

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 04-02-2025

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CDO 0216 0216 FLT2500000016 1	Change Order No:	Procurement Folder:	1664411
Document Name:	30, 2025 JEEP GRAND CHEROKEE 4X4,	CLASS 7, GASOLINE	Reason for Modification:	
Document Description:	30, 2025 JEEP GRAND CHEROKEE 4X4,	CLASS 7, GASOLINE		
Procurement Type:	Central Delivery Order		[
Buyer Name:	Mark A Atkins			
Telephone:	(304) 558-2307			
Email:	mark.a.atkins@wv.gov			
Shipping Method:	Best Way	Ma	aster Agreement Number:	CMA 0212 MV25E 1
Free on Board:	FOB Dest, Freight Prepaid			

		VENDOF	2			DEPARTMENT CONTACT
THOI	lor Customer Code: RNHILL MOTOR CAR DINGESS ST	VS00000363 INC	41		Requestor Name: Requestor Phone: Requestor Email:	Kenneth H Yoakum (304) 558-2106 kenny.h.yoakum@wv.gov
LOG	AN		WV	25601		
	lor Contact Phone:	3048558300	Extension:	2244	2(025
	Discount Allowed	Discount Per	centage	Discount Days	FILE LC	OCATION
#1	No	0.0000		0		
#2	No					
#3	No					
#4	No					

INVOICE	Е ТО		SHIP TO
DEPARTMENT OF ADMINISTRATION		STATE OF WEST VIRGINIA	
FLEET MANAGEMENT OFFICE		IN CARE OF SURPLUS PROP	PERTY
2310 KANAWHA BLVD E		2700 CHARLES AVENUE	
CHARLESTON	WV 25311	DUNBAR	WV 25064
US		us	

Purchasing Division's File Copy

Total Order Amount: \$1,137,720.00

PURCHASING DIVISION AUTHORIZATION

ELECTRONIC SIGNATURE ON FILE

Date Printed: Apr 2, 2025

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE

Page: 1

Order Number: CDO 0216 0216 FLT2500000016 1

FORM ID: WV-PRC-CDO-002 2020/05

Extended Description:

30, 2025 JEEP GRAND CHEROKEE 4X4, CLASS 7, GASOLINE

1 2529 BRIGHT WHITE - PW7 1 2539 BRIGHT WHITE - PW7 5 2554 BRIGHT WHITE - PW7 4 2555 BRIGHT WHITE - PW7 2 2556 BRIGHT WHITE - PW7 1 2557 BRIGHT WHITE - PW7 1 2742 BRIGHT WHITE - PW7 8 3024 BRIGHT WHITE - PW7 2 JS03 BRIGHT WHITE - PW7 1 JS10 BRIGHT WHITE - PW7 1 JS09 BRIGHT WHITE - PW7

1 RJ07 BRIGHT WHITE - PW7 1 CO01 BRIGHT WHITE - PW7 1 CO18 BRIGHT WHITE - PW7

TO BE FINANCED UNDER CONTRACT SWC # FINANCE24. RELEASE ORDER - FIN2500000004 APPENDIX 2024-04.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	30.00000	EA	\$37,924.0000	\$1,137,720.00
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: MV25 - 2025 or LATEST MODEL VEHICLE

Extended Description:

MV25 - 2025 or LATEST MODEL VEHICLE: See attached pricing page(s) for contract pricing.

30, 2025 JEEP GRAND CHEROKEE 4X4, CLASS 7, GASOLINE

1 2529 BRIGHT WHITE - PW7 1 2539 BRIGHT WHITE - PW7 5 2554 BRIGHT WHITE - PW7 4 2555 BRIGHT WHITE - PW7 2 2556 BRIGHT WHITE - PW7 1 2557 BRIGHT WHITE - PW7 1 2742 BRIGHT WHITE - PW7 8 3024 BRIGHT WHITE - PW7

8 3024 BRIGHT WHITE - PW7
2 JS03 BRIGHT WHITE - PW7
1 JS10 BRIGHT WHITE - PW7
1 JS09 BRIGHT WHITE - PW7
1 RJ07 BRIGHT WHITE - PW7
1 CO01 BRIGHT WHITE - PW7
1 CO18 BRIGHT WHITE - PW7

TO BE FINANCED UNDER CONTRACT SWC # FINANCE24. RELEASE ORDER - FIN2500000004 APPENDIX 2024-04.

Page: 2

Class 7 - Automobile Mid Size Utility

Vendor Name:
Manufacturer/Brand:
Model Name & Number:

Thomashill CAJR

Phone No.: 384-855-1259
Email: Charles : Elles @

[hearles : Land notive Dom

Vehicle Requirements: Classification:	Mid Size Utility	1716	WHITE SHEW NOTHER
Drive:	4 Wheel/All Wheel	idard Available Colors	
Passenger seating:	5 minimum (including driver)	Standard Color Code	Color Description
Doors:	4, minimum	2007	
Wheelbase:	109 in., minimum	PWI	Bright White
GVWR:	6100 lbs. min, 7300 lbs. max.		
Engine:	6 cylinder minimum		
Additional Requirements:		+	
Tow Package:	Installed Hitch and Wiring		
Slush/All-Weather Mats:	Installed: Oriver, Passenger, Cargo area		
The vehicle bid shall include the st the specification.	andard equipment requirements as required in section 3.		

Vendor Bid Response:	
Vehicle fuel type	UNIT PRICE
Geseline	\$ 37974. 00
Flex-fuel	\$ -
Diesel	\$ -
CNG/Bifuel	\$.
Hybrid	\$.

*Options:

FOB Dealership: (Deduct)

FOB Other than Metro Charleston - Per Mile

\$ -

^{*}Note - The above delivery "options" above are not evaluated as part of the award.

To: All State Agencies Under Purchasing Division From: Samantha Willis, Director & General Counsel

WV Purchasing
Date: January 22, 2025

Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

The Accompanying Request has been reviewed a	and approved by the following:
gency Head	3/27/25 Date
abinet Secretary/Department Head	Date
overnor's Office Representative Appr	Date
Cabina West V	oved Secretary 3/27/2



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Vehicle Peguest

7-64	venicle Request
AGENCY INFORMATIO	ON CONTRACTOR OF THE PROPERTY
AGENCY/BILL E	NAME REGGIEM SMITH DEPARTMENT HS- Home land Securit CODE 1503 DAVIS CENTER Rubenstein Center MA -MAIL REGGIEM.SMITH@WV.GOV
PHON	E NO. (304) 352-0205 EXT DATE 3/26/2025
	JND # 0570 DEPT # 0608 UNIT # 8412
VEHICLE MISSION	
	t is this? Replacement vehicle (go to next section) Increase to fleet (fill in this section) Decommission vehicle (go to Decommission section) Reassignment
JUSTIFICATION/PURP	enting and a series of the ser
Est. # of days per we	ek used Est. # of miles per month used
CABINET SECRETARY	APPROVAL LINE CHANGE DATE 3-26-2025
VEHICLE PURCHASE	.5-20-2020
Type of vehicle	✓ New Vehicle
Who owns this vehicl	e? Leased from Fleet : Agency Owned DOC ID
MAKE Jeep	Model Grand Cherokee 4X4 WLJH74
YEAR 2025	COLOR White - PW T Fuel Type Gasoline
New Vehicle Class/Des	Cription 7 - Mid Size Utility4WD or AWD, 5 seats minimum/includes driver, 4 Doors Minimum, 109" WB, 6 cyl minimum, Tow Package, Slush/All Weather Mats
DEALERSH	IP Thornhill Motor Car, Inc. dba Thornhill C PURCHASE PRICE \$37,924,00
USED VEHICLE VIN#	and the second of the second o
DECOMMISSIONED VEH	ICLE
MAKE JEEP	MODEL GRAND CHEROKEE
YEAR 2020	MODEL GRAND CHEROKEE MILEAGE 45,127 LICENSE # SA004920
VIN # 1C4RU	AGXLC383225 F4.7 N.N.
DECOMINISSIONII	NG METHOD DEST - Destroyed DEFERRED
	DETO 0000 0608 8418 48000
or FMO Office Use Only	
APPROVED D	ECLINED
EXECUTIVE DIRECTOR, FA	10 thuth yohn DATE 3/27/25.

