



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

Order Date: 02-28-2025

CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CPO 0704 7883 INS2400000001 3	Change Order No:	Procurement Folder:	1241539
Document Name:	I-Sight Software	Reason for Modification: Change Order #1 To close out encumbrance and contract		
Document Description:	I-Sight Software			
Procurement Type:	Central Sole Source			
Buyer Name:	Joseph E Hager III			
Telephone:	(304) 558-2306			
Email:	joseph.e.hageriii@wv.gov			
Shipping Method:	Best Way	Effective Start Date:	2023-07-15	
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-12-31	

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000233172 CUSTOMER EXPRESSIONS CORP 300 MARCH ROAD STE 501  OTTAWA ON K2K 2E2 CA Vendor Contact Phone: (613) 244-5111 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Beverley Toney Requestor Phone: 304-414-8473 Requestor Email: beverley.a.toney@wv.gov  <b>2025</b> FILE LOCATION
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE MANAGER OFFICES OF THE INSURANCE COMMISSIONER PO BOX 50540  CHARLESTON WV 25305-0540 US	OFFICES OF THE INSURANCE COMMISSIONER 900 PENNSYLVANIA AVE  CHARLESTON WV 25302 US

3/5/25 60

Total Order Amount:	\$82,440.00
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Purchasing Division's File Copy

JA 3-4-25

PURCHASING DIVISION AUTHORIZATION DATE: 3/5/2025 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 3/6/2025 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 3-6-25 ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change Order #1

Change Order #1 is being issued to close out the existing encumbrance and to close out the contract in its entirety.

Original Amount of Contract: \$93,060

Amount Decreased: \$10,620

New Contract Amount: \$82,440

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112105	0.00000		0.000000	27720.00
Service From	Service To	Manufacturer		Model No	

**Commodity Line Description:** World wide web WWW site operation host services

**Extended Description:**

Investigations Division I-sigh: Currently 42 users and license fee.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112105	0.00000		0.000000	26880.00
Service From	Service To	Manufacturer		Model No	

**Commodity Line Description:** World wide web WWW site operation host services

**Extended Description:**

Legal Employer I-Sight Currently 31 users and license fee.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112105	0.00000		0.000000	27840.00
Service From	Service To	Manufacturer		Model No	

**Commodity Line Description:** World wide web WWW site operation host services

**Extended Description:**

Legal Regulatory I-sight 32 users and license fee.



STATE OF WEST VIRGINIA  
Offices of the Insurance Commissioner

Allan L. McVey  
 Insurance Commissioner

February 5, 2025

Mitchell Crump  
 Customer Expressions Corp  
 2255 Carling Ave., Suite 500  
 Ottawa, ON K2B 7Z5  
 Canada

Re: CPO INS2400000001 – I-Sight Software

Dear Mitch:

The WV Offices of the Insurance Commissioner is in the process of closing out the above-referenced CPO. The contract expired on 12/31/23 and we are requesting verification from you that there are no outstanding invoices pertaining to this contract. If your company agrees to the closing of the contract, please sign below and return by email to me as soon as possible.

Please call if you have any questions.

Sincerely,

Beverley Toney  
 Procurement Specialist, Sr.

We agree to the closing of CPO INS2400000001 as stated above.

David McNeill

Signed by:

2/28/2025

Name/Signature

3DBD46A76D22487...

Date

CEO

Title



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**Business Organization Detail**

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**CUSTOMER EXPRESSIONS CORP**

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
EC   Exempt Corporation	6/5/2012		6/5/2012	Foreign	Profit			

Organization Information		
Business Purpose	Capital Stock	
Charter County	Control Number	99V7K
Charter State	CA	Excess Acres
At Will Term	Member Managed	
At Will Term Years	Par Value	
Authorized Shares	Young Entrepreneur	Not Specified

## Addresses

Type	Address
<b>Mailing Address</b>	2255 CARLING AVENUE SUITE 500 OTTAWA, ONT, K2B725 CAN
<b>Principal Office Address</b>	2255 CARLING AVE SUITE 500 OTTAWA, ONT, K2B725 CAN
Type	Address

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, March 4, 2025 — 3:25 PM

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