



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 03-07-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

| | | | |
|-----------------------|--|--------------------------|------------|
| Order Number: | CMA 0803 0085 DOT2200000073 8 | Procurement Folder: | 1017540 |
| Document Name: | EXTRUDED ALUMINUM SIGN PANELS | Reason for Modification: | |
| Document Description: | EXTRUDED ALUMINUM SIGN PANELS 8522C2041 | Change Order No 07 | |
| Procurement Type: | Central Master Agreement | To Renew Contract | |
| Buyer Name: | | | |
| Telephone: | | | |
| Email: | | | |
| Shipping Method: | Best Way | Effective Start Date: | 2023-06-01 |
| Free on Board: | FOB Dest, Freight Prepaid | Effective End Date: | 2025-05-31 |

| VENDOR | DEPARTMENT CONTACT | | | | | | | | | | | | | | | | | | | | |
|---|--------------------|---------------------|---------------------|---------------|----|----|--------|---|----|----|--|---|----|----|--|---|----|----|--|---|---|
| Vendor Customer Code: 000000114271 LIGHTLE ENTERPRISES OF OHIO LLC PO Box 329 Frankfort OH 45625 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td>0</td></tr><tr><td>#3</td><td>No</td><td></td><td>0</td></tr><tr><td>#4</td><td>No</td><td></td><td>0</td></tr></tbody></table> | | Discount Allowed | Discount Percentage | Discount Days | #1 | No | 0.0000 | 0 | #2 | No | | 0 | #3 | No | | 0 | #4 | No | | 0 | Requestor Name: Bruce F Miller Requestor Phone: (304) 558-9454 Requestor Email: bruce.f.miller@wv.gov 2025 FILE LOCATION _____ |
| | Discount Allowed | Discount Percentage | Discount Days | | | | | | | | | | | | | | | | | | |
| #1 | No | 0.0000 | 0 | | | | | | | | | | | | | | | | | | |
| #2 | No | | 0 | | | | | | | | | | | | | | | | | | |
| #3 | No | | 0 | | | | | | | | | | | | | | | | | | |
| #4 | No | | 0 | | | | | | | | | | | | | | | | | | |

| INVOICE TO | SHIP TO |
|---|--|
| DIVISION OF HIGHWAYS TRAFFIC ENGINEERING DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A550 CHARLESTON WV 25305-0430 US | DIVISION OF HIGHWAYS TRAFFIC ENG. TSC - CENTRAL SIGN SHOP 180 DRY BRANCH DR CHARLESTON WV 25306 US |

CR 3-13-25

Total Order Amount:

Open End

Purchasing Division's File Copy

JE 3/12/25

PURCHASING DIVISION AUTHORIZATION

DATE: JA 3-13-25
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: John L. Gray
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: [Signature] 3-17-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

CHANGE ORDER #7

TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE DATE OF RENEWAL: 02/01/2025 THROUGH 05/31/2025

RENEWAL REMAINING: 2

ALL PROVISIONS OF THE ORIGINAL CONTRACT AND SUBSEQUENT CHANGE ORDERS NOT MODIFIED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT.

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|--------------|----------------|--------------|----------|-------------------------|------------|
| 1 | 30102306 | | | FT | 14.350000 |
| Service From | | Service To | | Service Contract Amount | |
| | | | | 0.00 | |

Commodity Line Description: 12 INCH EXTRUDED ALUMINUM SIGN PANELS**Extended Description:**

TYPE "C" EXTRUDED ALUMINUM SIGN PANEL (12 INCH). MUST BE CAPABLE OF SUPPLYING PANELS 5 FOOT TO 30 FOOT IN LENGTH

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|--------------|----------------|--------------|----------|-------------------------|------------|
| 2 | 30102306 | | | FT | 11.450000 |
| Service From | | Service To | | Service Contract Amount | |
| | | | | 0.00 | |

Commodity Line Description: 6 INCH EXTRUDED ALUMINUM SIGN PANELS**Extended Description:**

TYPE "B" EXTRUDED ALUMINUM SIGN PANEL (6 INCH)



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Stephen T. Rumbaugh, P. E.
Secretary of Transportation
Commissioner of Highways

1/22/25

Lightle Enterprises of Ohio, LLC
PO BOX 329
Frankfort, OH 45628

Subject Contract Renewal: DOT22*73 8522C2041 Extruded Panels
Procurement folder: 1017540

Mr. Lightle,

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 2/1/25 through 5/31/25 . If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to bruce.f.miller@wv.gov

Please contact the email listed above if you have any questions.