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AGENCY INFORMATION							
Ç-IV(A	ME REGGIE M SMITH DE JS03 DAVIS CENTER IIL REGGIE M SMITH@1	WV.GOV			HS-Home	Jand Secu	right
PHONE N	0. (304) 352-0205	EXT		I	DATE 3/26/20	25	T dal-S make spellingung pr
FUND	# 0570	DEPT#	0608	1970 di sammana	UNIT# 84	112	
VEHICLE MISSION							emme der e di Adri
What type of request is t	L. Decommission	ehicle (go vehicle (g	to next to Dec	section) [commission s	Increase to flection)	leet (fill in th Reassignme	is section) nt
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VEHICLE PURCHASE	— . On Product Carl Bendants Indique	the terrories of the section of	en en en en en en en	and of the same group of the side and by the same		DATE	0-20-202J
Who owns this vehicle?		□ Used	i Vehicle ncy Owr	Used Veh			
New Vehicle Class/Descrip	COLOR W	or AWD, S ser	r in minim za	Fuel Typ		109" WB, 6 cyl m	
DECOMMISSIONED VEHICLE	Ē						
VIN# 1GNKVFE	0570 0000	F47 yed	NN	ridin (DPP) - Project companyon - 12	LICENSE #	SA004464	man ager age.
EXECUTIVE DIRECTOR, FMD	Thuth yuhr	other a thing could	mq		DAT	E 3/27/ 3	25

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举 3	Ve	hicle Requ	est Title	D
AGENCY INFORMATION		•		
	ATO CHICK DOCKED	DEPA E JUVENILE CENTER WV.GOV	ARTMENT HS-Home	and Security
PHONE NO. 💃	304) 352-0205	EXT	DATE 3/26/2025	P Stronger garger (springer
FUND# 0	570	DEPT# 0608	UNIT# 8431	<u>.</u>
VEHICLE MISSION				
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CABINET SECRETARY APPROV	AL CT. 5	Ω		DATE 3-26-2025
VEHICLE PURCHASE				
Type of vehicle Who owns this vehicle?	New Vehicle leased from Fleet	Used Vehicle Agency Owned	Used Vehicle Mileage DOC ID	and distributions
MAKE Jeep YEAR 2025 New Vehicle Class/Description	7 - Mid Size Utility4WD	hite PN7	Grand Cherokee 4X4 W Fuel Type Gasoline ncludes driver, 4 Doors Minimum, 10	
DEALERSHIP Thor USED VEHICLE VIN#			PURCHASE PRICE \$37,924	60
DECOMMISSIONED VEHICLE				
MAKE FORD YEAR 2016 VIN# 1FA6P0G71G	5110695	-47 NW	≥ ry pendi	000305
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Vehicle Request

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AGENCY INFORMATION			*		
	E REGGIE M SMITH E JS09 DONALD J KUH L REGGIE M SMITH@\	HAJOACIAITE	CEMIEK	ENT HS- Honela	nd Security MA
	(304) 352-0205			DATE 3/26/2025	ring or distance for
FUND	0570	DEPT# 0	608	UNIT# 8414	•
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VEHICLE PURCHASE	. ,		And the state of t	-	DATE_3-26-2025
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YEAR 2025 New Vehicle Class/Descripti DEALERSHIP TO SEED VEHICLE VIN#		or AWD, 5 seats er Mats	minimum/includes		
DECOMMISSIONED VEHICLE					
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EXECUTIVE DIRECTOR, FMD	Thusth youh		**	DATE.	3/27/25_

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Signature	
Title	***

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49	Ve	hicle Requ	est	Date
AGENCY INFORMATION		•		
COORDINATOR NAMI AGENCY/BILL CODI E-MAII	RIO7 SOUTH WESTER REGGIE M.SMITH@W	W.GOV	RTMENT MAPS HS-	Homeland Security MA
	(304) 352-0205	EXT	DATE 3/26/202	5
FUND #	6678	DEPT# 0608	UNIT # SW	RJ
VEHICLE MISSION				
What type of request is th	is? Replacement ve	chicle (go to next sec vehicle (go to Decom	tion)	et (fill in this section) Reassignment
Est. # of days per week us	ed	, Est. #	of miles per month used	
CABINET SECRETARY APPR	OVAL JAK	lest Centrally and	f of miles per month used	DATE 3-26-202 5
VEHICLE PURCHASE				
Type of vehicle	New Vehicle Leased from Fleet	☐ Used Vehicle ☐ Agency Owned	Used Vehicle Mileage	
MAKE Jeep YEAR 2025 New Vehicle Class/Descripti	on 7 - Mid Size Utility4WD o	TE PW7		The hand the state of the state
	nornhill Motor Car, Inc.	· · · · · · · · · · · · · · · · · · ·	URCHASE PRICE \$37,92	
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EXECUTIVE DIRECTOR, FMD	Hauth yoh	000	DATE	3/27/25

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Signature

		Date

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410	Ve	hicle Reque	est Title	Dari
AGENCY INFORMATION				
PHONE NO.	CO01 CORRECTIONS REGGIE.M.SMITH@V 304) 352-0205	CENTRAL OFFICE /V.GOV EXT	DATE 3/26/2025	MA Y
FUND# (1450	DEPT # 0608	UNIT# 8386	
VEHICLE MISSION				
What type of request is this?	Replacement ve	ehicle (go to next sect vehicle (go to Decom	ion) 🔲 Increase to flee mission section) 🔲 Re	t (fill in this section) assignment
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CABINET SECRETARY APPROV	AL L	[[minus] rem.	of miles per month used	DATE 3-26-2025
VEHICLE PURCHASE				
Type of vehicle Who owns this vehicle?	New Vehicle Leased from Fleet	Used Vehicle Agency Owned	Jsed Vehicle Mileage DOC ID	
MAKE Jeep		Model	Grand Cherokee 4X4 WL	IH74
YEAR 2025	COLOR WH	TE PW7	Fuel Type Gasoline	
New Vehicle Class/Description	7 - Mid Size Utility4WD (Package, Slush/All Weath)	or AWD, 5 seats minimum/inc	ludes driver, 4 Doors Minimum, 109	" WB, 6 cyl minimum, Tow
DEALERSHIP Tho: USED VEHICLE VIN#	rnhill Motor Car, Inc.	dba Thornhill C Pl	JRCHASE PRICE \$37.924	60
DECOMMISSIONED VEHICLE				
MAKE JEEP YEAR 1998 VIN# 1J4FJ28SOWI	, ,	102,870 7 W N	L GRAND CHEROKEE LICENSE # SAI	001158
DECOMMISSIONING MET JUSTIFICATION FOR DEFER		Sold	DEFERRED	,
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EXECUTIVE DIRECTOR, FMD

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DATE 3/27/25

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West Virginia
Department of Administration
Fleet Management

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Signature	•					

email 2/80/85	Fleet Management	ar Hari drivit	Signature	
#13	Vehicle F	Request	Title	Date
AGENCY INFORMATION		*		
COORDINATOR NAME REGG AGENCY/BILL CODE CO18	PAROLE SERVICES E.M.SMITH@WV.GOV	de Euro	MA. TE 3/26/2025	Security
FUND # 0450	DEPT# O	608	UNIT# 8376	
VEHICLE MISSION				
JUSTIFICATION/PURPOSE	Pecommission vehicle (go	to Decommission sect	tion) 🗌 Reassignmei	is section) nt
Est. # of days per week used	I Ret Cine	Est. # of miles per	r month used	
CABINET SECRETARY APPROVAL	Carl Rayer Commen	3	DATE	3-26-2025
VEHICLE PURCHASE				
Type of vehicle New \ Who owns this vehicle? Lease	/ehicle Used V d from Fleet Agenc	Vehicle Used Vehicle by Owned DOC ID	e Mileage	The Control of the Co
MAKE Jeep		Model Grand Che	rokee 4X4 WUH74	
	COLOR WHITE PW-	1 Fuel Type	Ġasoline	
New Vehicle Class/Description 7 - M	ld Size Utility4WD or AWD, 5 seats ige, Slush/All Weather Mats	minimum/includes deluge 4 h	pors Minimum, 109" W8, 6 cyl mi	inlmum, Tow
	Motor Car, Inc. dba Thorni		RICE \$37.024 60	
USED VEHICLE VIN#	MV25E	g the Milit States	85.17463;	
DECOMMISSIONED VEHICLE				
MAKE FORD		MODEL TAURUS		
YEAR 2015	MILEAGE 148,747		LICENSE # SAOQ0295	
VIN# 1FAHP2MK5FG1	73427 F.F.T. Y	Y	-	
DECOMMISSIONING METHOD JUSTIFICATION FOR DEFERRED	DTSP - Deliver to Surplus	I	DEFERRED	
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APPROVED DECLINED				
EXECUTIVE DIRECTOR, FMD Thus	the yahr		DATE 3/27/	25

PAGE 1 of





Re: Vehicle Requests

1 message

Yoakum, Kenny H <kenny.h.yoakum@wv.gov>

Wed, Feb 19, 2025 at 11:09 AM

To: "Householder, Eric L" <eric.l.householder@wv.gov>

Cc: Shelley L Whitehill <shelley.l.whitehill@wv.gov>, FMD Fleet Coordinator <fmdfleetcoordinator@wv.gov>

Secretary,

Attached are 18 vehicle requests for DHHR to be financed through Fleet for your consideration. Included are the 18 vehicle requests, agency's Cabinet Secretary approval and justification, and the memo request for purchases of \$100,000.

Please let me know if you have any questions.

Thanks

Kenny Yoakum

Director, Fleet Management Division

2310 Kanawha Blvd, East

Charleston, WV 25311

Ph # 304-558-2106

Fax # 304-558-2070

\$ 663,067.00

On Tue, Feb 18, 2025 at 5:58 PM Householder, Eric L <eric.l.householder@wv.gov> wrote: All have been signed and are in Doug Buffington's possession.



Eric Householder Cabinet Secretary:

State of West Virginia 1900 Kanawha Boulevard, E. Building 1, Room E-119 Charleston, WV 25305

Cell: 304-993-4149 Eric.L. Householdenahvv.gov

3/28/25

On Tue, Feb 18, 2025 at 5:14 PM Yoakum, Kenny H <kenny.h.yoakum@wv.gov> wrote: Secretary.

I wanted to follow up on the 5 pending requests, 2 for Educational Broadcasting and 3 for the Public Service Commission.

