



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 03-20-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0803 0070 DOT2500000023 1	Procurement Folder:	1648641
Document Name:	LEEBOY PARTS & COMPONENTS	Reason for Modification:	
Document Description:	LEEBOY PARTS & COMPONENTS		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-12-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-11-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000160752 STEPHENSON EQUIPMENT INC 7201 PAXTON ST HARRISBURG PA 17111 US Vendor Contact Phone: 717-558-7259 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Tammy L Clevenger Requestor Phone: (304) 473-5375 Requestor Email: tammy.l.clevenger@wv.gov 2025 FILE LOCATION
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount: Open End

OR 3/26/25
Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION

DATE: *3-20-25*
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: *4/2/2025*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *4-3-25*
ELECTRONIC SIGNATURE ON FILE

Extended Description:

This contract identified as CMA DOT2500000023 is created for administrative purposes only and is intended to change the name of the vendor identified in contract no. CMA DOT2200000042 from Valley Supply & Equipment Company Inc (V/C account 000000193597) to Stephenson Equipment Inc (V/C account 000000160752). System limitations require that this contract be given a new number moving forward but the original contract, including all terms, conditions, prices, specifications, and change orders contained therein remain in full force and effect.

The reissued CMA DOT25*23 will also renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 12/1/2024 - 11/30/2025

Old Contract: CMA DOT 22*42
Old procurement folder: 939834

Reissued New Contract: CMA DOT 25*23
New Procurent Folder: 1648641

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	22101700			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Heavy equipment components

Extended Description:
Heavy equipment components



WV DOT/DOH
BUCKHANNON, WV

**WEST VIRGINIA
DEPARTMENT OF TRANSPORTATION**

1900 Kanawha Boulevard East • Building Five • Room 109
Charleston, West Virginia 25305-0440 • (304) 558-0444

Michael J. DeMers
Deputy Secretary of Transportation

2025 MAR 10 A 10:20
**RECEIVED
EQUIPMENT**
Stephen T. Rumbaugh, P. E.
Secretary of Transportation
Commissioner of Highways

March 3, 2025

Stephenson Equipment, Inc.
20332 Leitersburg Pike
Hagerstown, MD 21742

Subject: Contract Reissue and Renewal Vendor Name Change
Old Contract: CMA DOT 22*42
New Contract: CMA DOT 25*23

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 12/01/2024 through 11/30/2025. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to: tammy.l.clevenger@wv.gov

Please contact the email listed above if you have any questions.

Tammy L. Clevenger
Tammy L. Clevenger
WVDOH – Equipment Division

We agree to renew the contract for the period stated above under the same terms, and conditions, prices, and specifications in the original purchase order and any change orders thereto.

[Signature]
Name/Signature

Ops Manager
Title

3/10/2025
Date:

PROCUREMENT USE ONLY

Robert Huth Asst Dir 3/11/2025
Signature/Title/Date



Pennsylvania Locations:

Harrisburg, PA (3 locations: Corporate HQ | Heavy Equipment & Crane | Public Works & Infrastructure)
Butler, PA • Ebensburg, PA • Philadelphia, PA • Pittsburgh, PA • Wilkes-Barre, PA

New York Locations:

Albany, NY • Syracuse, NY

Maryland Location:

Aberdeen, MD (Service Only)

WV DOT/DOH
BUCKHANNON, WV

Corporate Office: 401 Port View Drive Suite 100 • Harrisburg, PA 17111 • Phone: 717-564-3434 • Toll Free: 800-325-6455 • Fax: 717-564-7580

October 11, 2024

RECEIVED
EQUIPMENT DIV.

Ms. Clevenger:

I'm writing to inform you that Valley Supply & Equipment, Inc. (VSE) has been acquired by Stephenson Equipment, Inc. (SEI), effective September 4, 2024.

SEI EIN: 25-1511922

SEI Website: www.stephensorequipment.com

SEI Corporate address: 401 Port View Drive, Suite 100, Harrisburg, PA 17111

Effective immediately, VSE contracts will need to be reassigned to Stephenson Equipment Inc (SEI). Specifically in reference to contract CMA DOT2200000042.

The three locations of VSE will continue to operate as full service equipment dealerships. These locations are authorized to act on behalf of SEI with VSE existing vendors & customers.

Updated Mailing Address:

Stephenson Equipment Inc.
20332 Leitersburg Pike
Hagerstown, MD 21742

Updated Remit To Address:

Stephenson Equipment Inc.
20332 Leitersburg Pike
Hagerstown, MD 21742

If you have questions, please do not hesitate to contact me.