Thank you,

Bruce Miller

WVDOH

We agree to renew the contract for the period as state above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

Donald B. Lightle Don't A. Lightle
Name/Signature

Member
Title

1/22/2025
Date

| | |
|----------------------|-----------------|
| PROCUREMENT USE ONLY | |
| <u>Amber Nease</u> | Asst Dir 3/7/25 |
| Signature/Title/Date | |



*approved
JTB 3-13-25*

WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

**1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505**

**Stephen T. Rumbaugh, P. E.
Secretary of Transportation
Commissioner of Highways**

03/06/2025

To: John Estep, Senior Buyer

From: Amber Heath, Assistant Director

Subject: CMA DOT22*73 Extruded Panels

Amber Heath

The Agency understands that the renewal is past the expiration date. The renewal forms were received from the company on 1/22/2025. Please accept this backdate letter as justification to move this Change Order Forward in the process. Thank you for your time.

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

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LIGHTLE ENTERPRISES OF OHIO, LLC

| Organization Information | | | | | | | | |
|---------------------------------|----------------|------------------|-------------|---------|--------|----------|------------------|--------------------|
| Org Type | Effective Date | Established Date | Filing Date | Charter | Class | Sec Type | Termination Date | Termination Reason |
| LLC Limited Liability Company | 6/25/2008 | | 6/25/2008 | Foreign | Profit | | | |

| Organization Information | | | |
|--------------------------|---|----------------|-------|
| Business Purpose | 3399 - Manufacturing - Miscellaneous Manufacturing - Other Miscellaneous Manufacturing (jewelry, silverware, sporting & athletic goods, dolls, toys & games, office supplies (except paper), signs, gasket, packing & sealing, musical instruments, fasteners, buttons, needles & pins, brooms, brushes & mops, burial caskets) | | |
| Capital Stock | | | |
| Charter County | Control Number | | 999RY |
| Charter State | OH | Excess Acres | |
| At Will Term | A | Member Managed | MBR |

| | |
|-------------------------------|---|
| At Will Term Years | Par Value |
| Authorized Shares | Young Entrepreneur Not Specified |
| | |

| | |
|--------------------------------------|---|
| Addresses | |
| Type | Address |
| Designated Office Address | 22 E. SPRINGFIELD ST. PO BOX 329 FRANKFORT, OH, 45628 |
| Mailing Address | PO BOX 329 FRANKFORT, OH, 45628 |
| Notice of Process Address | CORPORATION SERVICE COMPANY 808 GREENBRIER STREET CHARLESTON, WV, 25311 |
| Principal Office Address | 22 E. SPRINGFIELD ST PO BOX 329 FRANKFORT, OH, 45628 USA |
| Type | Address |

| | |
|-----------------|--|
| Officers | |
| Type | Name/Address |
| Member | DAVID R LIGHTLE 163 N SECOND ST FRANKFORT, OH, 45628 |
| Member | DIXIE LIGHTLE 163 N SECOND ST FRANKFORT, OH, 45628 |
| Type | Name/Address |

| | |
|-----------------------|--|
| Annual Reports | |
| Filed For | |
| 2025 | |
| 2024 | |
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| 2023 |
| 2022 |
| 2021 |
| 2020 |
| 2019 |
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| 2011 |
| 2010 |
| 2009 |
| Date filed |

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, March 12, 2025 — 10:39 AM

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e.g. 1606N020Q02



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Disaster Response Registry

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e.g. 123456789, Smith Corp

Lightle Enterprises of Ohio LLC



Entity



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

| | |
|---|---|
| <i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>3/12/25</u> Solicitation No. <u>CMA DOT 22*73</u> <u>CO# 7</u> | Agency: WVDOT Procurement Officer Submitting Requisition: JAMES MOFFATT Requisition No. DOT22*73 PF No.: 1017540 |
|---|---|

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

| | Compliance Check Type | Required | Provided, if Required | Not Required | Purch. Div. Confirmation |
|---|--|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1 | Specifications and Pricing Page included | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Use of correct specification template | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA] | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Maximum budgeted amount in wvOASIS | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | Suggested vendors in wvOASIS | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | Capitol Building Commission pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 | Financing (Governor's Office) pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 | Fleet Management Division pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| | Compliance Check Type | Required | Provided, if Required | Not Required | Purch. Div. Confirmation |
|-----------|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 10 | Insurance requirements | | | | |
| | Commercial General Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Automobile Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Workers' Compensation/Employer's Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Cyber Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Builder's Risk/Installation Floater | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Professional Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Other (specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11 | Office of Technology CIO pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12 | Treasurer's Office (banking) pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

FOR CHANGE ORDERS/RENEWALS:

| | | | | | |
|----------|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| 1 | Two-party agreement | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2 | Standard change order language | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3 | Office of Technology CIO approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4 | Justification for price increases/backdating/other | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5 | Bond Rider (Construction) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6 | Secretary of State Verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7 | State debarment verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8 | Federal debarment verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