Please let me know if you have any questions. Thanks

Kenny Yoakum

Director, Fleet Management Division

2310 Kanawha Blvd. East

Charleston, WV 25311

Ph # 304-558-2106

Fax # 304-558-2070

----- Forwarded message ------

From: Yoakum, Kenny H <kenny.h.yoakum@wv.gov>

Date: Thu, Feb 13, 2025 at 10:27 AM Subject: Fwd: Vehicle Requests

To: Eric Householder < Eric.L. Householder @wv.gov>

Cc: Shelley L Whitehill <shelley.l.whitehill@wv.gov>, FMD Fleet Coordinator <fmdfleetcoordinator@wv.gov>

In addition to the two requests pending for Educational Broadcasting, attached are three vehicle requests for the Public Service Commission for your consideration and the Governor's Office approval.

Please let me know if you have any questions.

Thanks

Kenny Yoakum

Director, Fleet Management Division

2310 Kanawha Blvd, East

Charleston, WV 25311

Ph # 304-558-2106

Fax # 304-558-2070

--- Forwarded message ------From: Yoakum, Kenny H <kenny.h.yoakum@wv.gov>

Date: Mon. Feb 3, 2025 at 1:13 PM

Subject: Vehicle Requests

To: Eric Householder < Eric.L. Householder@wv.gov>

Cc: FMD Fleet Coordinator <fmdfleetcoordinator@wv.gov>, Shelley L Whitehill <shelley.l.whitehill@wv.gov>

Attached are two vehicle requests from Educational Broadcasting that will be financed by FMD for your consideration and the Governor's Office approval. A memo for purchases over \$100,000 is included even though the requests are slightly under the \$100,000 requirement. FMD has reviewed and approved the requests.

Please let me know if you have any questions.

Thanks

Kenny Yoakum

Director, Fleet Management Division

2310 Kanawha Blvd, East

Charleston, WV 25311

Ph # 304-558-2106

Fax # 304-558-2070

DHHR 18 Vehicle Requests 2-18-25.pdf 17479K

To: All State Agencies Under Purchasing Division From: Samantha Willis, Director & General Counsel

WV Purchasing Date: January 22, 2025

Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

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Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

The Accompanying Request has been reviewed and appro-	ved by the following:
Mouth Youhn	2/12/25 Date
Cabinet Secretary/Department Head	Date
Governor's Office Representative	Date



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■ Approved	Declined	
Signature		
Title		Date

Vehicle Request

COORDINATOR NAME AMY SUE GAT		
AGENCY/BILL CODE 3024 DHHR E		
E-MAIL AMY.S.GATES		
PHONE NO. (304) 352-3917		
FUND # 5139	DEPT# 0506 UNIT# 3024	****
VEHICLE MISSION	_	
☐ Decommis	ent vehicle (go to next section)	in this section) Inment
JUSTIFICATION/PURPOSE MEETS CRITE	RIA FOR REPLACEMENT	
Est. # of days per week used 5	Est. # of miles per month used	1100
CABINET SECRETARY APPROVAL		ATE
/EHICLE PURCHASE		
Type of vehicle	Used Vehicle Used Vehicle Mileage	
Who owns this vehicle? Leased from F	leet Agency Owned DOC ID Grend Cherokee 4X4 W&JH74	1
MAKE JEEP	Model Grand Cherokee 4X4 WLJH7	7 4
	WHITE WT Fuel Type GASOLINE	
		TUED MATO
	LITY 4WD OR AWD, 109" WB 6 CYL MIN, TOW PKG, ALL WEA	
DEALERSHIP THORNHILL MOTOR		
USED VEHICLE VIN# Class 7	AN ST E	
DECOMMISSIONED VEHICLE		
MAKE JEEP	MODEL GRAND CHEROKEE	
YEAR 2013 M	ILLAGE	05935
VIN # 1C4RJFAGXDC544061	LT YY	
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JUSTI 10/110/11 10/10/20/20/20/20/20/20/20/20/20/20/20/20/20	and the same of th	
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FORM



For Governors O		
Approved	Declined	
Signature		
Title		Date

Vehicle Request

AGENCY INFORMATION		
COORDINATOR NAME	AMY SUE GATES DEPARTMENT DH - DHHR	
	3024 DHHR ENVIRONMENTAL HEALTH	
	AMY.S.GATES@WV.GOV	IDADE.
PHONE NO	(304) 352-3917 EXT 23917 DATE 01/21	/2025
FUND # _	5139 DEPT# 0506 UNIT# 3	024
VEHICLE MISSION		
		fleet (fill in this section) Reassignment
JUSTIFICATION/PURPOSE	MEETS CRITERIA FOR REPLACEMENT	
Est. # of days per week used	5 Est. # of miles per month us	
CABINET SECRETARY APPRO	VAL	DATE
VEHICLE PURCHASE		/4
Type of vehicle	New Vehicle Used Vehicle Used Vehicle Mileage	
Who owns this vehicle?	Leased from Fleet	98 4X4 WLJH74
MAKE JEEP	Model Grand Cherokee 4X	4 WLJH74
YEAR 2025	COLOR WHITE PW7 Fuel Type GASOLI	NE
New Vehicle Class/Descriptio	MID SIZE UTILITY 4WD OR AWD, 109" WB 6 CYL MIN, TOW PKG,	ALL WEATHER MATS
	PRNHILL MOTOR CR DBA THORNHILL CDJR PURCHASE PRICE \$3	
USED VEHICLE VIN#	435 7 MV25E	
DECOMMISSIONED VEHICLE		
MAKE FORD	MODEL EXPLORER	
YEAR 2016	MILEAGE 159,358 LICENSE	# SA000915
VIN # 1FM5K8B81G	GA37296 FLT YY	
DECOMMISSIONING M JUSTIFICATION FOR DEF		D
-664-89NA		
For FMO Office Use Only	***	
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EXECUTIVE DIRECTOR, FMD	Thurth Vuhn	DATE 2/18/25

PAGE 1 of :



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Title		Date

Vehicle Request

AGENCY INFORMATION	ALAY OUE CATED	DEDA	DILACATE DU DUUD	
COORDINATOR NAME AGENCY/BILL CODE		RONMENTAL HEALT	RTMENT DH - DHHR	
E-MAIL			•	
	(304) 352-3917	EXT 23917	DATE 01/21/2025	
FUND#		DEPT# 0506	UNIT# 3024	
VEHICLE MISSION				
What type of request is this		vehicle (go to next sec vehicle (go to Decon	tion) Increase to fleet (final increase to fleet (final increase to fleet)	ill in this section) signment
JUSTIFICATION/PURPOSE_	REPLACING VEHIC	CLE TOTALED ON 11/2	27/2023	
Est. # of days per week use	ed 5	Est.	# of miles per month used	1100
CABINET SECRETARY APPRO	DVAL			DATE
EHICLE PURCHASE				_
Type of vehicle Who owns this vehicle?	, , , , , , , , , , , , , , , , , , , ,	☐ Used Vehicle☐ Agency Owner		JH74
MAKE JEEP		Model	Grand Cherokee 4X4 WLJ	H74
YEAR 2025	COLOR W	HITE PW7	Fuel Type GASOLINE	
New Vehicle Class/Descripti	on MID SIZE LITH ITY	' 4WD OR AWD: 109" W	B 6 CYL MIN, TOW PKG, ALL W	EATHER MATS
	HORNHILL MOTOR CR D		PURCHASE PRICE \$37,924.	
LICED VICINICIE VINIH	Cluss 7 MVZ			
ECOMMISSIONED VEHICLE				
MAKE FORD			DEL EXPLORER	
YEAR 2022		GE TOTALED	21021102 11	A007202
VIN # 1FMSK8BBX			145-24 without	Replacement
DECOMMISSIONING N JUSTIFICATION FOR DI		ESTROYED	DEFERRED	
r FMO Office Use Only				
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EXECUTIVE DIRECTOR, FMD		yhin-	DATE _	2/18/25
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FORM



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Title		Date

Vehicle Request

AGENCY INFORMATION
COORDINATOR NAME AMY SUE GATES DEPARTMENT DH - DHHR AGENCY/BILL CODE 3024 DHHR ENVIRONMENTAL HEALTH
AGENCY/BILL CODE 3024 DHHR ENVIRONMENTAL HEALTH E-MAIL AMY.S.GATES@WV.GOV
PHONE NO. (304) 352-3917 EXT 23917 DATE 01/21/2025
FUND # 5139 DEPT # 0506 UNIT # 3024
VEHICLE MISSION
What type of request is this? Replacement vehicle (go to next section) Increase to fleet (fill in this section) Decommission vehicle (go to Decommission section) Reassignment
JUSTIFICATION/PURPOSE DELIVERED TO SURPLUS AHEAD OF REPLACEMENT
Est. # of days per week used 5 Est. # of miles per month used 1100
CABINET SECRETARY APPROVAL DATE
VEHICLE PURCHASE
Type of vehicle New Vehicle Used Vehicle Used Vehicle Mileage Who owns this vehicle? Leased from Fleet Model Grand Cherokee 4X4 WLJH74
WALL TELE
New Vehicle Class/Description MID SIZE UTILITY 4WD OR AWD, 109" WB 6 CYL MIN, TOW PKG, ALL WEATHER MATS
DEALERSHIP THORNHILL MOTOR OR DBA THORNHILL CDJR PURCHASE PRICE \$37,924.00
USED VEHICLE VIN# CLUSS 7 MU 25 E
DECOMMISSIONED VEHICLE
MAKE FORD MODEL EXPLORER
YEAR 2016 MILEAGE RETIRED LICENSE # SA000927
VIN# 1FM5K8B83GGA37297 FLT - Decommissioned 3/23/23 without Replacement
DECOMMISSIONING METHOD DTSP-DELIVER TO SURPLUS DEFERRED JUSTIFICATION FOR DEFERRED
For FMO Office Use Only
APPROVED DECLINED
EXECUTIVE DIRECTOR, FMD Shutt Yuhm DATE 2/18/25

