



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 02-10-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0212 0212 DIGCOP22 6	Procurement Folder:	967276
Document Name:	DIGCOP22	Reason for Modification:	Change Order No. 05 is issued to renew the Contract.
Document Description:	Statewide Contract - DIGITAL COPIERS & ACCESSORIES		
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-02-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-02-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000210166 KOMAX LLC 500 D ST SOUTH CHARLESTON WV 25303 US Vendor Contact Phone: 304-744-7440 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Mark A Atkins Requestor Phone: (304) 558-2307 Requestor Email: mark.a.atkins@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

CR 2-27-25
Purchasing Division's File Copy

Total Order Amount:	Open End
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MA 02/11/2025
PURCHASING DIVISION AUTHORIZATION
DATE: 2/26/25
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: 3/3/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 3-3-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

STATEWIDE CONTRACT: CMA 0212 DIGCOP22 DIGITAL COPIERS and ACCESSORIES

CHANGE ORDER:

CHANGE ORDER No.05 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 02/15/2025 through 02/14/2026.

Renewal Years Remaining: (0)

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	44101501			LS	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Digital Copiers & Accessories (Purchased)**Extended Description:**

PURCHASED: Digital Copiers & Accessories.

Note: See attached Exhibit_A Pricing Pages for Contract Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	44101501			MO	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Digital Copiers & Accessories (Leased) (Use CL#4)**Extended Description:**

CO#1 Use Commodity Line #4 effective 11/01/2022

LEASED: Digital Copiers & Accessories

Note: See attached Exhibit_A Pricing Pages for Contract Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	44101501				0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Per Click Charge (Inc. Maintenance & Consumables)**Extended Description:**

Per Click Charge - MONOCHROME & COLOR (Includes Maintenance and Consumables)

Note: See attached Exhibit_A Pricing Pages for Contract Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	80161801			MO	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Digital Copiers & Accessories (Leased)

Extended Description:
CO#1: Commodity Line #4 Effective 11/01/2022

LEASED: Digital Copiers & Accessories

Note: See attached Exhibit_A Pricing Pages for Contract Pricing.



ERIC L. HOUSEHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

SAMANTHA L. WILLIS
DIRECTOR

February 03, 2025

Mr. David Humphrey
KOMAX LLC
500 D Street
South Charleston, WV 25303

Subject: Contract# CMA 0212 DIGCOP22

Mr. Humphrey:

The State of West Virginia is offering to renew the subject contract under the same terms, conditions, and pricing. The renewal dates are February 15, 2025 through February 14, 2026. If your company agrees to this renewal, please sign below, and email the documents to Mark.A.Atkins@wv.gov.

We agree to renew the contract for the period stated above under the same terms and conditions in the original purchase order and any change orders thereto.

David Humphrey

Print Name

2/10/2025

Date

David Humphrey

Signature

Government Manager

Title

Please call if you have any questions.

Regards,

Mark Atkins, CPPB

Mark Atkins, CPPB
Buyer Supervisor
WV Purchasing Division
304-558-2307