



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 02-12-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0803 0070 DOT2400000032 3	Procurement Folder:	1314531
Document Name:	FORD MOTOR PARTS, AND COMPONENTS	Reason for Modification:	
Document Description:	FORD MOTOR PARTS, AND COMPONENTS	Change Order No 2	
Procurement Type:	Central Master Agreement	To Renew Contract with Modified Catalog	
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-02-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-02-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VC0000057321 MATHENY MOTOR TRUCK CO 308 3RD ST ST MARYS WV 26170 US Vendor Contact Phone: 304-684-9625 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Tammy L Clevenger Requestor Phone: (304) 473-5375 Requestor Email: tammy.l.clevenger@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

2/14/25 6L

Total Order Amount:	Open End
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Purchasing Division's File Copy

JE 2/13/25

PURCHASING DIVISION AUTHORIZATION
DATE: 2-14-25
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: 2/18/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 2-18-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 02 is issued to attach the modified catalog, create an additional commodity line for WVDOH inventory use, and to renew the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders.

Effective date of renewal: 02/15/2025 through 02/14/2026

Renewal years remaining: 1

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	24101500			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: FORD OEM PARTS AND COMPONENTS OR EQUAL

Extended Description:

OEM FORD TRUCK PARTS, COMPONENTS AND ENGINES OR EQUAL

See attached Catalog Price List for Contract Pricing. Eligible Items from the Vendors Catalog will be provided at the Discount Rate of 0.00% off the Manufacturers List Price.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	24101500				0.000000
	Service From	Service To	Service Contract Amount		
			0.00		

Commodity Line Description: FORD OEM PARTS AND COMPONENTS OR EQUAL - WVDOH Inventory Use

Extended Description:

WVDOH Inventory Catalog Ordering Line - ONLY (per the attached spreadsheet)



**WEST VIRGINIA
DEPARTMENT OF TRANSPORTATION**

1900 Kanawha Boulevard East • Building Five • Room 109
Charleston, West Virginia 25305-0440 • (304) 558-0444

Michael J. DeMers
Deputy Secretary of Transportation

January 23, 2025

WV DOT/DOH
BUCKHAMMON, WV

2025 FEB -3 A 8:42

RECEIVED
EQUIPMENT DIV.
Stephen T. Runbaugh, P. E.
Secretary of Transportation
Commissioner of Highways

Jason Lee
Matheny Motor Truck Co
308 3rd ST
St. Marys, WV 26170

Subject: Contract Renewal: CMA DOT2400000032
Procurement folder: 1314531

Change Order No. 2

Jason,

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 02/15/25 through 02/14/26. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to: tamm.v.l.clevenger@wv.gov

Please contact the email listed above if you have any questions.

Tammy L. Clevenger
Tammy L. Clevenger
WVDOH – Equipment Division

We agree to renew the contract for the period stated above under the same terms, and conditions, prices, and specifications in the original purchase order and any change orders thereto.

Name/Signature

Park Manager

Title

Date:

1-29-25

PROCUREMENT USE ONLY

Signature/Title/Date

Amber Nease Ast. Dir. 2/10/25



Matheny Motor Truck Company
Established 1922

WV DOT/DOH
BUCKHANNON, WV

2025 FEB -3 A 8:42

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EQUIPMENT DIV.

Corporate Headquarters

3rd and Ann Street | PO Box 1304

Parkersburg, WV 26102

Ph: 304-485-4418

mathenymotors.com

January 28, 2025

Jason Lee
Matheny Motor Truck Co
308 3rd St
St. Marys, WV 26170

Tammy Clevenger
WV Department of Highways

Matheny Motor Truck Company will renew the Ford OEM or Equal Parts and Components (CMA DOT2400000032) through 02/14/2026 but needs to modify the catalog to update parts for new vehicles purchased by the Department of Highways Equipment Division, along with superseded of older part numbers.

The signed Change Order form is attached, along with the updated catalog.

We also have an updated email address for all to be able to use
Fordparts@mathenymotors.com which reaches all in the parts department.

If you have any questions about this request, please feel free to contact me at any time.