PAGE 1 of 1



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Title		Date

Vehicle Request

AGENCY INFORMATION	-	
COORDINATOR NAME AMY SUE GATES DEPARTMEN	T DH - DHHR	
AGENCY/BILL CODE 3024 DHHR ENVIRONMENTAL HEALTH		
E-MAIL AMY.S.GATES@WV.GOV		
PHONE NO(304) 352-3917 EXT_23917	DATE 01/21/2025	
FUND # 5139 DEPT # 0506	UNIT# 3024	
VEHICLE MISSION		
What type of request is this? Replacement vehicle (go to next section) Decommission vehicle (go to Decommission)	n section)	ment
JUSTIFICATION/PURPOSE MEETS CRITERIA FOR REPLACEMENT. REQ		
Est. # of days per week used 5 Est. # of mi	les per month used	1100
CABINET SECRETARY APPROVAL	DA	TE
VEHICLE PURCHASE		
Type of vehicle	Vehicle Mileage	
Who owns this vehicle? 🗹 Leased from Fleet 🗀 Agency Owned D	OC ID Grand Cherokee 4X4 WLJH74	_
MAKE JEEP Model Gra	nd Cherokee 4X4 WLJH74	
A P A P A P A P A P A P A P A P A P A P	Type GASOLINE	
New Vehicle Class/Description MID SIZE UTILITY 4WD OR AWD, 109" WB 6 CYL	. MIN, TOW PKG, ALL WEAT	HER MATS
	IASE PRICE \$37,924.00	
USED VEHICLE VIN# Cluss 7 MUZSE A-EI	vV	
DECOMMISSIONED VEHICLE		
MARE TORB	FUSION	
YEAR 2012 MILEAGE 132,355	LICENSE # SA00	1554
VIN # 3FAHP0HA5CR446022 FLT YY		
DECOMMISSIONING METHODDTSP-DELIVER TO SURPLUS JUSTIFICATION FOR DEFERRED	DEFERRED	and the second s
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■ APPROVED □ DECLINED		
EXECUTIVE DIRECTOR, FMD Thuth yahr	DATE Z	18/25
- /-		

PAGE 1 of



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Approved	Declined	
Signature		
Title		Date

Vehicle Request

	AMY SUE GATES		RTMENT DH - DHHR	
AGENCY/BILL CODE		IRONMENTAL HEALTH	H	
	AMY.S.GATES@		04/04/0005	
	(304) 352-3917	EXT 23917	DATE 01/21/2025	
FUND #	5139	DEPT# 0506	UNIT# 3024	
EHICLE MISSION				
	Decommissio	n vehicle (go to Decom	tion)	nment
JUSTIFICATION/PURPOSE_	MEETS CRITERIA	A FOR REPLACEMENT	T. REQUEST CLASS UPGRADE	. SEE MEMO.
Est. # of days per week use	ed <u>5</u>	Est. #	f of miles per month used	1100
CABINET SECRETARY APPRO	OVAL		D	ATE
EHICLE PURCHASE			11	
Type of vehicle	New Vehicle	☐ Used Vehicle	Used Vehicle Mileage	
Who owns this vehicle?	Leased from Flee	t 🗀 Agency Owned	DOCID Grand Cherokee 4X4 WLJH74	
MAKE JEEP		Model	Grand Cherokee 4X4 WLJH7	4
YEAR 2025	COLOR V		Fuel Type GASOLINE	
			B 6 CYL MIN, TOW PKG, ALL WEA	THER MATS
	-		PURCHASE PRICE \$37,924.00	
HICED VICINICIE VIINI	100			
OSED VEHICLE VIII	Cluss 7	My 25 E		
ECOMMISSIONED VEHICLE				
ECOMMISSIONED VEHICLE			DEL FUSION	
	MILE	AGE 151,838		01982
MAKE FORD YEAR 2017 VIN # 3FA6P0G78	MILE HR126276 FL	AGE 151,838	LICENSE # SA0	
YEAR 2017 VIN# 3FA6P0G78	MILE HR126276 FL METHOD DTSP-E	AGE 151,838	LICENSE # SA0 DEFERRED	01982
MAKE FORD YEAR 2017 VIN # 3FA6P0G78 DECOMMISSIONING	MILE HR126276 FL METHOD DTSP-E	AGE 151,838 YY DELIVER TO SURPLUS	LICENSE # SA0 DEFERRED	
MAKE FORD YEAR 2017 VIN # 3FA6P0G78 DECOMMISSIONING	MILE HR126276 FL METHOD DTSP-E	AGE 151,838 YY DELIVER TO SURPLUS	LICENSE # SA0 DEFERRED	
MAKE FORD YEAR 2017 VIN # 3FA6P0G78 DECOMMISSIONING N JUSTIFICATION FOR DE	MILE HR126276 FL METHOD DTSP-E EFERRED	AGE 151,838 YY DELIVER TO SURPLUS	LICENSE # SA0 DEFERRED	

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DOA-FM-059 Revised (31 October 2019) FORM



For Governors O	office Use Only	
Approved	Declined	
Signature		
 Title		Date

Vehicle Request

AGENCY INFORMATION				_
COORDINATOR NAME	AMY SUE GATES	DEPAR	RTMENT DH - DHHR	
AGENCY/BILL CODE	3024 DHHR ENVIRO	NMENTAL HEALTH	1	
E-MAIL				
PHONE NO.	(304) 352-3917 EX	(T <u>23917</u>	DATE 01/21/2025	
FUND#_	5139	DEPT# 0506	UNIT # 3024	
VEHICLE MISSION	ATTENDED TO SERVICE STATES AND ADDRESS OF THE SERVICE STATES AND ADDRESS O			
	☐ Decommission ve	ehicle (go to Decom		ignment
JUSTIFICATION/PURPOSE _	MEETS CRITERIA FO	R REPLACEMENT	. REQUEST CLASS UPGRAD	
Est. # of days per week use	d <u>5</u>	Est. #	of miles per month used	1100
CABINET SECRETARY APPRO	OVAL			DATE
/EHICLE PURCHASE	-0.00			
.110.0	New Vehicle Leased from Fleet	☐ Used Vehicle ☐ Agency Owned		
MAKE JEEP		Model	Grand Cherokee 4X4 WLJH	74
YEAR 2025	COLOR WHIT	TE PW7	Fuel Type GASOLINE	
New Vehicle Class/Description	ON MID SIZE LITH ITY AM	VID OR AWID 109" WF	B 6 CYL MIN, TOW PKG, ALL WE	ATHER MATS
	ORNHILL MOTOR CR DBA		PURCHASE PRICE \$37,924.0	
	class 7 MVZ			
DECOMMISSIONED VEHICLE				
MAKE CHEVROLET	Γ	МО		
YEAR 2015	MILEAGE	149,475	LICENSE # SA	004953
VIN# 1G11A5SL7F	F133116 FLT	YY		
DECOMMISSIONING N JUSTIFICATION FOR DE		VER TO SURPLUS	DEFERRED	
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PAGE

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FORM DO



West Virginia Department of Administration Fleet Management

For Governors Office Use Only			
Approved	Declined		
Signature			
Title		Date	

Vehicle Request

AGENCY INFORMATION				
COORDINATOR NAME	AMY SUE GATES		ARTMENT DH - DHHR	
AGENCY/BILL CODE		IRONMENTAL HEAL	TH	
7.9	AMY.S.GATES@V		DATE 01/21/2025	
PHONE NO.		EXT 23917		
FUND #	5139	DEPT# 0506	UNIT# 3024	
VEHICLE MISSION				
What type of request is this		vehicle (go to next se n vehicle (go to Deco	ection)	
JUSTIFICATION/PURPOSE _	REPLACING VEH	ICLE TOTALED ON	8/07/2024	
Est. # of days per week use	d 5	Est	. # of miles per month used	1100
CABINET SECRETARY APPRO	OVAL			DATE
EHICLE PURCHASE			All the second of the second o	eldegye****
Type of vehicle	New Vehicle	☐ Used Vehicle	Used Vehicle Mileage	
	Leased from Fleet	☐ Agency Own	ed DOC ID Grand Cherokee 4X4 WLJH7	4
	LCLISCO II OIII I I I I			7.4
MAKE JEEP		Mode	Grand Cherokee 4X4 WLJH7	4
YEAR 2025	COLOR V	VHITE PW7	Fuel Type GASOLINE	
New Vehicle Class/Description	on MID SIZE UTILITY	4WD OR AWD, 109" \	VB 6 CYL MIN, TOW PKG, ALL WEA	THER MATS
		BA THORNHILL CDJR		
LICED VEHICLE VIN#		U25 F		
	14.25			
DECOMMISSIONED VEHICLE				
MAKE CHEVROLE			ODEL MALIBU	07000
YEAR 2015	MILE/	AGE TOTALED	LICENSE # SAO	40
VIN# 1G11A5SL2F		- Destrayed -9-1	624 without Replacer	
DECOMMISSIONING N JUSTIFICATION FOR DE		ESTROYED	DEFERRED	
		2777		
or FMO Office Use Only				
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EXECUTIVE DIRECTOR, FMD	They the 2	ha-	DATE 2	118/25
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PAGE 1 of 1

