



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 04-02-2025

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0803 0070 DOT2300000045 3	Procurement Folder:	1208734
Document Name:	TIGER ROTARY AND BOOM MOWER OEM PARTS	Reason for Modification:	
Document Description:	TIGER ROTARY AND BOOM OEM PARTS	Change Order No. 2	
Procurement Type:	Central Master Agreement	To Renew Contract and add commodity line	
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-05-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-05-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000202582 MIDDLETOWN TRACTOR SALES 2050 BOYERS DR  FAIRMONT WV 26554 US Vendor Contact Phone: 999-999-9999 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Tammy L Clevenger Requestor Phone: (304) 473-5375 Requestor Email: tammy.l.clevenger@wv.gov  <b>2025</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US

4/7/25 G

Total Order Amount:

Open End

Purchasing Division's File Copy

JE 4/3/25

PURCHASING DIVISION AUTHORIZATION

DATE:

ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE:

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE:

ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 2 is issued to add a commodity line with catalog for DOH Inventory use and to renew the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders.

Effective date of renewal: 05/15/2025 through 05/14/2026

Renewal years remaining: 1

No other changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	21101708			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mower parts or accessories

Extended Description:

TIGER ROTARY AND BOOM OEM PARTS:

See attached Catalog Price List for Contract Pricing.

Eligible Items from the Vendors Catalog will be provided at the Discount Rate of -5.00% off the Manufacturers List Price.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	21101708				0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mower parts or accessories WV DOH Inventory Use Only

Extended Description:

TIGER ROTARY AND BOOM OEM PARTS:

See attached Catalog Price List for Contract Pricing.

Eligible Items from the Vendors Catalog will be provided at the Discount Rate of -5.00% off the Manufacturers List Price.



**WEST VIRGINIA  
DEPARTMENT OF TRANSPORTATION**

**Michael J. DeMers**  
Deputy Secretary of Transportation

1900 Kanawha Boulevard East • Building Five • Room 109  
Charleston, West Virginia 25305-0440 • (304) 558-0444

WV DOT/DOH  
EQUIPMENT DIVISION  
2025 MAR 27 A 8:56

**Stephen T. Rumbaugh, P. E.**  
Secretary of Transportation  
Commissioner of Highways

**March 25, 2025**

Joey Mayle  
Middletown Tractor Sales  
2060 Boyers Dr  
Fairmont, WV 26554

**Subject: Contract Renewal: CMA DOT2300000045**  
**Procurement folder: 1208734**

Joey,  
The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 05/15/25 through 05/14/26. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to: [tamm.l.clevenger@wv.gov](mailto:tamm.l.clevenger@wv.gov)

Please contact the email listed above if you have any questions.

*Tammy L. Clevenger*  
Tammy L. Clevenger  
WVDOH – Equipment Division

We agree to renew the contract for the period stated above under the same terms, and conditions, prices, and specifications in the original purchase order and any change orders thereto.

Joey Mayle  
Name/Signature  
Corporate Parts Manager  
Title

03/27/2025  
Date:

PROCUREMENT USE ONLY	
<u>Amber Heath</u>	Asst Dir 3/27/2025
Signature/Title/Date	

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### Business and Licensing

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### Business Organization Detail

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#### BOYERS' EQUIPMENT COMPANY

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	10/4/1974		10/4/1974	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	4442 - Retail Trade - Bldg Material and Garden Equip and Supp Dealers - Lawn and Garden Equipment and Supplies Stores Including Retain Nurseries		<b>Capital Stock</b> 50000.0000
<b>Charter County</b>	Marion	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	1
<b>At Will Term</b>	<b>Member Managed</b>		
<b>At Will Term Years</b>	<b>Par Value</b>		250.000000
<b>Authorized Shares</b>	200	<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address
Local Office Address	2050 BOYERS DRIVE FAIRMONT, WV, 26554
Mailing Address	2050 BOYERS DRIVE FAIRMONT, WV, 26554 USA
Notice of Process Address	J. ADAM BOYERS 2050 BOYERS DRIVE FAIRMONT, WV, 26554
Principal Office Address	2050 BOYERS DRIVE FAIRMONT, WV, 26554 USA
Type	Address

Officers	
Type	Name/Address
Director	J. ADAM BOYERS 2050 BOYERS DRIVE FAIRMONT, WV, 26554
President	J. ADAM BOYERS 2050 BOYERS DRIVE FAIRMONT, WV, 26554
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
MIDDLETOWN ATV AND TRAILER SALES	TRADENAME	6/27/2007	
MIDDLETOWN ATV SALES	TRADENAME	1/8/2004	6/27/2007
MIDDLETOWN TRACTOR SALES	TRADENAME	3/4/2010	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
2/9/1990	AMENDMENT TO ARTICLES
Date	Amendment

Annual Reports
Filed For
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, March 27, 2025 — 9:23 AM

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>4/3/25</u>  Solicitation No. <u>CMA DOT 23*45</u> <u>Co#2</u>	Agency: WVDOT/Division of Highways  Procurement Officer Submitting Requisition: <u>Amber Heath</u>  Requisition No. CMA 0803 DOT2300000045(7023C014)  PF No.: 1208734
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	<b>Insurance requirements</b>				
	Commercial General Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

**For Purchasing Division Use Only:**

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

