



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

## State of West Virginia Delivery Order

Order Date: 03-07-2025

CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CDO 0216 0216 FLT2500000012 1	Change Order No:	Procurement Folder:	1645261
Document Name:	3, 2025 FORD EXPEDITION MAX (K1J), CLASS 18, GAS	Reason for Modification:		
Document Description:	3, 2025 FORD EXPEDITION MAX (K1J), CLASS 18, GAS			
Procurement Type:	Central Delivery Order			
Buyer Name:	Mark A Atkins			
Telephone:	(304) 558-2307			
Email:	mark.a.atkins@wv.gov			
Shipping Method:	Best Way	Master Agreement Number: CMA 0212 MV25B 1		
Free on Board:	FOB Dest, Freight Prepaid			

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VC0000057321 MATHENY MOTOR TRUCK CO 308 3RD ST  ST MARYS WV 26170  US Vendor Contact Phone: 304-684-9625 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Kenneth H Yoakum Requestor Phone: (304) 558-2106 Requestor Email: kenny.h.yoakum@wv.gov  <b>2025</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311  US	STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064  US

Total Order Amount: \$187,830.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION

DATE: *Mark A Atkins* 3/10/2025  
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *Gally Rex* 3-19-25  
ELECTRONIC SIGNATURE ON FILE

**Extended Description:**  
3, 2025 FORD EXPEDITION MAX, CLASS 18, GAS

- 1 2529 DARK MATTER GRAY - HY
- 1 LO01 DARK MATTER GRAY - HY
- 1 2926 AGATE BLACK - UM

TO BE FINANCED UNDER CONTRACT SWC # FINANCE24  
RELEASE ORDER - FIN2500000003 APPENDIX 2024-03

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$62,610.0000	\$62,610.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

**Commodity Line Description:** MV25 - 2025 or LATEST MODEL VEHICLE

**Extended Description:**  
MV25 - 2025 or LATEST MODEL VEHICLE:  
See attached pricing page(s) for contract pricing.

- 1, 2025 FORD EXPEDITION MAX, CLASS 18, GAS
- 1 2926 AGATE BLACK - UM

TO BE FINANCED UNDER CONTRACT SWC # FINANCE24  
RELEASE ORDER - FIN2500000003 APPENDIX 2024-03

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	25100000	2.00000	EA	\$62,610.0000	\$125,220.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

**Commodity Line Description:** MV25 - 2025 or LATEST MODEL VEHICLE

**Extended Description:**  
MV25 - 2025 or LATEST MODEL VEHICLE:  
See attached pricing page(s) for contract pricing.

- 2, 2025 FORD EXPEDITION MAX, CLASS 18, GAS
- 1 2529 DARK MATTER GRAY - HY
- 1 LO01 DARK MATTER GRAY - HY

TO BE FINANCED UNDER CONTRACT SWC # FINANCE24  
RELEASE ORDER - FIN2500000003 APPENDIX 2024-03

**Class 18 - Automobile  
Full Size Utility**

Vendor Name: MMTCO DBA MATHENY FORD  
 Manufacturer/Brand: FORD  
 Model Name & Number: EXPEDITION MAX (K1J)

Vendor Contact: JACOB/STEVE  
 Phone No.: 304-485-4418  
 Email: JWADE@MATHENYMOTORS.COM/SSKINNER@MATHENYMOTORS.COM

<b>Vehicle Requirements:</b>		Full Size Utility	
<b>Classification:</b>			
Drive:	4-Wheel/All Wheel Drive	Manufacturer's Standard Available Colors	
Passenger seating:	8 minimum (including driver)	Standard Color Code	Color Description
Doors:	4, minimum	YZ	WHITE
Wheelbase:	130 in., minimum	UM	BLACK
GWR:	7300 lbs. min, 7600 lbs. max.	JS	SILVER
Engine:	Minimum Acceptable Engines: GAS: 6 cylinder turbo; GAS: 8 cylinder non-turbo; Diesel: 6 cylinder turbo	HY	GRAY
<b>Additional Requirements:</b>			
Factory Running Boards/Step Bars			
Slush/ All-weather mats:			
Installed: Driver, Passenger, Cargo area			
Unlocked Slip/ Traction Lock rear Axle			
Heated - Power Driver and Passenger Mirrors			
Factory Remote Start/Entry			
Factory Rear Bumper Reverse Traffic Sensors			
Rear Defroster/Wiper			
Rear Passenger Climate Controls			

The vehicle bid shall include the standard equipment requirements as required in section 3.3.3.1 of the specification.

