



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 02-20-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

| | | | | |
|-----------------------|---|------------------|--|---------|
| Order Number: | CDO 0511 2680 BMS2400000029 5 | Change Order No: | Procurement Folder: | 1373316 |
| Document Name: | CR216- Add 165 New MMIS Fields to the EDS-Development | | Reason for Modification: Change Order 2 is issued to cancel the balance per the attached documentation. | |
| Document Description: | CR216- Add 165 New MMIS Fields to the EDS-Development | | | |
| Procurement Type: | Central Delivery Order | | | |
| Buyer Name: | Crystal G Hustead | | | |
| Telephone: | (304) 558-2402 | | | |
| Email: | crystal.g.hustead@wv.gov | | | |
| Shipping Method: | Best Way | | Master Agreement Number: CMA 0511 HHR2100000002 5 | |
| Free on Board: | FOB Dest, Freight Prepaid | | | |

| VENDOR | DEPARTMENT CONTACT | | | | | | | | | | | | | | | | | | | | |
|---|--------------------|---------------------|---------------------|---------------|----|----|--------|---|----|----|--|--|----|----|--|--|----|----|--|--|---|
| Vendor Customer Code: 000000103433 INTERNATIONAL BUSINESS MACHINES CORPORATION NEW ORCHARD RD ARMONK NY 10504 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table> | | Discount Allowed | Discount Percentage | Discount Days | #1 | No | 0.0000 | 0 | #2 | No | | | #3 | No | | | #4 | No | | | Requestor Name: Lakendra R Burdette Requestor Phone: 304-352-4319 Requestor Email: lakendra.burdette@wv.gov 2025 FILE LOCATION _____ |
| | Discount Allowed | Discount Percentage | Discount Days | | | | | | | | | | | | | | | | | | |
| #1 | No | 0.0000 | 0 | | | | | | | | | | | | | | | | | | |
| #2 | No | | | | | | | | | | | | | | | | | | | | |
| #3 | No | | | | | | | | | | | | | | | | | | | | |
| #4 | No | | | | | | | | | | | | | | | | | | | | |

| INVOICE TO | SHIP TO |
|--|--|
| PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US | PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US |

Total Order Amount: \$0.00

Purchasing Division's File Copy

CH 2/25/25
PURCHASING DIVISION AUTHORIZATION

DATE: 2/28/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: 2-28-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 2 to cancel the balance on the delivery order from \$672,006.00 to \$0.00 per attached document.

Original Contract Total: \$672,006.00

Change Order No. 2 cancellation: (\$672,006.00)

New Contract Total: \$0.00

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|---------------|-------------|
| 1 | 80101606 | 0.00000 | | \$0.0000 | \$0.00 |
| Service From | Service To | Manufacturer | Model No | Delivery Date | |
| 2024-04-01 | 2025-03-31 | | | | |

Commodity Line Description: Project monitoring and evaluation

Extended Description:

Project monitoring and evaluation

See attached pricing pages.

All Milestones

Account Manager: 32 hours @ \$266 = \$8,512
Project Manager: 40 hours @ \$219 = \$8,760
Technical Lead: 192 hours @ \$266 = \$51,072
Operations Manager: 80 hours @ \$219 = \$17,520
Testing Manager: 240 hours @ \$219 = \$52,560
Document Management Lead: 120 hours @ \$219 = \$26,280
Business Analyst: 120 hours @ \$151 = \$18,120
Tester (Business Analyst): 320 hours @ \$151 = \$48,320
Data Architect: 980 hours @ \$219 = \$214,620
ETL Engineer: 330 hours @ \$151 = \$49,830
ETL Lead (Data Management Consultant): 398 hours @ \$219 = \$87,162
Release Manager (Data Management Consultant): 40 hours @ \$219 = \$8,760
Data Warehouse Analyst: 270 hours @ \$219 = \$59,130
Project Coordinator: 120 hours @ \$178 = \$21,360

