



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 03-26-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0313 0313 DEP2200000014 5	Procurement Folder:	970156
Document Name:	Human Resource Development	Reason for Modification:	
Document Description:	Human Resource Development	Change Order	
Procurement Type:	Central Master Agreement	Change Order No. 03 is issued to renew the original contract for one (1) year.	
Buyer Name:			
Telephone:			
Email:		Effective Start Date:	2022-05-01
Shipping Method:	Best Way	Effective End Date:	2026-04-30
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000210891	Requestor Name:	Jessica S Chambers
EPIPHANY CONSULTING LLC		Requestor Phone:	304-926-0499
PO BOX 9296		Requestor Email:	jessica.s.chambers@wv.gov
SOUTH CHARLESTON	WV 25309		
US			
Vendor Contact Phone:	304-556-4839		
Extension:			
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

2025
FILE LOCATION

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION	ENVIRONMENTAL PROTECTION
OFFICE OF ADMINISTRATION	601 57TH ST
601 57TH ST SE	
CHARLESTON	CHARLESTON
WV 25304	WV 25304
US	US

CR 4-2-25

Total Order Amount:

Open End

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION

DATE: *Mar 31 2025*
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: *4/3/2025*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *4-3-25*
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order
Change Order No. 03 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal May 1, 2025 through April 30, 2026.

Renewals Remaining: Zero (0)

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No Other Changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80111500			EA	200.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.1 Profile XT or equal

Extended Description:

3.1.1 Profile XT or equal
Reference Section 3.1.1 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	80111500			EA	125.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.2 Customer Service Profile or equal

Extended Description:

3.2.2 Customer Service Profile or equal
Reference Section 3.2.2 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	80111500			EA	95.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.3 Profiles Performance Indicator or equal

Extended Description:

3.2.3 Profiles Performance Indicator or equal
Reference Section 3.2.3 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	80111500			EA	350.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.4 Checkpoint 360 or equal

Extended Description:

3.2.4 Checkpoint 360 or equal
Reference Section 3.2.4 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80111500			EA	32.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.5 SOSII or equal

Extended Description:
3.2.5 SOSII or equal
Reference Section 3.2.5 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	80111500			YR	1000.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.6 Assessment Portal or equal

Extended Description:
3.2.6 Assessment Portal or equal
Reference Section 3.2.6 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	80111500			HOUR	400.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.7 Workshops

Extended Description:
3.2.7 Workshops
Reference Section 3.2.7 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	80111500			EA	1995.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.8 Certification of Agency Trainers

Extended Description:
3.2.8 Certification of Agency Trainers
Reference Section 3.2.8 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	80111500			EA	50.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.9 Workplace Engagement Survey or equal

Extended Description:
3.2.9 Workplace Engagement Survey or equal
Reference Section 3.2.9 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	80111500			EA	50.000000
	Service From	Service To	Service Contract Amount		
				0.00	

Commodity Line Description: 3.2.10 Skills Test or equal

Extended Description:
3.2.10 Skills Test or equal
Reference Section 3.2.10 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	80111500			EA	240.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.11.1 Everything DiSC 363 Leader or equal

Extended Description:
3.2.11.1 Everything DiSC 363 Leader or equal
Reference Section 3.2.11.1 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	80111500			EA	72.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.11.2 Everything DiSC Workplace or equal

Extended Description:
3.2.11.2 Everything DiSC Workplace or equal
Reference Section 3.2.11.2 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	80111500			EA	120.000000
	Service From	Service To	Service Contract Amount		
			0.00		

Commodity Line Description: 3.2.11.3 Everything DiSC Management or equal

Extended Description:
3.2.11.3 Everything DiSC Management or equal
Reference Section 3.2.11.3 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	80111500			EA	120.000000
	Service From	Service To	Service Contract Amount		
			0.00		

Commodity Line Description: 3.2.11.4 Everything DiSC Sales or equal

Extended Description:
3.2.11.4 Everything DiSC Sales or equal
Reference Section 3.2.11.4 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	80111500			EA	120.000000
	Service From	Service To	Service Contract Amount		
			0.00		

Commodity Line Description: 3.2.11.5 Everything DiSC Facilitator Team Report or equal

Extended Description:

3.2.11.5 Everything DiSC Facilitator Team Report or equal
Reference Section 3.2.11.5 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	80111500			EA	120.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.11.6 Everything DiSC Culture Report or equal

Extended Description:

3.2.11.6 Everything DiSC Culture Report or equal
Reference Section 3.2.11.6 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	80111500			EA	96.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.11.7 Everything DiSC Conflict Resolution or equal

Extended Description:

3.2.11.7 Everything DiSC Conflict Resolution or equal
Reference Section 3.2.11.7 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	80111500			YR	1000.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.11.8 Everything DiSC Sub Account or equal

Extended Description:

3.2.11.8 Everything DiSC Sub Account or equal
Reference Section 3.2.11.8 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	80111500			EA	2495.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.11.9 Everything DiSC Workplace Certification or equal

Extended Description:

3.2.11.9 Everything DiSC Workplace Certification or equal
Reference Section 3.2.11.9 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	80111500			EA	1495.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.11.10 Everything DiSC Facilitation Kit or equal

Extended Description:

3.2.11.10 Everything DiSC Facilitation Kit or equal
Reference Section 3.2.11.10 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	80111500			EA	120.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.12.1 The Five Behaviors Profile or equal

