



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 03-25-2025

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0212 0212 HOUSE22 4	Procurement Folder:	1025985
Document Name:	Statewide Housekeeping Supplies	Reason for Modification:	Change Order #03 to renew the contract. NO OTHER CHANGES
Document Description:	Statewide Housekeeping Supplies		
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-05-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-04-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000206075 LIBERTY DISTRIBUTORS INC 6015 National Rod  TRIADDELPHIA WV 26059 US Vendor Contact Phone: 304-547-0414 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Mark A Atkins Requestor Phone: (304) 558-2307 Requestor Email: mark.a.atkins@wv.gov  <b>2025</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US

CR 3-28-25

Purchasing Division's File Copy

Total Order Amount:

Open End

MA 03/25/2025

PURCHASING DIVISION AUTHORIZATION  
DATE: 3/27/25  
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
DATE: 4/1/2025  
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
DATE: 4-2-25  
ELECTRONIC SIGNATURE ON FILE

**Extended Description:**  
HOUSE22 Statewide Contract

Change Order No. 03 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: May 1, 2025 through April 30, 2026

Renewal Remaining: (0) Year

NO OTHER CHANGES

NOTE: Catalog pricing is at single discount percentage of 22%.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	47130000			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

**Commodity Line Description:** Housekeeping Supplies

**Extended Description:**  
Catalog pricing is at single discount percentage of 22%.



ERIC L. HOUSEHOLDER  
CABINET SECRETARY

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION

SAMANTHA L. WILLIS  
DIRECTOR

March 24, 2025

Mr. Mark Peluchette, President  
Liberty Distributors, Inc.  
6015 National Road  
Triadelphia, WV 26059

Subject: Contract# CMA 0212 HOUSE22

Mr. Peluchette:

The State of West Virginia is offering to renew the subject contract under the same terms, conditions, and discount percentages. The renewal dates are May 01, 2025 through April 30, 2026. If your company agrees to this renewal, please sign below and email this document to [Mark.A.Atkins@wv.gov](mailto:Mark.A.Atkins@wv.gov).

*We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.*

Nathan Peluchette  
Print Name  
3/24/2025  
Date

[Signature]  
Signature

CFU  
Title

Please call if you have any questions.

Sincerely,

*Mark A. Atkins, CPPB*

Mark A. Atkins, CPPB  
Buyer Supervisor, WV Purchasing Division  
[Mark.A.Atkins@wv.gov](mailto:Mark.A.Atkins@wv.gov)  
304-558-2307

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### Business and Licensing

Online Data Services Help

### Business Organization Detail

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#### LIBERTY DISTRIBUTORS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	11/13/1987		11/13/1987	Domestic	Profit			

Organization Information			
Business Purpose	4241 - Wholesale Trade - Wholesale Trade, Nondurable Goods - Paper and Paper Product Merchant Wholesalers (printing, writing, stationery, office supplies)		Capital Stock
			5000.0000
Charter County	Ohio	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term	Member Managed		
At Will Term Years			Par Value
			50.0000000
Authorized Shares	100	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	6015 NATIONAL ROAD TRIADELPHIA, WV, 26059
Mailing Address	PO BOX 498 TRIADELPHIA, WV, 26059 USA
Notice of Process Address	F. MARK PELUCHETTE PO BOX 498 TRIADELPHIA, WV, 26059
Principal Office Address	6015 NATIONAL ROAD TRIADELPHIA, WV, 26059 USA
Type	Address

Officers	
Type	Name/Address
Incorporator	F. MARK PELUCHETTE 415 N. FRONT ST. WHEELING, WV, 26003 USA
President	F. MARK PELUCHETTE 100 HERITAGE WAY WHEELING, WV, 26003
Secretary	JOEL PELUCHETTE 191 CHAPEL ROAD WHEELING, WV, 26003
Vice-President	NATHAN PELUCHETTE 120 SENECA ROAD WHEELING, WV, 26003
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
LIBERTY SCRAPBOOK SUPPLY	TRADENAME	5/18/2007	
DBA Name	Description	Effective Date	Termination Date

Annual Reports	
Filed For	
2025	
2024	
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For more information, please contact the Secretary of State's Office at 304-558-8000.  
Monday, March 24, 2025 — 2:45 PM  
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