



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 03-07-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0313 9171 DEP2300000029 6	Change Order No:	2	Procurement Folder:	1051908
Document Name:	EOI - 2022 AML Contract 2 Projects - South			Reason for Modification: Change Order 3 To Increase Contract	
Document Description:	EOI - 2022 AML Contract 2 Projects - South				
Procurement Type:	Central Purchase Order				
Buyer Name:	Joseph E Hager III				
Telephone:	(304) 558-2306				
Email:	joseph.e.hageriii@wv.gov				
Shipping Method:	Best Way			Effective Start Date:	2023-06-15
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VC0000099853 RESPEC COMPANY LLC 3824 JET DRIVE RAPID CITY SD 577090725 US Vendor Contact Phone: 0000000000 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Jessica S Chambers Requestor Phone: (304) 414-1140 Requestor Email: jessica.s.chambers@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US

CR 3-10-25

Total Order Amount:

\$3,068,441.66

Purchasing Division's File Copy

QM 3-7-25

PURCHASING DIVISION AUTHORIZATION

DATE:

ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE:

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE:

ELECTRONIC SIGNATURE ON FILE

3-11-25

3/11/2025

Extended Description:

Change Order

Change Order No. 3 issued to increase the contract according to all terms, conditions and specifications contained in the contract including all authorized change orders.

Original Contract Sum:	\$2,778,881.88
Change Order #1 Increase:	\$188,708.78
Change Order #2 Increase:	\$96,399.00
Change Order #3 Increase:	\$4,452.00

New Contract Total: \$3,068,441.66

Effective Date: January 7, 2025

All provisions of the of the original contract and the subsequent change orders not modified herein shall remain in full force and effect. No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81100000	0.00000		0.000000	854567.18
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Professional Svcs - MacArthur Subsidence Phase III

Extended Description:

Professional Svcs - MacArthur Subsidence Phase III

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81100000	0.00000		0.000000	383948.90
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Professional Svcs - Beckley Soccer Complex

Extended Description:

Professional Svcs - Beckley Soccer Complex

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81100000	0.00000		0.000000	366259.52
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Professional Svcs - Price Hill Complex Pond Cleaning

Extended Description:

Professional Svcs - Price Hill Complex Pond Cleaning

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81100000	0.00000		0.000000	401262.65
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Professional Svcs - Summerlee Water Treatment

Extended Description:

Professional Svcs - Summerlee Water Treatment

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81100000	0.00000		0.000000	718739.61
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Professional Svcs - Crown Hill Refuse, Slide & Drainage

Extended Description:
Professional Svcs - Crown Hill Refuse, Slide & Drainage

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81100000	0.00000		0.000000	343663.80
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Professional Svcs - WVU Tech Drainage Morris Creek

Extended Description:
Professional Svcs - WVU Tech Drainage Morris Creek



*approved
JH 3.7.25*

west virginia department of environmental protection

Division of Land Restoration
Office of Abandoned Mine Lands & Reclamation
601 57th ST SE
Charleston, WV 25304

Harold D. Ward, Cabinet Secretary
dep.wv.gov

January 17, 2025

RESPEC Company, LLC.
Attn: Whitney Faulkner

Re: 2022 AML Contract 2 Projects - South
Contract Number: CPO: DEP23*29
Change Order #3

Dear Ms. Faulkner:

Additional design services are needed for the MacArthur Subsidence Phase III project. These services include submitting a modification to the NPDES Stormwater Construction permit. These additional services total \$4,452.00. The total amount of this change order is \$4,452.00.

The effective date of the change order is January 7, 2025.

Change Order Approved by WVDEP:

Name	Title	Signature	Date
Jonathan Holbert	Southern Design Administrator	Jonathan Holbert <small>Digitally signed by: Jonathan Holbert DN: CN = Jonathan Holbert email = Jonathan.R. Holbert@wv.gov C = US O = WVDEP/DLR OU = AML Date: 2025.01.17 15:30:02 -0500</small>	

☒ Completion of this change order approval process requires your signature below

I agree with the changes as outlined in this letter.
(vendor signature required below)

Name	Title	Signature	Date
Whitney Faulkner	Manager, AML	<i>Whitney Faulkner</i>	1/17/2025

Please email the signed documents to Jonathan.R.Holbert@wv.gov within 7 days of receipt of this letter.



