



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Purchase Order

Order Date: 03-27-2025

CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CPO 0603 0603 ADJ2400000009 4	Change Order No:	1	Procurement Folder:	1287559
Document Name:	Rock Branch Warehouse Parking Lot Paving			Reason for Modification: Change Order- NO.2- To extend contract time and increase the cost of this contract per the attached documentation.	
Document Description:	Rock Branch Warehouse Parking Lot Paving				
Procurement Type:	Central Purchase Order				
Buyer Name:	David H Pauline				
Telephone:	304-558-0067				
Email:	david.h.pauline@wv.gov				
Shipping Method:	Best Way			Effective Start Date:	2024-04-22
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	2025-05-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000203089 WEST VIRGINIA PAVING INC 2950 CHARLES AVE  DUNBAR WV 25064 US Vendor Contact Phone: 304-768-9733 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Rachel L White Requestor Phone: (304) 982-1417 Requestor Email: rachel.l.white36.nfg@army.mil  <b>2025</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR  CHARLESTON WV 25311 US	WVNG/ROCK BRANCH ROCK BRANCH INDUSTRIAL PARK  160 JACOBSON DRIVE POCA WV 25159-9772 US

CR 3-31-25

Total Order Amount: \$234,910.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: 3-28-25 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 4/2/2025 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 4-2-25 ELECTRONIC SIGNATURE ON FILE
------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------	---------------------------------------------------------------------------

**Extended Description:**

Change Order No. 2 is issued to extend the original contract to 05/31/2025 according to all terms, conditions, and specifications contained in the original contract, including all authorized change orders, along with increased pricing per the attached documentation. The extension of this contract is provided to complete the repair of base failure areas uncovered after the milling process, per the attached documentation.

Effective Date of Change: 06/24/2024

Extend Contract From: 06/21/2024  
To: 05/31/2025

Original Contract Price: \$224,200.00  
Change Order No. 2 Increase: \$10,710.00  
Contract New Total: \$234,910.00

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72141100	0.00000		0.000000	137020.00
Service From	Service To	Manufacturer		Model No	
2024-04-22	2025-05-31				

**Commodity Line Description:** BASE BID-Rock Branch Warehouse Parking lot paving

**Extended Description:**

Input Pricing on Exhibit "A" Bid Form

BASE BID (Per documentation)- Provide and furnish all labor, materials, tools, expendable equipment and all services to complete parking lot paving per the attached specifications and documentation. (Approx 65,000 square feet) Contractor MUST field verify this area.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72141100	0.00000		0.000000	67725.00
Service From	Service To	Manufacturer		Model No	
2024-04-22	2025-05-31				

**Commodity Line Description:** ALTERNATE 1-Bid Item No.2- Paving in adjacent parking area

**Extended Description:**

Input Pricing on Exhibit "A" Bid Form

ALTERNATE Bid Item NO.1(Per documentation)- Provide and furnish all labor, materials, tools, expendable equipment and all services to provide paving for the adjacent parking area (approx 40,000 square feet) Contractor MUST field verify this area.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72141100	0.00000		0.000000	19455.00
Service From	Service To	Manufacturer		Model No	
2024-04-22	2025-05-31				

**Commodity Line Description:** ALTERNATE 2-Bid Item No. 3-Full depth repair & patch holes

**Extended Description:**

Input Pricing on Exhibit "A" Bid Form

ALTERNATE Bid Item NO. 2 (Per documentation)- Provide and furnish all labor, materials, tools, expendable equipment and all services to provide for full depth repair of parking lot surfaces per the attached scope of work. Contractor MUST field verify this area.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72141100	0.00000		0.000000	10710.00
Service From	Service To	Manufacturer		Model No	
2024-04-22	2025-05-31				

**Commodity Line Description:**     Change Order #2- To extend & increase contract amount

**Extended Description:**

Change Order #2- To extend contract time & increase the contract amount for the repair of base failure areas uncovered after the milling process, per the attached documentation.



West Virginia Paving, Inc.  
2950 Charles Avenue  
Dunbar, WV 25064

T+1 (304) 768 9733  
F+1 (304) 768 9384  
www.wv-paving.com

**ROCK BRANCH INDUSTRIAL PARK**

**Change Order Request**

**PO Number - CPO 0603 0603 ADJ2400000009 2**

**COR Cost Estimate**

**Work Description:**

Repair of Base Failure Areas uncovered after milling.