All State Agencies Under Purchasing Division From: Samantha Willis, Director & General Counsel

WV Purchasing Date: January 22, 2025

Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

The Accompanying Request has been reviewed and approved by the following:

Date

3/28/25

Date

3/28/25





For Governors O	ffice Use Only			
Approved	Declined			
Signature				
Title		Date		

Vehicle Request

AGENCY INFORMATION				Venerabilit
COORDINATOR NAME	AMY S GATES	DEPA	RTMENT DHHR	
AGENCY/BILL CODE	2554 DHHR REGION	N 1 - SOCIAL SERVICES	DH	
E-MAIL	AMY.S.GATES@WV.	GOV	the state of the second se	**************************************
PHONE NO.	(304) 352-3917	EXT 23917	DATE 1/25/202	5
FUND#	5362	DEPT# 0511	UNIT # 255	4
VEHICLE MISSION			***************************************	
What type of request is thi	Decommission	r vehicle (go to Decon	nmission section)	Reassignment
JUSTIFICATION/PURPOSE	MEETS CRITERIA TO	REPLACE. REQUEST CL	ASS UPGRADE, SEE MEM	0.
Est. # of days per week use	d 5	Est.	# of miles per month use	d 1100
CABINET SECRETARY APPRO	OVAL			DATE
VEHICLE PURCHASE				
Type of vehicle	New Vehicle	Used Vehicle	Used Vehicle Mileage	
Who owns this vehicle?	Leased from Fleet	☐ Agency Owner	DOCID	*
MAKE -Chrysler Jee	Parameteris	Model	Veyager LX RUCL53	Grand Cherokee
YEAR 2025	COLOR W	HITE PWT	Fuel Type Gasoline	
New Vehicle Class/Descripti	On Mini VanFWD, 7 seat Rear, 1 Passenger Slid	ts minimum/includes driver, D Ing Rear, 1 Back, 121" WB. 6 G	oor minimum: 1 Driver Front, 1 Pa I Minimum. Passenger AC/Heat Re	ssenger Front, 1 Driver Sliding ear, Side Air Bags, Slush/All
DEALERSHIP_S	te phens Auto Center	Thornhull	PURCHASE PRICE \$39.5	20 37,924.00
USED VEHICLE VIN#	chass 9	MASE		
	Class 7	MY 25E		
DECOMMISSIONED VEHICLE	0.0.00	•		
MAKE FORD		PROJECTION OF THE PROPERTY OF	DEL FUSION	De street
YEAR 2017	MILEA	GE 175,074	LICENSE #	SA001511
VIN# 3FA6P0G7	XHR126277	FLT YY		
DECOMMISSIONING N	METHOD DTSP - Deli	ver to Surplus	DEFERRED	
JUSTIFICATION FOR DE	FERRED			
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Title	Dat

Vehicle Request

AGENCY INFORMATION						
	ANAVECATES	DEDA	DTMENT DULLD			
COORDINATOR NAME	2742 DHHR REGION					
	AMY.S.GATES@WV.		CO SHE THE WITH PROPERTY SHEET			
	(304) 352-3917	EXT 23917	DATE <u>1/31/2025</u>	TT 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
	1) of Salabana and	DEPT# 0511	UNIT# 2742	- Martin Maria		
FUND #	350Z	DEFI # UJII	agganisminiposinismi			
VEHICLE MISSION						
What type of request is the	is? 🗹 Replacement v	vehicle (go to next sec vehicle (go to Decon	tion)	n)		
JUSTIFICATION/PURPOSE	MEETS CRITERIA TO F	REPLACE				
Est. # of days per week us	ed 5	Est.	# of miles per month used 1100			
CABINET SECRETARY APPR	OVAL		DATE	Magazia eti		
VEHICLE PURCHASE						
Type of vehicle	New Vehicle	☐ Used Vehicle	Used Vehicle Mileage			
Who owns this vehicle?	Leased from Fleet	☐ Agency Owner	DOCID			
			Count Charakas AVA WILLIA			
MAKE Jeep		Model				
YEAR 2025		PW7	Fuel Type Gasoline			
New Vehicle Class/Descript	ion Mid Size Utility4WD o Package, Slush/All Wez	or AWD, 5 seats minimum/inc other Mats	udes driver, 4 Doors Minimum, 109" WB, 6 cyl minimum, Tow	1		
DEALERSHIP T	hornhill Motor Car, Ir	nc. dba Thornhill C	PURCHASE PRICE \$37.924	rej		
USED VEHICLE VIN#	chass 7	MV25E				

DECOMMISSIONED VEHICLE						
MAKE JEEP		***	DEL PATRIOT	grandina.		
YEAR 2014	MILEA	GE 140,618	LICENSE # SA001818	-4-5		
VIN# 1C4NJRBB	1ED880566 /=	LT YY				
DECOMMISSIONING N	METHOD		DEFERRED			
JUSTIFICATION FOR DI	EFERRED					
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EXECUTIVE DIRECTOR, FMD	Thurstor You	lu	DATE 2/21/25			

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Signature			
Title		Date	

Vehicle Request

AGENCY INFORMATION		elember/elempedel es en		
COORDINATOR NAME	AMY S GATES	DEP	ARTMENT DHHR	
AGENCY/BILL CODE	2557 REGION IV-SOC	IAL SERVICES	DH	
E-MAIL	AMY.S.GATES@WV.	GOV		
PHONE NO.	(304) 352-3917	EXT 23917	DATE 1/25	/2025
FUND#	5362	DEPT # 0511	UNIT#	2557
VEHICLE MISSION	1.0			Specifymrus,
What type of request is this	s? 🗹 Replacement v	ehicle (go to next se vehicle (go to Deco	ection)	to fleet (fill in this section) Reassignment
JUSTIFICATION/PURPOSE	MEETS CRITERIA TO R	EPLACE.		
Est. # of days per week use	ed	Est	. # of miles per month	used
CABINET SECRETARY APPRO	DVAL			DATE
VEHICLE PURCHASE		against a co		
Type of vehicle	New Vehicle	☐ Used Vehicle	Used Vehicle Milea	ge
Who owns this vehicle?	Leased from Fleet	☐ Agency Own	ed DOCID	
AAAICE James		Mod	el Grand Cherokee	4X4 WI IH74
MAKE Jeep YEAR 2025		HITE PW7	Fuel Type Gasoli	
New Vehicle Class/Descripti	No will be			
	Package, Slush/All Wes	ther Mars	THE PERSON AND PARTY OF THE PERSON AND PERSO	
DEALERSHIP_T	hornhill Motor Car, Ir	nc. dba Thornhill C	PURCHASE PRICE S	37.924.
USED VEHICLE VIN#	cluss 7 N	WZ5E		
DECOMMISSIONED VEHICLE		Washington or was	and the second s	photographical streets.
MAKE DODGE		М	ODEL GRAND CARAVA	AN
YEAR 2016	MILEA	GE RETIRED	LICEN	SE # SA001476
	G7GR347596	FLT SID	•	
DECOMMISSIONING N	The state of the s	A LANGE CO. L. C.	DEFER	RED
JUSTIFICATION FOR DE			Change of the second of	
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EXECUTIVE DIRECTOR, FMD	Mouth y	ulus		DATE 2/21/25

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Title		Date

Vehicle Request

AGENCY INFORMATION	
COORDINATOR NAME AMY S GATES DEPARTMENT DHHR	400 0
AGENCY/BILL CODE 2557 REGION IV-SOCIAL SERVICES DH	
E-MAIL AMY.S.GATES@WV.GOV	
PHONE NO. (304) 352-3917 EXT 23917 DATE 1/25/2025	200
FUND # 5362 DEPT # 0511 UNIT # 2557	
VEHICLE MISSION	
What type of request is this? Replacement vehicle (go to next section) □ Increase to fleet (fill in this section) □ Decommission vehicle (go to Decommission section) □ Reassignment	
JUSTIFICATION/PURPOSE MEETS CRITERIA TO REPLACE.	-
Est. # of days per week used	
CABINET SECRETARY APPROVAL DATE	
ZEHICLE PURCHASE	
Type of vehicle New Vehicle Used Vehicle Used Vehicle Mileage	
Who owns this vehicle? Leased from Fleet Agency Owned DOC ID	
MAKE Jeep Model Grand Cherokee 4X4 WUH74	
YEAR 2025 COLOR WHITE PW7 Fuel Type Gasoline	
New Vehicle Class/Description Mid Size Utility4WD or AWD, 5 seats minimum/includes driver, 4 Doors Minimum, 109° WB, 6 cyl minimum, Tow Package, Slush/All Weather Mats	
DEALERSHIP Thornhill Motor Car, Inc. dba Thornhill C PURCHASE PRICE \$37,924.	
USED VEHICLE VIN# CLUSS 7 IN 25 E	
ECOMMISSIONED VEHICLE	
MAKE JEEP MODEL PATRIOT	
YEAR 2016 MILEAGE RETIRED LICENSE # SA000152	23.
VIN # 1C4NJRBB6GD798299 FLT seld	
DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED	
JUSTIFICATION FOR DEFERRED	
r FMO Office Use Only	
APPROVED DECLINED	
EXECUTIVE DIRECTOR, FMD Mutt Yuhr DATE 2/21/25	_

