

#4

No

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia **Master Agreement**

Order Date: 01-15-2025

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

		D Colder	650709
Order Number:	CMA 0433 0433 LIB2100000001 11	Procurement Folder:	050709
Document Name:	WV Library Commission Broadband Services	Reason for Modification:	
Document Description:	Open-End Contract for Broadband	Change Order 10 Address Change	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-10-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-06-30

		VENDOR			DEPARTMENT CONTACT
Vendo	or Customer Code:	000000199736		Requestor Name:	Monica M Keeney
	TIER WEST VIRGINIA	INC		Requestor Phone:	304-558-2041
1500 ľ	MACCORKLE AVE SE			Requestor Email:	monica.m.keeney@wv.gov
CHAR	LESTON	wv	25396		
JS					
Vendo	or Contact Phone:	304-410-5659 Extension	on:	7.5	0005
Disco	ount Details:				2025
	Discount Allowed	Discount Percentage	Discount Days	_	FILE LOCATION
#1	No	0.0000	0	_	
#2	No				
#3	No				

INV	OICE TO		SHIP TO
LIBRARY COMMISSION CULTURAL CENTER		STATE OF WEST VIRGIN	
1900 KANAWHA BLVD E CHARLESTON	WV 25305-0620	No City	WV 99999
us		us	

Open End **Total Order Amount:**

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION

ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

ELECTRONIC SIGNATURE ON FILE

Date Printed: Jan 15, 2025 Order Number: CMA 0433 0433 LIB2100000001 11

Page: 1

FORM ID: WV-PRC-CMA-002 2020/01

Extended Description:

Change Order No. 10.

Change Order No. 10 is issued for administrative purposes only and is intended to change the address of the Hanover Public Library as indicated below. The original contract, including all terms, conditions, prices, specifications, and change orders contained therein remain in full force and effect.

New Address: 488 Lizard Creek Road

Hanover, WV 24839

Old Address: 5556 Interstate Hwy.

Hanover, WV 24839

Effective date of change: 01/14/2025

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81112100			МО	0.000000
	Service From	Service To		Service Con	tract Amount
			_	0.00	

Commodity Line Description:

Broadband Services

Extended Description:

Per the attached vendors Attachment B Cost Sheet as attached hereto.

Date Printed: Jan 15, 2025 Order Number: CMA 0433 0433 LIB2100000001 11 Page: 2 FORM ID: WV-PRC-CMA-002 2020/01



Culture Center • 1900 Kanawha Blvd. E. Charleston, WV 25305 • Phone: 304.558.2041 • FAX: 304.558.2044 • In-State Toll Free: 800.642.90

Donna B. Calvert, Library Section Director

To: Larry McDonnell, Senior Buyer From: Monica Keeney, ASA1 Date: December 4, 2024

Ref: CMA 0433 LIB2100000001 VC000000199736 Frontier West Virginia Inc.

The Library Section of the WV Department of Arts, Culture, and History for the State Library Network along with the vendor, Frontier West Virginia Inc. would like to request Change Order Ten (10) to CMA LIB2100000001 for broadband services. The change is necessary to modify Attachment B to the contract to update the physical address for the library listed below.

See Attachment A - Available speeds and General Information 1.1 Introduction for reference to any changes in bandwidth speeds. All pricing, COST 1 MBPS per SECOND per MONTH, will remain the same. All terms, conditions, and specifications contained in the original contract will remain the same.

The following address below will change effective immediately.

Hanover Public Library 5556 Interstate Hwy Hanover, WV 24839

Hanover Public Library 488 Lizard Creek Road Hanover, WV 24839

ASA1/E-rate Coordinator

Library Section Director

Secretary

If you (Frontier West Virginia Inc.) agree to this contract change order, please sign below using blue ink, and return to the Library Section via email to monica.m.keeney@wv.gov at your earliest convenience.

Jeffrey Kay

Printed Name

Frontier West Virginia, Inc.

Director Government Sales

Little DocuSioned by:

