



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 03-20-2025

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0803 0066 DOT2400000043 2	Procurement Folder:	1402041
Document Name:	Beet Based Deicing Product	Reason for Modification:	
Document Description:	Beet Based Deicing Product	Change Order 01	
Procurement Type:	Central Master Agreement	To Renew Contract	
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-06-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-06-14

VENDOR	DEPARTMENT CONTACT																				
<b>Vendor Customer Code:</b> VS0000042854 WAVERLY INDUSTRIES LLC 15015 ASCOT HILLS DR S  CARMEL IN 46032 US <b>Vendor Contact Phone:</b> 317-243-3248 <b>Extension:</b> 3  <b>Discount Details:</b> <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			<b>Requestor Name:</b> Careasa M Nichols <b>Requestor Phone:</b> 304-414-3212 <b>Requestor Email:</b> careasa.m.nichols@wv.gov  <b>2025</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US	VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US

CR 3-24-25

Total Order Amount:

Open End

Purchasing Division's File Copy

JE 3/21/25

**PURCHASING DIVISION AUTHORIZATION**  
DATE: 3-21-25  
ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
DATE: 4-1-25  
ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
DATE: 4-1-25  
ELECTRONIC SIGNATURE ON FILE

4/1/2025

Extended Description:

Change Order

Change Order No. 1 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal: 06/15/2025 through 06/14/2026

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	46161506			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: BeetHeat 275 gal tote

Extended Description:

SEE PRICING PAGE FOR CONTRACT PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	46161506			GL	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: BeetHeat, 1000-2000 gal delivered

Extended Description:

Delivery Size Range: 1000-2000 gallons delivered  
SEE PRICING PAGE FOR CONTRACT PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	46161506			GL	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: BeetHeat, 2001-4000 gal delivered

Extended Description:

Delivery Size Range: 2001-4000 gallons delivered  
SEE PRICING PAGE FOR CONTRACT PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	46161506			GL	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: BeetHeat, 4001 or greater gal delivered

Extended Description:

Delivery Size Range: 4001 gallons or greater delivered  
SEE PRICING PAGE FOR CONTRACT PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	46161506			EA	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** GeoMelt 55 275 gal tote

**Extended Description:**

per tote  
SEE PRICING PAGE FOR CONTRACT PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	46161506			GL	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** GeoMelt 55 1000-2000 gal delivered

**Extended Description:**

Delivery Size Range: 1000-2000 gallons delivered  
SEE PRICING PAGE FOR CONTRACT PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	46161506			GL	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** GeoMelt 55, 2001-4000 gal delivered

**Extended Description:**

Delivery Size Range: 2001-4000 gallons delivered  
SEE PRICING PAGE FOR CONTRACT PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	46161506			GL	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** GeoMelt 55, 4001 or greater gal delivered

**Extended Description:**

Delivery Size Range: 4001 gallons or greater delivered  
SEE PRICING PAGE FOR CONTRACT PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	76122401			EA	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Demurrage, charged after 2 hour grace period, per each 1/4 H

**Extended Description:**

Demurrage, charged after 2 hour grace period, per each 1/4 H  
SEE PRICING PAGE FOR CONTRACT PRICING



**WEST VIRGINIA  
DEPARTMENT OF TRANSPORTATION**

1900 Kanawha Boulevard East • Building Five • Room 109  
Charleston, West Virginia 25305-0440 • (304) 558-0444

**Michael J. DeMers**  
Deputy Secretary of Transportation

**Stephen T. Rumbaugh, P. E.**  
Secretary of Transportation  
Commissioner of Highways

**February 13, 2025**

**Waverly Industries LLC  
15015 Ascot Hills Drive S  
Carmel, IN 46032**

**Subject: Contract Renewal: DOT2400000043 Beet Based Deicing Product  
Procurement Folder: 1402041**

**The West Virginia Department of Transportation is offering to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.**

**The renewal dates are 06/15/2025 through 06/14/2026. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to: [jason.a.hannam@wv.gov](mailto:jason.a.hannam@wv.gov)**

**Please contact the email listed above if you have any questions.**

**Thank you,**

**Jason Hannam**

**We agree to renew the contract for the period as stated above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.**

  
\_\_\_\_\_  
**Name/Signature**

\_\_\_\_\_  
**CEO**  
**Title**

3-3-25  
\_\_\_\_\_  
**Date**

**Date**

**PROCUREMENT USE ONLY**

  
\_\_\_\_\_  
**Signature/Title/Date**

**Asst. Dir. 3/13/25**

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Online Data Services Help

Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

WAVERLY INDUSTRIES LLC

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
LLC   Limited Liability Company	6/11/2023		6/11/2023	Foreign	Profit				

Organization Information			
<b>Business Purpose</b>	3259 - Manufacturing - Chemical Manufacturing - Other Chemical Product and Preparation Mfg. (print ink, explosives, custom compound of resin, photographic film, paper, plate)		<b>Capital Stock</b>
<b>Charter County</b>	<b>Control Number</b>		
<b>Charter State</b>	IN	<b>Excess Acres</b>	
<b>At Will Term</b>	A	<b>Member Managed</b>	MBR
<b>At Will Term Years</b>	<b>Par Value</b>		
<b>Authorized Shares</b>	<b>Young Entrepreneur</b>		No

Addresses	
Type	Address
Designated Office Address	15015 ASCOT HILLS DR S CARMEL, IN, 46032
Mailing Address	15015 ASCOT HILLS DR S CARMEL, IN, 46032 USA
Notice of Process Address	THEODORE SCHENBERG 15015 ASCOT HILLS DR S CARMEL, IN, 46032
Principal Office Address	145 W SHORE DR CULVER, IN, 46511 USA
Type	Address

Officers	
Type	Name/Address
Member	THEODORE SCHENBERG 7515 PELICAN BAY BLVD 10A NAPLES, FL, 34108
Type	Name/Address

Annual Reports	
Filed For	
2025	
2024	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, March 21, 2025 — 8:44 AM

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Responsibility / (



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- ☐ Exact Phrase 

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Waverly Industries



Entity



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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J ESTEP</u> Date: <u>3/21/25</u>  Solicitation No. <u>CMA DOT 24*43</u> <u>CO#1</u>	Agency: WVDOT/DOH <hr/> Procurement Officer Submitting Requisition: Amber Heath <hr/> Requisition No. CMA DOT2400000043 <hr/> PF No.: 1402041
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

#### FOR CHANGE ORDERS/RENEWALS:

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

#### For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