<b>Vendor Bid Response:</b>	
<b>Vehicle fuel type</b>	<b>UNIT PRICE</b>
Gasoline	\$ 62,610.00
Flex-fuel	\$ -
Diesel	\$ -
CNG/Bifuel	\$ -
Hybrid	\$ -

**\*Options:**

FOB Dealership: (Deduct)	\$ 25.00
FOB Other than Metro Charleston - Per Mile	\$ 0.25

\*Note - The above delivery "options" above are not evaluated as part of the award.

# MEMORANDUM

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

14. Умножение на ДНН

**The Accompanying Request has been reviewed and approved by the following:**

**Agency Head**

Date \_\_\_\_\_

### Cabinet Secretary/Department Head

Date \_\_\_\_\_

**Governor's Office Representative**

Date \_\_\_\_\_



West Virginia  
Department of Administration  
Fleet Management

For Governors Office Use Only

☒ Approved

☐ Declined

Signature

Title

Date

## Vehicle Request

### AGENCY INFORMATION

COORDINATOR NAME AMY S GATES

DEPARTMENT DHHR

AGENCY/BILL CODE 2529 DHHR OPERATIONS KIOSK

DH

E-MAIL AMY.S.GATES@WV.GOV

PHONE NO. (304) 352-3917

EXT 23917

DATE 1/25/2025

FUND # 5362

DEPT # 0506

UNIT # 2529

### VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)  
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE MEETS CRITERIA TO REPLACE. REQUEST CLASS UPGRADE. SEE MEMO

Est. # of days per week used 5

Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL

DATE

### VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage

Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Ford

Model Expedition Max K1J

YEAR 2025

COLOR GRAY

Fuel Type Gasoline

New Vehicle Class/Description Full-Size Utility...4WD/AWD, 8 Seats Minimum/Includes Driver, 4 Doors Minimum, 130" WB, Minimum Acceptable Engines: Gas, 6 cyl Turbo, Gas- 8 cyl Non-Turbo, Diesel- 6 cyl Turbo, Factory Running Boards/Step Bars, Slush/All

DEALERSHIP Matheny Motor Truck Company dba Mat PURCHASE PRICE \$62,610

USED VEHICLE VIN# Class 1B MV25B

### DECOMMISSIONED VEHICLE

MAKE JEEP

MODEL GRAND CHEROKEE

YEAR 2011

MILEAGE 153,064

LICENSE # SA001199

VIN # 1J4RR4GG1BC724198

FLT 54

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD

DATE 3/3/25

To: All State Agencies Under Purchasing Division  
From: Samantha Willis, Director & General Counsel  
WV Purchasing  
Date: January 22, 2025  
Re: \$100,000 Spending Requests

**MEMORANDUM**

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

3 vehicle financed by Fleet

The Accompanying Request has been reviewed and approved by the following:

  
Agency Head

2/25/25

Date

  
Cabinet Secretary/Department Head

2/25/25

Date

  
Governor's Office Representative

**APPROVED**

2/27/25

          
Date





West Virginia  
Department of Administration  
Fleet Management

# Vehicle Request

For Governors Office Use Only  
☒ Approved ☐ Declined

Signature

Title

Date

## AGENCY INFORMATION

COORDINATOR NAME AMY S GATES

DEPARTMENT DHHR

AGENCY/BILL CODE 2926 DHHR SHARPE HOSPITAL

DH

E-MAIL AMY.S.GATES@WV.GOV

PHONE NO. (304) 352-3917

EXT 23917

DATE 1/28/2025

FUND # 0413

DEPT # 0512

UNIT # 2926

## VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)  
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE MEETS CRITERIA TO REPLACE

