

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## **State of West Virginia Master Agreement**

Order Date: 10-22-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CMA 1400 1400 AGR240000001 2	Procurement Folder:	1241053
Document Name:	AVIAN INFLUENZA VIRUS TEST KITS/ ELISA	Reason for Modification:	
Document Description: CHANGE ORDER #1 - AVIAN INFLUENZA VIRUS TEST KITS/ ELISA		CHANGE ORDER #1	
		TO RENEW CONTRACT	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-09-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-08-31

		VENDOR	,			DEPARTMENT CONTACT
Vend	or Customer Code:	VC000000699	95		Requestor Name:	Cynthia D Fisher
BIOCI	HEK USA CORP				Requestor Phone:	(304) 558-2221
3 SOL	JTHGATE RD				Requestor Email:	cfisher@wvda.us
SCAR	BOROUGH		ME	04074		
US					_	
Vend	or Contact Phone:	207-883-3003	Extension	on:	2	025
Disco	ount Details:				4-3-3	OCATION
	Discount Allowed	Discount Perc	entage	Discount Days		
#1	No	0.0000		0		
#2	No					
#3	No					
#4	No					

INVOICE T	О	SHIP TO			
PROCUREMENT OFFICER 304-558-2221		AUTHORIZED RECEIVER 304-538-2397			
AGRICULTURE DEPARTMENT OF		AGRICULTURE DEPARTMENT OF			
ADMINISTRATIVE SERVICES		MOOREFIELD FIELD OFFICE			
1900 KANAWHA BLVD E		60B INDUSTRIAL PARK RD			
CHARLESTON	WV 25305-0173	MOOREFIELD	WV 26836-0302		
us		us			

CR 11-6-24

Open End **Total Order Amount:** 

Purchasing Division's File Copy

**PURCHASING DIVISION AUTHORIZATION** 

ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE:

ELECTRONIC SIGNATURE ON FILE

Page: 1

DATE: 7-6-24 ELECTRONIC SIGNATURE ON FILE

FORM ID: WV-PRC-CMA-002 2020/01

#### **Extended Description:**

Change Order

Change Order No. 1 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal September 1, 2024, through August 31, 2025.

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	41116126			EA	376.000000
	Service From	Service To		Service Con	tract Amount
				0.00	

Commodity Line Description:

Avian Influenza Virus Test Kits / ELISA

#### **Extended Description:**

Unit Price must include all shipping and handling charges

Date Printed: Oct 22, 2024 Order Number: CMA 1400 1400 AGR2400000001 2 Page: 2 FORM ID: WV-PRC-CMA-002 2020/01

## West Virginia Department of Agriculture





21 October 2024

Biochek USA Corp 3 Southgate Rd Scarborough, ME 04074 ATTN: Timothy J. Goode

RE: CMA 1400 24\*1 - Avian Influenza Virus Test Kits/ELISA

The West Virginia Department of Agriculture is offering to renew the above-referenced contract under the same terms and conditions, pricing, and specifications as the current contract and all subsequent change orders, if applicable. The renewal dates are September 1, 2024, through August 31, 2025. If your company agrees to this renewal, please fill out and sign the renewal letter and return to my attention as soon as possible.

Please let me know if you have any questions.

Alan Clemans
Alan Clemans (Oct 21, 2024 13:15 EDT)
Alan Clemans, CFO / Director

Alan Clemans, CFO / Director Administrative Services Division

Approved:

James & Majorell, DVM

Division Director

We agree to new the contract for the period as stated above under the same terms and conditions and pricing as the original contract and any change orders thereto.

Name/Signatur

Date

Title





#### **MEMORANDUM**

TO:

State of WV Auditor's Office

FROM:

WV Department of Agriculture

DATE:

21 October 2024

SUBJECT:

CMA AGR24\*1 -

Avian Influenza

Virus Test Kits/ELISA

The above contracts was originally not going to be renewed in favor of purchasing more comprehensive test kits which Biochek does not offer; however, after research of the pricing of the more comprehensive tests, it was determined that the above-contract should be renewed, and purchase of the more comprehensive testing kits be made on a case-by-case basis when necessary.