1/10/2025

Date

A Division of the West Virginia Department of Arts, Culture, and History



www.librarycommission.wv.gov

Library Name (Systems in Bold)	Entity Type	E-rate Entity Numbers	Physical Address	Ola Adaress	Change Order	County	BID? Yes/No	Cost per Static IP Address	100 Mbps	200 Mbps	300 Mbps	400 Mbps	500 Mbps	1 Gbps
Alderson Public Library	Library	146077	115 Walnut Ave. Alderson, WV 24910			Greenbrier	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.0
Allegheny-Mountain Top Lib	Library	27618	B455 Union Highway Mt. Storm, WV 26739			Grant	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.0
Alum Creek Public Library	Library	26712	255 Midway School Rd. Alum Creek, WV 25003			Lincoln	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Ansted Public Library	Library	210921	102 Oak Street Ansted, WV 25812			Fayette	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Amettsville Public Library	Library	16058807	4120 Fairmont Rd. Morgantown, WV 26501			Monongalia	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$795.00	\$1,590
Barboursville Public Library	Library	17030730	749 Central Ave. Barboursville, WV 25504	728 Mein St. Barboursville, WV 25504	CO #1 - 02.25.22	Cabell	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Barrett-Wharton Library	Library	26819	38487 Pond Fork Rd. Barrett, WV 25208			Beone	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,390
Belington Public Library	Library	126746	88 Elliatt Ave. Belington, WV 26250			Barbour	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Benwood-Mcmechen Public Library	Library	27269	201 Marshall Street McMechen, WV 26040			Marshall	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790
Beverly Heritage Branch Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	4 Court Street - 2nd Floor Beverly, WV 26253			Randolph	Yes	/29 Included (5)	\$400.00	\$425.00	\$445.00	\$445.00	\$445.00	\$890
Bolivar-Harpers Ferry Public Library	Library	146090	151 Polk Street Harpers Ferry, WV 25425			Jefferson	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790
Boone-Madison Public Library	Library/Library System	17007484	375 Main Street Madison, WV 25130			Boone	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Bradshaw Public Library	Library	26655	10002 Marshall Highway Bradshaw, WV 24817			McDowell	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Bridgeport Public Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	1200 Johnson Avenue Bridgeport, WV 26330			Harrison	Yes	/29 included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Brooke County Public Library	Library/Library System	17007486	945 Main Street Wellsburg, WV 26070			Brooke	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Buffalo Branch Library	Library	26720	19209 Buffalo Road Buffalo, WV 25033			Putnam	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790
Buffalo Creek Memorial Library	Library	126698	511 E. McDonald Ave. Man, WV 25635			Logan	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695,00	\$1,390
Burlington Public Library	Library	203151	6 Hope Lane Burlington, WV 26710			Mineral	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790
Burnsville Public Library	Library	126759	235 Kanawha Ave. Burnsville, WV 26335			Braxton	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,390
Cabell County Public Library	Library/Library System	17007487	455 9th Street Huntington, WV 25701			Cabell	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Calhoun County Public Library	Library	126730	250 Mill Street Grantsville, WV 26147			Calhoun	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Cameron Branch Library	Library	27255	1 Fitzgerald Ave Cameron, WV 26033	44 Main St. Cameron, WV 26033	CO #1 - 02.25.22	Marshall	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,39
Capon Bridge Public Library	Library	126788	2987 Northwestern Pike Capon Bridge, WV 26711			Hampshire	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695,00	\$1,39
Center Point Library	Library	27453	8871 WV Route 23 Salem, WV 26426-6175			Doddridge	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Ceredo Kenova Memorial Public Library - Wayne County (AKA Wayne County Public Library)			1200 Oak Street Kenova, WV 25530			Wayne	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Chapmanville Public Library	Library	126688	740 Crawley Creek Road Chapmanville, WV 25508		İ	Logan	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890

Library Name (Systems in Bold)	Entity Type	E-rate Entity Numbers	Physical Address	Old Adaress	Change Order	County	BID? Yes/No	Cost per Static IP Address	100 Mbps	200 Mbps	300 Mbps	400 Mbps	500 Mbps	1 Gbps
Charles W Gibson Library	Library	126741	105 E. Main Street Buckhannon, WV 26201			Upshur	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.0
Cheat Area Public Library	Library	208000	121 Crosby Road Morgantown, WV 26508			Monongalia	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790.0
Clarksburg-Harrison Library	Library	126756	404 W. Pike Street Clarksburg, WV 26301			Harrison	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.0
Clay County Public Library	Library	126664	614 Main Street Clay, WV 25043			Clay	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,390
Clay-Battle Public Library		27541	6059 Mason-Dixon Hwy Blacksville, WV 26521			Monongalia	Yes	/29 included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,390
Clendenin Branch Library		NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	107 Koontz Ave., Suite 100 Clendenin, WV 25045			Kanawha	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Clinton District Public Library	Library	207999	2005 Grafton Road Morgantown, WV 26508			Monongalia	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790.
Coal River Public Library - Racine Branch	Library	26790	494 John Slack Circle Racine, WV 25165			Boone	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Cowen Public Library	Library	146071	47 Mill Street Cowen, WV 26206			Webster	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Cox Landing Branch Library	Library	203089	6365 Cox Lane Lesage, WV 25537			Cabell	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Craft Memorial Library	Library	126649	600 Commerce Street Bluefield, WV 24701			Mercer	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790
Craigsville Public Library	Library	146081	63 Library Lane Craigsville, WV 26205			Nicholas	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Cross Lanes Branch Library		NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	5449 Big Tyler Road Cross Lanes, WV 25313			Kanawha	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Doddridge County Public Library	Library/Library System	17007490	170 Marie Street West Union, WV 26456			Doddridge	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,390
Dora B Woodyard Mem Library	Library	126729	411 Mulberry Street Elizabeth, WV 26143			Wirt	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Dunbar Public Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	301 12th Street Mali Dunbar, WV 25064			Kanawha	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Durbin Public Library	Library	182865	4715 Staunton-Parkersburg Tpke. Durbin, WV 26264			Pocahontas	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Eleanor Branch Library	Library	26750	500 Raosevelt Blvd. Eleanor, WV 25070			Putnam	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790
Elk Valley Branch Library		NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	313 The Crossings Mall Rd. Elkview, WV 25071			Kanawha	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,390
Elkins-Randolph County Pub Lib	Library	126745	416 Davis Ave. (Temp. Closed) Elkins, WV 26241			Randolph	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Elkins-Randolph County Pub Lib	Library	128745	209 Randolph Ave. (Temp. Annex) Elkins, WV 26241	416 Davis Ave. Elkins, WV 26241	CO #2 - 06.02.22	Randolph	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Fairview Public Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	500 Main Street Fairview, WV 26570			Marion	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,39
Fayette County Public Library Headquarters	Library/Library System	17000394	531 Summit Street Oak Hill, WV 25901			Fayette	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$1,39
Fayetteville Branch Library	Library	27167	200 W. Maple Avenue Fayetteville, WV 25840			Fayette	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Five Rivers Public Library	Library	126751	301 Walnut Street Parsons, WV 26287			Tucker	Yes	/29 Included (5)	n/a	e	n/a	n/a	\$445.00	\$890