**Change Order Request**

Project – Rock Branch Industrial Park

Contact: Steven S. Boggs

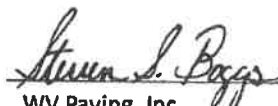
Date: April 26, 2024

Material	Equipment	Labor	OH & P	Sales Tax	B & O Tax	Total Price
\$ 6,470.00	\$ 1,182.00	\$ 1,450.00	\$ 1,220.00	\$ 388.00 (material)	\$ 0.00	\$ 10,710.00

Terms: Net 30 days. A service charge of 1.5 percent per Month, 18 percent per annum, will be added on any unpaid balance.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will become an extra charge above and over the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry necessary Insurance. Our workers are fully covered by Workmen's Compensation Insurance.

The above prices, specifications and conditions are satisfactory and are hereby accepted.

 April 26, 2024  
WV Paving, Inc. Date  
Steven S. Boggs, Estimator

 21 Feb 2025  
Owner Date



**West Virginia Paving, Inc.**  
2950 Charles Avenue  
Dunbar , WV 25064

**T +1 (304) 768 9733**  
**F +1 (304) 768 9384**  
**www.wv-paving.com**

March 25, 2025

West Virginia Army National Guard  
1707 Coonskin Drive  
Charleston, WV 25302

ATTN: Mr. Craig Welch

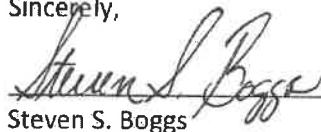
RE: CPO-ADJ2400000009 Rock Branch Warehouse Parking Lot Paving Change Order 2 Time Extension

Dear Mr. Welch

Per our conversations, WV Paving, Inc., is formally requesting a time extension for this project. The extension is required so that all invoices can be paid and the contract closed. We are requesting a time extension to May 31, 2025. Due to the nature of the extension, we are not requesting any additional monies regarding the requested extension.

Should you have any questions or require any additional information or documentation, please don't hesitate to contact me.

Sincerely,



Steven S. Boggs

Estimator / Project Manager  
West Virginia Paving, Inc.



DEPARTMENT OF THE ARMY  
ADJUTANT GENERAL'S OFFICE  
JOINT FORCES HEADQUARTERS WEST VIRGINIA  
1707 COONSKIN DRIVE  
CHARLESTON, WEST VIRGINIA 25311-1026

*Approved  
JH 2-26-25*

NGWW-FMO

21 February 2025

**TO:** Mr. David Pauline, Senior Buyer  
West Virginia Division of Purchasing

**FROM:** Mr. Dean Wingerd, Procurement Analyst  
Office of the Adjutant General, State of West Virginia

**RE:** Change Order Justification  
**CPO-ADJ2400000009**  
**CO#2 Rock Branch Warehouse Parking Lot Paving**  
West Virginia Paving, Inc.

This change order request for the project noted above is to increase the contract amount, by \$10,710.00 to a total of \$234,910.00, for the additional repairs of base failure areas that were uncovered after the milling process was completed onsite. The letter dated February 21, 2025, from the agency project manager reflects this request for a cost increase to the contract and is attached to this submission. The submission of this request was delayed because of obtaining federal funds to complete this change order and repeated attempts to obtain a properly executed Bond Rider from the contractor and staff workload.

Per this justification, we respectfully request the approval of Change Order #2 as submitted.

The point of contact for this correspondence is the undersigned at 304-561-6629 or email at [claude.d.wingerd.nfg@army.mil](mailto:claude.d.wingerd.nfg@army.mil).

Dean Wingerd  
Procurement Analyst  
WV Military Authority  
Construction & Facilities Management Office

ERIC L. HOUSEHOLDER  
CABINET SECRETARY

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION

SAMANTHA WILLIS  
PURCHASING DIRECTOR

To: All State Agencies Under Purchasing Division  
From: Samantha Willis, Director & General Counsel  
WV Purchasing *SLW*  
Date: January 23, 2025  
Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrissey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

Contract# *CPO-ADJ24\*9 CO#2*

The Accompanying Request has been reviewed and approved by the following:

*[Signature]*  
Agency Head

*2/27/2025*  
Date

*[Signature]*  
Cabinet Secretary/Department Head

*26 Feb 25*  
Date

\* *VERBALLY APPROVED BY BUFFINGTON, D.*  
Governor's Office Representative

*3/4/2025*  
Date

**West Virginia Army National Guard  
Construction & Facilities Management Office**

1707 Coonskin Drive  
Charleston, West Virginia, 25311-1085

FMO-OTR-

21 February 2025

Mr. Pauline,

Please find the following change order packet for the subject contract (CPOADJ2400000009). This change order is for Additional asphalt for the Rock Branch paving project. The project is in Rock Branch, West Virginia. A description of the services is provided below.

