



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

## State of West Virginia Delivery Order

Order Date: 03-25-2025

CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CDO 0511 3984 BMS2500000025 1	Change Order No:	Procurement Folder:	1637690	
Document Name:	UConn Wraparound TA 2025			Reason for Modification:	
Document Description:	UConn Wraparound TA 2025				
Procurement Type:	Central Delivery Order				
Buyer Name:	Crystal G Hustead				
Telephone:	(304) 558-2402				
Email:	crystal.g.hustead@wv.gov				
Shipping Method:	Best Way			Master Agreement Number:	CMA 0511 HHR2500000001 1
Free on Board:					

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000042200 UNIVERSITY OF CONNECTICUT 438 WHITNEY ROAD EXT UNIT 1133  STORRS CT 06269-1133 US Vendor Contact Phone: 8604864293 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Kelly (Jimmy) Dowden Requestor Phone: (304) 356-4861 Requestor Email: jimmy.k.dowden@wv.gov  <b>2025</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES  BUREAU FOR MEDICAL SERVICES  350 CAPITOL ST, RM 251  CHARLESTON WV 25301-3709  US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES  BUREAU FOR MEDICAL SERVICES  350 CAPITOL ST, RM 251  CHARLESTON WV 25301-3709  US

Purchasing Division's File Copy

Total Order Amount: \$1,549,325.00

*CA 3/25/25*  
PURCHASING DIVISION AUTHORIZATION  
DATE: *Tanya 3/25/25*  
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
DATE: *Edy 3-25-25*  
ELECTRONIC SIGNATURE ON FILE *3-25-25*

**Extended Description:**

UConn Wraparound Technical Assistance Project  
Calendar Year

Dates of Service: 01/01/2025-12/31/2025

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	94131503	0.00000		\$0.0000	\$1,549,325.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2025-01-01	2025-12-31				

**Commodity Line Description:** UCONN Wraparound - Technical Assistance

**Extended Description:**

Statement of work covers the period from 01/01/2025 to 12/31/2026 to provided Technical Assistance by implementing the following (2) tasks:

Task 1: Workforce Development - Develop and implement a comprehensive training and technical assistance system for Wraparound and Mobile Response service administrators and providers.

Task 2: Evaluation and CQI.



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

## State of West Virginia Master Agreement

Order Date: 12-26-2024

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0511 2582 HHR2500000001 1	Procurement Folder:	1536871
Document Name:	UConn Wraparound Implementation	Reason for Modification:	
Document Description:	UConn Wraparound Implementation		
Procurement Type:	Central Sole Source		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2025-01-01
Free on Board:		Effective End Date:	2026-12-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000042200 UNIVERSITY OF CONNECTICUT 438 WHITNEY ROAD EXT UNIT 1133  STORRS CT 06269-1133 US Vendor Contact Phone: 8604864293 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Amy D Null Requestor Phone: 304-352-4312 Requestor Email: amy.d.null@wv.gov
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

Total Order Amount:	Open End
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CA 12/26/24

PURCHASING DIVISION AUTHORIZATION
DATE: ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Direct Award

This Purchase Order constitutes the acceptance of contract made by and between the State of West Virginia by the for the Agency, the West Virginia Department of Human Services, Bureau of Medical Services, and the Vendor, University of Connecticut (UCONN), for training and technical assistance for Wraparound and mobile response and stabilization services (MRSS), per the Statement of Work and terms and conditions hereto attached.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	94131503				0.000000
Service From		Service To		Service Contract Amount	
2025-01-01		2026-12-31		3098650.00	

**Commodity Line Description:** UCONN Wraparound - Technical Assistance

**Extended Description:**

Statement of work covers the period from 01/01/2025 to 12/31/2026 to provided Technical Assistance by implementing the following (2) tasks:

Task 1: Workforce Development - Develop and implement a comprehensive training and technical assistance system for Wraparound and Mobile Response service administrators and providers.

Task 2: Evaluation and CQI.

- vii. Participate in designated implementation team meetings or other implementation activities as directed by BBH

**Implementation Support**

- A. The Contractor will provide technical assistance on methods for sustaining the Wraparound and MRSS implementation and technical assistance in West Virginia.