Library Name (Systems in Bold)	Entity Type	E-rate Entity Numbers	Physical Address	Old Address	Change Order	County	BID? Yes/No	Cost per Static IP Address	100 Mbps	200 Mbps	300 Mbps	400 Mbps	500 Mbps	1 Gbps
Follansbee Public Library	Library	202832	844 Main Street Follansbee, WV 26037			Brooke	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.0
Fort Ashby Public Library	Library	203152	57 Presidents Street Fort Ashby, WV 26719			Mineral	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.0
Fort Gay Public Library	Library	27004	80 R. Broadway St. Fort Gay, WV 25514	8608 Rear Broadway Fort Gay, WV 25514	CO#3 - 07.01.22	Wayne	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,390
Gallaher Village Br Library	Library	27131	368 Norway Avenue Huntington, WV 25705			Cabell	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Gassaway Public Library	Library	126784	536 Elk Street Gassaway, WV 26624			Braxton	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Geary Public Library	Library	211814	1 Library Lane Suite 1 Left Hand, WV 25251			Roane	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,390
Gilbert Public Library	Library	187625	5 Whamcliff Avenue Gilbert, WV 25621			Mingo	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	
Gilmer Public Library	Library	126761	214 Walnut Street Glenville, WV 26351			Gilmer	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Glasgow Branch Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	129 4th Avenue Glasgow, WV 25086			Kanawha	Yes	/29 Included (5)	n/a	n/a	n/a		\$445.00	\$890.
Grant County Public Library	Library/Library System	17007492	18 Mt. View Street Petersburg, WV 26847			Grant	Yes	/29 Included (5)	n/a	n/a	n/a	n/a n/a	\$445.00	\$890.
Green Bank Public Library	Library	202829	5683 Potomac Highlands Trail Green Bank, WV 24944			Pocahontas	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$890.
Greenbrier County Public Library	Library	128858	152 Robert W. McCormick Dr. Lewisburg, WV 24901			Greenbrier	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$1,396
Guyan River Public Library	Library	26989	5320 McClellan Highway Branchland, WV 25506			Lincoln	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$1,145.00	\$890. \$2,290
Guyandotte Branch Library	Library	27115	203 Richmond Street Huntington, WV 25702			Cabell	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Hamlin-Lincoln Co. Public Library	Library/Library System	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	7989 Lynn Avenue Hamlin, WV 25523			Lincoln	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$690.00	\$1,390
Hampshire Co Public Library	Library	126792	153 West Main Street Romney, WV 26757			Hampshire	Yes	/29 Included (5)						
Hanover Public Library	Library	211227	488 Lizard Creek Rd. Hanover, WV 24839	5556 Interstate HWY Hanover, WV 24839	CO #10 - 01/14/25	Wyoming	Yes		n/a	n/a	n/a	n/a	\$445.00	\$890.
Hardy County Public Library	Library	126798	102 N. Main Street Moorefield, WV 26836		20,012,007,020	Hardy	Yes	/29 Included (5)	n/a n/a	n/a n/a	n/a n/a	n/a n/a	\$695.00 \$445.00	\$1,390
Hedgesville Public Library	Library	208373	207 North Mary Street Hedgesville, WV 25427			Berkeley	Yes	/29 Included (5)					,	\$890.
Helvetia Public Library	Library	128743	4901 Pickens Road Helvetia, WV 26224			Randolph	Yes	/29 Included (5)	n/a n/a	n/a n/a	n/a n/a	n/a n/a	\$395.00 \$595.00	\$790. \$1,190
Hillsboro Public Library	Library	26696	920 Mercer Street Princeton, WV 24740			Mercer	Yes	/29 included (5)	n/a					
Hillsboro Public Library	Library	26696	54 Third Street Hillsboro, WV 24946			Pocahontas				n/a	n/a	n/a	\$445.00	\$890
Hundred Public Library	Library	126781	3527 Hornet Highway Hundred, WV 26575			Wetzel	Yes	/29 Included (5)	n/a n/a	n/a n/a	n/a	n/a n/a	\$445.00	\$890
Hutricane Branch Library	Library	27021	410 Midland Trail Hurricane, WV 25526			Putnem	Yes				n/a		\$695.00	\$1,39
laeger Public Library	Library	26862	120 West Virginia Avenue laeger, WV 24844			McDowell	Yes	/29 Included (5) /29 Included (5)	n/a n/a	n/a n/a	n/a n/a	n/a n/a	\$445.00 \$695.00	\$890
Jackson County Public Library	Library/Library System		208 N. Church Street Ripley, WV 25271			Jackson	Yes	/29 Included (5)	n/a	n/a n/a	n/a n/a	n/a	\$445.00	\$1,39