Total: 3,282 hours = \$672,006.00

Change Order 1

Original Service to Date: 09/30/24
Change Order 1 Service to Date: 03/31/25

Change Order 2

Actual amount used 0.00 hours @ all rates above = \$0.00



STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
BUREAU FOR MEDICAL SERVICES

Alex J. Mayer
Cabinet Secretary

Cynthia Beane, MSW, LCSW
Commissioner

DATE: February 12, 2025

TO: International Business Machines Corporation

FROM: Lakendra Burdette *LB*
Procurement Specialist

RE: Balance Closure of CDO BMS 24*29
Dept 0511

Please be advised that there is a remaining balance on CDO BMS24*29 (CR 216: Add 165 New MMIS Fields to the EDS - Development) for International Business Machines Corporation. This delivery order is set to expire March 31, 2025 but is being cancelled early as the work will not be performed. If you agree that no work has been performed, and that the full balance of \$672,006.00 exists, please sign and date in the space provided below and return it to my attention. If you dispute this amount, please contact me at (304) 352-4319 or Lakendra.burdette@wv.gov. If no response is received by March 14, 2025, the Bureau for Medical Services (BMS) will proceed with cancellation of the remaining balance.

Thank you for your time and consideration in this matter.

Signature:

A handwritten signature in black ink, appearing to read "Lakendra Burdette".

Date: 2/20/2025

Ok
Althea Greenhouse





STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
BUREAU FOR MEDICAL SERVICES

Alex J. Mayer
Cabinet Secretary

Cynthia Beane, MSW, LCSW
Commissioner

DATE: February 20, 2025

TO: Crystal Hustead
Senior Buyer
State of West Virginia Purchasing Division

FROM: Althea Greenhowe *Althea Greenhowe*
Procurement Specialist, Senior
Office of Shared Administration/Purchasing

RE: PF1373316, CDO BMS24*29 – Change Order 2
Dept 0511

The West Virginia Bureau for Medical Services (BMS) respectfully requests the cancellation of the unused balance of \$672,006.00 on the above reference CDO with International Business Machines Corporation. This delivery order is set to expire March 31, 2025, but is being cancelled early as the vendor has confirmed that the work will not be performed. BMS is requesting cancellation of the remaining balance to roll back dollars for future budgeting use.

Please feel free to contact me if additional documentation or details are needed. I can be reached at 304-352-3924 or althea.m.greenhowe@wv.gov. Thank you for your time and consideration in this matter.



☐ Any Words ⓘ☐ All Words ⓘ☒ Exact Phrase ⓘ**"INTERNATIONAL BUSINESS MACHINES CORPORATION"**

x

Classification



Excluded Individual



Excluded Entity



Federal Organizations



Exclusion Type

☒ Ineligible (Proceedings Pending)☒ Ineligible (Proceedings Complete)☒ Prohibition/Restriction☒ Voluntary Exclusion

Exclusion Program



Location



Dates



Reset



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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

INTERNATIONAL BUSINESS MACHINES CORPORATION

| Organization Information | | | | | | | | |
|--------------------------|----------------|------------------|-------------|---------|--------|----------|------------------|--------------------|
| Org Type | Effective Date | Established Date | Filing Date | Charter | Class | Sec Type | Termination Date | Termination Reason |
| BC Benefit Corporation | 9/30/1933 | | 9/30/1933 | Foreign | Profit | | | |

| Organization Information | | | |
|---------------------------|--|---------------------------|-----------------------------|
| Business Purpose | 5415 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Computer Systems Design and Related Services (design, programming, facilities mgmt) | | Capital Stock 0.0000 |
| Charter County | | | Control Number 0 |
| Charter State | NY | Excess Acres | 0 |
| At Will Term | Member Managed | | |
| At Will Term Years | | | Par Value 0.000000 |
| Authorized Shares | 0 | Young Entrepreneur | Not Specified |