Est. # of days per week used 5

Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL End Haskins

DATE 2/25/25

## VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage

Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Ford

Model Expedition Max K1J

YEAR 2025

COLOR BLACK UM

Fuel Type Gasoline

New Vehicle Class/Description Full-Size Utility...4WD/AWD, 8 Seats Minimum/Includes Driver, 4 Doors Minimum, 130" WB, Minimum Acceptable Engines: Gas, 6 cyl Turbo, Gas- 8 cyl Non-Turbo, Diesel- 6 cyl Turbo, Factory Running Boards/Step Bars, Slush/All

DEALERSHIP Matheny Motor Truck Company dba Mat

PURCHASE PRICE \$62,610

USED VEHICLE VIN#

Class 17 MV25B

## DECOMMISSIONED VEHICLE

MAKE CHEVROLET

MODEL TAHOE

YEAR 2017

MILEAGE 240,589

LICENSE # SA002767

VIN # 1GNSKEKC2HR129086

FLT

YK

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD

Thurth Z...

DATE 2/19/25

# MEMORANDUM

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

4 vehicles for Lottery Loo!

The Accompanying Request has been reviewed and approved by the following:

**Agency Head**

Die Harschulde,

## Cabinet Secretary/Department Head

2/25/25

Date \_\_\_\_\_

2/26/25

Date \_\_\_\_\_

APPROVED

**Governor's Office Representative**

~~Date~~





West Virginia  
Department of Administration  
Fleet Management

For Governors Office Use Only  
☒ Approved ☐ Declined

Signature

Title

Date

## Vehicle Request

### AGENCY INFORMATION

COORDINATOR NAME Matthew Farley

AGENCY/BILL CODE L001 LOTTERY COMMISSION

E-MAIL MFARLEY@WVLOTTERY.COM

PHONE NO. (304) 558-0500

FUND #

EXT 1846

DEPT # 0705

DEPARTMENT Revenue

RE

DATE 11/7/2024

UNIT # 0705

### VEHICLE MISSION

What type of request is this? ☐ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)  
JUSTIFICATION/PURPOSE To replace a vehicle at least 5 years old with over 120,000 miles

Est. # of days per week used 5

Est. # of miles per month used 1200

CABINET SECRETARY APPROVAL

DATE 2-25-25

### VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage  
Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Ford

YEAR 2025

COLOR GRAY

MODEL EXPEDITION

FUEL TYPE Gasoline

NEW VEHICLE CLASS/DESCRIPTION

DEALERSHIP Matheny Ford

PURCHASE PRICE \$62,610.00

USED VEHICLE VIN#

Class 1B MU 25 B

### DECOMMISSIONED VEHICLE

MAKE FORD

YEAR 2012

MILEAGE 141,201

MODEL EXPEDITION

LICENSE # SA002316

VIN # 1FMJU1G54CEF01007

FLT YY

A-ETV

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD

*Matthew Farley*

DATE 2/25/25

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### Business Organization Detail

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#### MATHENY FORD LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC ( Limited Liability Company	1/12/2017		1/12/2017	Domestic	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)		Capital Stock
Charter County	Pleasants		Control Number
Charter State	WV		Excess Acres
At Will Term	A		Member Managed
At Will Term Years			MSR
Authorized Shares			Par Value
			Young Entrepreneur
			Not Specified

Addresses	
Type	Address
Designated Office Address	306 3RD STREET SAINT MARYS, WV, 26170
Mailing Address	P O BOX 1304 PARKERSBURG, WV, 26102 USA
Notice of Process Address	MATHENY MOTOR TRUCK COMPANY P O BOX 1304 PARKERSBURG, WV, 26102
Principal Office Address	306 3RD STREET SAINT MARYS, WV, 26170 USA
Type	Address

Officers	
Type	Name/Address
Manager	TIMOTHY MATHENY P O BOX 1304 PARKERSBURG, WV, 26102
Organizer	MATHENY MOTOR TRUCK COMPANY P O BOX 1304 PARKERSBURG, WV, 26102
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
Date filed	

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For more information, please contact the Secretary of State's Office at 304-558-6000.

Wednesday, March 12, 2025 — 9:37 AM

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"MATHENY FORD LLC"



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