558-3570 or 800-654-4406
Fax: 304-957-7522
Email: cprb@wv.gov
www.wvretirement.com



BOARD CHAIRMAN
Joseph G. Bunn

EXECUTIVE DIRECTOR
Jeffrey E. Fleck

May 1, 2025

Lealan Miller
Eide Bailly, LLP
877 W. Main Street, Suite 800
Boise, Idaho 83702

Subject: CPR2500000001 - Assurance/Audit Services & CAFR Technical Assistance
Dear Lealan Miller:

The West Virginia Consolidated Public Retirement Board (CPRB) is offering to renew the subject contract under the same terms, conditions and pricing as contained in the original contract including all authorized change orders. The renewal dates are July 15, 2025, thru July 14, 2026. If your company agrees to this renewal, please sign below in blue ink, and return my attention. Should you have any questions about this letter, please feel free to give me a call.

Regards,

Amber Hawkins, Procurement Assistant
WV Consolidated Public Retirement Board
Phone: (304) 352-6771
Fax: (304) 558-6337
Email: Amber.R.Hawkins@wv.gov

Please complete and return by email:

We agree to extend the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Signature

5/5/2025

Date

Lealan Miller

Print Name

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Business Organization Detail

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EIDE BAILLY LLP

see attached

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLP Limited Liability Partnership	6/7/2023		6/5/2025	Foreign	Profit		6/7/2027	

Organization Information			
Business Purpose	Capital Stock		
Charter County		Control Number	9B5JG
Charter State	MN	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses

Type	Address
Local Office Address	5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 25311
Notice of Process Address	CT CORPORATION 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 25311
Principal Office Address	4310 17 TH AVE 5 FARGO, ND, 58103
Type	Address

Officers

Type	Name/Address
Partner	BRIAN BLUHM
Type	Name/Address

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, June 11, 2025 — 9:04 AM

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Eide Bailly Boise

Eide Bailly proudly calls Boise home.

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AI Overview



According to the provided search results, the P.O. Box 88678 mailing address for Eide Baily LLP in Milwaukee, WI is **P.O. Box 88678, Milwaukee, WI 53288.**

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i>		Agency:	
Buyer: <u>OST</u>	Date: <u>6/12/21</u>	WV Consolidated Public Retirement Board	
Solicitation No. <u>C041</u>		Procurement Officer Submitting Requisition:	
<u>Renewal</u>		Cynthia Adkins	
		Requisition No.	
		CCT - CPR2500000001	
		PF No.:	
		1401785	

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: Tara [Signature]