Extended Description:

3.2.12.1 The Five Behaviors Profile or equal
Reference Section 3.2.12.1 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	80111500			EA	1495.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.12.2 The Five Behaviors Facilitator Kit or equal

Extended Description:

3.2.12.2 The Five Behaviors Facilitator Kit or equal
Reference Section 3.2.12.2 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	80111500			EA	2495.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.12.3 The Five Behaviors Certification or equal

Extended Description:

3.2.12.3 The Five Behaviors Certification or equal
Reference Section 3.2.12.3 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	80111500			YR	1000.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.12.4 The Five Behaviors Sub Account or equal

Extended Description:

3.2.12.4 The Five Behaviors Sub Account or equal
Reference Section 3.2.12.4 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	80111500			EA	375.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.13 Emotional Intelligence or equal

Extended Description:
3.2.13 Emotional Intelligence or equal
Reference Section 3.2.13 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	80111500			EA	120.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.14 Everything DiSC Agile EQ or equal

Extended Description:
3.2.14 Everything DiSC Agile EQ or equal
Reference Section 3.2.14 of Specifications

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	80111500			HOUR	195.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.2.15 Consulting Services

Extended Description:
3.2.15 Consulting Services
Reference Section 3.2.15 of Specifications



west virginia department of environmental protection

Business and Technology Office
601 57th Street, S.E.
Charleston, WV 25304-2345
Phone: 304-926-0499 Fax: 304-926-0461

Harold D. Ward, Cabinet Secretary
dep.wv.gov

February 27, 2025

Epiphany Consulting LLC
PO Box 9296
South Charleston, WV 25309

Contract Number: CMA DEP 22*14 Human Resources Development

The West Virginia Department of Environmental Protection is offering to renew subject contract under the same terms, conditions, pricing, and specifications. The renewal dates are May 1, 2025, through April 30, 2026. If your company agrees to this renewal, please sign below, and return to my attention as soon as possible.

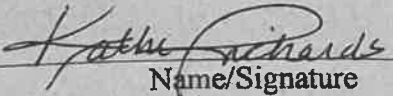
Please let me know if you have questions.

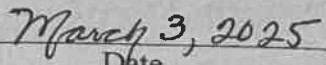
Sherri D Weathersbee, WVPBC

Business and Technology Office
WV Dept. of Environmental Protection
Phone (304)926-0499 X 41142
Sherri.weathersbee@wv.gov

To Be completed by the Vendor:

We agree to renew the contract for the period as stated above, according to the terms, conditions, prices and specifications contained in the original contract including all authorized change orders.


Name/Signature


Date

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

EPIPHANY CONSULTING, L.L.C.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	1/4/2001		1/4/2001	Domestic	Profit			

Organization Information			
Business Purpose	5416 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Management, Scientific and Tech Consulting Services (administrative, general, HR, marketing, process, physical distribution, logistics, environmental)	Capital Stock	X Close
Charter County	Kanawha	Control Number	
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MBR

Hi, I'm SOLO! I can help you file your Annual Report.

At Will Term Years	Par Value
Authorized Shares	Young Entrepreneur
	Not Specified

Addresses	
Type	Address
Designated Office Address	1740 UNION CARBIDE DRIVE SOUTH CHARLESTON, WV, 25303
Mailing Address	1740 UNION CARBIDE DRIVE SOUTH CHARLESTON, WV, 25303 USA
Notice of Process Address	KATHLEEN WALKER 1740 UNION CARBIDE DRIVE SOUTH CHARLESTON, WV, 25303
Principal Office Address	1740 UNION CARBIDE DRIVE SOUTH CHARLESTON, WV, 25303 USA
Type	Address

Officers	
Type	Name/Address
Member	KATHLEEN WALKER 5 RUMBAUGH ROAD SOUTH CHARLESTON, WV, 25309
Member	KATHI RICHARDS 224 SUNDOWN ROAD SOUTH CHARLESTON, WV, 25309

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you file your Annual
Report.






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Mar 8, 2025



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Mar 5, 2025



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All Words

e.g. 1606N020Q02

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Filter By

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Simple Search

Search Editor

- ☐ Any Words 
- ☐ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"EIPHANY CONSULTING LLC" ×

Classification ▼

Excluded Individual ▼

Excluded Entity ▼

Federal Organizations ▼

Exclusion Type ▼

Exclusion Program ▼

Location ▼

Dates ▼

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Entity Information ^



Information

Entities

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Exclusions



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To: All State Agencies Under Purchasing Division
From: Samantha Willis, Director & General Counsel
WV Purchasing *SW*
Date: January 23, 2025
Re: \$100,000 Spending Requests

**CMA DEP22*014 - CO#3 Renewal
Epiphany / Human Resources
Development**

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrissey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

The Accompanying Request has been reviewed and approved by the following:

Gary W Rogers

Digitally signed by: Gary W Rogers
DN: CN = Gary W Rogers email = gary.w.rogers@wv.gov, C = US, O = WV Dept of Environmental Protection, OU = Fiscal Services
Date: 2025.03.20 13:29:17 -0400

Agency Head

Date

Hendrick D. Ward
Cabinet Secretary/Department Head

3-12-2025
Date

[Signature]
Governor's Office Representative

March 20, 2025
Date