



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 04-03-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0216 0216 FLT2500000020 1	Change Order No:	0	Procurement Folder:	1664472
Document Name:	10 - 2025 TOYOTA TACOMA 7514A, CLASS 10, GAS			Reason for Modification:	
Document Description:	10 - 2025 TOYOTA TACOMA 7514A, CLASS 10, GAS				
Procurement Type:	Central Delivery Order				
Buyer Name:	Mark A Atkins				
Telephone:	(304) 558-2307				
Email:	mark.a.atkins@wv.gov				
Shipping Method:	Best Way			Master Agreement Number: CMA 0212 MV25D 1	
Free on Board:	FOB Dest, Freight Prepaid				

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000046057 FORMULA MOTOR CAR INC PO BOX 4451 CHAPMANVILLE WV 25508 US Vendor Contact Phone: 3048551289 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Kenneth H Yoakum Requestor Phone: (304) 558-2106 Requestor Email: kenny.h.yoakum@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064 US

Total Order Amount: \$373,540.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
DATE: *Mark Atkins* 4/07/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: *Ken Yoakum* 4/7/25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

10 - 2025 TOYOTA TACOMA 7514A, CLASS 10, GAS

MV21 -2021 or Latest Model Vehicle:
See attached pricing page(s) for contract pricing.

SWC# MV25D
CLASS 10
10 - 2025 TOYOTA TACOMA 7514A
COLOR:
1 - EP01 - 040 ICECAP WHITE
2 - EP03 - 040 ICECAP WHITE
4 - EP04 - 040 ICECAP WHITE
1 - EP15 - 040 ICECAP WHITE
1 - EP19 - 040 ICECAP WHITE
1 - AI01 - 040 ICECAP WHITE

FUEL: GAS

To be financed under contract SWC # FINANCE24
Release Order - FIN2500000004 Appendix 2024-04.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	10.00000	EA	\$37,354.0000	\$373,540.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MV25 - 2025 OR LATEST MODEL VEHICLE

Extended Description:

MV25 -2025 or Latest Model Vehicle:
See attached pricing page(s) for contract pricing.

SWC# MV25D
CLASS 10
10 - 2025 TOYOTA TACOMA 7514A
COLOR:
1 - EP01 - 040 ICECAP WHITE
2 - EP03 - 040 ICECAP WHITE
4 - EP04 - 040 ICECAP WHITE
1 - EP15 - 040 ICECAP WHITE
1 - EP19 - 040 ICECAP WHITE
1 - AI01 - 040 ICECAP WHITE

FUEL: GAS

To be financed under contract SWC # FINANCE24
Release Order - FIN2500000004 Appendix 2024-04.

**Class 10 - Automobile
Mid-Size Pick Up Extended Cab**

Vendor Name: Thornhill Toyota
 Manufacturer/Brand: Toyota
 Model Name & Number: Tacoma 7.514A

Vendor Contact: Charles Ellis
 Phone No.: 304-855-1289
 Email: charles.ellis@thornhillautomotive.com

Vehicle Requirements:
Classification: Mid-Size Pick Up Extended Cab

Drive:	4 Wheel/All wheel with Hi/Lo Range	Manufacturer's Standard Available Colors	
Passenger seating:	4 minimum (including driver)	Standard Color Code	Color Description
Doors:	4, minimum	FR 30	100 CAP
Wheelbase:	120in., minimum		
GVWR:	5400 lbs. min, 6250 lbs. max.		
Engine:	Minimum acceptable Engines: Gas: Non-Turbo- 6 cylinder minimum Gas: Turbo - 4 cylinder minimum Diesel: 4 cylinder minimum		
Off Road Package:	Includes but not limited to: Limited Slip rear axle, traction lock differential, heavy duty engine cooling, skid plates, heavy duty suspension with gas shocks, tow hooks and all terrain tires.		
Tow Package:	Installed Hitch & Wiring		
Slush/All weather Mats	Installed on driver and passenger front and second row, except where vinyl floor covering is present.		
Bed:	Short, with installed spray-in liner.		

Sliding rear window: Not required.

Additional Requirements:

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:

Vehicle fuel type	UNIT PRICE
Gasoline	\$ 37354. 54.
Flex-fuel	\$ -
Diesel	\$ -
CNG/Bifuel	\$ -
Hybrid	\$ -

***Options:**

FOB Dealership: (Deduct)

\$

FOB Other than Metro Charleston - Per Mile

\$

*Note - The above delivery "options" above are not evaluated as part of the award.