Approved by CFO/Director of Administrative Services

Alan Clemans

Date

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## West Virginia Secretary of State — Online Data Services

## **Business and Licensing**

Online Data Services Help

## **Business Organization Detail**

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#### **BIOCHEK USA CORP**

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	8/15/2023		8/14/2023	Foreign	Profit			

Organization ———	Information  5419 - Professional, Scientific and Techincal Servies - Professional,			
Business Purpose	Scientific and Techincal Servies - Other Professional/Scientific/Technical Services (marketing research, public opinion polling, photographic, translation & interpretation, veterinary services)	Capital Stock		
Charter County	Hardy	Control Number		
Charter State	ME	Excess Acres		
At Will Term		Member Managed		
At Will Term Years		Par Value		
Authorized Shares		Young Entrepreneur	No	

Addresses	
Туре	Address
Local Office Address	3 SOUTHGATE RD STE 2 SCARBOROUGH, ME, 04074
Mailing Address	3 SOUTHGATE RD STE 2 SCARBOROUGH, ME, 04074
Principal Office Address	3 SOUTHGATE RD STE 2 SCARBOROUGH, ME, 04074
Туре	Address

Officers		
Туре	Name/Address	
Vice-President	TIMOTHY GOODE 3 SOUTHGATE RD STE 2 SCARBOROUGH, ME, 04074	
Туре	Name/Address	

Annual Reports	
Filed For	
2024	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, November 1, 2024 — 10:09 AM

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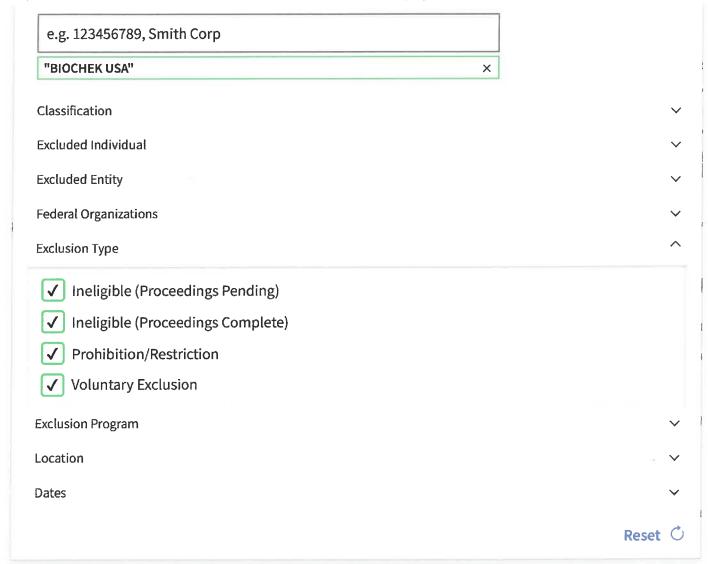
Exact Phrase

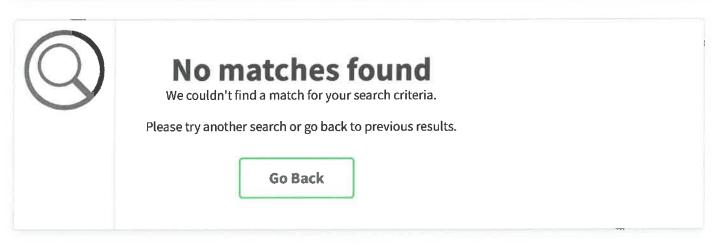
4

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e.g. 1606N020Q02 Search All Words

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

Purchasing Division Use:  Buyer: Laccy D. McDonall Date: 11 24	Agency: WEST VIRGINIA DEPARTMENT OF AGRICULTURE
Solicitation No. CMA AGR 24 Kor of	Procurement Officer Submitting Requisition: RITA R GAINER
	Requisition No.
	PF No.: 1241053

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

### FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	$\square$			
2	Use of correct specification template	$\square$			
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]				
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	abla			
5	Maximum budgeted amount in wvOASIS	$\square$			
6	Suggested vendors in wvOASIS	$\square$			
7	Capitol Building Commission pre-approval				
8	Financing (Governor's Office) pre-approval				
9	Fleet Management Division pre-approval				

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability				
	Automobile Liability				
	Workers' Compensation/Employer's Liability				
	Cyber Liability				
	Builder's Risk/Installation Floater				
	Professional Liability				
	Other (specify)				
11	Office of Technology CIO pre-approval				
12	Treasurer's Office (banking) pre-approval				
FOR CHANGE ORDERS/RENEWALS:					
1	Two-party agreement	abla	V		
2	Standard change order language	$\square$	V		
3	Office of Technology CIO approval				
4	Justification for price increases/backdating/other		V		
5	Bond Rider (Construction)				
6	Secretary of State Verification		V		
7	State debarment verification	$\checkmark$	V		
8	Federal debarment verification	$\square$	~		
*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.					
For Purchasing Division Use Only:  I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.					
Signature:					