




Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 07-10-2024

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0947 0947 ERP2300000003 3	Procurement Folder:	1218392
Document Name:	Kronos, Inc. - Time and Leave Management	Reason for Modification:	Change Order 02 Vendor Name Change
Document Description:	Kronos Time and Leave Management		
Procurement Type:	Central Sole Source		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-05-18
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-05-17

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000100787	Requestor Name:	Matthew H Ellison	
UKG KRONOS SYSTEMS LLC 900 CHELMSFORD ST		Requestor Phone:	(304) 741-8565	
LOWELL MA 01851 US		Requestor Email:	matt.ellison@wvoasis.gov	
Vendor Contact Phone:	978-244-6378 Extension:			
Discount Details:				
Discount Allowed	Discount Percentage			Discount Days
#1 No	0.0000			0
#2 No				
#3 No				
#4 No				

INVOICE TO	SHIP TO
CONTROLLER ENTERPRISE RESOURCE PLANNING BOARD 1007 BULLITT STREET SUITE 400 CHARLESTON WV 25301 US	CONTROLLER ENTERPRISE RESOURCE PLANNING BOARD 1007 BULLITT STREET SUITE 400 CHARLESTON WV 25301 US

7/15/24 bc

Total Order Amount:	Open End
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Purchasing Division's File Copy

4/11/24/24  
**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *Tarajee 7/12/24*  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: *[Signature]*  
 ELECTRONIC SIGNATURE ON FILE  
*7/16/2024*

**ENCUMBRANCE CERTIFICATION**  
 DATE: *[Signature] 7-16-24*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order 02

Change Order No. 02 is issued for administrative purposes only and is intended to change the name of the vendor as indicated below. The original contract, including all terms and conditions, prices, specifications, and change orders contained therein remain in full force and effect.

New Name: UKG Kronos Systems LLC

Old Name: Kronos, Inc

Effective date of change: 10/01/2023

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	43231605				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				1324800.00	

**Commodity Line Description:** Time and Leave Management Annual Maintenance - Year 1

**Extended Description:**

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	43231605				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				1324800.00	

**Commodity Line Description:** Time and Leave Management Annual Maintenance - Year 2

**Extended Description:**

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	43231605				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				1324800.00	

**Commodity Line Description:** Time and Leave Management Annual Maintenance - Year 3

**Extended Description:**

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	43231605				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				1324800.00	

**Commodity Line Description:** Time and Leave Management Annual Maintenance - Year 4

**Extended Description:**

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80101507				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				944225.00	

**Commodity Line Description:** Educational and Professional Services - Bill as You Go

**Extended Description:**  
Refer to Agreement for Pricing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	44103207				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Time Clocks

**Extended Description:**

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	44103207				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Dimensions Analytics - OPTIONAL

**Extended Description:**

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	80101507			HOUR	220.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Post Implementation Professional Services

**Extended Description:**

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

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### UKG KRONOS SYSTEMS, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC   Limited Liability Company	3/24/2005		3/24/2005	Foreign	Profit			

Organization Information			
<b>Business Purpose</b>	5112 - Information - Publishing Industries - Software Publishers		<b>Capital Stock</b>
<b>Charter County</b>		<b>Control Number</b>	74706
<b>Charter State</b>	MA	<b>Excess Acres</b>	
<b>At Will Term</b>	A	<b>Member Managed</b>	MGR
<b>At Will Term Years</b>		<b>Par Value</b>	
<b>Authorized Shares</b>		<b>Young Entrepreneur</b>	Not Specified

<b>Addresses</b>	
Type	Address
<b>Mailing Address</b>	900 CHELMSFORD STREET LOWELL, MA, 01851
<b>Notice of Process Address</b>	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
<b>Principal Office Address</b>	900 CHELMSFORD STREET LOWELL, MA, 01851 USA
Type	Address

<b>Officers</b>	
Type	Name/Address
<b>Manager</b>	JOHN BUTLER 900 CHELMSFORD STREET LOWELL, MA, 01851
<b>Manager</b>	CHRISTOPHER TODD 900 CHELMSFORD STREET LOWELL, MA, 01851
Type	Name/Address

<b>Name Changes</b>	
Date	Old Name
<b>1/27/2024</b>	KRONOS INCORPORATED
Date	Old Name

Date	Amendment
<b>1/27/2024</b>	NAME CHANGE: FROM KRONOS INCORPORATED
Date	Amendment

<b>Annual Reports</b>	
Filed For	
2024	
2023	

2022
2021
2020
2019
2018
2017x
2017
2016
2015
2014
2013
2012
2011
2010
2009
2007
2006
<b>Date filed</b>

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, July 11, 2024 — 12:21 PM

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e.g. 1606N020Q02

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Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions


Filter By


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Any Words 

All Words 

Exact Phrase 

e.g. 123456789, Smith Corp

"UKG KRONOS SYSTEMS" ×

Classification ∨

Excluded Individual ∨

Excluded Entity ∨

Federal Organizations ∨

Exclusion Type ∧

- Ineligible (Proceedings Pending)
- Ineligible (Proceedings Complete)
- Prohibition/Restriction
- Voluntary Exclusion

Exclusion Program ∨

Location ∨

Dates ∨

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Larry D. McDonnell</u> Date: <u>7/10/24</u>  Solicitation No. <u>CMA ERP 23*03 c/o z</u>	Agency: WV ERP Board  Procurement Officer Submitting Requisition: Evan Pauley  Requisition No. CMA ERP23*03  PF No.: 1218392
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

