



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 03-06-2025

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0210 4432 ISC2300000002 3	Procurement Folder:	1024606
Document Name:	CO2: Direct Award for ASG Software Maintenance (OT24112)	Reason for Modification:	Change Order 2 is issued to renew the contract for one (1) year
Document Description:	CO2: Direct Award for ASG Software Maintenance (OT24112)		
Procurement Type:	Central Sole Source		
Buyer Name:	Toby L Welch		
Telephone:	(304) 558-8802		
Email:	toby.l.welch@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2023-04-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-04-14

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000100840	Requestor Name:	Meghan S Shears
ROCKET SOFTWARE INC		Requestor Phone:	(304) 558-2018
77 FOURTH AVE		Requestor Email:	meghan.shears@wv.gov
WALTHAM	MA 02451		
US			
Vendor Contact Phone:	7815774323	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

2025
 FILE LOCATION _____

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV 25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

CR 3-11-25

Total Order Amount: \$444,031.58

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION <i>Tew 3/6/25</i> DATE: <i>Murphy 3/11/2025</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM <i>John S. Gray</i> DATE: <i>3/12/2025</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>Cady</i> DATE: <i>3-13-25</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order 2

Change Order 2 is issued to renew the contract for one (1) year according to all terms and conditions, specifications, and pricing contained in the Original Contract and subsequent Change Orders not modified herein.

Effective Dates: 04/15/2025 - 04/14/2026

Renewals Remaining: zero (0)

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	0.00000		0.000000	\$140,850.62
Service From	Service To	Manufacturer		Model No	
2023-04-15	2024-04-14				

Commodity Line Description: Content Management - Maintenance - Year 2

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112200	0.00000		0.000000	\$147,893.15
Service From	Service To	Manufacturer		Model No	
2024-04-15	2025-04-14				

Commodity Line Description: Content Management - Maintenance - Year 3

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112200	0.00000		0.000000	\$155,287.81
Service From	Service To	Manufacturer		Model No	
2025-04-15	2026-04-14				

Commodity Line Description: Content Management - Maintenance - Year 4

Extended Description:



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Eric L. Householder
Cabinet Secretary

Heather Abbott
Chief Information
Officer

February 19, 2025

Glenda Hanks
Senior Renewal Account Executive
ghanks@rocketsoftware.com

Subject: Renewal of agreement CCT ISC23*0 2 ASG Software

Dear Mr./Ms. Hanks:

Provisions were included in the original contract documents to renew the subject contract under the same terms, conditions and pricing. The renewal dates are April 15, 2025, through April 14, 2026. If your company agrees, please sign below and return to my attention as soon as possible.

Please contact me if you have any questions.

Sincerely,

Meghan S. Shears
Chief Financial Officer
West Virginia Office of Technology
1900 Kanawha Blvd. E., Bldg. 5, 10th Floor
Charleston, WV 25305

Attachment

We agree to the above under the same terms, conditions and pricing as in the original purchase order and any change orders thereto.

DocuSigned by:
Michael Currie
Name/Signature

February 24, 2025
Date

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Business and Licensing

Online Data Services Help

Business Organization Detail

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ROCKET SOFTWARE, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	9/24/2012		9/24/2012	Foreign	Profit			

Organization Information			
Business Purpose	5112 - Information - Publishing Industries - Software Publishers		Capital Stock
Charter County		Control Number	99X0S
Charter State	DE	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	<input type="button" value="X Close"/>
Authorized Shares	0	Entr	

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Addresses

Type	Address
Local Office Address	77 4TH AVENUE WALTHAM, MA, 02451
Mailing Address	77 FOURTH AVENUE WALTHAM, MA, 02451 USA
Notice of Process Address	COGENCY GLOBAL INC. 128 CAPITOL STREET CHARLESTON, WV, 25301
Principal Office Address	77 FOURTH AVENUE WALTHAM, MA, 02451 USA
Type	Address

Officers	
Type	Name/Address
Director	BRUCE BOWDEN 77 4TH AVENUE WALTHAM, MA, 02451
Director	MILAN SHETTI 77 4TH AVENUE WALTHAM, MA, 02451
President	MILAN SHETTI 77 FOURTH AVENUE WALTHAM, MA, 02451
Secretary	ELIZABETH FISCHER 77 FOURTH AVE WALTHAM, MA, 02451
Treasurer	BRUCE BOWDEN 77 FOURTH AVE WALTHAM, MA, 02451
Type	Name/Address

Annual Reports	
Filed For	
2024	Hi, I'm SOLO! I can help you file your Annual Report.
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, March 6, 2025 — 11:02 AM

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e.g. 123456789, Smith Corp

"rocket software" ×

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STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
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State Capitol
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Eric L. Householder
Cabinet Secretary

Heather Abbott
Chief Information
Officer

February 19, 2025

Glenda Hanks
Senior Renewal Account Executive
ghanks@rocketsoftware.com

Subject: Renewal of agreement CCT ISC23*01, ASG Software

Dear Mr./Ms. Hanks:

Provisions were included in the original contract documents to renew the subject contract under the same terms, conditions and pricing. The renewal dates are April 15, 2025, through April 14, 2026. If your company agrees, please sign below and return to my attention as soon as possible.

Please contact me if you have any questions.

Sincerely,

Meghan S. Shears
Chief Financial Officer
West Virginia Office of Technology
1900 Kanawha Blvd. E., Bldg. 5, 10th Floor
Charleston, WV 25305

APPROVED

Attachment

We agree to the above under the same terms, conditions and pricing as in the original purchase order and any change orders thereto.

Michael Currie

DocuSigned by:

Name/Signature

February 24, 2025

Date



Whitehill, Shelley L <shelley.l.whitehill@wv.gov>

ViewDirect software renewal

1 message

Shears, Meghan <meghan.shears@wv.gov>
To: Shelley L Whitehill <Shelley.L.Whitehill@wv.gov>

Wed, Feb 26, 2025 at 11:00 AM

Shelley,

Attached is the EO memo for the ViewDirect renewal. It is estimated to cost \$163,052 this year.

This contract for Maintenance and Support for ViewDirect (Mobius) to support the Mainframe Service for multiple state agencies, providing reliable document and data management essential to their operations. The software offers a centralized platform for archiving, accessing, and distributing critical documents and reports generated on the mainframe, enabling agencies to efficiently manage records and support mission-critical functions.

Please let me know if you have any questions.

Thank you,
Meghan

--
Meghan S. Shears, AFI
Chief Financial Officer
West Virginia Office of Technology
Building 5, 10th Floor
1900 Kanawha Blvd., East
Charleston, West Virginia 25305
304-352-4942 (o)
681-317-4605 (m)



2 attachments

 **Signed_Vendor Memo Renewal - CCT ISC2302 Change Order 2.pdf**
455K

 **Executive Order 4-25 memorandum signed.pdf**
118K



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Eric L. Householder
Cabinet Secretary

Heather Abbott
Chief Information Officer

TO: Toby Welch
Senior Buyer, Purchasing Division

FROM: Meghan S. Shears
Chief Financial Officer, West Virginia Office of Technology

SUBJECT: **CMA ISC23*02 Change Order 2 – Mainframe ViewDirect**

DATE: March 5, 2025

The WVOT is requesting the above Change Order to renew the subject contract under the same pricing, terms and conditions, and specification contained in the Original Contract and subsequent Change Orders not modified herein.

Please let me know if you need anything further to support this request.