**Task 2: Evaluation and CQI.** Provide training system evaluation and implementation support around Continuous Quality Improvement Processes

- A. Access to and technical assistance on use of the Wraparound Fidelity Index, short form (WFI-EZ) and the Documentation Assessment and Review Tool (DART), including training support to BBH designated evaluators to identify samples and collect relevant data for providers statewide.
- B. Access to and necessary training on WrapSTAT, the online data entry and reporting software for the Wraparound Fidelity Assessment System (WFAS) tools.
- C. Access to and technical assistance on use of the MRSS Readiness Tool and other fidelity measures including training support to BBH designated evaluators to identify samples and collect relevant data for providers statewide.
- D. Collection of data on the quality and impact of training and TA provided by the Innovations Institute using the Impact of Training and Technical Assistance (IOTTA) and COMET surveys.
- E. Reports on the quality and impact of staff training and coaching, using data from IOTTA, to the Innovations Institute as well as relevant state level leadership in West Virginia.
- F. Consultation on developing an internal quality assurance (QA) plan, including guidelines for provider agencies and state officials around expectations and information use.
- G. Technical assistance to the Innovations Institute and state level leadership in West Virginia on identification of system and youth outcomes and relevant administrative data sources to support evaluation of system and youth outcomes.

**Total: \$3,098,650**

**Billing Schedule**

Quarter	Invoice and Report Due dates	Amount Due
Jan - Mar 2025	April 30, 2025	\$387,331.25
Apr - June 2025	July 30, 2025	\$387,331.25
Jul - Sept 2025	Oct 30, 2025	\$387,331.25
Oct - Dec 2025	January 30, 2026	\$387,331.25
<b>Total Year 1</b>		<b>\$1,549,325</b> *
Jan - Mar 2026	April 30, 2026	\$387,331.25
Apr - Jun 2026	July 30, 2026	\$387,331.25
Jul - Sept 2026	October 30, 2026	\$387,331.25
Oct - Dec 2026	January 30, 2027	\$387,331.25
<b>Total Year 2</b>		<b>\$1,549,325</b>
		<b>\$3,098,650.00</b>

**Program Contact:**

Kimberly M. Estep  
 Faculty and Director, Division of Implementation & Workforce Development  
 The Innovations Institute  
 Director, National Wraparound Implementation Center (NWIC)  
 University of Connecticut, School of Social Work



STATE OF WEST VIRGINIA  
DEPARTMENT OF HUMAN SERVICES  
BUREAU FOR MEDICAL SERVICES

Alex J. Mayer  
Cabinet Secretary

Cynthia Beane, MSW, LCSW  
Commissioner

Date: March 20, 2025

To: Crystal Husted  
Senior Buyer  
State of West Virginia Purchasing Division

From: Althea Greenhowe *Althea Greenhowe*  
Procurement Specialist, Senior  
Office of Shared Administration/Purchasing

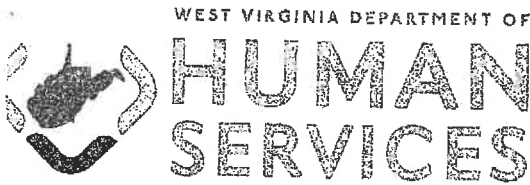
Re: PF1637690, CDO BMS25\*25  
Dept 0511

The West Virginia Bureau for Medical Services (BMS) and Bureau for Behavioral Health (BBH) respectfully requests the approval of the above-referenced CDO for services by the University of Connecticut (UCONN) for the period of January 01, 2025-December 31, 2025, under PF1536871, CMA HHR25\*01. The total estimated cost is \$1,549,325.00.

The delivery order is being submitted at this time due to timing of funding determinations between BMS and BBH.

Please feel free to contact me if additional documentation or details are needed. I can be reached at 304-352-3924 or [althea.m.greenhowe@wv.gov](mailto:althea.m.greenhowe@wv.gov). Thank you for your time and consideration in the matter.





STATE OF WEST VIRGINIA  
DEPARTMENT OF HUMAN SERVICES  
BUREAU FOR MEDICAL SERVICES

Alex J. Mayer  
Cabinet Secretary

Cynthia Beane, MSW, LCSW  
Commissioner

Date: March 20, 2025

To: Office of Shared Administration/Finance

From: Kelly J. Dowden, WWPBC  
Director  
BMS, Procurement Services

Re: PF1637690, CDO BMS25\*25-Funding Memo  
Dept 0511

The West Virginia Bureau for Medical Services (BMS) and Bureau for Behavioral Health (BBH) respectfully submit the funding table below related to the above-referenced CDO with the University of Connecticut during the service period of 01/01/25-12/31/25.