MEMORANDUM

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

28 vehicles per DFP

The Accompanying Request has been reviewed and approved by the following:

[Signature]
Agency Head

3121.5

Date _____

Eric Huschke
Cabinet Secretary/Department Head

3/12/25 -

Date _____

Governor's Office Representative

Date _____



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

☐ Approved ☐ Declined

Signature

Title

Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT Environmental

AGENCY/BILL CODE EPO1 DEP ADMINISTRATION HE

E-MAIL MICHAEL.S.BRIGHTWELL@WV.GOV

PHONE NO. (304) 926-0499 EXT 41138 DATE 3/6/2025

FUND # 3331 DEPT # 0313 UNIT # 9430

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE VEHICLE NEEDS MAJOR MECHANICAL REPAIRS AND MEETS CRITERIA TO REPLACE

Est. # of days per week used 5

Est. # of miles per month used 1200

CABINET SECRETARY APPROVAL

DATE 3/6/2025

VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle ☐ Used Vehicle Mileage

Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Toyota

Model TACOMA 7514A

YEAR 2025

COLOR WHITE 090

Fuel Type Gasoline

New Vehicle Class/Description 10 MID SIZE PICKUP EXT CAB 4WD HIGH & LOW RANGE 4 SEATS MINIMUM 4 DOORS MINIMUM 4 CYL TURBO OFF ROAD PACKAGE TOW PACKAGE SLUSH ALL WEATHER MATS SHORT BED WITH LINER

DEALERSHIP Formula Motor Car, Inc. dba Thornhill To PURCHASE PRICE \$37,354.00

USED VEHICLE VIN#

MU25D

DECOMMISSIONED VEHICLE

MAKE FORD

MODEL F350 PICK UP

YEAR 2012

MILEAGE 151,466

LICENSE # SB003725

VIN # 1FD8W3B67CEC96190

A.O. Y.Y. Yele

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD

DATE 3/11/25



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

☒ Approved ☐ Declined

Signature

Title

Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT Environmental
AGENCY/BILL CODE EP15 DEP ENVIRONMENTAL ENFORCEMENT EN
E-MAIL MICHAEL.S.BRIGHTWELL@WV.GOV
PHONE NO. (304) 926-0499 EXT 41138 DATE 3/6/2025
FUND # 3333 DEPT # 0313 UNIT # 9496

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE VEHICLE LOV COST OVER \$15K AND MEETS CRITERIA

Est. # of days per week used 5

Est. # of miles per month used 1200

CABINET SECRETARY APPROVAL [Signature]

DATE 3-10-2025

VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage
Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Toyota

Model TACOMA 7514A

YEAR 2025

COLOR WHITE 640

Fuel Type Gasoline

New Vehicle Class/Description 10 MID SIZE PICKUP EXT CAB 4WD HIGH & LOW RANGE 4 SEATS MINIMUM 4DOORS MINIMUM 4 CYL TURBO OFF ROAD PACKAGE TOW PACKAGE SLUSH/ALL WEATHER MATS SHORT BED WITH LINER

DEALERSHIP Formula Motor Car, Inc. dba Thornhill To PURCHASE PRICE \$37,354.00

USED VEHICLE VIN#

MV25D

DECOMMISSIONED VEHICLE

MAKE JEEP

MODEL CHEROKEE

YEAR 2011

MILEAGE 143373

LICENSE # SA004730

VIN # 1J4RR4GG4BC715561

FLT YY

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD

[Signature]

DATE 3/11/25



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

☐ Approved ☐ Declined

Signature

Title

Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT Environmental

AGENCY/BILL CODE EP03 DEP ABANDONED MINE LANDS EN

E-MAIL MICHAEL.S.BRIGHTWELL@WV.GOV

PHONE NO. (304) 926-0499 EXT 41138 DATE 3/7/2025

FUND # 8708 DEPT # 0313 UNIT # 9158

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE VEHICLE MECHANICAL REPAIRS LOW HIGH AND MEETS CRITERIA TO REPLACE

Est. # of days per week used 5 Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL

DATE 3-10-2025

VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage

Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Toyota Model Tacoma 7514A

YEAR 2025 COLOR WHITE 040 Fuel Type Gasoline

New Vehicle Class/Description 10 - Mid-Size Pick Up Extended Cab...AWD or AWD with High & Low Range, 4 seats minimum/includes driver, 4 Doors
Minimum 120" WB, Minimum Acceptable Engines: Gas- Non-Turbo-6-cyl, Gas- Turbo- 4 cyl, Diesel- 4 cyl, Off Road