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Title		Da

Vehicle Request

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AGENCY INFORMATION				Monde
COORDINATOR NAME	AMY S GATES	DEPART	MENT DHHR	
AGENCY/BILL CODE	2555 DHHR REGION	SOUTH - SOCIAL SERVICE	CES DH	
E-MAIL	AMY.S.GATES@WV.	GOV		
PHONE NO.	(304) 352-3917	EXT 23917	DATE 2/20/2025	
FUND #	5362	DEPT # 0511	UNIT # 2555	
VEHICLE MISSION				
What type of request is th	is? 🗹 Replacement v	vehicle (go to next section vehicle (go to Decomn	on) \square Increase to flee rission section) \square Re	t (fill in this section) eassignment
JUSTIFICATION/PURPOSE	MEETS CRITERIA TO F	REPLACE, REQUEST CLAS	S UPGRADE. SEE MEMO	
Est. # of days per week us			of miles per month used	
CABINET SECRETARY APPR	OVAL			DATE
VEHICLE PURCHASE				- April American
Type of vehicle	New Vehicle	☐ Used Vehicle U	Jsed Vehicle Mileage	
Who owns this vehicle?	Leased from Fleet	☐ Agency Owned	DOC ID	
MAKE Jeep		Model	Grand Cherokee 4X4 W	LIH74
YEAR 2025	COLOR W	HITE PUT	Fuel Type Gasoline	
New Vehicle Class/Descript	ion Mid Size Utility4WD o	or AWD, 5 seats minimum/includ	les driver, 4 Doors Minimum, 109"	WB, 6 cyl minimum, Tow
DEALERSHIP J	hornhill Motor Car, li	nc. dba Thornhill C Pi	URCHASE PRICE \$37.92	4.
USED VEHICLE VIN#	Cluss 7			
DECOMMISSIONED VEHICLE				
MAKE FORD		MOD	EL FUSION	
YEAR 2014	MILEA	GE 150,777	LICENSE # S	SA001577
VIN# 3FA6POG	71ER104342 F	47 YY		
DECOMMISSIONING I JUSTIFICATION FOR D	47	ver to Surplus	DEFERRED	
For FMO Office Use Only				
APPROVED DECI		4		
EXECUTIVE DIRECTOR, FMD	Thutte ful	lu	DAT	E_2/21/25

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For Governors O	ffice Use Only
Approved	Declined
Signature	
Title	Date

Vehicle Request

AGENCY INFORMATION				
COORDINATOR NAME AMY S GATES DEPARTMENT DHHR				
AGENCY/BILL CODE 2555 DHHR - SOCIAL SERVICES DH				
E-MAIL AMY.S.GATES@WV.GOV				
PHONE NO. (304) 352-3917 EXT 23917 DATE 1/25/2025				
FUND # 5362 DEPT # 0511 UNIT # 2555				
VEHICLE MISSION	***************************************			
What type of request is this? ✓ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in the property of the pro	:his section) ient			
JUSTIFICATION/PURPOSE MEETS CRITERIA TO REPLACE. REQUEST CLASS UPGRADE. SEE MEMO				
Est. # of days per week used 5 Est. # of miles per month used 1100				
CABINET SECRETARY APPROVAL DAT	E CONCESTED LIBERTON			
EHICLE PURCHASE				
Type of vehicle				
Who owns this vehicle? ✓ Leased from Fleet	,			
MAKE Jeep Model Grand Cherokee 4X4 WLJH74				
YEAR 2025 COLOR WHITE PW7 Fuel Type Gasoline				
New Vehicle Class/Description Mid Size Utility4WD or AWD, 5 seats minimum/includes driver, 4 Doors Minimum, 109" WB, 6 cyl n Package, Slush/All Weather Mats	inimum, Tow			
DEALERSHIP Thornhill Motor Car, Inc. dba Thornhill C PURCHASE PRICE \$37,924.				
USED VEHICLE VIN# LLucs 7 mu 25 E	_			
ECOMMISSIONED VEHICLE				
MAKE FORD MODEL FUSION				
YEAR 2013 MILEAGE 144,575 LICENSE # SA00158	2			
VIN # 3FA6P0G73DR364739 FLT YY				
DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED				
JUSTIFICATION FOR DEFERRED				
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West Virginia Department of Administration Fleet Management

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Vehicle Request

AGENCY INFORMATION	
	
COORDINATOR NAME AMY S GATES DEPARTMENT DHHR	
AGENCY/BILL CODE 2555 DHHR REGION SOUTH - SOCIAL SERVICES DH	
E-MAIL AMY.S.GATES@WV.GOV	
PHONE NO. (304) 352-3917 EXT 23917 DATE 2/20/2025	\$1.50 m
FUND # 5362 DEPT # 0511 UNIT # 2555	particular de la company
VEHICLE MISSION	
What type of request is this? Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this ☐ Decommission vehicle (go to Decommission section) ☐ Reassignmen	
JUSTIFICATION/PURPOSE MEETS CRITERIA TO REPLACE, REQUEST CLASS UPGRADE, SEE MEMO	
Est. # of days per week used 5 Est. # of miles per month used 1100	
CABINET SECRETARY APPROVAL DATE	
VEHICLE PURCHASE ·	
Type of vehicle New Vehicle Used Vehicle Used Vehicle Used Vehicle Output	
Who owns this vehicle? 🗹 Leased from Fleet 🔲 Agency Owned DOC ID	
MAKE Jeep Model Grand Cherokee 4X4 WLJH74	
YEAR 2025 COLOR WHITE PW7 Fuel Type Gasoline	
New Vehicle Class/Description Mid Size Utility4WD or AWD, 5 seats minimum/includes driver, 4 Doors Minimum, 109" WB, 6 cyl minimum/Package, Slush/All Weather Mats	num, Tow
DEALERSHIP Thornhill Motor Car, Inc. dba Thornhill C PURCHASE PRICE \$37,924.	
USED VEHICLE VIN# Cluss 7 muzs E	
DECOMMISSIONED VEHICLE	
MAKE CHEVROLET MODEL MALIBU	
YEAR 2015 MILEAGE 180,480 LICENSE # SA001145	
VIN# 1G11A5SL2FF130897 FL7 YY	
DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED	
JUSTIFICATION FOR DEFERRED	
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EXECUTIVE DIRECTOR, FMD Shuth Youlum DATE 2/2/1	25

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Vehicle Request

AGENCY INFORMATION COORDINATOR NAME AMY S GATES DEPART AGENCY/BILL CODE 2555 DHHR - SOCIAL SERVICES E-MAIL AMY.S.GATES@WV.GOV PHONE NO. (304) 352-3917 EXT 23917 FUND # 5362 DEPT # 0511 VEHICLE MISSION What type of request is this? PReplacement vehicle (go to next section Decommission vehicle (go to Dec	
AGENCY/BILL CODE 2555 DHHR - SOCIAL SERVICES E-MAIL AMY.S.GATES@WV.GOV PHONE NO. (304) 352-3917 EXT 23917 FUND # 5362 DEPT # 0511 VEHICLE MISSION What type of request is this? Metaler Replacement vehicle (go to next sections)	DH DATE 1/25/2025 UNIT # 2555 ion) Increase to fleet (fill in this section)
AGENCY/BILL CODE 2555 DHHR - SOCIAL SERVICES E-MAIL AMY.S.GATES@WV.GOV PHONE NO. (304) 352-3917 EXT 23917 FUND # 5362 DEPT # 0511 VEHICLE MISSION What type of request is this? Replacement vehicle (go to next sections)	DATE 1/25/2025 UNIT # 2555 ion)
E-MAIL AMY.S.GATES@WV.GOV PHONE NO. (304) 352-3917 EXT 23917 FUND # 5362 DEPT # 0511 VEHICLE MISSION What type of request is this? Replacement vehicle (go to next sections)	UNIT # 2555 ion) ☐ Increase to fleet (fill in this section)
FUND # 5362 DEPT # 0511 VEHICLE MISSION What type of request is this? ☑ Replacement vehicle (go to next section)	UNIT # 2555 ion) ☐ Increase to fleet (fill in this section)
VEHICLE MISSION What type of request is this? ✓ Replacement vehicle (go to next section)	ion) Increase to fleet (fill in this section
What type of request is this? 🗹 Replacement vehicle (go to next secti	
	mission section)
JUSTIFICATION/PURPOSE MEETS CRITERIA TO REPLACE.	
Est. # of days per week used 5	of miles per month used 1100
CABINET SECRETARY APPROVAL	DATE
VEHICLE PURCHASE	_
Type of vehicle	Used Vehicle Mileage
Who owns this vehicle? Leased from Fleet Agency Owned	DOC ID
MAKE Jeep Model	Grand Cherokee 4X4 WLJH74
YEAR 2025 COLOR WHITE PW7	Fuel Type Gasoline
New Vehicle Class/Description Mid Size Utility4WD or AWD, 5 seats minimum/incluse Package, Slush/All Weather Mats	des driver, 4 Doors Minimum, 109" WB, 6 cyl minimum, To
DEALERSHIP Thornhill Motor Car, Inc. dba Thornhill C	PURCHASE PRICE \$37,924.
USED VEHICLE VIN# CLUSS 7 MU 25 E	
DECOMMISSIONED VEHICLE	
MAKE JEEP MOD	DEL PATRIOT
YEAR 2014 MILEAGE 145,921	LICENSE # SA001848
VIN# 1C4NJRBB4ED880559 FL7 Sold	
DECOMMISSIONING METHOD DTSP - Deliver to Surplus	DEFERRED
JUSTIFICATION FOR DEFERRED	
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EXECUTIVE DIRECTOR, FMD Shutty Yuhu	DATE 2/21/25