Library Name (Systems in Bold)	Entity Type	E-rate Entity Numbers	Physical Address	Ola Address	Change Order	County	BID? Yes/No	Cost per Static IP Address	100 Mbps	200 Mbps	300 Mbps	400 Mbps	500 Mbps	1 Gbps
James W. Curry Public Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	1721 BROOKS HILL RD. FRENCH CREEK, WV 26218			Upshur	Yes	/29 Included (5)	2/2	a ta			0.445.00	
Joe and Nellie Parriott Archival Center of the Moundsville-Marshall County Public Library	Annex of 27276	New site	509 Morton Avenue Moundsville, WV 26041	New addition to contract	CO#5 - 01/17/23	Marshall	Yes	/29 Included (5)	n/a na/	n/a n/a	n/a n/a	n/a n/a	\$445.00 \$395.00	\$890.0 \$790.0
Kanawha County Public Library	Library/Library System	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	123 Capitol Street Charleston, WV 25301			Kanawha	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445,00	\$890
Kermit Public Library	Library	187626	103 Main Street Kermit, WV 25674			Mingo	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,390
Keyser-Mineral County Public Library	Library/Library System	17002879	105 N. Main Street Keyser, WV 26726			Mineral	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790
Kingwood Public Library	Library	126777	205 West Main Street Kingwood, WV 26537			Preston	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Linwood Community Library	Library	17007184	72 Snowshoe Drive Slatyfork, WV 26291			Pocahontas	Yes	/29 included (5)	n/a	n/a	n/a	n/a	\$745.00	\$1,49
Logan Public Library	Library	126696	16 Wildcat Way Logan, WV 25601			Logan	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Louis Bennett Public Library	Library	126770	148 Court Avenue Weston, WV 26452			Lewis	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Lowe Public Library	Library	126769	40 Bridge Street Shinnston, WV 26431			Harrison	Yes	/29 included (5)	n/a	n/a	n/a	n/a	\$445.00	
ynn Murray Memorial Library	Library	126716	625 Railroad Street Chester, WV 26034			Hancock	Yes	/29 Included (5)	n/a	n/a				\$890
Mannington Public Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	109 Clarksburg Street Mannington, WV 26582			Marion	Yes	/29 Included (5)			n/a	n/a	\$395.00	\$790
Marion County Public Library		NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	321 Manroe Street Fairmont, WV 26554			Marion	Yes		n/a	n/a	n/a	n/a	\$395.00	\$790
Marmet Branch Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	9303 Oregon Avenue Mannet, WV 25315			Kanawha	Yes	/29 Included (5)	n/a n/a	n/a n/a	n/a n/a	n/a n/a	\$395.00 \$445.00	\$790
Martinsburg Public Library (Martinsburg Berkeley Library System)	Library/Library System	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	101 West King Street Martinsburg, WV 25401			Berkeley	Yes	/29 Included (5)	n/a	n/a				
Mary H Weir Public Library	Library	126721	3442 Main Street Weirton, WV 26062		-	Hancock	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790
Mason City Public Library	Library	26832	580 Pomercy Street Mason, WV 25260	502 Brown Street Mason, WV 25260	CO#8 - 02.2024	Mason	Yes				n/a	n/a	\$395.00	\$790
Mason County Public Library	Library/Library System	17007500	508 Viand Street Point Pleasant, WV 25550		O SHO OLLEGE I	Mason	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Matewan Public Library	Library	187627	97 First Ave. Matewan, WV 25678			Mingo		/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Mcdowell Public Library	Library	17000548	90 Howard Street Welch, WV 24801				Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,39
Meadow Bridge Public Library	Library	210902	53 Montrado Street Meadow Bridge, WV 25976			McDowell Fayette	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Milton Branch Library	Library	27037	1140 Smith Street Mitton, WV 25541			Cabell	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,39
Mingo County Public Library	Library/Library System		2027 State Route 65 Delbarton, WV 25870			Mingo	Yes Yes	/29 Included (5)	n/a n/a	n/a n/a	n/a n/a	n/a	\$445.00 \$695.00	\$89
Monroe County Library	Library	128862	303 South Main Street Union, WV 24983			Monros	Yes	/29 Included (5)	n/a	n/a	n/a	n/a n/a	\$695.00	\$1,39