We request a courtesy call if there are any problems associated with the attached change order so that we may have an opportunity to address the issue in a timely manner. The point of contact for this change order is Craig Welch at 304-881-2369.

1. Itemized Changes:

**a. Item #1: Additional Asphalt for the Rock Branch Warehouse parking lot.**

1. Description of work: Repair of Base Failure Areas uncovered after milling.

2. Justification for Change:

(a) Facts: After the removal of a guardrail, it was determined that the section was too weak for normal layers of asphalt.

(b) Recommendation: Extra milling and additional asphalt is needed to properly fix the area to keep it from sinking and cracking.

**b. Item #2 Cost of Increase: \$10,710.00.**

3. Description of work: West Virginia Paving will provide the labor and material to fix the weakened area.

4. Justification for Change:



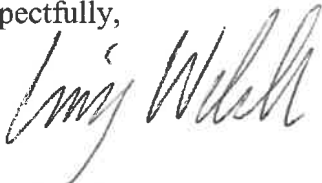
- (a) Facts: To perform full depth base repair for the application of additional asphalt.
- (b) Recommendation: Approve change order with increased amount. The request is fair and reasonable.

Funding: 100% Federal

Accounting Summary:

CONSOLIDATED PRICING OF CHANGE ORDER		
Description	Federal Funds	State Funds
Item #2: Additional asphalt needed for base repair of parking lot. \$10,710	\$10710.00	\$0
	\$0	\$0
<b>Total</b>	\$10,710.00	\$0

Respectfully,



Craig Welch  
Project Manager



West Virginia Paving, Inc.  
2950 Charles Avenue  
Dunbar, WV 25064

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www.wv-paving.com

**ROCK BRANCH INDUSTRIAL PARK**

**Change Order Request**

**PO Number - CPO 0603 0603 ADJ2400000009 2**

COR Cost Estimate

**Work Description:**

Repair of Base Failure Areas uncovered after milling.

**Change Order Request**

Project – Rock Branch Industrial Park

Contact: Steven S. Boggs

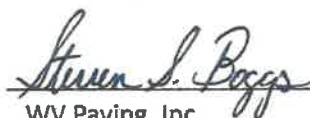
Date: April 26, 2024

Material	Equipment	Labor	OH & P	Sales Tax	B & O Tax	Total Price
\$ 6,470.00	\$ 1,182.00	\$ 1,450.00	\$ 1,220.00	\$ 388.00 (material)	\$ 0.00	\$ 10,710.00

Terms: Net 30 days. A service charge of 1.5 percent per Month, 18 percent per annum, will be added on any unpaid balance.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will become an extra charge above and over the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry necessary Insurance. Our workers are fully covered by Workmen's Compensation Insurance.

The above prices, specifications and conditions are satisfactory and are hereby accepted.

 April 26, 2024  
WV Paving, Inc. Date  
Steven S. Boggs, Estimator

 21 Feb 2025  
Owner Date

WEST VIRGINIA PAVING ELT  
2750 Charles Ave  
Dunbar, WV 25064  
(304) 766-1656

**WARNING: SEE BACK OF TICKET  
FOR SPECIFIC PRODUCT WARNINGS.**

Date: 04/26/24

Time: 12:03

Plant: 04030

**TICKET #**

395637

Customer: 165

WV Paving Jobs

Job:

233060

Phase: 50.42110.20

ROCK BRANCH PARKING - WVDON

Carrier: 165 - WEST VIRGINIA PAVIN

Trucks: 51.1136

Axles:

PO #:

Zone: 60

Product: 49341 - 401001-042 25.0MM 25%

Licenses:

JMF:2400027

Density: 2520

\*\*\* Silo 3 Loadout \*\*\*

L/LDS Today

7/LDS To Date

GROSS

TAPE

NET

15.07 lb

167.59 Tn

77840 lb

47700 lb

30140 lb

13.62 Mg

152.04 Mg

58.92 TN

23.85 TN

15.07 TN

35.31 Mg

21.64 Mg

13.67 Mg

*Jam*

Heavyweights: FRED STANLEY

TEMP: PLANT

ROAD

INSPECTOR

DRIVER NAME

CONTROL NO.