DEALERSHIP Formula Motor Car, Inc. dba Thornhill To PURCHASE PRICE \$37,354

USED VEHICLE VIN# MU 25D

DECOMMISSIONED VEHICLE

MAKE RAM MODEL 1500

YEAR 2015 MILEAGE 155,000 LICENSE # SA000253

VIN # 1C6RR7FT1FS733931 FLT YY

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD

DATE 3/4/25



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

☐ Approved ☐ Declined

Signature _____

Title _____

Date _____

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT Environmental
AGENCY/BILL CODE EP04 DEP OIL & GAS EN
E-MAIL MICHAEL.S.BRIGHTWELL@WV.GOV
PHONE NO. (304) 926-0499 EXT 41138 DATE 3/7/2025
FUND # 3323 DEPT # 0313 UNIT # 9280

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE VEHICLE MECHANICAL REPAIRS LOV HIGH AND MEETS CRITERIA TO REPLACE

Est. # of days per week used 5 Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL [Signature] DATE 3-11-2025

VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage _____
Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID _____

MAKE Toyota Model Tacoma 7514A
YEAR 2025 COLOR WHITE 040 Fuel Type Gasoline

New Vehicle Class/Description 10 - Mid-Size Pick Up Extended Cab...AWD or AWD with High & Low Range, 4 seats minimum/includes driver, 4 Doors
Minimum 120" WB, Minimum Acceptable Engines: Gas: Non-Turbo-6 cyl, Gas: Turbo-4 cyl, Diesel-4 cyl, Off Road

DEALERSHIP Formula Motor Car, Inc. dba Thornhill To PURCHASE PRICE \$37,354.00

USED VEHICLE VIN# MW 35 D

DECOMMISSIONED VEHICLE

MAKE FORD MODEL F150 PICK UP
YEAR 2016 MILEAGE 203,291 LICENSE # SA004368
VIN # 1FTEX1EF7GKD25425 FLT YY

DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED

JUSTIFICATION FOR DEFERRED _____

For FMO Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD [Signature]

DATE 3/11/25



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

☐ Approved ☐ Declined

Signature

Title

Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT Environmental
AGENCY/BILL CODE EP04 DEP OIL & GAS EN
E-MAIL MICHAEL.S.BRIGHTWELL@WV.GOV
PHONE NO. (304) 926-0499 EXT 41138 DATE 3/7/2025
FUND # 3323 DEPT # 0313 UNIT # 9280

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE VEHICLE MECHANICAL REPAIRS LOW HIGH AND MEETS CRITERIA TO REPLACE

Est. # of days per week used 5

Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL

DATE 3-11-2025

VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage

Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Toyota Model Tacoma 7514A

YEAR 2025 COLOR WHITE 640 Fuel Type Gasoline

New Vehicle Class/Description 10 - Mid-Size Pick Up Extended Cab...4WD or AWD with High & Low Range, 4 seats minimum/includes driver, 4 Doors
Minimum, 120" WB, Minimum Acceptable Engines: Gas- Non-Turbo-6 cyl, Gas- Turbo- 4 cyl, Diesel- 4 cyl, Off Road

DEALERSHIP Formula Motor Car, Inc. dba Thornhill To PURCHASE PRICE \$37,354.00

USED VEHICLE VIN#

MU25D

DECOMMISSIONED VEHICLE

MAKE JEEP MODEL CHEROKEE

YEAR 2013 MILEAGE 162,715 LICENSE # SA001953

VIN # 1C4RJFAG3DC544094

DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD

DATE 3/11/25



West Virginia
Department of Administration
Fleet Management

Vehicle Request

For Governors Office Use Only

☐ Approved ☐ Declined

Signature

Title

Date

AGENCY INFORMATION

COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT Environmental
AGENCY/BILL CODE EP04 DEP OIL & GAS EN
E-MAIL MICHAEL.S.BRIGHTWELL@WV.GOV
PHONE NO. (304) 926-0499 EXT 41138 DATE 3/7/2025
FUND # 3323 DEPT # 0313 UNIT # 9280

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE VEHICLE MECHANICAL REPAIRS LOV HIGH AND MEETS CRITERIA TO REPLACE

Est. # of days per week used 5

Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL

DATE 3-10-2025

VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage
Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Toyota Model Tacoma 7514A

