

**CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.**

**Extended Description:**

Change Order

Change Order No. 01 is issued to move unused Modification and Enhancement Hours from Contract Year 7 to Contract Year 8.

Contract Year 7 Hours \$256,000.00 / \$128.00 = 2000 Hours

Contract Year 8 Hours \$256,000.00 / \$132.00 = 1939 Hours

No other changes.

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81111511	0.00000		\$0.0000	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-10-01	2024-11-16				2024-10-18

**Commodity Line Description:** Modifications and Enhancements Year 7 Hourly Rate

**Extended Description:**

IE-FA release to support this new compliance requirement, commonly referred to as Quality Control (QC).

Change Order No. 12 To transfer 14,707 hours at \$128.00 per hour bringing the total hours for Year 7 to 46,907 hours at \$128.00 per hour for a total of \$6,004,096.

Change Order No. 11 To transfer 2,200 unused Modification and Enhancement Hours to Year 7. Modification and Enhancements Year 7 32,200 hours at \$128.00 per hours.

Modifications and Enhancements Year 7 Hourly Rate 30,000 hours at \$128.00 per hour

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81111511	0.00000		\$0.0000	\$256,000.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-11-17	2025-11-16				2025-02-07

**Commodity Line Description:** Modifications and Enhancements Year 8 Hourly Rate

**Extended Description:**

Modifications and Enhancements Year 8 Hourly Rate 1939 hours at \$132.00 per hour



OptumInsight, Inc.  
11000 Optum Circle  
Eden Prairie, MN 55344

January 21, 2025

West Virginia Department of Health and Human Resources (WV DHHR)  
Management Information Services  
321 One Davis Square  
Charleston, WV 25301  
Attn: Mr. Shaun Charles, WV DHHR Chief Information Officer

**RE: # CMA 0511 3084 HHR 1800000007: Change Order / Extension of Central Delivery Order (CDO) MIS25000000003 1) for the Quality Control Statement of Work**

Mr. Charles:

Optum submits the above referenced Change Order / Extension of Central Delivery Order from Year 7 to Year 8 in accordance with the terms and conditions of the WV IES master contract (# CMA 0511 3084 HHR 1800000007) to continue the work outlined within the Statement of Work (SOW) associated with the CDO as listed below.

Optum understands and requests the effective end date of the SOW will be through November 16, 2025, which would become the new expiration date of the CDO. All work associated with this Change Order will be in accordance with the pricing, terms, and conditions of the WV IES master contract.

Delivery Order	Agreement Date	Project Name	Justification	Remaining Funding	Requested Action
CDO 0511 3899 MIS25000000003 1	10/01/2024	Quality Control	Work will continue in CY8 and remaining CY7 hours will be used towards that work	\$256,000.00	Roll remaining funds to Year 8

Sincerely,

  
Mark Youngman

Associate Director of Finance

CC: Kimberly Beckett

Donna McCormick

Melanie Clark

Agreed

  
Heather White



Lyle, Tara L <tara.l.lyle@wv.gov>

---

**Re: CDOs (MIS24\*03 and MIS24\*01)**

1 message

**White, Heather M** <heather.m.white@wv.gov>  
To: "Hustead, Crystal G" <crystal.g.hustead@wv.gov>  
Cc: "Lyle, Tara L" <tara.l.lyle@wv.gov>

Tue, Feb 11, 2025 at 10:15 AM

We were informed by our Governor contact that we do not need to pursue approval for CDOs.

On Tue, Feb 11, 2025 at 9:28 AM Hustead, Crystal G <crystal.g.hustead@wv.gov> wrote:

I have these 5 as well

MIS24\*04

MIS24\*06

MIS25\*02

MIS25\*03

MIS25\*04

On Mon, Feb 10, 2025 at 4:17 PM Lyle, Tara L <tara.l.lyle@wv.gov> wrote:

Adding CDO MIS25\*01 as well.