Invoice Due Date:	Amount:	Event Type	BMS	BBH	AL1	AL2	AL3	Note
4/30/2025	\$387,331.25	PR05	\$0.00	\$387,331.25	BMS: N/A	BBH Fed: 387331.25	BBH: N/A	All BBH to clear out SOC/CMH first
7/30/2025	\$387,331.25	PR07 (SFY26)	\$187,331.25	\$200,000.00	BMS: 187331.25	BBH Fed: 12668.75	BBH ST: 187331.25	Balance of \$12,668.75 to clear SOC/CMH. Balance \$374,662.50 split 50/50 BMS/BBH
10/30/2025	\$387,331.25	PR07 (SFY26)	\$193,665.63	\$193,665.62	BMS: 193665.63	BBH Fed: N/A	BBH ST: 193,665.62	50/50 Split
1/30/2026	\$387,331.25	PR07 (SFY26)	\$193,665.62	\$193,665.63				50/50 Split

Please feel free to contact me if additional documentation or details are needed. I can be reached at 304-352-4286 or [jimmy.k.dowden@wv.gov](mailto:jimmy.k.dowden@wv.gov). Thank you for your time and consideration in the matter.

## Subject: Governor's Office Approval of contracts over \$100,000



**Rosen, Bryan D** <bryan.d.rosen@wv.gov>  
to Wagner, Roberta A, Price, Robert L

Thu, Jan 23,

I spoke with Curtis early today. He relayed the following information for how we will process these through his office.

1. He would like a synopsis of the purchase. I would suggest in most cases we can pull the extended description populate that in the email to him.
2. Please note if there is a specific timeframe in the request.
3. Contracts will be reviewed at the Master Agreement level meaning that he will not be approving DOs.
4. Renewals for contracts over \$100,000 must be approved.

This process is going to be fluid and will likely morph as we move forward but this is the best information that I have today.

Bryan





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Mar 8, 2025

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Mar 18, 2025



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All Words ▼

e.g. 1606N020Q02




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#### Simple Search

#### Search Editor

☐ Any Words ☐ All Words ☒ Exact Phrase 

e.g. 123456789, Smith Corp

"UNIVERSITY OF CONNECTICUT"



Classification

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Excluded Entity

Federal Organizations

Exclusion Type

Exclusion Program

Location

Dates

Reset 



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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business & Licensing

### Business Organization Search

SEARCH TIPS: If you have trouble finding a business, try the following:

1. Enter one or more key words in the business name
2. Use the % symbol for a wild card search.  
Example: searching for Fraternal Order Eagles 1234 ABCD, Inc.  
%Fraternal%1234%
3. The search results will include what are commonly referred to as a fictitious business names in the results, if they have been registered with the State Tax Department.

[Back To Top](#)

Matching records found: **0**. Please note that the results are broken into four results types: *Org Name*, *Doing Business As*, *Name Change* and *Name Registrations/Reservations*. You may use the following four links to see the results for each type.

*\*See Attached\**

Organization Results								
Organization Name	Org Id	Type	Effective Date	Established Date	Termination Date	Termination Reason	Charter	Class
No results found.								
Organization Name	Org Id	Org Type	Effective Date	Established Date	Termination Date	Termination Reason	Charter	Class

DBA Results								
Organization Name	Org Id	Org Type	Effective Date	Established Date	Termination Date	Termination Reason	Charter	Class
No results found.							× Close	
Organization Name	Org Id	Org Type	Effective Date	Estal Date	Hi, I'm SOLO! I can help			Class

Name Change Results								
Organization Name	Org Id	Org Type	Effective Date	Established Date	Termination Date	Termination Reason	Charter	Class

No results found.

Organization Name	Org Id	Org Type	Effective Date	Established Date	Termination Date	Termination Reason	Charter
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### Registration/Reservation Results

Organization Name	NRG/NRS Id	Org Type	Effective Date	Established Date	Termination Date	Termination Reason	Charter	Class
No results found.								
Organization Name	NRG/NRS Id	Org Type	Effective Date	Established Date	Termination Date	Termination Reason	Charter	Class

*\*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information.*

Tuesday, March 25, 2025 — 11:17 AM

© 2025 State of West Virginia

Hi, I'm SOLO! I can help

**Cottrell, Angela M**

**From:** Chris Alder <CAlder@wvsos.com>  
**Sent:** Friday, March 31, 2023 2:40 PM  
**To:** Przybyszewski, Jennifer M; Amanda Stickles  
**Cc:** Goldman, Emily; Estep, Kimberly; Sulzbach, Denise; Donald Kersey  
**Subject:** RE: WVSOS FORM REQUEST / FOLLOW-UP for UConn

\*Message sent from a system outside of UConn.\*

Hi Jen,

Happy to help!!

According to W. Va. Code § 31E-14-1401(b)(10), a foreign entity is not "transacting business" in West Virginia, and therefore not required to register with the WV Secretary of State, if it is "[c]onducting affairs in interstate commerce[.]"