PAGE 1 of 1





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Vehicle Request

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AGENCY INFORMATION			*******	
COORDINATOR NAME	AMY S GATES	DE	PARTMENT DHHR	
AGENCY/BILL CODE	2554 DHHR REGION	1 - SOCIAL SERVIC	ES DH	
E-MAIL	AMY.S.GATES@WV.	GOV		
PHONE NO.	(304) 352-3917	EXT 23917	DATE 2/20	/2025
FUND#	5362	DEPT# 0511	UNIT#	2554
VEHICLE MISSION	7-			
What type of request is this	□ Decommission	vehicle (go to De	commission section)	☐ Reassignment
JUSTIFICATION/PURPOSE	MEETS CRITERIA TO F	REPLACE. REQUEST	CLASS UPGRADE, SEE N	IEMO
Est. # of days per week use	d 5	E	st. # of miles per month	used 1100
CABINET SECRETARY APPRO	OVAL			DATE
VEHICLE PURCHASE				
Type of vehicle Who owns this vehicle?	New Vehicle Leased from Fleet		e Used Vehicle Milea ned DOC ID	ge
MAKE Jeep		Mo	del Grand Cherokee	4X4 WUH74
YEAR 2025	COLOR W	HITE Pu7	Fuel Type Gasol	ne
New Vehicle Class/Description	On Mid Size Utility4WD o	or AWD, 5 seats minimum	n/includes driver, 4 Doors Minimu	m, 109" WB, 6 cyl minimum, Tow
DEALERSHIP T	The same of the sa	THE COURT PROPERTY.	PURCHASE PRICE S	37.924.
		mv 25 E		
DECOMMISSIONED VEHICLE	- N - N - N - N - N - N - N - N - N - N			
MAKE JEEP		- Feat	MODEL GRAND CHERO	highest the a restaurant was a restaurant that the same th
YEAR 2014	MILEA	GE 133,473	LICEN	SE # SA002090
VIN# 1C4RJFAG	6EC178665	E 4 7 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	and the second second	
DECOMMISSIONING M		ver to Surplus	DEFER	RED
JUSTIFICATION FOR DE	FLANEU			
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PAGE 1 of 1





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Vehicle Request

AGENCY INFORMATION	-
COORDINATOR NAME AMY S GATES DE	PARTMENT DHHR
AGENCY/BILL CODE 2554 DHHR REGION 1 - SOCIAL SERVICE	ES DH
E-MAIL AMY.S.GATES@WV.GOV	
PHONE NO. (304) 352-3917 EXT 23917	DATE 1/25/2025
FUND # 5362 DEPT # 0511	UNIT # 2554
VEHICLE MISSION	_
What type of request is this? 🗹 Replacement vehicle (go to next	section)
☐ Decommission vehicle (go to Dec	
JUSTIFICATION/PURPOSE MEETS CRITERIA TO REPLACE. REQUEST	CLASS UPGRADE. SEE MEMO.
Est. # of days per week used 5	st. # of miles per month used 1100
CABINET SECRETARY APPROVAL	DATE
VEHICLE PURCHASE	
Type of vehicle	e Used Vehicle Mileage
Who owns this vehicle? ✓ Leased from Fleet ✓ Agency Ow	ned DOC ID
MAKE Jeep Mo	del Grand Cherokee 4X4 WLIH74
YEAR 2025 COLOR WHITE PW7	Fuel Type Gasoline
New Vehicle Class/Description Mid Size Utility4WD or AWD, 5 seats minimum Package, Siush/All Weather Mats	
DEALERSHIP Thornhill Motor Car, Inc. dba Thornhill C	PURCHASE PRICE \$37.924,
USED VEHICLE VIN# CLUSS 7 MV 25 E	
DECOMMISSIONED VEHICLE	area.
MAKE FORD	MODEL FUSION
YEAR 2013 MILEAGE 171,785	LICENSE # SA001524
VIN # 3FA6P0G77DR364744 FLT YY	
DECOMMISSIONING METHOD DTSP - Deliver to Surplus	DEFERRED
JUSTIFICATION FOR DEFERRED	
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Title	Date

Vehicle Request

AGENCY INFORMATION				
COORDINATOR NAME	AMY S GATES	DEPA	ARTMENT DHHR	
	The second secon	N 1 - SOCIAL SERVICES	DH	
•	AMY.S.GATES@WV	Company of the state of the sta		
PHONE NO.	(304) 352-3917	EXT 23917	DATE 1/25/2025	
FUND#	5362	DEPT# 0511	UNIT# 2554	
VEHICLE MISSION				
	☐ Decommission	vehicle (go to Deco	-	(fill in this section) assignment
JUSTIFICATION/PURPOSE J	MEETS CRITERIA TO		LASS UPGRADE. SEE MEMO.	
Est. # of days per week use	d 5	Est.	# of miles per month used _	1100
CABINET SECRETARY APPRO	OVAL			DATE
VEHICLE PURCHASE				
Type of vehicle	New Vehicle	☐ Used Vehicle	Used Vehicle Mileage	
Who owns this vehicle?	Leased from Fleet	☐ Agency Owne	d DOCID	
MAKE Jeep		Mode	Grand Cherokee 4X4 WL	JH 74
YEAR 2025	COLOR W	VHITE PW7	Fuel Type Gasoline	
New Vehicle Class/Descripti	on Mid Size Utility4WD	or AWD, 5 seats minimum/Inc	cludes driver, 4 Doors Minimum, 109° V	V8, 6 cyl minimum, Tow
DEALERSHIP T	Package, Slush/All We hornhill Motor Car, I		PURCHASE PRICE \$37,924	
		mv 25 E	March and March Control of the Contr	
DECOMMISSIONED VEHICLE				
MAKE FORD		M	DDEL FUSION	Maritimetre proportion of the Control of the Contro
YEAR 2017	MILEA	GE 113,008	LICENSE # SA	N001526
VIN# 3FA6P0G7	7HR236235	FLT YY		
DECOMMISSIONING N JUSTIFICATION FOR DE		ver to Surplus	DEFERRED	-
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Vehicle Request

AGENCY INFORMATION	_
COORDINATOR NAME AMY S GATES	DEPARTMENT DHHR
AGENCY/BILL CODE 2554 DHHR REGION	COMPANY AND CONTRACTOR AND CONTRACTO
E-MAIL AMY.S.GATES@WV.	
PHONE NO. (304) 352-3917	EXT 23917 DATE 1/25/2025
FUND # 5362	DEPT # 0511 UNIT # 2554
VEHICLE MISSION	
	vehicle (go to next section)
JUSTIFICATION/PURPOSE MEETS CRITERIA TO F	REPLACE. REQUEST CLASS UPGRADE. SEE MEMO.
Est. # of days per week used5	Est. # of miles per month used 1100
CABINET SECRETARY APPROVAL	DATE
VEHICLE PURCHASE	
Type of vehicle	☐ Used Vehicle Used Vehicle Mileage
Who owns this vehicle? 🗹 Leased from Fleet	Agency Owned DOC ID
MAKE Jeep	Model Grand Cherokee 4X4 WLIH74
YEAR 2025 COLOR W	/HITE Pw7 Fuel Type Gasoline
New Vehicle Class/Description Mid Size Utility4WD of Package, Slush/All Wes	or AWD, 5 seats minimum/includes driver, 4 Doors Minimum, 109" WB, 6 cyl minimum, Tow ather Mats
DEALERSHIP Thornhill Motor Car, In	
t an error a series of the file of the fil	MV SS E
DECOMMISSIONED VEHICLE	
MAKE FORD	MODEL FOCUS
YEAR 2010 MILEA	GE 121,216 LICENSE # SA002200
VIN# 1FAHP3EN4AW172427	FLT YY
DECOMMISSIONING METHOD DTSP - Deliv	ver to Surplus DEFERRED
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West Virginia Department of Administration Fleet Management

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AGENCY INFORMATION	
COORDINATOR NAME AMY S GATES DEPARTMENT DHHR	
AGENCY/BILL CODE 2539 DHHR SOCIAL SERVICES DH	OE 30
E-MAIL AMY.S.GATES@WV.GOV	_
PHONE NO. (304) 352-3917 EXT 23917 DATE 1/25/2025	
FUND # 5362 DEPT # 0511 UNIT # 2539	
VEHICLE MISSION	
What type of request is this? Replacement vehicle (go to next section) □ Increase to fleet (fill in this section) □ Decommission vehicle (go to Decommission section) □ Reassignment	
JUSTIFICATION/PURPOSE MEETS CRITERIA FOR REPLACEMENT, REQUEST CLASS UPGRADE, SEE MEMO.	Septon:
Est. # of days per week used 5 Est. # of miles per month used 1100	
CABINET SECRETARY APPROVAL DATE	-
VEHICLE PURCHASE	
Type of vehicle	-
MAKE Jeep Model Grand Cherokee 4X4 WLJH74	
YEAR 2025 COLOR WHITE DW 7 Fuel Type Gasoline	
New Vehicle Class/Description Mid Size Utility4WD or AWD, 5 seats minimum/includes driver, 4 Doors Minimum, 109" WB, 6 cyl minimum, Tow Package, Slush/All Weather Mats	
DEALERSHIP Thornhill Motor Car, Inc. dba Thornhill C PURCHASE PRICE \$37,924	97.4
USED VEHICLE VIN# Class 7 Mu 25 E	
DECOMMISSIONED VEHICLE	
MAKE JEEP MODEL PATRIOT	-
YEAR 2014 MILEAGE 139,026 LICENSE # SA001835	<u>ـــ</u>
VIN# 1C4NJRBB3ED870220 FLT YY	
DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED	
JUSTIFICATION FOR DEFERRED	
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EXECUTIVE DIRECTOR, FMD furth your DATE 2/21/25	н.