Thanks,  
Tara

----- Forwarded message -----

From: **Lyle, Tara L** <tara.l.lyle@wv.gov>

Date: Mon, Feb 10, 2025 at 2:52 PM

Subject: CDOs (MIS24\*03 and MIS24\*01)

To: Heather M White <heather.m.white@wv.gov>, Crystal G Hustead <crystal.g.hustead@wv.gov>

Heather,

Just looking over the CDOs. I know these are only moving hours from year to the next but do they need Governor's Office approval?

Thanks,  
Tara

**Tara Lyle**

*Buyer Supervisor, Purchasing Division*

304-558-2544 • Tara.L.Lyle@wv.gov





**Sherri A. Young, D.O., MBA, FAAFP**  
DH Cabinet Secretary



**Michael J. Caruso**  
DHF Cabinet Secretary



**Alex J. Mayer**  
DoHS Cabinet Secretary

STATE OF WEST VIRGINIA  
DEPARTMENTS OF HEALTH, HEALTH FACILITIES, AND HUMAN SERVICES

Office of Management Information Services | Shaun Charles, Chief Information Officer

Date: January 31, 2025

To: Office of Shared Administration  
Purchasing Division

From: Stephanie Pettry, Procurement Specialist *SP*  
Management Information Services

Re: CDO MIS2500000003-Change Order No. 1

The Office of Management Information Services (MIS) is requesting approval for the CDO MIS2500000003. This change order is to move the remaining amount of money and hours from Modification and Enhancement Year 7 to Modification and Enhancements Year 8. It is understood by OPTUM and MIS, that the number of hours from Year 8 will be less than Year 7 due to the fact of the hourly rate change from Year 7 to Year 8. We understand this process should have been completed prior to now. However, OPTUM was working on making sure the number of hours matched with what the State of WV has. MIS has been waiting for them to send us the final change order information.






## Keyword Search

For more information on how to use our keyword search, visit our help guide

### Simple Search

### Search Editor

- ☐ Any Words 
- ☐ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"OPTUMINSIGHT INC" 

Entity 

Location 

Status 

- ☒ Active
- ☐ Inactive

Reset 



## No matches found

Your search did not return any results for active records.

Would you like to include inactive records in your search results?

Search inactive

Go back

You are viewing this page over a secure connection. Click here for more information.

## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

#### OPTUMINSIGHT, INC.

*\*see Attached\**

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	12/2/1998		12/2/1998	Foreign	Profit			

Organization Information								
<b>Business Purpose</b>		6214 - Health Care and Social Assistance - Ambulatory Health Care Services - Outpatient Care Centers (family planning, mental health, substance abuse, HMO, kidney dialysis, freestanding ambulatory surgical & emergency centers)			<b>Capital Stock</b>		0.0000	
<b>Charter County</b>					<b>Control Number</b>		0	
<b>Charter State</b>		DE			<b>Excess Acres</b>		0	
<b>At Will Term</b>					<b>Member</b>			
<b>At Will Term Years</b>					<b>Pa</b>			
<b>Authorized Shares</b>		0			<b>Entrepreneur</b>		Not Specified	

Hi, I'm SOLO! I can help you file your Annual Report.

## Addresses

Type	Address
<b>Mailing Address</b>	1 OPTUM CIRCLE EDEN PRAIRIE, MN, 55344
<b>Notice of Process Address</b>	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
<b>Principal Office Address</b>	1 OPTUM CIRCLE EDEN PRAIRIE, MN, 55344
Type	Address

## Officers

Type	Name/Address
<b>Director</b>	ROGER GERARD CONNOR 1 OPTUM CIRCLE EDEN PRAIRIE, MN, 55344
<b>President</b>	ROGER GERARD CONNOR 1 OPTUM CIRCLE EDEN PRAIRIE, MN, 55344
<b>Secretary</b>	ELIZABETH ANN SODERBERG 1 OPTUM CIRCLE EDEN PRAIRIE, MN, 55344
<b>Treasurer</b>	MARILYN VICTORIA HIRSCH 1 OPTUM CIRCLE EDEN PRAIRIE, MN, 55344
Type	Name/Address

## DBA

DBA Name	Description	Effective Date	Termination Date
INGENIX	TRADENAME	1/4/2012	5/11/2022
DBA Name	Description	Effective Date	Termination Date

## Name Changes

Date	Old Name
1/4/2012	INGENIX, INC.
Date	Old Name

Hi, I'm SOLO! I can help you file your Annual Report.



