



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 03-21-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0439 0439 EBA2200000004 5	Procurement Folder:	1012759
Document Name:	MULTI-SITE PLUMBING MAINTENANCE - SOUTHERN DISTRICT	Reason for Modification:	Change Order 03 To Renew Contract
Document Description:	MULTI-SITE PLUMBING MAINTENANCE - SOUTHERN DISTRICT		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-03-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-03-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000189985 DSO MECHANICAL LLC 515 THIRD AVE SO CHARLESTON WV 25303 US Vendor Contact Phone: 3047448479 Extension: 101 Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Cecil Dale Malcomb Requestor Phone: (304) 254-7858 Requestor Email: dmalcomb@wvpublic.org 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
CHIEF FINANCIAL OFFICER EDUCATIONAL BROADCASTING 124 INDUSTRIAL PARK RD BEAVER WV 25813 US	PURCHASING ADMINISTRATOR EDUCATIONAL BROADCASTING 600 CAPITOL ST CHARLESTON WV 25301-1223 US

4/8/25 GL

Total Order Amount:	Open End
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Purchasing Division's File Copy

<p>4/11/25</p> <p>PURCHASING DIVISION AUTHORIZATION</p> <p>DATE: <i>Teresa Hyle</i></p> <p>ELECTRONIC SIGNATURE ON FILE</p> <p>APR 15 2025</p>	<p>ATTORNEY GENERAL APPROVAL AS TO FORM</p> <p>DATE: <i>9.2.2. Gray</i></p> <p>ELECTRONIC SIGNATURE ON FILE</p> <p>4/15/2025</p>	<p>ENCUMBRANCE CERTIFICATION</p> <p><i>Cody Kern</i></p> <p>DATE: 4-15-25</p> <p>ELECTRONIC SIGNATURE ON FILE</p>
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Extended Description:

Change Order

Change Order No. 3 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 3/15/2025 through 3/14/2026

Renewal Years Remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	72101510			Hour	110.000000
				Service Contract Amount	
				0.00	

Commodity Line Description: STANDARD RATE - SOUTHERN DISTRICT

Extended Description:

STANDARD HOURLY RATE FOR SOUTHERN DISTRICT

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	72101510			Hour	150.000000
				Service Contract Amount	
				0.00	

Commodity Line Description: OVERTIME RATE - SOUTHERN DISTRICT

Extended Description:

OVERTIME HOURLY RATE FOR SOUTHERN DISTRICT

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	72101510			Hour	150.000000
				Service Contract Amount	
				0.00	

Commodity Line Description: EMERGENCY RATE - SOUTHERN DISTRICT

Extended Description:

EMERGENCY HOURLY RATE FOR SOUTHERN DISTRICT

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	72101510			Hour	80.000000
				Service Contract Amount	
				0.00	

Commodity Line Description: TRAVEL RATE - SOUTHERN DISTRICT

Extended Description:

TRAVEL HOURLY RATE FOR SOUTHERN DISTRICT

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	72101510			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: SUBCONTRACTED TASKS PER SECTION 3.1.3 - 1.10 MULTIPLIER

Extended Description:
SUBCONTRACTED TASKS PER SECTION 3.1.3 - 1.10 MULTIPLIER

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	72101510			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: PARTS/MATERIAL MARKUP PER SECTION 3.1.4 - 1.25 MULTIPLIER

Extended Description:
PARTS/MATERIAL MARKUP PER SECTION 3.1.4 - 1.25 MULTIPLIER

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	72101510			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: EQUIPMENT RENTAL PER SECTION 3.1.5 - 1.10 MULTIPLIER

Extended Description:
EQUIPMENT RENTAL PER SECTION 3.1.5 - 1.10 MULTIPLIER



Dale Malcomb
Purchasing Director
Phone: (304) 254-7858
Email: dmalcomb@wvpublic.org

March 19th, 2024

Mike Laughlin, Estimator
DSO Mechanical LLC
515 Third Ave.
South Charleston, WV 25303
Phone: (304) 744-8479
Fax: (304) 744-8481
Email: MLaughlin@DSOMech.Com


Subject: Third renewal of contract EBAr70476, CMA EBA2200000004, Multi-site plumbing maintenance, Southern District.

Dear Mr. Laughlin:


The State of West Virginia is offering to renew subject contract under the same terms, conditions, and pricing. The final renewal dates are March 15th, 2025, through March 14th, 2026. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible. We will also need an updated copy of your automobile and general liability certificates of insurance as well as an updated contractor's license.


Please call if you have any questions.


Very truly yours,


C. Dale Malcomb

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.


Name


Signature


Title


Date



CONTRACTOR LICENSE

AUTHORIZED BY THE
**West Virginia Contractor
Licensing Board**

NUMBER: WV050370

CLASSIFICATION:

**HVAC
PLUMBING
SPECIALTY**

**DSO MECHANICAL LLC
515 THIRD AVENUE
SOUTH CHARLESTON, WV 25303**

DATE ISSUED

EXPIRATION DATE

JANUARY 21, 2025

JANUARY 21, 2026



Authorized Signature



Chair, West Virginia Contractor
Licensing Board



**WEST VIRGINIA
CONTRACTOR
LICENSING BOARD**

A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.