Addresses

| Type | Address |
|-----------------------------|---|
| Local Office Address | ONE NEW ORCHARD ROAD ATTENTION: CATHERINE BUCKLEY ARMONK, NY, 10504 |
| Mailing Address | ONE NEW ORCHARD ROAD ATTENTION: CATHERINE BUCKLEY ARMONK, NY, 10504 USA |
| Notice of Process | C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561 |
| Principal Office | ONE NEW ORCHARD ROAD ARMONK, NY, 105041784 USA |
| Type | Address |

Officers

| Type | Name/Address |
|------------------|--|
| Director | ARVIND KRISHNA ONE NEW ORCHARD ROAD ARMONK, NY, 10504 |
| Director | DAVID N. FARR ONE NEW ORCHARD ROAD ARMONK, NY, 10504 |
| President | ARVIND KRISHNA NEW ORCHARD ROAD ARMONK, NY, 10504 |
| Secretary | JANE P. EDWARDS ONE NEW ORCHARD RD. ARMONK, NY, 10504 |
| Treasurer | BRIEN WIERZCHOWSKI ONE NEW ORCHARD RD. ARMONK, NY, 10504 |
| Type | Name/Address |

Mergers

| Merger Date | Merged | Merged State | Survived | Survived State |
|-------------|-------------------------------|--------------|---|----------------|
| 3/27/2001 | ARAGON CONSULTING GROUP, INC. | MO | INTERNATIONAL BUSINESS MACHINES CORPORATION | NY |

| Merger Date | Merged | Merged State | Survived | Survived State |
|-------------|--------|--------------|----------|----------------|
|-------------|--------|--------------|----------|----------------|

| Date | Amendment |
|------------|--|
| 3/27/2001 | MERGER: MERGING ARAGON CONSULTING GROUP, INC., A NON-QUALIFIED MO ORGANIZATION WITH AND INTO INTERNATIONAL BUSINESS MACHINES CORPORATION, A QUALIFIED NY CORPORATION, THE SURVIVOR |
| 10/10/1998 | MERGER(CON'T FROM ABOVE) MACHINES CORPORATION, A QUAL NY CORP., THE SURVIVOR. |
| 1/9/1998 | MERGER: MERGING INTEGRATED SYSTEMS SOLUTIONS CORPORATION, A QUAL DE CORP, ISSC HOLDINGS, INC., A NON QUAL DE CORP & ADVANTIS CORPORATION, A QUAL NY CORP. WITH AND INTO INTERNATIONAL BUSINESS |
| 7/8/1992 | CHANGE OF AMENDMENT TO RESTATED CERTIFICATE OF INCORPORATION. |
| 5/24/1988 | AMENDMENT TO THE ARTICLES OF INCORPORATION. |
| 3/23/1988 | MERGER; MERGING ROLM CORPORATION, A QUAL CA CORP, WITH AND INTO INTENATIONAL BUSINESS MACHINES CORPORATION, A QUAL NY CORP, THE SURVIVOR. |
| 6/2/1986 | AMENDMENT TO THE ARTICLES OF INCORPORATION. |
| 8/2/1982 | AMENDMENT: TO ARTICLES OF INCORPORATION. TWO AMENDMENTS WERE FILED THIS DATE. |
| 6/8/1979 | AMENDMENT: CERTIFICATE OF INCORPORATION. |
| 7/22/1976 | CERTIFICATE OF AMENDMENT OF THE CERTIFICATE OF INCORPORATION ROLL 109. |
| 5/22/1973 | AMENDMENT: CERTIFICATE OF INCORPORATION; ROLL 71 |
| 5/19/1972 | AMENDMENT: CERTIFICATE OF AMENDMENT: ROLL 59 |
| 6/2/1971 | AMENDMENT: CERTIFICATE OF INCORPORATION; ROLL 48 |
| 5/20/1968 | AMENDMENT: CERTIFICATE OF INCORPORATION; ROLL 11 |
| 5/15/1967 | AMENDMENT: CERTIFICATE OF INCORPORATION; BOOK 210, PAGE 487 |
| 8/19/1966 | AMENDMENT: CERTIFICATE OF INCORPORATION; BOOK 249, PAGE 134 |
| 9/29/1964 | AMENDMENT: CERTIFICATE OF INCORPORATION; BOOK 210, PAGE 537 |
| 8/13/1964 | AMENDMENT: CERTIFICATE OF INCORPORATION; BOOK 210, PAGE 397 |
| 5/25/1961 | AMENDMENT: ARTICLES OF INCORPORATION; BOOK 210, PAC |
| 5/16/1959 | AMENDMENT: CERTIFICATE OF INCORPORATION; BOOK 210, PAGE 227 |