January 15, 2025

Mr. Jonathon Holbert, PE
Southern Design Administrator
West Virginia Department of Environmental Protection
Division of Land Restoration
Office of Abandoned Mine Lands and Reclamation
601 57th Street, SE
Charleston, WV 25304

Dear Mr. Holbert:

RE: CEOI 0313 DEP2200000020: MACARTHUR SUBSIDENCE PHASE III – CHANGE ORDER 03

CHANGE ORDER REQUESTS

As previously discussed, we are submitting the following for a change order for revising the NPDES permit.

TASK III-F – PERMITTING

LABOR	RATE (\$)	UNIT COST	QUANTITY	COST (\$)
Senior Project Manager	210	Hour	6	1,260
Staff Engineer	133	Hour	24	3,192
TOTAL COST				4,452

If you have any questions, please do not hesitate to reach out to me.

Sincerely,

Whitney Faulkner, PE
Manager – Reclamation Services

148 EAST THIRD STREET
LEXINGTON, KY 40508
P.O. BOX 808 // LEXINGTON, KY 40588
859.259.0959

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

To: All State Agencies Under Purchasing Division

From: Samantha Willis, Director & General Counsel

WV Purchasing *SLW*

Date: January 23, 2025

Re: \$100,000 Spending Requests

CPO DEP23*029 CO#3

EOI-2022 AML Contract 2 Projects-South

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrissey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

The Accompanying Request has been reviewed and approved by the following:

Gary W Rogers
Digitally signed by Gary W Rogers
DN: cn = Gary W Rogers, email = gary.w.rogers@wv.gov, o =
State of West Virginia, ou = Department of Administration
Service
Date: 2025.01.23 11:00:33 -0500

Agency Head

Date

Harold W. Ward
Cabinet Secretary/Department Head

1-26-2025
Date

[Signature]
Governor's Office Representative

2/28/2025
Date

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

RESPEC COMPANY, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	2/28/2019		2/28/2019	Foreign	Profit			

Organization Information			
Business Purpose	5413 - Professional, Scientific and Techincal Servies - Professional, Scientific and Techincal Servies - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		Capital Stock
Charter County		Control Number	0
Charter State	SD	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses

Type	Address
Designated Office Address	3824 JET DR RAPID CITY, SD, 57703-4757
Mailing Address	3824 JET DR RAPID CITY, SD, 57703-4757 USA
Notice of Process Address	REGISTERED AGENTS INC 110 MAIN ST. BECKLEY, WV, 25801
Principal Office Address	3824 JET DR RAPID CITY, SD, 57703-4757 USA
Type	Address

Officers

Type	Name/Address
Member	RE/SPEC INC. 3824 JET DR RAPID CITY, SD, 57703-4757
Member	MINORITY INTEREST HOLDERS 3824 JET DR RAPID CITY, SD, 57703-4757
Type	Name/Address

Annual Reports

Filed For

2024

2023

2022

2021

2020

Date filed



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Search

All Words

e.g. 1606N020Q02

Select Domain
Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By




Keyword Search


For more information on how to use our keyword search, visit our [help guide](#)

Simple Search

Search Editor

☒ Any Words 

☐ All Words 

☐ Exact Phrase 

e.g. 123456789, Smith Corp

"RESPEC COMPANY LLC"



Classification



Excluded Individual



Excluded Entity



Federal Organizations



Exclusion Type



- ☒ Ineligible (Proceedings Pending)
- ☒ Ineligible (Proceedings Complete)
- ☒ Prohibition/Restriction
- ☒ Voluntary Exclusion

Exclusion Program



Location



Dates



Reset



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Feedback

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use.</i> Buyer: <u></u> Date: <u>3-7-25</u> Solicitation No. <u>CPO DEP23009</u>	Agency: WV Department of Environmental Protection Procurement Officer Submitting Requisition: JESSICA CHAMBERS Requisition No. CPO DEP2300000029 PF No.: 1051908
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