Thank you,

Tom Schneider - General Manager
Stephenson Equipment, Inc.
(240) 234-0140
tschneider@stephensorequipment.com

Approved
12/10/24
Tom Schneider
TOMSKI



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 03-20-2025

CORRECT ORDER NUMBER MUST
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AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0803 0070 DOT2200000042 4	Procurement Folder:	939834
Document Name:	LEEBOY PARTS & COMPONENTS	Reason for Modification:	
Document Description:	LEEBOY PARTS & COMPONENTS	Change Order No. 3	
Procurement Type:	Central Master Agreement	Cancel and reissue	
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-12-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-11-30

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code: 000000193597 VALLEY SUPPLY & EQUIPMENT COMPANY INC 20332 LEITERSBURG PIKE HAGERSTOWN MD 21742 US Vendor Contact Phone: 301-733-7414 Extension:				Requestor Name: Tammy L Clevenger Requestor Phone: (304) 473-5375 Requestor Email: tammy.l.clevenger@wv.gov	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount:

Open End

PURCHASING DIVISION AUTHORIZATION

DATE:
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE:
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE:
ELECTRONIC SIGNATURE ON FILE

Extended Description:
Change Order

Change Order No. 03 is issued for administrative purposes only and is intended to cancel the original contract (CMA DOT 22*42 PF#939834) to change the name of the vendor from Valley Supply & Equipment Company Inc (V/C account 000000193597) to Stephenson Equipment Inc (V/C account 000000160752) and reissue a new contract (CMA DOT25*23). System limitations require that this contract be given a new number moving forward but the original contract, including all terms, conditions, prices, specifications, and change orders contained therein remain in full force and effect.

Effective date of change: 11/30/2024

New procurement folder: 1648641

New CMA: CMA DOT25*23

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	22101700			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Heavy equipment components

Extended Description:
Heavy equipment components



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

Equipment Division

83 Brushy Fork Crossing • Post Office Box 610
Buckhannon, West Virginia 26201 • (304) 472-1750

Alanna J. Keller, P.E.
Deputy Secretary of Transportation
Deputy Commissioner of Highways

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

October 15, 2024

MEMORANDUM

TO: Jimmy D. Wriston, P.E. *Jimmy Wriston, P.E.*
Secretary of Transportation/
Commissioner of Highways

FROM: Jeffrey M. Pifer P. E. *Jeff M. Pifer*
Division Director
Equipment Division

THRU: Joseph M. Pack, P. E. *Joseph M. Pack*
Chief Engineer of Operations

Alanna J. Keller, P.E. *Alanna Keller*
Deputy Secretary of Transportation/
Deputy Commissioner of Highways

SUBJECT: CMA DOT2200000042 - 7022C003
Change Order No. 3 Change Ownership of Contract

PREPARED BY: TC		
10/15/2024		
ROUTE ORDER	OFFICE	OK
1	OE	<i>[Signature]</i>
2	BP	<i>DS</i>
3	HO	<i>MP</i>
4	CC	<i>AK</i>
5	SEC	<i>[Signature]</i>
6	CB	<i>[Signature]</i>
7	OE	<i>[Signature]</i>
8	BP	<i>DS</i>

The West Virginia Division of the Highways Equipment Division requests that the above referenced CMA ownership be changed from Valley Supply & Equipment Company Inc. to Stephenson Equipment Inc. effective immediately. Attached are verification letters from each of the vendors involved. Please review, and if approved, sign this memo, along with the Purchasing Requisition and return to routing order.

If you have any questions, please contact Jeffrey M. Pifer at 304-473-5500.

Attachments



20332 Leitersburg Pike
Hagerstown, MD 21742

WV DOT/DOH
BUCKHANNON, WV

2024 OCT 15 A 8:25

RECEIVED
EQUIPMENT DIV.

October 9th, 2024

Contract Renewal and Assignment – CMA DOT2200000042

West Virginia Department of Transportation
1900 Kanawha Boulevard East
Building Five – room 110
Charleston, West Virginia 25305-0430
Attn: Ms. Tammy Clevenger

Ms. Clevenger,

Per our discussion, I am writing to inform WV DOT that Valley Supply & Equipment Company has been acquired by Stephenson Equipment Incorporated. Valley Supply & Equipment Company would like to assign contract CMA DOT2200000042 to Stephenson Equipment Inc. All current transaction and communication activities will remain constant after the assignment. There will be an updated price file submitted with the upcoming renewal term paperwork based on current Leeboy pricing.

Updated Mailing Address:

Stephenson Equipment Inc.
20332 Leitersburg Pike
Hagerstown, MD 21742

Updated Remit To Address:

Stephenson Equipment Inc.
20332 Leitersburg Pike
Hagerstown, MD 21742

Contacts:

Adam Klein – Contract Management 301-733-7414 , aklein@stephensorequipment.com
Tom Mrozinski – Branch Manager 301-733-7414, tmrozinski@stephensorequipment.com
Parts Ordering – 301-733-7414

Respectfully,

A handwritten signature in black ink, appearing to read "Adam Klein".