Library Name (Systems in Bold)	Entity Type	E-rate Entity Numbers	Physical Address	Old Address	Change Order	County	BID? Yes/No	Cost per Static IP Address	100 Mbps	200 Mbps	300 Mbps	400 Mbps	500 Mbps	1 Gbps
Montgomery Branch Library	Library	26774	507 Ferry Street Montgamery, WV 25136			Fayette	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.0
Morgan County Public Library	Library	126684	105 Congress St. Berkeley Springs, WV 25411			Morgan	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790.0
Morgantown Public Library	Library	17007501	373 Spruce Street Morgantown, WV 26505			Monongalia	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790.
Moundsville-Marshall Co. Public Library	Library/Library System	27276	700 Fifth Street Moundsville, WV 26041			Marshall	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790
Mount Hope Public Library	Library	210901	500 Main Street Mt. Hope, W/V 25880			Fayette	Yes	/29 included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Mountaintop Public Library	Library	126754	384 2nd Street Thomas, WV 26292			Tucker	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Mullens Public Library	Library	27189	102 Fourth Street Mullens, WV 25882			Wyoming	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Musselman-South Berkeley Public Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	126 Excellence Way Inwood, WV 25428			Berkeley	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790
New Haven Public Library	Library	26836	106 Main Street New Haven, WV 25265			Mason	Yes	/29 included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
New Martinsville Pub Library	Library	128735	160 Washington St. New Martinsville, WV 26155			Wetzel	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Nitro Public Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	1700 Park Avenue Nitro, WV 25143			Kanawha	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
North Berkeley Public Library	Library	26952	1255 T.J. Jackson Drive Falling Waters, WV 25419			Berkeley	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790
Nutter Fort Public Library	Library	146076	1300 Buckhannon Pike Nutter Fort, WV 26301			Harrison	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Oak Hill Public Library	Library	210900 (Shared from 531 Summit Street, Oak Hill, WV)	611 Main Street Oak Hill, WV 25901			Fayette	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Oceana Public Library	Library	26674	1519 Cook Parkway Oceana, WV 24870			Wyoming	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Ohio County Public Library	Library	126713	52 16th Street Wheeling, WV 26003			Ohio	Yes	/29 included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790
Paden City Public Library	Library	126736	114 S. 4th Avenue Paden City, WV 26159			Weizel	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Parkersburg&Wood Public Library	Library/Library System	17007502	3100 Emerson Avenue Parkersburg, WV 26104			Wood	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Paw Paw Public Library	Library	126687	250 Moser Avenue Paw Paw, WV 25434			Morgan	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,390
Pendleton County Library	Library	126795	256 North Main Street Franklin, WV 26807			Pendleton	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Pennsboro Branch Library	Library	27475	411 Main Street Pennsboro, WV 26415			Ritchie	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Peterstown Public Library	Library	146080	172 College Ave. Peterstown, WV 24963			Monroe	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Philippi Public Library	Library	126767	91 S. Main Street Philippi, WV 26416			Barbour	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,39
Piedmont Public Library	Library	126791	1 Childs Avenue Piedmont, WV 26750			Mineral	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790
Pine Grove Public Library	Library	126768	756 Alley Addition Pine Grove, WV 26419			Wetzel	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,39
Pioneer Memorial Library	Library	126748	22526 Allegheny Hwy Harman, WV 26270			Randolph	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,39
Pleasants Co Public Library	Library	126737	101 Lafayette Street St. Marys, WV 26170			Pieasants	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890