It is my understanding that UConn:

1. Did not accept the subrecipient grant/contract in WV – they accepted in CT;
2. Will not provide any part of the services in WV – all of the work done by UConn will be done in CT, and the virtual training and technical assistance will be provided from outside WV;
3. Does not have any physical presence in WV that is in any manner involved with the services; and,
4. UConn is located in CT and will have zero employees or offices in WV that will be providing the services.\*\*\*

\*\*\* your email below indicates some possibility of employee travel to WV with regard to the second agreement. If this possibility becomes real, please reach out to me in advance. If isolated, UConn would remain exempt. There are certain thresholds that could change this analysis if the visits are frequent or associated with, for example, UConn travelling here to expand its footprint in WV.

Assuming my understandings are correct, UConn is conducting affairs in interstate commerce, and is therefore exempt from registration with the West Virginia Secretary of State as a foreign corporation.

In the event that involvement with WV Purchasing Division becomes necessary, please let me know and I'm happy to facilitate.

Should you have any questions please feel free to write or call at your convenience.

Best,

Chris

**From:** Przybyszewski, Jennifer M <jennifer.przybyszewski@uconn.edu>  
**Sent:** Friday, March 31, 2023 2:20 PM  
**To:** Chris Alder <CAlder@wvsos.com>; Amanda Stickles <ASTickles@wvsos.com>  
**Cc:** Goldman, Emily <emily.goldman@uconn.edu>; Estep, Kimberly <kim.estep@uconn.edu>; Sulzbach, Denise <denise.sulzbach@uconn.edu>; Donald Kersey <DKersey@wvsos.com>  
**Subject:** RE: WVSOS FORM REQUEST / FOLLOW-UP for UConn

Hi Chris,

## Vendor/Customer

Menu

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
✓ VS0000042200	UNIVERSITY OF CONNECTICUT		Active	Inactive	

From 1 to 1 of 1 First Prev Next Last Attachments

Save Undo Delete Insert Copy Paste Search

## ▼ General Info

Vendor/Customer : VS0000042200	Restrict Use by Department : <input type="checkbox"/>
Legal Name : UNIVERSITY OF CONNECTICUT	Miscellaneous Account : <input type="checkbox"/>
Alias/DBA :	Internal Account : <input type="checkbox"/>
Vendor Active Status : Active ▼	Third Party Only : <input type="checkbox"/>
Vendor Approval Status : Complete	Third Party Vendor : <input type="checkbox"/>
Customer Active Status : Inactive ▼	Third Party Customer : <input type="checkbox"/>
Customer Approval Status : Incomplete	Inventory Customer : <input type="checkbox"/>
Location Name :	Healthcare Provider : <input type="checkbox"/>
First Name :	Never Archive : <input type="checkbox"/>
Middle Name :	Restrict VSS Access : No ▼
Last Name :	Discontinue - No New Business : <input type="checkbox"/>
Company Name : UNIVERSITY OF CONNECTICUT	Prevent MA Reference : <input type="checkbox"/>
Previous Name :	PunchOut Enabled : <input type="checkbox"/>
Previous Street :	Re-PunchOut Enabled : <input type="checkbox"/>
Previous City :	Electronic Order Enabled : <input type="checkbox"/>
Previous State/Province :	W-9 Received : <input checked="" type="checkbox"/>
Previous Country :	W-9 Received Date : 03/26/2024
	W-8 Received : <input type="checkbox"/>
	W-8 Received Date :
	Accepts Credit Cards : <input type="checkbox"/>
	Active From : 01/25/2023
	Active To :
	Last Usage Date : 02/21/2025
	Department : 0212
	Unit :

## ▼ Headquarters

Headquarters Account : Yes	Web Address http:// :
Headquarters Account Code : VS0000042200	Catalog DUNS :
Headquarters Account Legal Name : UNIVERSITY OF CONNECTICUT	Catalog Extended DUNS :
Franchise Account : <input type="checkbox"/>	Catalog Unique Entity Identifier :
	Taxpayer ID Number : *****2160
	Taxpayer ID Number Type : EIN ▼

## ▼ Organization

Organization Type : Company ▼	1099 Indicator : No
1099 Classification : Non-Profit ▼	1042-S Indicator :
Foreign Ownership Interest : <input type="checkbox"/>	Taxpayer ID Number : 060772160
1042-S Ch. 3 Recipient Code :	Taxpayer ID Number Type : EIN ▼
1042-S Ch. 4 Status Code :	Detailed TIN Type :
Number of Employees : ▼	Foreign Tax ID :
Merchant ID :	GIIN :
Sex : ▼	1042-S Recipient Account Number :
	W-8 Form : ▼