Adam Klein, President
Valley Supply & Equipment Company



*Proud to be an
Employee-Owned Company*

Pennsylvania Locations:

Harrisburg, PA (3 locations: Corporate HQ | Heavy Equipment & Crane | Public Works & Infrastructure)
Butler, PA • Ebensburg, PA • Philadelphia, PA • Pittsburgh, PA • Wilkes-Barre, PA

New York Locations:

Albany, NY • Syracuse, NY

Maryland Location:

Aberdeen, MD (Service Only)

WV DOT/DOH
BUCKHANNON, WV

Corporate Office: 401 Port View Drive Suite 100 • Harrisburg, PA 17111 • Phone: 717-564-3434 • Fax: 717-564-7580

October 11, 2024

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SEI Website: www.stephensorequipment.com

SEI Corporate address: 401 Port View Drive, Suite 100, Harrisburg, PA 17111

Effective immediately, VSE contracts will need to be reassigned to Stephenson Equipment Inc (SEI). Specifically in reference to contract CMA DOT2200000042.

The three locations of VSE will continue to operate as full service equipment dealerships. These locations are authorized to act on behalf of SEI with VSE existing vendors & customers.

Updated Mailing Address:

Stephenson Equipment Inc.
20332 Leitersburg Pike
Hagerstown, MD 21742

Updated Remit To Address:

Stephenson Equipment Inc.
20332 Leitersburg Pike
Hagerstown, MD 21742

If you have questions, please do not hesitate to contact me.

Thank you,

A handwritten signature in black ink, appearing to read "Tom Schneider", is written over a horizontal line.

Tom Schneider - General Manager
Stephenson Equipment, Inc.

(240) 234-0140

tschneider@stephensorequipment.com



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 10-25-2023

CORRECT ORDER NUMBER MUST
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AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0803 0070 DOT2200000042 3	Procurement Folder:	939834
Document Name:	LEEBOY PARTS & COMPONENTS	Reason for Modification:	
Document Description:	LEEBOY PARTS & COMPONENTS	Change Order #02 to renew contract.	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-12-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-11-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000193597 VALLEY SUPPLY & EQUIPMENT COMPANY INC 20332 LEITERSBURG PIKE HAGERSTOWN MD 21742 US Vendor Contact Phone: 301-733-7414 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Tammy L Clevenger Requestor Phone: (304) 473-5375 Requestor Email: tammy.l.clevenger@wv.gov 24 50321 FILE LOCATION
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

10-30-23 BAT

Purchasing Division's File Copy

Total Order Amount:

Open End

SCANNED

DE 10/27/23

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Tara</i> 10/6/2023
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>John L. Gray</i>
ELECTRONIC SIGNATURE ON FILE

11/1/2023

ENCUMBRANCE CERTIFICATION
<i>Beverly Tole</i>
DATE: 11-1-2023
ELECTRONIC SIGNATURE ON FILE

Extended Description:**Change Order**

Change Order No. 2 is issue to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract and authorized change orders, except that the Vendor has submitted a current catalog.

Effective date of renewal: 12/01/2023 through 11/30/2024

Renewal years remaining: 1

All provisions of the original contract dated 12/01/2021 and any subsequent change orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	22101700			EA	0.000000
				Service From	Service To
				Service Contract Amount	
				0.00	

Commodity Line Description: Heavy equipment components

Extended Description:

Heavy equipment components



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 118
Charleston, West Virginia 25305-0430 • (304) 558-3505

Alanna J. Keller, P.E.
Deputy Secretary of Transportation
Deputy Commissioner of Highways

10/05/2023

2023 OCT 13 A 10:45
Jimmy Wriston, P.E.
Secretary of Transportation
Commissioner of Highways

TOM MROZINSKI

VALLEY SUPPLY & EQUIPMENT COMPANY INC.

20332 LEITERSBURG PIKE

HAGERSTOWN, MD 21742

Subject Contract Renewal: CMA DOT22*42
Procurement folder: 939834

CO# 02

Mr. Mrozinski

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 12/1/23 through 11/30/24 . If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to

tammy.l.clevenger@wv.gov

Please contact the email listed above if you have any questions.
Thank you,

Tammy L. Clevenger

WVDOH - Equipment Division

We agree to renew the contract for the period as state above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

Name/Signature

Title

Date

PROCUREMENT USE ONLY

Signature/Title/Date

E.E.O./AFFIRMATIVE ACTION EMPLOYER

Revision - 08/4/23