Library Name (Systems in Bold)	Entity Type	E-rate Entity Numbers	Physical Address	Old Address	Change Order	County	BID? Yes/No	Cost per Static IP Address	100 Mbps	200 Mbps	300 Mbps	400 Mbps	500 Mbps	1 Gbps
Poca Branch Library	Library	26784	2858 Charleston Road Poca, WV 25159			Putnam	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.0
Pocahontas County Free Libraries	Library/Library System	17007505	500 Bth Street Marlinton, WV 24954			Pocahontas	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.0
Putnam County Public Library	Library/Library System	17007506	4219 State Rt. 34 Hurricane, WV 25526			Putnam	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$595.00	\$1,190
Rainelle Public Library	Library	204634	378 7th Street Rainella, WV 25962			Greenbrier	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Raleigh County Public Library	Library/Library System	17007507	221 N. Kanawha Strest Beckley, WV 25801			Raleigh	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Ravenswood Branch Library	Library	27362	323 Virginia Street Ravenswood, WV 26164			Jackson	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Richwood Public Library	Library	126747	8 White Avenue Richwood, WV 26261			Nicholas	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Ritchie County Public Library	Library/Library System	1700750B	608 E. Main Street Harrisville, WV 26362			Ritchie	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,390
Riverside Public Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	1 Warrior Way, Suite 104 Belle, WV 25015			Kanawha	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Roane County Public Library	Library/Library System	17007509	110 Parking Plaza Spencer, WV 25276			Roane	Yes	/29 included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Ronceverte Public Library	Library	146079	500 Main Street West Ronceverte, WV 24970			Greenbrier	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Rupert Community Library	Library	146092	124 Greenbrier Street Rupert, WV 25984			Greenbrier	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Russell Memorial Public Library	Library	126749	10038 Seneca Trail Mill Creek, WV 26280	RT 219/250 Mill Creek, WV 26280	CO#3 - 07.01,22	Randolph	Yes	/29 included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Salem Branch Library	Library	Currently no circuit -NOT ON CONSORTIA APP-BUT ELIGIBLE TO USE CONTRACT	2265 W.Main Street Salem, WV 26426	0 Depot Street Salem, WV 26426	CO#9 - 08.06.24	Harrison	Yes	/29 Included (5)	\$400,00	\$425.00	\$445.00	\$445.00	\$445.00	\$890.
Salt Rock Branch Library	Library	27050	5575 Madison Creek Rd Salt Rock, WV 25559			Cabell	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Shady Spring Branch Library	Library	27206	440 Flat Top Road Shady Spring, WV 25918			Raleigh	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Shepherdstown Public Library	Library	17030731	145 Higbee Lane Shepherdstown, WV 25443	100 E. German St. Shepherdstown, WV 25443	CO#1 - 02.25.22	Jefferson	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790.
Sissonville Branch Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	1 Tinney Lane Charleston, WV 25312			Kanawha	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Sistersville Public Library	Library	126739	518 Wells Street Sistersville, WV 26175			Tyler	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Sophia Branch Library	Library	27207	103 First Street Sophia, WV 25921			Raleigh	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
South Charleston Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	312 4th Avenue South Charleston, WV 25303			Kanawha	Yes	/29 included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
South Jefferson Public Library	Library	146070	49 Church Street Summit Point, WV 25446			Jefferson	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,390
South Parkersburg Branch Lib	Library	27322	1807 Blizzard Drive S. Parkersburg, WV 26101			Wood	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Southern Area Library	Library	171290	120 East Main Street Lost Creek, WV 26385			Harrison	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
St Albans Branch Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	602 4th Street St. Albans, WV 25177			Kanawha	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.

Library Name (Systems in Bold)	Entity Type	E-rate Entity Numbers	Physical Address	Old Address	Change Order	County	BID? Yes/No	Cost per Static IP Address	100 Mbps	200 Mbps	300 Mbps	400 Mbps	500 Mbps	1 Gbp
Summers County Public Library	Library	146082	201 Temple Street Hinton, WV 25951			Summers	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.0
Summersville Public Library	Library	168616	6201 Webster Road Summersville, WV 26651			Nicholas	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.0
Sutton Public Library	Library	126783	580 Main Street Sutton, WV 26601			Braxton	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Swaney Memorial Public Library	Library	126719	210 S. Court Street New Cumberland, WV 26047			Hancock	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790.
Taylor County Public Library	Library	126762	200 Beech Street Grafton, WV 26354			Taylor	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$790.
Terra Alta Public Library	Library	126794	701B East State Avenue Terra Alta, WV 26764			Preston	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890.
Tyler County Public Library	Library	126732	300 Broad Street Middlebourne, WV 26149			Tyler	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$695.00	\$1,390
Upshur County Library	Library	126742	1150 Route 20 South Rd Buckhannon, WV 26201			Upshur	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Valley Head Public Library	Library	126755	25369 Seneca Trail Valley Head, WV 26294			Randolph	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$745.00	\$1.49
Vienna Public Library	Library	NOT ON CONSORTIA APP- BUT ELIGIBLE TO USE CONTRACT	2300 River Road Vienna, WV 26105			Wood	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Walton Public Branch Library	Library	26851	2 Cunningham Lane Walton, WV 25286			Roane	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$1.39
War Public Library	Library	126656	672 Warrior Mine Road War, WV 24892			McDowell	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$395.00	\$1,39
Wayne County Public Library (AKA Wayne Library)	Library	27057	325 Keyser Street Wayne, WV 25570			Wayne	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Webster Addison Public Library	Library	126752	331 S. Main Street Webster Springs, WV 26298			Webster	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
West Huntington Branch Library	Library	27124	901 14th Street West Huntington, WV 25704			Cabell	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
White Sulphur Springs Pub Lib	Library	126663	344 Main Street W. White Sulphur Springs, WV 24986			Greenbrier	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Whitesville Branch Library	Library	210718	38175 Coal River Road White sville, WV 25209			Boone	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$595.00	\$1,19
Williamson Public Library	Library	126700	101 Logan Street Williamson, WV 25661			Mingo	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890
Williamstown Branch Library	Library	27375	201 W. 5th Street Williamstown, WV 26187			Wood	Yes	/29 Included (5)	n/a	n/a	n/a	n/a n/a	\$445.00	\$890
Wyoming County Public Library	Library/Library System	17007510	19 Park Street Pineville, WV 24874	155 Park Street Pineville, WV 24874	CO #1 - 02.25.22	Wyoming	Yes	/29 Included (5)	n/a	n/a	n/a	n/a	\$445.00	\$890

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Business Organization Detail

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FRONTIER WEST VIRGINIA INC.

