



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 03-07-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0803 0085 DOT2200000057 5	Procurement Folder:	938512
Document Name:	85-22-C2010	Reason for Modification:	
Document Description:	TRAFFIC CONES	Change Order 3	
Procurement Type:	Central Master Agreement	To Renew Contract	
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-01-17
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-01-16

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000214008 INDUSTRIAL SUPPLY SOLUTIONS INC PO BOX 844601 BOSTON MA 02284 4601 US Vendor Contact Phone: 304-346-5341 Extension: 99007 Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td>0</td></tr><tr><td>#3</td><td>No</td><td></td><td>0</td></tr><tr><td>#4</td><td>No</td><td></td><td>0</td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No		0	#3	No		0	#4	No		0	Requestor Name: Ted J Whitmore Requestor Phone: (304) 558-9468 Requestor Email: ted.j.whitmore@wv.gov 2025 FILE LOCATION
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No		0																		
#3	No		0																		
#4	No		0																		

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

CR 3-13-25

Total Order Amount:

Open End

Purchasing Division's File Copy

JE 3/12/25

PURCHASING DIVISION AUTHORIZATION

DATE: JJA 3.13.25
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: John L. Gray
ELECTRONIC SIGNATURE ON FILE

3/17/2025

ENCUMBRANCE CERTIFICATION

DATE: [Signature] 3.17.25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 03 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal: 1/17/25 - 1/16/26

Renewal Years Remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	46161508			EA	27.670000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 28" IN TRAFFIC CONE

Extended Description:

28 IN TRAFFIC CONE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	46161508			EA	30.160000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 36" IN TRAFFIC CONE

Extended Description:

36" IN TRAFFIC CONE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	46161508			EA	25.170000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 28" IN SLENDER TRAFFIC CONE

Extended Description:

28" SLENDER TRAFFIC CONE



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Alanna J. Keller, P.E.

**Deputy Secretary of Transportation
Deputy Commissioner of Highways
Trish Sponaugle**

12/10/2024

**Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways**

**Industrial Supply Solutions Inc.
2570 Pennsylvania Avenue
Charleston, WV 25302**

**Subject Contract Renewal: DOT22*57 (8522C2010) Traffic Cones
Procurement folder: 116239**

Ms. Sponaugle

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 1/17/25 through 1/16/26 . If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to

josh.s.hemsworth@wv.gov

**Please contact the email listed above if you have any questions.
Thank you,**

Josh Hemsworth

TRETCNO

We agree to renew the contract for the period as state above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

Name/Signature

Director of Procurement

Title

12/10/24

Date

PROCUREMENT USE ONLY	
	Asst Dir 3/17/25
Signature/Title/Date	



*approved
JA 3.13.25*

WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

**1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505**

**Stephen T. Rumbaugh, P. E.
Secretary of Transportation
Commissioner of Highways**

03/06/2025

To: John Estep, Senior Buyer

From: Amber Heath, Assistant Director

Subject: CMA DOT22*57 Traffic Cones

Amber Heath

The Agency understands that the renewal is past the expiration date. The renewal forms were received from the company on 12/10/2024. Please accept this backdate letter as justification to move this Change Order Forward in the process. Thank you for your time.

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

INDUSTRIAL SUPPLY SOLUTIONS, INC.

Organization Information

Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	1/5/1998		1/5/1998	Foreign	Profit			

Organization Information

Business Purpose	4238 - Wholesale Trade - Merchant Wholesalers, Durable Goods - Machinery, Equipment and Supplies Merchant Wholesalers (construction, mining, farm, garden, industrial machinery & supplies, service establishment, transportation)			Capital Stock	0.0000
Charter County	Kanawha			Control Number	0
Charter State	NC			Excess Acres	0
At Will Term				Member Managed	
At Will Term Years				Par Value	0.000000
Authorized Shares	0			Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	2570-A PENNSYLVANIA AVE. CHARLESTON, WV, 25302
Mailing Address	804 JULIAN ROAD SALISBURY, NC, 28147 USA
Notice of Process Address	R. FRANK CARMAZZI 804 JULIAN RD SALISBURY, NC, 28147
Principal Office Address	804 JULIAN ROAD SALISBURY, NC, 28147 USA
Type	Address

Officers	
Type	Name/Address
President	ROBERT FRANK CARMAZZI 804 JULIAN ROAD SALISBURY, NC, 28147
Secretary	WILLIAM J HESSE 804 JULIAN RD SALISBURY, NC, 28147
Type	Name/Address

Date	Amendment
2/27/1998	CHANGE OF NAME FROM SALES ONE, INC. TO INDUSTRIAL SUPPLY SOLUTIONS, INC.
1/5/1998	MERGER; MERGING SALES ONE, INC., A QUAL WV CORP AND PERSINGERS INCORPORATED, A QUAL WV CORP WITH AND INTO SALES ONE, INC., A QUAL NC CORP, THE SURVIVOR.
Date	Amendment

Annual Reports	
Filed For	

2024
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Date filed

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, March 12, 2025 — 12:33 PM

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Vendor/Customer

Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Payment	520 ELIZABETH ST	CHARLESTON	WV	25311-2106	TRISH SPONAUGLE
Payment	PO BOX 844601	BOSTON	MA	02284 4601	A/R DEPT
Ordering	PO BOX 844601	BOSTON	MA	02284 4601	A/R DEPT

First Prev Next Last

Save [Undo](#) [Delete](#) [Insert](#) [Copy](#) [Paste](#) 

Vendor/Customer : 000000214008

INDUSTRIAL SUPPLY SOLUTIONS INC

Address Type : Payment ▼

Division/Department :

Additional Address Info. :

Prevent New Spending :

Default Currency : USD - US Dollar ▼

Active From : 02/15/2018 

Active To :

Default Record :

Mail Returned :

Active Address : Yes

▼ Address Information

Address ID : AD000001 

Country Phone Code : 1

Street 1 : 520 ELIZABETH ST

Phone : 304-356-5341

Street 2 :

Phone Extension :

City : CHARLESTON

County :

State/Province : WV 

County Name :

Zip/Postal Code : 25311-2106 Country : US 

DUNS :

Extended DUNS :

Unique Entity Identifier :

CAGE Code :

▶ Prenote/EFT

▶ Remittance Advice

▶ Contact Information

▶ Contact Address Information

▶ Geographic Designation

▶ Change Management

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Disaster Response Registry

Responsibility / Q

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☒ All Words 

☐ Exact Phrase 

e.g. 123456789, Smith Corp

Industrial Supply Solutions 

Entity 

Location 

Status 

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☒ Inactive

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>3/12/25</u> Solicitation No. <u>CMA DOT22*57</u> <div style="text-align: center; font-size: 1.5em; margin-top: 10px;"><u>CO# 3</u></div>	Agency: WVDOT <hr/> Procurement Officer Submitting Requisition: JAMES MOFFATT <hr/> Requisition No. DOT22*57 <hr/> PF No.: 938512
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