2204424

RECEIVED BY

WEST VIRGINIA PAVING CO.  
2950 Charles Ave.  
Dunbar, WV 25064  
(304) 766-1656

**WARNING: SEE BACK OF TICKET  
FOR SPECIFIC PRODUCT WARNINGS.**

Date: 04/25/24 Time: 16:03

Plant: 04030

**TICKET #**

395940

Customer: 163  
WV Paving Jobs

Job: 233060 Phase: 50.4c110.20  
ROCK BRANCH PARKING - HUNTER

Carrier: 165 - WEST VIRGINIA PAVIN  
Truck: 51.1136 Axles:  
License:

PO #: 20001 60  
Product: 49341 - 401001-042 25.0MM 25%  
DHF: 240003 Density: 2520

\*\*\* Site 1 Loadout \*\*\*

6/LDS Today	6/LDS To Date
152.52 Tn	152.52 Tn
138.37 Mg	138.37 Mg

6/DOSS	TARE	NET
79900 lb	27560 lb	52340 lb
35.95 TN	13.78 TN	22.17 TN
36.24 Mg	12.50 Mg	23.74 Mg

Signature:   
Highmaster: FRED STANLEY

Lab: 010-260

TEMP: PLANT

ROAD



INSPECTOR

DRIVER NAME

CONTROL NO.

2204326

RECEIVED BY



WEST VIRGINIA PAVING PLT  
2950 Charles Ave  
Dunbar, WV 25064  
(304) 766-1656

**WARNING: SEE BACK OF TICKET  
FOR SPECIFIC PRODUCT WARNINGS.**

Date: 04/25/24

Time: 15:46

Plant: 04030

**TICKET #**

395534

Customer: 163

WV Paving Jobs

Job: 233060

Phase: 50.42110.20

ROCK BRANCH PARKING - WVDON

Carrier: 270851 - INCEE Trucking

PO #:

Zone: 60

Truck: 10497.4 Axles:

Product: 49341 - 401001-042 25.0MM 25%

License:

IMP:2400027

Density: 2520

\*\*\* Silo 1 Loadout \*\*\*

5/LDS Today

5/LDS To Date

GROSS

TARE

NET

126.35 Tn

126.35 Tn

70460 lb

26740 lb

49720 lb

114.62 Mo

114.62 Mo

30.23 TN

13.37 TN

24.86 TN

34.68 Mo

12.13 Mo

22.55 Mo

15



Highmaster: FRED STANLEY

Lab: c1c 2603

TEMP: PLANT

ROAD



3 9 5 5 3 4

INSPECTOR

DRIVER NAME

CONTROL NO.

2234320

RECEIVED BY

SURETY RIDER

To be attached to and form a part of

Bond No. 014254278

dated September 25, 2023  
effective \_\_\_\_\_  
(MONTH-DAY-YEAR)

executed by West Virginia Paving, Inc., as Principal,  
(PRINCIPAL)

and by Liberty Mutual Insurance Company, as Surety,

in favor of State of West Virginia, Department of Administration  
(OBLIGEE)

in consideration of the mutual agreements herein contained the Principal and the Surety hereby consent to changing

**The Bond Amount from:**

Two Hundred Twenty-four Thousand Two Hundred & 00/100 (\$224,200.00)

**To:**

Two Hundred Thirty-four Thousand Nine Hundred Ten & 00/100 (\$234,910.00)

Nothing herein contained shall vary, alter or extend any provision or condition of this bond except as herein expressly stated.

This rider May 30, 2024  
is effective \_\_\_\_\_  
(MONTH-DAY-YEAR)

Signed and Sealed May 30, 2024  
\_\_\_\_\_  
(MONTH-DAY-YEAR)

West Virginia Paving, Inc.  
(PRINCIPAL)

By: \_\_\_\_\_

(PRINCIPAL)

Liberty Mutual Insurance Company  
(SURETY)

By: Carolyn E. Wheeler


Carolyn E. Wheeler, Attorney-In-Fact

# ACKNOWLEDGMENTS

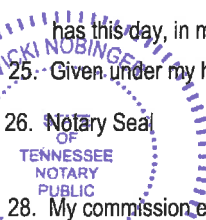
## Acknowledgment by Principal if individual or Partnership

1. STATE OF \_\_\_\_\_
2. County of \_\_\_\_\_ to-wit: \_\_\_\_\_
3. I, \_\_\_\_\_, a Notary Public in and for the \_\_\_\_\_
4. county and state aforesaid, do hereby certify that \_\_\_\_\_  
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_
6. Notary Seal \_\_\_\_\_ 7: \_\_\_\_\_  
(Notary Public)
8. My commission expires on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