Dale Malcomb
Purchasing Coordinator
Phone: (304) 254-7858
Cell: (304) 222-9252
Email: DMalcomb@WVPublic.Org

March 19th, 2025

Re: Late processing of the third renewal for CMA 0439 0439 EBA2200000004, Multi-Site plumbing maintenance, Southern District

To Whom It May Concern:

Our agency has a contract with DSO Mechanical LLC which recently expired March 19th, 2025. This final renewal slipped by us and didn't get processed. Once we realized this, we promptly processed the renewal paperwork. We have also added future renewal and or contract bid dates to the calendar for our purchasing department in an effort to prevent this happening in the future.

Please process this late renewal documentation, it would cause significant hardship for us to re-solicit this contract from scratch.

Sincerely,



C. Dale Malcomb

*Backdate
approved*

Dale Malcomb
Purchasing Coordinator
Phone: (304) 254-7858
Cell: (304) 222-9252
Email: DMalcomb@WVPublic.Org

April 3rd, 2025

Re: Secretary and Governor's offices approvals for purchases over \$100,000.00, CMA EBA22*04.

To Whom It May Concern:

We are in the process of establishing/renewing an open-ended contract (CMA). We understand that purchases of \$100,000.00 or higher require the approval of our Secretary and the Governor's Office, however our Executive Director, Eddie Isom, has been instructed by our Secretary's Office that this approval is only required when an actual purchase is being made (see attached email). No approval is required just to establish a contract from which purchases may be made.

Please process this renewal without additional approvals. We appreciate it.

Sincerely,



C. Dale Malcomb



RE: Need Your, Secretary's, and Governor's approval.

From Eddie Isom <eisom@wvpublic.org>
Date Thu 4/3/2025 1:53 PM
To Dale Malcomb <dmalcomb@wvpublic.org>
Cc Trinity Green <tgreen@wvpublic.org>

We only have to send over invoices that are over \$100,000 in one-time payments. These are for work as needed.

Eddie Isom
Executive Director
West Virginia Public Broadcasting
(304)556-4912
eisom@wvpublic.org

From: Dale Malcomb <dmalcomb@wvpublic.org>
Sent: Monday, March 24, 2025 2:45 PM
To: Eddie Isom <eisom@wvpublic.org>
Cc: Trinity Green <tgreen@wvpublic.org>
Subject: Need Your, Secretary's, and Governor's approval.

Eddie:

Attached are contract renewals the Purchasing Division won't process without your, the Secretary's, and the Governor's approval. Please have them signed and returned as soon as possible.

Thank you.

Dale Malcomb

Purchasing Coordinator

Information Technology Manager

Fleet Coordinator

Phone: (304) 254-7858

Cell: (304) 222-9252

dmalcomb@wvpublic.org

West Virginia Public Broadcasting

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

DSO MECHANICAL LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	12/6/2012		12/6/2012	Domestic	Profit			

Organization Information			
Business Purpose	2382 - Construction - Special Trade Contractors - Building Equipment Contractors (electrical & other wiring, plumbing, heating & air-conditioning, other)		
Charter County	Kanawha	Control Number	99Y0B
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MGR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses

Type	Address
Designated Office Address	515 THIRD AVENUE SOUTH CHARLESTON, WV, 25303
Mailing Address	515 THIRD AVENUE SW SOUTH CHARLESTON, WV, 25303 USA
Notice of Process Address	Corporation Service Company 808 Greenbrier Street Charleston, WV, 25311
Principal Office Address	515 THIRD AVENUE SW SOUTH CHARLESTON, WV, 25303 USA
Type	Address

Officers

Type	Name/Address
Manager	CAROLYN A. HOTES 515 THIRD AVENUE SW SOUTH CHARLESTON, WV, 25303
Organizer	BRYAN K. PROSEK 41 SOUTH HIGH STREET, SUITE 2200 COLUMBUS, OH, 43215 USA
Type	Name/Address

Annual Reports

Filed For

2024

2023

2022

2021

2020

2019

2018

2017

2016

2015
2014
2013
Date filed

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, March 24, 2025 — 4:26 PM

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Keyword Search

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Simple Search

Search Editor

- ☐ Any Words [i](#)
- ☒ All Words [i](#)
- ☐ Exact Phrase [i](#)

e.g. 123456789, Smith Corp

"DSO Mechanical" x

Classification

Excluded Individual

Excluded Entity

Federal Organizations

Exclusion Type

- ☒ Ineligible (Proceedings Pending)
- ☒ Ineligible (Proceedings Complete)
- ☒ Prohibition/Restriction
- ☒ Voluntary Exclusion

Exclusion Program

Location

Dates

Reset 

Entity Information ^



Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions



No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

Go Back

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Larry D. McDonnell</u> Date: <u>3/25/25</u> Solicitation No. <u>CMA EBA 22#04 c/o 3</u>	Agency: 0439 Educational Broadcasting Procurement Officer Submitting Requisition: Dale Malcomb Requisition No. CO3 / EBA70476r3 / CMA EBA2200000004 PF No.: 1012759
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