Organization II	nformatio	n						
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	5/11/1916		5/11/1916	Domestic	Profit			

Business Purpose	5171 - Information - Telecommunications - Wired Telecommunications Carriers	Capital Stock	200000000.0000
Charter County		Control Number	0
Charter State	W	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	0.000000
Authorized Shares	8000000	Young Entrepreneur	Not Specified

Addresses

Туре	Address	
Local Office Address	1500 MACCORKLE AVE S.E. CHARLESTON, WV, 25396	
Mailing Address	401 MERRITT 7 NORWALK, CT, 06851 USA	
Notice of Process Address	Corporation Service Company 808 Greenbrier Street Charleston, WV, 25311	
Principal Office Address	401 MERRITT 7 NORWALK, CT, 06851 USA	
Туре	Address	

Officers				
Туре	Name/Address			
Director	NICHOLAS JEFFERY 401 MERRITT 7 NORWALK, CT, 06851			
Incorporator	F.H. BETHELL SCARSDALE, NY, 10583 USA			
Incorporator	H.F. THURBER BROOKLYN, NY, 11201 USA			
President	NICHOLAS JEFFERY 401 MERRITT 7 NORWALK, CT, 06851			
Secretary	ANNE MEYER 401 MERRITT 7 NORWALK, CT, 06851			
Vice-President	GEORGE MCARTHUR 401 MERRITT 7 NORWALK, CT, 06851			
Туре	Name/Address			

DBA			
DBA Name	Description	Effective Date	Termination Date
CHESAPEAKE AND POTOMAC TELEPHONE COMPANY OF WEST VIRGINIA	TRADENAME	1/14/1994	
VERIZON WEST VIRGINIA	TRADENAME	6/28/2000	

DBA Name Description Effective Date Termination Date

Name Changes	
Date	Old Name
7/6/2010	VERIZON WEST VIRGINIA INC.
8/1/2000	BELL ATLANTIC - WEST VIRGINIA, INC.
Date	Old Name

Date	Amendment
7/6/2010	NAME CHANGE: FROM VERIZON WEST VIRGINIA INC.
8/1/2000	NAME CHANGE: FROM BELL ATLANTIC - WEST VIRGINIA, INC.
1/31/1995	REDUCTION IN STATED CAPITAL; NOT AN AMENDMENT, NO CHANGE IN AUTHORIZED CAPITAL STOCK.
1/13/1994	CHANGE OF NAME FROM THE CHESAPEAKE AND POTOMAC TELEPHONE COMPANY OF WEST VIRGINIA TO BELL ATLANTIC - WEST VIRGINIA, INC.
8/29/1990	AMENDMENT TO THE ARTICLES OF INCORPORATION
9/24/1984	AMENDMENT TO THE ARTICLES OF INCORPORATION
7/9/1975	AMENDMENT; TO CHANGE PAR VALUE AND NUMBER OF SHARES TO ONE SHARE WITH NO PAR VALUE. ROLL 97, STATED CAPITAL BEING 200,000,000.00
11/14/1974	AMENDMENT; CHANGE OF PRINCIPAL OFFICE TO 1500 MACCORKLE AVE. ROLL 89.
9/6/1974	AMENDMENT; INCREASE TO 200,000,000 BEING 10,000,000 SHARES AT 20.00 EACH. ROLL 87.
10/1/1959	AMENDMENT; INCREASE AND CHANGE IN PAR VALUE. INCREASE TO 150,000,000 AND PAR VALUE OF 20.00; BK 229 PG 212
3/19/1956	AMENDMENT; INCREASE TO 100,000,000. BK 218 PG 634
2/14/1949	AMENDMENT; INCREASE TO 75,000,000. BK 173 PG 552
2/15/1947	AMENDMENT; INCREASE TO 50,000,000. BK 173 PG 315
11/6/1940	AMENDMENT; INCREASE TO 30,000,000. BK 151 PG 685
10/21/1926	AMENDMENT; INCREASE TO 17,000,000.BK 134, PG 50.
3/19/1923	AMENDMENT; INCREASE TO 12,000,000.
Date	Amendment