## Acknowledgment by Principal if Corporation

9. STATE OF West Virginia
10. County of Kenosha to-wit: \_\_\_\_\_
11. I, Victoria W. McGrew, a Notary Public in and for the \_\_\_\_\_
12. county and state aforesaid, do hereby certify that Chet Rodabough
13. who as, GM SUV signed the foregoing writing for
14. a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand this June 3rd day of June 20 24
16. Notary Seal  17: Victoria W. McGrew  
(Notary Public)
18. My commission expires on the March day of 29

## Acknowledgment by Surety

19. STATE OF Tennessee
20. County of Knox to-wit: \_\_\_\_\_
21. I, Vicki Nobinger, a Notary Public in and for the \_\_\_\_\_
22. county and state aforesaid, do hereby certify that Carolyn E. Wheeler
23. who as, Attorney-In-Fact signed the foregoing writing for
24. Liberty Mutual Insurance Company a corporation,
- has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this 30th day of May 20 24
26. Notary Seal  27: Vicki Nobinger  
(Notary Public)
28. My commission expires on the 26th day of May 20 27

Sufficiency in Form and Manner  
of Execution Approved

This 2nd day of April 20 25

By: [Signature]

(Deputy Attorney General)



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

Certificate No: 8204866

## POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Carolyn E. Wheeler

all of the city of Knoxville, state of Tennessee each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 15th day of February, 2021.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company



By: David M. Carey

David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss  
COUNTY OF MONTGOMERY

On this 15th day of February, 2021, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal  
Teresa Pastella, Notary Public  
Montgomery County  
My commission expires March 28, 2025  
Commission number 1126044  
Member, Pennsylvania Association of Notaries

By: Teresa Pastella

Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

### ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

### ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation** - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization** - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 30th day of May, 2024.



By: Renee C. Llewellyn

Renee C. Llewellyn, Assistant Secretary

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>8</u> Date: <u>4/23/25</u> Solicitation No. <u>CPO ADJ24009 C0#2</u>	Agency: Adjutant Generals Office Procurement Officer Submitting Requisition: Dean Wingerd Requisition No. CPO-ADJ24*9 Change Order #2- Price increase PF No.: 1287559
----------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### FOR CHANGE ORDERS/RENEWALS:

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

#### WEST VIRGINIA PAVING, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	2/4/1977		2/4/1977	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	2373 - Construction - Heavy & Civil Engineering Construction - Highway, Street, Bridge Construction	<b>Capital Stock</b>	50000.0000
<b>Charter County</b>		<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	0
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	100.000000
<b>Authorized Shares</b>	500	<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address
<b>Local Office Address</b>	2950 CHARLES AVE DUNBAR, WV, 25064
<b>Mailing Address</b>	2950 CHARLES AVENUE DUNBAR, WV, 25064
<b>Notice of Process Address</b>	Corporation Service Company 808 Greenbrier Street Charleston, WV, 25311
<b>Principal Office Address</b>	2950 CHARLES AVENUE DUNBAR, WV, 25064 USA
Type	Address

Officers	
Type	Name/Address
<b>Director</b>	MATTHEW J. CAMPBELL 2950 CHARLES AVENUE DUNBAR, WV, 25064
<b>Director</b>	CHARLES W. CRANE JR. 2950 CHARLES AVENUE DUNBAR, WV, 25064
<b>President</b>	ROBERT E. BROOKOVER 2950 CHARLES AVE DUNBAR, WV, 25064
<b>Secretary</b>	MATTHEW J. CAMPBELL 2950 CHARLES AVE DUNBAR, WV, 25064
<b>Treasurer</b>	MATTHEW J. CAMPBELL 2950 CHARLES AVE DUNBAR, WV, 25064
<b>Vice-President</b>	CHET RODABAUGH 2950 CHARLES AVE DUNBAR, WV, 25064
Type	Name/Address

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DBA

DBA Name	Description	Effective Date	Termination Date
SCARY CREEK MATERIALS	TRADENAME	6/5/2023	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
12/14/1994	INCREASE IN AUTH. CAP. STK FROM \$50,000.00 WITH 500 SHARES AT \$100.00 PAR TO \$15,050,000.00 WITH 500 SHARES OF COMM. STK AT \$100.00 PAR AND 1,500 SHARES OF PREF. STK AT \$10,000.00 PAR VALUE.
Date	Amendment

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Thursday, March 20, 2025 — 9:37 AM

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Search Editor

- ☐ Any Words
- ☐ All Words
- ☐ Exact Phrase

e.g. 1606N020Q02

"west virginia paving"

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Enter Code or Name

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Entity Information

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