PAGE

DOA-FM-059 Revised (31 October 2019) FORM

To: All State Agencies Under Purchasing Division From: Samantha Willis, Director & General Counsel

WV Purchasing Date: January 22, 2025

Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

The Accompanying Request has been reviewed and appr	roved by the following:
Agency Head Cree / Consels like	3/10/25 Date
Cabinet Secretary/Department Head	Date
Governor's Office Representative	Date



West Virginia Department of Administration Fleet Management

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Vehicle Request

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AGENCY INFORMATION	AAA-G-TIGG			
COORDINATOR NAM	E AMY S GATES	DEPA	RTMENT DHHR	
and the second s	E 2556 DHHR-SOCIAL		DH	
E-MAI	L AMY.S.GATES@WV.	GOV		
PHONE NO). (304) 352-3917	EXT_23917	DATE 3/10/2	025
FUND	# 5362	DEPT# 0511	UNIT# 2	556
- VEHICLE MISSION	And the second section of the section of			
What type of request is t	☐ Decommission	n vehicle (go to Decor	nmission section)] Reassignment
JUSTIFICATION/PURPOSE	MEETS CRITERIA TO	REPLACE, REQUEST C	ASS INCREASE, SEE ME	MO
Est. # of days per week u	sed 5	Est.	# of miles per month u	sed 1100
CABINET SECRETARY APP	ROVAL			DATE
VEHICLE PURCHASE	- Agents - A		But, substituted with the	
Type of vehicle	New Vehicle	Used Vehicle	Used Vehicle Mileage	
Who owns this vehicle?	Leased from Fleet	☐ Agency Owne	d DOCID	
MAKE Jeep		Mode	Grand Cherokee 4X	4 WUH74
YEAR 2025	COLOR V	VHITE	Fuel Type Gasoline	9
New Vehicle Class/Descrip	otion Mid Size Utility4WD	or AWD, 5 seats minimum/incather Mats	cludes driver, 4 Doors Minimum	, 109" WB, 6 cyl minimum, Tow
DEALERSHIP	The second second second		PURCHASE PRICE \$37	.924.
USED VEHICLE VIN#		25 E		
DECOMMISSIONED VEHICL	.E	unggaphanininininin		general state of the control of the
MAKE FORD		M	DDEL FUSION	
YEAR 2012	MILEA	AGE 134,000	LICENSE	# SA001557
VIN# 3FAHPOI	HA6CR446000	FLT YY		
DECOMMISSIONING	METHOD DTSP - Del	iver to Surplus	DEFERRI	D
JUSTIFICATION FOR	DEFERRED REQUEST	O DECOMMISSION D	UE TO HIGH COST OF R	EPAIR \$6490.97
			Manager and reference	
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EXECUTIVE DIRECTOR, FMI	Thruth 3	Juhn		DATE 3/10/25
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PAGE 1 of

To: All State Agencies Under Purchasing Division From: Samantha Willis, Director & General Counsel

WV Purchasing Date: January 22, 2025

Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

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Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

I vehicle / DAHR - Seele Setyle	-5
The Accompanying Request has been reviewed and appr	roved by the following:
Agency Head Sui Bushols Cabinet Secretary/Department Head	3/12/25 Date 3/13/25 Date
-Crovernor's Office Representative	-Date



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Vehicle Request

AGENCY INFORMATION
COORDINATOR NAME AMY S GATES DEPARTMENT DHHR
AGENCY/BILL CODE 2556 DHHR - SOCIAL SERVICES DH
E-MAIL AMY,S.GATES@WV.GOV
PHONE NO. (304) 352-3917 EXT 23917 DATE 3/4/2025
FUND # 5362 DEPT # 0511 UNIT # 2556
VEHICLE MISSION
What type of request is this? Replacement vehicle (go to next section) Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment
JUSTIFICATION/PURPOSE MEETS CRITERIA TO REPLACE, REQUEST CLASS INCREASE, SEE MEMO
Est. # of days per week used 5 Est. # of miles per month used 1100
CABINET SECRETARY APPROVAL DATE 3/12
VEHICLE PURCHASE
Type of vehicle
Who owns this vehicle? 🖾 Leased from Fleet 🗀 Agency Owned DOC (D
MAKE Jeep Model Grand Cherokee 4X4 WLIH74
YEAR 2025 COLOR WHITE Fuel Type Gasoline
New Vehicle Class/Description Mid Size Utility4WD or AWD, 5 seats minimum/includes driver, 4 Doors Minimum, 109" W8, 6 cyl minimum, Tow Package, Slush/All Weather Mats
DEALERSHIP Thornhill Motor Car, Inc. dba Thornhill C PURCHASE PRICE \$37,924
USED VEHICLE VIN#
DECOMMISSIONED VEHICLE " " " " " " " " " " " " " " " " " " "
MAKE FORD MODEL FUSION
YEAR 2013 MILEAGE 147,966 LICENSE # SA001584
VIN# 3FA6P0G73DR364756 FCC7 FF
DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED
JUSTIFICATION FOR DEFERRED
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EXECUTIVE DIRECTOR, FMD Manual 1/25

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West Virginia Secretary of State — Online Data Services

Business and Licensing Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

THORNHILL MOTOR CAR, INC.

Organization Information								
Опу Туре	Effective Date	Established Date	Filing Date	Charler	Class	Sec Type	Termination Date	Termination Reason
C Corporation	7/13/2018		7/13/2018	Domestic	Profit			

tion Information				
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	Capital Stock	100000.0000	
Charter County	Logan	Control Number	0	
Charter State	wv	Excess Acres		
At Will Term		Member Managed		
At Will Term Years		Par Value	100.00000	
Authorized Shares	1000	Young Entrepreneur	Not Specified	

Addresses		
Туре	Address	
Local Office Address	509 DINGESS STREET LOGAN, WV, 25601	
Malling Address	PO BOX 2036 LOGAN, WV, 25601	
Notice of Process Address	WALLY THORNHILL P O BOX SML PEOKS MILL, WV, 25547	
Principal Office Address	509 DINGESS STREET LOGAN, WV, 25601	
Туря	Address	

Officers		
Туре	Name/Address	
Incorporator	WALLY THORRHILL P O BOX 340 FECKS MILL, WV, 25547	
President	WALLY THORNHILL P O BOX 940 PECKS MILL, W, 25547	
Secretary	JAMES DIVITA 3036 MICHAEL AVENUE BELLE, WV, 25015	
Treasurer	NATHAN THORNHILL PO BOX 340 PECICS MILL, WV, 25547	
Vice-President	SYDNEY BROWN 102 WALL STREET LOGAN, WI, 25601	
Туре	Name 'Addross	

OBA				
DBA Name	Description	Effective Date	Termination Date	
THORNHILL CHRYSLER DODGE JEEP RAM	TRADENAME	4/10/2019		
THORNHILL CHRYSLER DODGE RAM JEEP, INC.	TRADENAME	7/13/2018	7/27/2018	
DSA Name	Description	Effective Date	Termination Date	

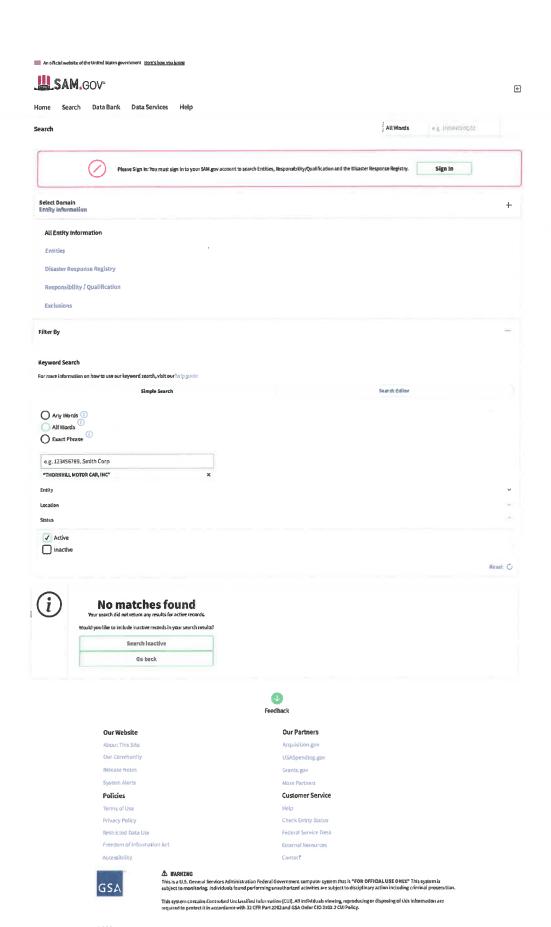
Date	Amendment
3/14/2019	AMENDMENT FILED: CHANGING ADDRESSES: SEE IMAGE
Date	Amendment

Annual Reports	
Filed For	
2025	
2024	
2023	
2022	
2021	
2020	
2019	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, April 7, 2025 — 1:21 PM

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