## Mergers

Merger Date	Merged	Merged State	Survived	Survived State
7/21/2008	GEOACCESS, INC.	KS	INGENIX, INC.	DE
7/21/2008	HWT, INC.	DE	INGENIX, INC.	DE
1/23/2009	INGENIX HEALTH INTELLIGENCE, INC.	DE	INGENIX, INC.	DE
4/8/2010	J.W. HUTTON, INC.	IA	INGENIX, INC.	DE
5/10/2010	INGENIX MERGERCO, INC.	DE	INGENIX, INC.	DE
6/3/2010	GLOBAL WORKS SYSTEMS, INC.	CA	INGENIX, INC.	DE
Merger Date	Merged	Merged State	Survived	Survived State

Date	Amendment
1/4/2012	NAME CHANGE: FROM INGENIX, INC.
6/3/2010	MERGER: MERGING GLOBAL WORKS SYSTEMS, INC., A QUALIFIED CA CORPORATION WITH AND INTO INGENIX, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
5/10/2010	MERGER: MERGING INGENIX MERGERCO, INC., A QUALIFIED DE CORPORATION WITH AND INTO INGENIX, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
4/8/2010	MERGER: MERGING J.W. HUTTON, INC., A NON-QUALIFIED IA ORGANIZATION WITH AND INTO INGENIX, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
1/23/2009	MERGER: MERGING INGENIX HEALTH INTELLIGENCE, INC., A NON-QUALIFIED DE ORGANIZATION WITH AND INTO INGENIX, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
7/21/2008	MERGER: MERGING GEOACCESS, INC., A NON-QUALIFIED KS ORGANIZATION WITH AND INTO INGENIX, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
7/21/2008	MERGER: MERGING HWT, INC., A QUALIFIED DE CORPORATION WITH AND INTO INGENIX, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
Date	Amendment

## Annual Reports

Filed For

2024

2023

2022

Hi, I'm SOLO! I can help you file your Annual Report.

2021
2020
2019
2018
2017x
2017
2016
2015
2014
2013
2012
2011
2010
2009
2008
2007
2006
2005
2004
2003
2002
2001
2000
1999
<b>Date filed</b>

[File Your Current Year Annual Report Online Here](#)

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, February 10, 2025 — 3:16 PM

© 2025 State of West Virginia

Hi, I'm SOLO! I can help  
you file your Annual  
Report.



Department of State / Division of Corporations / Search Records / Search by Entity Name /

## Detail by Entity Name

Foreign Profit Corporation

OPTUMINSIGHT, INC.

### Filing Information

Document Number F97000000189

FE/EIN Number 41-1858498

Date Filed 01/10/1997

State DE

Status ACTIVE

Last Event AMENDMENT

Event Date Filed 11/22/2022

Event Effective Date NONE

### Principal Address

1 Optum Circle  
Eden Prairie, MN 55344

Changed: 10/09/2024

### Mailing Address

1 Optum Circle  
Eden Prairie, MN 55344

Changed: 10/09/2024

### Registered Agent Name & Address

C T CORPORATION SYSTEM  
1200 SOUTH PINE ISLAND ROAD  
PLANTATION, FL 33324

### Officer/Director Detail

#### **Name & Address**

Title Director

Shumacher M.D, Ronald Joel

11000 Optum Circle  
Eden Prairie, MN 55344

Title Assistant Secretary

# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Hirstead</u> Date: <u>2/11/25</u>  Solicitation No. <u>CDO MIS25*03</u>	Agency: WV Office of Shared Administration <hr/> Procurement Officer Submitting Requisition: Heather White <hr/> Requisition No. CDO MIS25*3 CO1 <hr/> PF No.: 1531794
--	---

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### FOR CHANGE ORDERS/RENEWALS:

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

*Crystal Hustead*