YEAR 2025 COLOR WHITE 040 Fuel Type Gasoline

New Vehicle Class/Description 10 - Mid-Size Pick Up Extended Cab...4WD or AWD with High & Low Range, 4 seats minimum/Includes driver, 4 Doors
Minimum 120" WB, Minimum Acceptable Engines: Gas- Non-Turbo-6-cyl, Gas- Turbo-4-cyl, Diesel-4-cyl, Off Road

DEALERSHIP Formula Motor Car, Inc. dba Thornhill To PURCHASE PRICE \$37,354.00

USED VEHICLE VIN#

MU35D

DECOMMISSIONED VEHICLE

MAKE FORD MODEL F150 PICK UP
YEAR 2013 MILEAGE 178,462 LICENSE # SA004411

VIN # 1FTNF1EF3DKF15740 FLT YY

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMD Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD

DATE 3/11/25



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

☐ Approved ☐ Declined

Signature

Title

Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT Environmental
AGENCY/BILL CODE EP04 DEP OIL & GAS EN
E-MAIL MICHAELS.BRIGHTWELL@WV.GOV
PHONE NO. (304) 926-0499 EXT 41138 DATE 3/7/2025
FUND # 3323 DEPT # 0313 UNIT # 9280

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE VEHICLE MECHANICAL REPAIRS LOW HIGH AND MEETS CRITERIA TO REPLACE

Est. # of days per week used 5

Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL

DATE 3-14-2025

VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage
Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Toyota

Model Tacoma 7514A

YEAR 2025

COLOR WHITE 640

Fuel Type Gasoline

New Vehicle Class/Description 10 - Mid-Size Pick Up Extended Cab...4WD or AWD with High & Low Range, 4 seats minimum/includes driver, 4 Doors
Minimum 120" WB, Minimum Acceptable Engines: Gas- Non-Turbo-6-cyl, Gas-Turbo-4-cyl, Diesel-4-cyl, Off Road

DEALERSHIP Formula Motor Car, Inc. dba Thornhill To PURCHASE PRICE \$37,354.00

USED VEHICLE VIN#

MU25D

DECOMMISSIONED VEHICLE

MAKE FORD

MODEL F150 PICK UP

YEAR 2014

MILEAGE 159,769

LICENSE # SA003894

VIN # 1FTFX1EF8EKE58454

FLT Y4

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMD Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD

DATE 3/11/25



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

☐ Approved ☐ Declined

Signature _____

Title _____

Date _____

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT Environmental
AGENCY/BILL CODE EP03 DEP ABANDONED MINE LANDS EN
E-MAIL MICHAELS.BRIGHTWELL@WV.GOV
PHONE NO. (304) 926-0499 EXT 41138 DATE 3/7/2025
FUND # 8708 DEPT # 0313 UNIT # 9158

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE VEHICLE MECHANICAL REPAIRS LOW HIGH AND MEETS CRITERIA TO REPLACE

Est. # of days per week used 5

Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL [Signature]

DATE 3/7/2025

VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage _____
Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID _____

MAKE Toyota

Model Tacoma 7514A

YEAR 2025

COLOR WHITE 040

Fuel Type Gasoline

New Vehicle Class/Description 10 - Mid-Size Pick Up Extended Cab...4WD or AWD with High & Low Range, 4 seats minimum/includes driver, 4 Doors
Minimum 120" WB, Minimum Acceptable Engines: Gas: Non-Turbo 6-cyl, Gas: Turbo 4-cyl, Diesel 4-cyl, Off Road

DEALERSHIP Formula Motor Car, Inc. dba Thornhill To PURCHASE PRICE \$37,354

USED VEHICLE VIN# MU25D

DECOMMISSIONED VEHICLE

MAKE FORD

MODEL F350 PICK UP

YEAR 2016

MILEAGE 139,134

LICENSE # SB002113

VIN # 1FT8W38TXGEA73092 FLT

DECOMMISSIONING METHOD _____

DEFERRED _____

JUSTIFICATION FOR DEFERRED _____

For FMO Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD [Signature]

DATE 3/11/25



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only
☐ Approved ☐ Declined

Signature

Title

Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT Environmental
AGENCY/BILL CODE A101 DEP AIR QUALITY EN
E-MAIL MICHAEL.S.BRIGHTWELL@WV.GOV
PHONE NO. (304) 926-0499 EXT 41138 DATE 3/7/2025
FUND # 3336 DEPT # 0313 UNIT # 9310