Jason Lee
Parts Manager
Matheny Ford
Jlee@mathenymotors.com
Office: 304-684-9625
Cell: 385-474-9939



BUICK

GMC



FREIGHTLINER



Part Number Search

Change Order No. 2

Part	Description	DOH Price	Exchg\$
DB5Z*78611C22*AA	EXTENSION	.02	
JL3Z*63611C22*AA	EXTENSION	.02	
YN*33*A	REFRIGERANT - R1234YF	.20	
F81Z*4N272*AA	BOLT - HEX.HEAD	.43	
*W500014*S450	BOLT - HEX. HEAD - FLANGED	.53	
*W520212*S440	NUT	.55	
*W709002*SS3GA	RETAINER - BODY SIDE TRIM	.58	
*W712146*S437	BOLT	.56	
E8UZ*4N282*A	PLUG - MAGNETIC TYPE	.56	
2L1Z*4B422*CA	CIRCLIP - INNER	.57	
*W520102*S442	NUT - LOCKING	.59	
E4HZ*4A254*B	RETAINER	.59	
*W520102*S440	NUT - FLANGED	.60	
F1AZ*6518*A	KEY	.60	
*W715618*S437	NUT	.61	
*W712658*S439	BOLT - HEX.HEAD	.65	
*W503280*S437	BOLT	.66	
*W720404*S450	BOLT AND WASHER ASY - HEX.HEAD	.66	
W703662*S403	NUT - HEX.	.67	
*W714824*S439	BOLT	.68	
*W503275*S437	BOLT - HEX. HEAD - FLANGED	.71	
*W503298*S439	BOLT	.73	
*W715131*S442	BOLT	.73	
*W720636*S442	NUT	.73	
*W721069*S300	PIN	.75	
*W520113*S440	NUT	.77	
*W500313*S437	BOLT	.78	
*W711137*S442	BOLT - HEX.HEAD	.78	
*W714265*S442	NUT	.78	
1L2Z*4B422*BA	CIRCLIP - INNER	.78	
*W714870*S430	NUT	.79	
*N802827*S100A	NUT - HEX. - FLANGED	.80	
*W505434*S439	BOLT AND WASHER ASY - HEX.HEAD	.80	
*W708317*S300	RING	.80	
BC3Z*6379*B	BOLT - HEX.HEAD	.81	
D9AZ*54234A44*AA	SPACER	.82	
*W715131*S437	BOLT	.83	
*W717236*S300	RING	.83	
*391308*S102	SEAL	.85	
*W713199*S442	BOLT	.85	
*W717166*S300	RING	.85	
*W520515*S440	NUT	.87	
*W520515*S442	BOLT	.87	
*W710726*S442	BOLT	.87	
*W718843*S439	BOLT	.87	
F75Z*4216*AA	BOLT	.89	
*N620481*S2	NUT	.90	
*W500233*S442	BOLT	.90	
*W520114*S442	NUT - HEX.	.90	
*W716538*S450B	NUT AND WASHER ASY - HEX.	.90	
YF*1581*	NUT	.90	
*W713043*S437	SCREW	.91	
*W716038*S437	STUD	.91	
*W717588*S450	BOLT	.92	
D2VY*65219A38*B	BUSH	.92	
*W506434*S439	BOLT	.93	
*W714735*S439	BOLT	.94	
*W704474*S437	STUD	.97	

WV DOT/DOH
BUCKHARTON, WV

2025 FEB - 3 A 8:42

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Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

MATHENY MOTOR TRUCK COMPANY

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	1/7/1939		1/7/1939	Domestic	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)		Capital Stock 5000.0000
Charter County	Wood		Control Number 0
Charter State	WV		Excess Acres 0
At Will Term	Member Managed		
At Will Term Years			Par Value 1.000000
Authorized Shares	5000	Young Entrepreneur	Not Specified

Addresses

Type	Address
Local Office Address	3RD & ANN ST PARKERSBURG, WV, 26101
Mailing Address	PO BOX 1304 PARKERSBURG, WV, 26102-1304 USA
Notice of Process Address	TIMOTHY L MATHENY PO BOX 1304 315 ANN STREET PARKERSBURG, WV, 26101
Principal Office Address	3RD & ANN STREET PARKERSBURG, WV, 26101 USA
Type	Address

