



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 04-03-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0216 0216 FLT2500000030 1	Change Order No: 0	Procurement Folder: 1665258
Document Name:	1 - 2025 CHEVROLET SILVERADO 3500 CK30943, CLASS 32, DIESEL	Reason for Modification:	
Document Description:	1 - 2025 CHEVROLET SILVERADO 3500 CK30943, CLASS 32, DIESEL		
Procurement Type:	Central Delivery Order		
Buyer Name:	Mark A Atkins		
Telephone:	(304) 558-2307		
Email:	mark.a.atkins@wv.gov		
Shipping Method:	Best Way	Master Agreement Number: CMA 0212 MVTRUCK25A 1	
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000201841 MID-STATE AUTOMOTIVE INC 26 DAYS DR SUTTON WV 26601 US Vendor Contact Phone: 304-765-3988 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Kenneth H Yoakum Requestor Phone: (304) 558-2106 Requestor Email: kenny.h.yoakum@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064 US

Purchasing Division's File Copy

Total Order Amount: \$58,671.00

PURCHASING DIVISION AUTHORIZATION
DATE: *Mark Atkins - 4/07/2025*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: *04-07-25*
ELECTRONIC SIGNATURE ON FILE

Extended Description:

1 - 2025 CHEVROLET SILVERADO 3500 CK30943, CLASS 32, DIESEL

MVTRUCK25 -2025 or Latest Model Vehicle:
See attached pricing page(s) for contract pricing.

SWC# MVTRUCK25A
CLASS 32
1 - 2025 CHEVROLET SILVERADO 3500 CK30943
COLOR:
1 - 2859 - GXD Sharkskin/Sterling Gray Metallic GRAY

FUEL: DIESEL

To be financed under contract SWC # FINANCE24
Release Order - FIN2500000004 Appendix 2024-04.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$58,671.0000	\$58,671.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MVTRUCK25 - 2025 OR LATEST MODEL VEHICLE

Extended Description:

MVTRUCK25 -2025 or Latest Model Vehicle:
See attached pricing page(s) for contract pricing.

1 -2025 CHEVROLET SILVERADO 3500 CK30943, CLASS 32, DIESEL

SWC# MVTRUCK25A
CLASS 32
1 - 2025 CHEVROLET SILVERADO 3500 CK30943
COLOR:
1 - 2859 - GXD Sharkskin/Sterling Gray Metallic GRAY

FUEL: DIESEL

To be financed under contract SWC # FINANCE24
Release Order - FIN2500000004 Appendix 2024-04.

Class 32 - Automobile
1 Ton, Dual Rear Wheel, Crew Cab

Vendor Name:
 Manufacturer/Brand:
 Model Name & Number:

Midstate
Chrysler
3500 Silverado
model CK 30943

Vendor Contact: *GILBERT*
 Phone No.: *2047765398*
 Email: *gilbert@midstatechrysler.com*

Vehicle Requirements:

Classification:	1 Ton Dual Rear wheel Crew Cab
Drive:	4 Wheel Drive
Passenger seating:	Minimum of 5 (including driver)
Doors:	4, minimum
Wheelbase:	158" - 176"
GVWR:	14,000 minimum
Engine:	Minimum 6.0 Liter Turbo Diesel with Engine Block Heater; 8 cylinder Gasoline
Torque:	Minimum of 765 lb. ft.
Rear Axle:	Minimum 3.73 Ratio (Gas), Minimum 3.42 (Diesel). Must include Limited Slip/Traction Lock with Dual Rear
Tow Capacity:	19,000 lbs. minimum
Tow Package:	Installed Receiver Hitch & 7-pin Wiring, Trailer Tow Side Electric Mirrors, Factory Installed Electric Trailer Brake Controller
Switches:	Minimum of three (3) Factory Up-Fitter Switches.
Slush/All weather Mats	Installed on driver and passenger front and second row, except where vinyl floor covering is present.
Bedliner:	Spray-in bed liner only
Additional Requirements:	All-Season Tires, Full size spare, frame mounted with jack
Additional Requirements:	Factory Running Boards/Step Bars, cab length

Manufacturer's Standard Available Colors	
Standard Color Code	Color Description
<i>See Color Chart</i>	

GAZ - White
GBR - Black
GTC - Red
GXP - Gray

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:	
Vehicle Fuel Type	Unit Price
Diesel	\$ <i>58,471.00</i>
Gasoline	\$ <i>55,471.00</i>

Options:

FOB Dealership: (Deduct)

FOB Other than Metro Charleston - Per Mile

\$ _____
 \$ _____

*Note - The above delivery "options" above are not evaluated as part of the award.