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE VEHICLE MECHANICAL REPAIRS LOW HIGH AND MEETS CRITERIA TO REPLACE

Est. # of days per week used 5

Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL

DATE 3-6-2025

VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage

Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Toyota

Model Tacoma 7514A

YEAR 2025

COLOR WHITE 040

Fuel Type Gasoline

New Vehicle Class/Description 10 - Mid-Size Pick Up Extended Cab 4WD or AWD with High & Low Range, 4 seats minimum/includes driver, 4 Doors Minimum 120" WB, Minimum Acceptable Engines: Gas- Non-Turbo-6-cyl, Gas- Turbo-4 cyl, Diesel- 4 cyl, Off Road

DEALERSHIP Formula Motor Car, Inc. dba Thornhill To

PURCHASE PRICE \$37,354

USED VEHICLE VIN#

MU 25 D

DECOMMISSIONED VEHICLE

MAKE FORD

MODEL F250 PICK UP

YEAR 2019

MILEAGE 128,217

LICENSE # SA004877

VIN # 1FT7X2B64KEF81449

FLT 44

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMD Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD

DATE 3/11/25



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only
☐ Approved ☐ Declined

Signature _____

Title _____

Date _____

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT Environmental
AGENCY/BILL CODE EP19 DEP SPECIAL RECLAMATION EN
E-MAIL MICHAELS.BRIGHTWELL@WV.GOV
PHONE NO. (304) 926-0499 EXT 41138 DATE 3/7/2025
FUND # 3312 DEPT # 0313 UNIT # 9196

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE MECHANICAL REPAIRS LOW HIGH MEETS CRITERIA TO REPLACE

Est. # of days per week used 5

Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL [Signature]

DATE 3/6/2025

VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage _____
Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID _____

MAKE Toyota

Model Tacoma 7514A

YEAR 2025

COLOR WHITE 642

Fuel Type Gasoline

New Vehicle Class/Description 10 - Mid-Size Pick Up Extended Cab...4WD or AWD with High & Low Range, 4 seats minimum/includes driver, 4 Doors
Minimum 120" WB, Minimum Acceptable Engines: Gas- Non-Turbo-6 cyl, Gas-Turbo-4 cyl, Diesel-4 cyl, Off Road

DEALERSHIP Formula Motor Car, Inc. dba Thornhill To

PURCHASE PRICE \$37,354

USED VEHICLE VIN# _____

MU25D

DECOMMISSIONED VEHICLE

MAKE CHEVROLET

MODEL SILVERADO 1500 PICK UP

YEAR 2019

MILEAGE 199,200

LICENSE # SA004730

VIN # 1GCRYAEF5KZ330766

F4T 44

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED _____

JUSTIFICATION FOR DEFERRED _____

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☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD [Signature]

DATE 3/11/25

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Business Organization Detail

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FORMULA MOTOR CAR, INC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	9/15/2020		9/15/2020	Domestic	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)		Capital Stock
Charter County	Logan		Control Number
Charter State	WV		Excess Acres
At Will Term			Member Managed
At Will Term Years			Par Value
Authorized Shares	1000		Young Entrepreneur
			No

Addresses	
Type	Address
Local Office Address	63 ADMIRAL ROAD CHAPMANVILLE, WV, 25508
Mailing Address	PO BOX 4451 CHAPMANVILLE, WV, 25508 USA
Notice of Process Address	JIM DI VITA 3036 MICHAEL AVENUE BELLE, WV, 25015
Principal Office Address	63 ADMIRAL ROAD CHAPMANVILLE, WV, 25508 USA
Type	Address

Officers	
Type	Name/Address
Incorporator	WALLY L THORNHILL PO BOX 340 PECKS MILL, WV, 25547
President	WALLY THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Secretary	JAMES DI VITA 3036 MICHAEL AVENUE BELLE, WV, 25015
Treasurer	NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Vice-President	SYDNEY BROWN 102 WALNUT STREET LOGAN, WV, 25601
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
THORNHILL TOYOTA	TRADENAME	9/30/2020	
THORNHILL TOYOTA, INC.	TRADENAME	9/15/2020	10/19/2020
DBA Name	Description	Effective Date	Termination Date

Annual Reports	
Filed For	
2025	
2024	
2023	
2022	
2021	
Date Filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, April 7, 2025 — 1:00 PM

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