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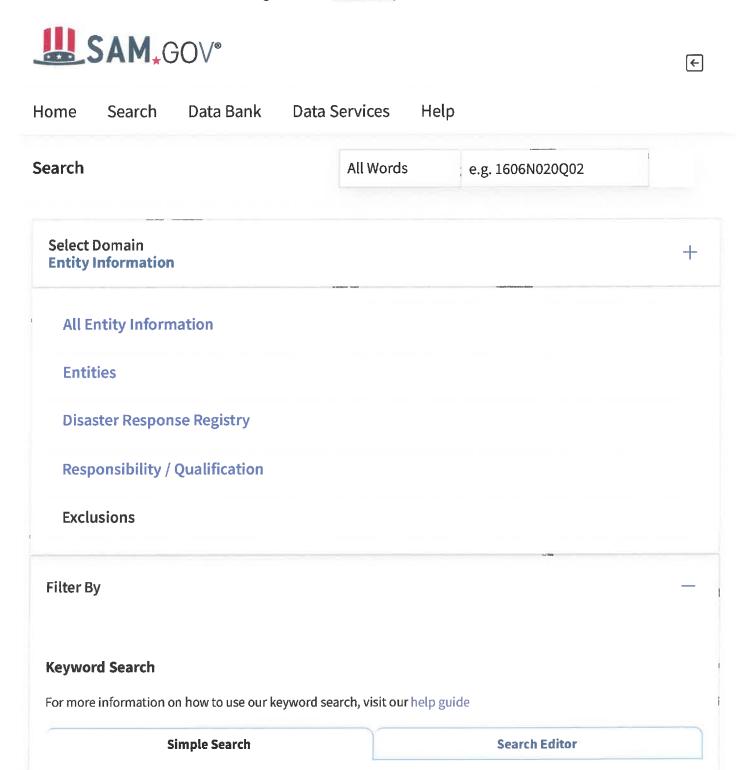
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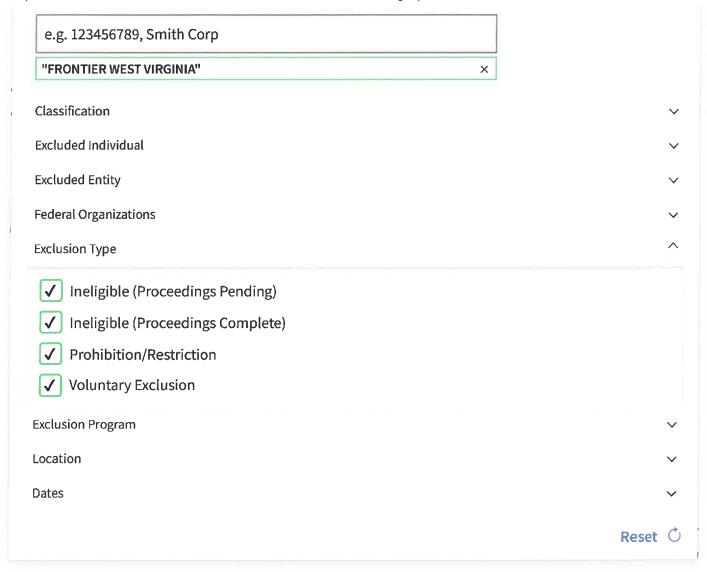
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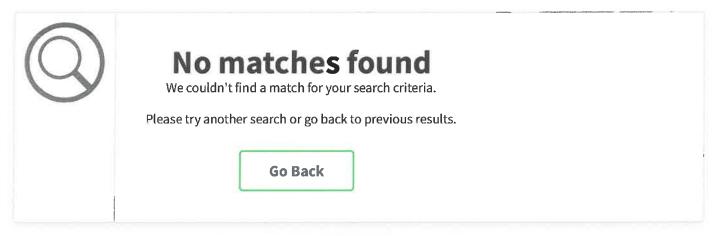
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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

Purchasing Division Use:	Agency:	
Buyer: Larry D. McDonall Date: 1/16/25	Library Section of the WV DACH	
	Procurement Officer Submitting Requisition: Monica Keeney, ASA1 Monico Keeney ///	1/25
1	Requisition No. CMA 0433 LIB21*1	
1	PF No.: 650709	

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included				
2	Use of correct specification template				
3	Use of correct requisition type [CRQS \rightarrow CCT or CPO] or [CRQM \rightarrow CMA]				
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	Ø			
5	Maximum budgeted amount in wvOASIS				
6	Suggested vendors in wvOASIS				
7	Capitol Building Commission pre-approval				
8	Financing (Governor's Office) pre-approval				
9	Fleet Management Division pre-approval				

Form No. WV-36 Rev. 10/26/2022

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation	
10	Insurance requirements					
	Commercial General Liability					
	Automobile Liability					
	Workers' Compensation/Employer's Liability					
	Cyber Liability					
	Builder's Risk/Installation Floater					
	Professional Liability					
	Other (specify)					
11	Office of Technology CIO pre-approval					
12	Treasurer's Office (banking) pre-approval					
FOR	CHANGE ORDERS/RENEWALS	3:				
1	Two-party agreement		7			
2	Standard change order language		\checkmark		V	
3	Office of Technology CIO approval			✓		
4	Justification for price increases/backdating/other			\checkmark	☑́	
5	Bond Rider (Construction)			7	Ø,	
6	Secretary of State Verification	\square	\checkmark		\square	
7	State debarment verification	abla	\checkmark		1 /	
8	Federal debarment verification	abla	\checkmark			
*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.						
For Purchasing Division Use Only:						
I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.						
	Signature: Why I					

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