Whitehill, Shelley L <shelley.l.whitehill@wv.gov>

Re: Vehicle Requests

1 message

Yoakum, Kenny H <kenny.h.yoakum@wv.gov>

Wed, Feb 19, 2025 at 11:09 AM

To: "Householder, Eric L" <eric.l.householder@wv.gov>

Cc: Shelley L Whitehill <shelley.l.whitehill@wv.gov>, FMD Fleet Coordinator <fmdfleetcoordinator@wv.gov>

Secretary,

Attached are 18 vehicle requests for DHHR to be financed through Fleet for your consideration. Included are the 18 vehicle requests, agency's Cabinet Secretary approval and justification, and the memo request for purchases of \$100,000.

Please let me know if you have any questions.

Thanks

Kenny Yoakum

Director, Fleet Management Division

2310 Kanawha Blvd. East

Charleston, WV 25311

Ph # 304-558-2106

Fax # 304-558-2070

\$ 663,067.00

On Tue, Feb 18, 2025 at 5:58 PM Householder, Eric L <eric.l.householder@wv.gov> wrote:
All have been signed and are in Doug Buffington's possession.



Eric Householder
Cabinet Secretary

State of West Virginia
1900 Kanawha Boulevard, E.
Building 1, Room E-119
Charleston, WV 25305

Office: 304-558-4331
Cell: 304-993-4149
Eric.L.Householder@wv.gov

APPROVED

Eric Householder 3/28/25
[Signature] 3/28/25

On Tue, Feb 18, 2025 at 5:14 PM Yoakum, Kenny H <kenny.h.yoakum@wv.gov> wrote:
Secretary,

I wanted to follow up on the 5 pending requests, 2 for Educational Broadcasting and 3 for the Public Service Commission.

Please let me know if you have any questions. Thanks

Kenny Yoakum

Director, Fleet Management Division

2310 Kanawha Blvd. East

Charleston, WV 25311

Ph # 304-558-2106

Fax # 304-558-2070

----- Forwarded message -----

From: **Yoakum, Kenny H** <kenny.h.yoakum@wv.gov>

Date: Thu, Feb 13, 2025 at 10:27 AM

Subject: Fwd: Vehicle Requests

To: Eric Householder <Eric.L.Householder@wv.gov>

Cc: Shelley L Whitehill <shelley.l.whitehill@wv.gov>, FMD Fleet Coordinator <fmdfleetcoordinator@wv.gov>

In addition to the two requests pending for Educational Broadcasting, attached are three vehicle requests for the Public Service Commission for your consideration and the Governor's Office approval.

Please let me know if you have any questions.

Thanks

Kenny Yoakum

Director, Fleet Management Division

2310 Kanawha Blvd. East

Charleston, WV 25311

Ph # 304-558-2106

Fax # 304-558-2070

----- Forwarded message -----

From: **Yoakum, Kenny H** <kenny.h.yoakum@wv.gov>

Date: Mon, Feb 3, 2025 at 1:13 PM

Subject: Vehicle Requests

To: Eric Householder <Eric.L.Householder@wv.gov>

Cc: FMD Fleet Coordinator <fmdfleetcoordinator@wv.gov>, Shelley L Whitehill <shelley.l.whitehill@wv.gov>

Attached are two vehicle requests from Educational Broadcasting that will be financed by FMD for your consideration and the Governor's Office approval. A memo for purchases over \$100,000 is included even though the requests are slightly under the \$100,000 requirement. FMD has reviewed and approved the requests.

Please let me know if you have any questions.

Thanks

Kenny Yoakum

Director, Fleet Management Division

2310 Kanawha Blvd. East

Charleston, WV 25311

Ph # 304-558-2106

Fax # 304-558-2070



DHHR 18 Vehicle Requests 2-18-25.pdf

17479K

To: All State Agencies Under Purchasing Division
From: Samantha Willis, Director & General Counsel
WV Purchasing
Date: January 22, 2025
Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

The Accompanying Request has been reviewed and approved by the following:


Agency Head

2/12/25
Date

Cabinet Secretary/Department Head

Date

Governor's Office Representative

Date



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

☒ Approved

☐ Declined

Signature

Title

Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME AMY S GATES DEPARTMENT DHHR
AGENCY/BILL CODE 2859 DHHR THREAT PREPAREDNESS DH
E-MAIL AMY.S.GATES@WV.GOV
PHONE NO. (304) 352-3917 EXT 23917 DATE 2/5/2025
FUND # 8802 DEPT # 0506 UNIT # 2859

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE REPLACING VEHICLE RETIRED AHEAD OF REPLACEMENT

Est. # of days per week used 5 Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL _____ DATE _____

VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage _____
Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID _____

MAKE Chevrolet Model Silverado 3500 (CK30943)
YEAR 2025 COLOR GRAY GXD Fuel Type Diesel

New Vehicle Class/Description 1 Ton, Dual Rear Wheel, Crew Cab...4WD, Minimum of 5 Seats/Includes Driver, 4 Doors Minimum, 158"-176" WB,
Minimum Acceptable Engines: Diesel- 6.6L Turbo w/ Engine Block Heater, Gas- 8 cyl., Torque: 765 lf. ft. Min., Rear Axle:

DEALERSHIP Mid-State Automotive Inc. PURCHASE PRICE \$58,671.

USED VEHICLE VIN# CLASS 32 MTRUCK 25A

DECOMMISSIONED VEHICLE

MAKE FORD MODEL EXPEDITION
YEAR 2010 MILEAGE RETIRED LICENSE # SA002324
VIN # 1FMJU1G56AEB64935 AD - Retired 8-7-24 - NOT Replaced

DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED _____

JUSTIFICATION FOR DEFERRED _____

For FMO Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD

Theresa Yurk

DATE 2/18/24

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MID-STATE AUTOMOTIVE, INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	2/24/1978		2/24/1978	Domestic	Profit				

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	Capital Stock	60000.0000
Charter County	Nicholas	Control Number	0
Charter State	WV	Excess Acres	10
At Will Term		Member Managed	
At Will Term Years		Par Value	50.000000
Authorized Shares	1200	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	26 DAYS DRIVE SUTTON, WV, 26601
Mailing Address	26 DAYS DRIVE SUTTON, WV, 26601 USA
Notice of Process Address	RODNEY L. LEROSE II 26 DAYS DRIVE SUTTON, WV, 26601
Principal Office Address	26 DAYS DRIVE SUTTON, WV, 26601 USA
Type	Address

Officers	
Type	Name/Address
Director	RODNEY L. LEROSE II 26 DAYS DR. SUTTON, WV, 26601
Director	JONATHAN LEROSE 4301 WEBSTER ROAD SUMMERSVILLE, WV, 26651
President	RODNEY L. LEROSE II PO BOX 630 SUMMERSVILLE, WV, 26651
Secretary	JONATHAN LEROSE 712 CAROLINE AVE SUMMERSVILLE, WV, 26651
Vice-President	GEORGE A. JAMROLL 170 COUNTRY ROAD SUMMERSVILLE, WV, 26651
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
MID-STATE CHEVROLET	TRADENAME	5/2/2003	
MID-STATE CHEVROLET & BUICK	TRADENAME	5/2/2006	5/2/2023
DBA Name	Description	Effective Date	Termination Date

Name Changes	
Date	Old Name
5/1/2006	MID-STATE CHEVROLET & BUICK, INC.
5/24/2005	MID-STATE CHEVROLET, OLDSMOBILE & BUICK, INC.
5/4/2000	JONES CHEVROLET OLDS BUICK INC.
Date	Old Name

Date	Amendment
6/1/2006	NAME CHANGE, FROM MID-STATE CHEVROLET & BUICK, INC.
6/24/2003	NAME CHANGE: FROM MID-STATE CHEVROLET OLDSMOBILE & BUICK, INC.
6/4/2000	NAME CHANGE: FROM JONES CHEVROLET OLDS BUICK INC. AND CHANGING OFFICERS BY AGREEMENT IN LIEU OF SPECIAL MEETING OF THE DIRECTORS
2/10/1998	CHANGE OF NAME FROM JONES CHEVROLET-OLDS INC. TO JONES CHEVROLET OLDS BUICK INC.
11/19/1992	CHANGE OF NAME: FROM JONES-CLIFTON CHEVY AND OLDS, INC.
Date	Amendment

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2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017a	
2017	
2016	
2015	
2014	
2013	
2012	
2011	
2010	
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2008	
2007	
2006	
2005	
2004	
2003	
2002	
2001	
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Monday, April 7, 2025 — 9:41 AM

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