Officers

Type	Name/Address
Incorporator	L. G. MATHENY 1717 TWENTIETH ST. PARKERSBURG, WV, 26101
Incorporator	HESSIE MATHENY 1717 TWENTIETH ST. PARKERSBURG, WV, 26101
President	TIMOTHY L. MATHENY THIRD & ANN STREETS PARKERSBURG, WV, 26101
Secretary	MONICA C. MATHENY 3RD & ANN ST. PARKERSBURG, WV, 26101
Treasurer	TIMOTHY L. MATHENY 3RD & ANN ST. PARKERSBURG, WV, 26101
Vice-President	MONICA C. MATHENY 315 ANN ST. PARKERSBURG, WV, 26101
Type	Name/Address

DBA

DBA Name	Description	Effective Date	Terminatic
HINO TRUCKS OF WILLIAMSTOWN	TRADENAME	9/17/2010	

MATHENY FIRE & EMERGENCY	TRADENAME	7/18/2014	
MATHENY HEAVY DUTY TRUCK PARTS	TRADENAME	11/6/1987	5/14/2007
MATHENY SUZUKI	TRADENAME	10/14/2005	11/15/2012
MATHENY VOLKSWAGEN OF PARKERSBURG	TRADENAME	5/22/2024	
MATHENY WHITE GMC VOLVO TRUCKS	TRADENAME	11/6/1987	5/14/2007
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
1/18/2007	RESTATED ARTICLES OF INCORPORATION FILED.
1/11/2007	AMENDMENT FILED THAT EFFECTIVE JANUARY 2, 2007, PRESIDENT IS TIMOTHY L. MATHENY AND MICHAEL J. MATHENY WILL BE CEO.
1/4/1996	AMENDMENT FILED CHANGING PAR VALUE OF SHARES FROM 100.00 TO 5000 SHARES AT 1.00 PAR VALUE
Date	Amendment

Annual Reports
Filed For
2024
2023
2022
2021
2020
2019
2018
2017x
2017
2016
2015
2014
2013
2012
2011

2010
2009
2007
2006
2005
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1999
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, February 13, 2025 — 8:51 AM

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Close

Vendor/Customer

Vendor/Customer

✓ Address

Address Information

Prenote/EFT

Remittance Advice

Contact Information

Contact Address Information

Geographic Designation

Change Management

Business Type

Service Area

Commodity

W-8 Form

Authorized Dept.

Prevent Spending

Prevent Orders

Certification

Disclosures

Vendor User Information

Vendor Attachments

Address

	Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓	Ordering	PO BOX 493	ST MARYS	WV	26170	Tom Casey
	Payment	PO BOX 493	ST MARYS	WV	26170	
	Ordering	308 3RD ST	ST MARYS	WV	26170	Thomas E Casey
	Payment	308 THIRD STREET	ST MARYS	WV	26170	Melinda Wise
	Payment	50 Matheny Lane	Mineral Wells	WV	26150	

First Prev Next Last

Save [Undo](#) Delete Insert [Copy](#) Paste

Vendor/Customer : VC0000057321

MATHENY MOTOR TRUCK CO

Address Type : Ordering ▼

Division/Department :

Additional Address Info. :

Prevent New Spending :

Default Currency : USD - US Dollar ▼

Active From

Active To

Default Record

Mail Return

Active Address

▼ Address Information

Address ID : AD000001

Street 1 : PO BOX 493

Street 2 :

City : ST MARYS

State/Province : WV

Zip/Postal Code : 26170

DUNS :

Extended DUNS :

Unique Entity Identifier :

CAGE Code :



Country Phone Code : 1

Phone : 304-485-4418

Phone Extension :

County :



County Name :

Country : US



► Prenote/EFT

► Remittance Advice

► Contact Information

► Contact Address Information

► Geographic Designation

► Change Management

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[Modify Existing Record](#) [Add New Address](#)

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Search

All Words ▾ e.g., 1606N020Q02





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Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions



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Simple Search

Search Editor

- ☐ Any Words 
- ☒ All Words 
- ☐ Exact Phrase 

e.g., 123456789_Smith Corp

Matheny Motor Truck Co



Entity



Entity Name

No results found

Unique Entity ID

e.g., HTYR3XJHKE2L



CAGE / NCAGE



Location



Status



- ☒ Active
- ☒ Inactive

Reset 

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>2/13/25</u> Solicitation No. <u>CMA DOT 24*32</u> <u>CO#2</u>	Agency: WVDOT/Division of Highways <hr/> Procurement Officer Submitting Requisition: <hr/> Requisition No. CMA 0803 DOT2400000032 (7024C007) <hr/> PF No.: 1314531
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, If Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