| | |
|------------------|---|
| 5/12/1958 | AMENDMENT: RESTATED CERTIFICATE OF INCORPORATION; BOOK 224, PAGE 269. |
| 5/14/1957 | AMENDMENT: ARTICLES OF INCORPORATION; BOOK 210, PAGE 169 |
| 6/16/1956 | AMENDMENT: CERTIFICATE OF INCORPORATION; BOOK 210, PAGE 140. |
| 6/10/1955 | AMENDMENT (ARTICLES OF INCORPORATION; BOOK 210, PAGE 98. |
| 3/25/1955 | AMENDMENT: CERTIFICATE OF MERGER WITH INTERNATIONAL BUSINESS MACHINES COMPANY OF HAWAII, LIMITED; CERTIFICATE OF MERGER WITH ENDICOTT HIGHLANDS DEVELOPMENT CORPORATION; BOOK 216, PAGE 788 |
| 7/14/1954 | AMENDMENT ARTICLES OF INCORPORATION; BOOK 210, PAGE 69. |
| 8/17/1950 | AMENDMENT: (AUTHORIZATION OF 500,000 NEW SHARES, WITHOUT PAR VALUE) BOOK 183, PAGE 528 |
| 7/10/1948 | AMENDMENT (ARTICLES OF INCORPORATION) BOOK 183, PAGE 367 |
| 2/20/1946 | AMENDMENT (ARTICLES OF INCORPORATION; BOOK 152, PAGE 793 CERTIFICATE OF MERGER WITH ELECTROMATIC TYPERWRITERS, INC. BK.152-794 |
| 8/21/1942 | CERTIFICATE OF MERGER, WITH MUNITIONS MANUFACTURING CORP.; BOOK 152, PAGE 794 |
| 6/11/1942 | AMENDMENT (INCREASE OF NUMBER OF SHARES) BOOK 152, PAGE 521. |
| 6/12/1936 | AMENDMENT BOOK 152, PAGE 121 |
| Date | Amendment |

Annual Reports

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, February 20, 2025 — 1:43 PM

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

| | |
|---|--|
| <i>Purchasing Division Use:</i> Buyer: <u>Crystal Huskead</u> Date: <u>2/25/25</u> Solicitation No. <u>CDO BMS24*29</u> | Agency: DoHS-BMS Procurement Officer Submitting Requisition: Althea Greenhowe Requisition No. CDO BMS 24*29 PF No.: 1373316 |
|---|--|

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

| | Compliance Check Type | Required | Provided, if Required | Not Required | Purch. Div. Confirmation |
|---|--|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1 | Specifications and Pricing Page included | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Use of correct specification template | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA] | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Maximum budgeted amount in wvOASIS | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | Suggested vendors in wvOASIS | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | Capitol Building Commission pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 | Financing (Governor's Office) pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 | Fleet Management Division pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| | Compliance Check Type | Required | Provided, if Required | Not Required | Purch. Div. Confirmation |
|-----------|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 10 | Insurance requirements | | | | |
| | Commercial General Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Automobile Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Workers' Compensation/Employer's Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Cyber Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Builder's Risk/Installation Floater | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Professional Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Other (specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11 | Office of Technology CIO pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12 | Treasurer's Office (banking) pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

FOR CHANGE ORDERS/RENEWALS:

| | | | | | |
|----------|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| 1 | Two-party agreement | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2 | Standard change order language | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3 | Office of Technology CIO approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4 | Justification for price increases/backdating/other | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Bond Rider (Construction) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6 | Secretary of State Verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7 | State debarment verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8 | Federal debarment verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Crystal Hustead