



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 08-13-2024

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0932 4930 DRS1600000012 14	Procurement Folder:	227613
Document Name:	JANITORIAL SERVICES	Reason for Modification:	Change Order No. 1 is issued to reduce the amount of the order to match the amount actually paid, per the attached documentation. Signed agreement from vendor attached.
Document Description:	Roll Document from 2020 to 2021		
Procurement Type:	Central Delivery Order		
Buyer Name:	Jessica S Chambers		
Telephone:	(304) 414-1140		
Email:	jessica.s.chambers@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 WVRFJAN14 14
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000204796 WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC 400 PATTERSON LN CHALRESTON WV 25311 US Vendor Contact Phone: 304-205-7970 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>30</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	30	#2	No			#3	No			#4	No			Requestor Name: Judy L Kendall Requestor Phone: (304) 356-2096 Requestor Email: judy.l.beachkendall@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	30																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
WVDRS DIVISION OF REHABILITATION SERVICES STATE CAPITOL PO BOX 50890 CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount:	\$136,837.93
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
DATE: *8/14/2024*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: *8-14-24*
ELECTRONIC SIGNATURE ON FILE

Extended Description:

State Contract Release Order
SWC: WVRFJAN14

To provide janitorial services to various West Virginia Rehabilitation Services locations throughout the state.

Total monthly cost for combined locations = \$14,039.01

Dates of Service: 07/01/2016 through 06/31/2016
Per the attached documentation.

Change order No. 1 is issued to reduce the central delivery order from \$165,185.41 to \$136,837.93 to match what was actually paid, per attached documentation.
Signed permission from vendor to cancel remaining balance is attached.

Original Contract Total: \$165,185.41
Change Order No. 1 to decrease: (\$28,347.48)

New Contract Total: \$136,837.93

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	76110000	2.00000	MO	\$1,620.2000	\$3,240.40
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: BRIDGEPORT (CLARKSBURG BO)

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	76110000	11.00000	MO	\$963.3300	\$10,596.63
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: ELKINS BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	76110000	11.00000	MO	\$1,218.1800	\$13,399.98
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: KANAWHA CITY BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	76110000	11.00000	MO	\$1,122.9100	\$12,352.01
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: KEYSER BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	76110000	11.00000	MO	\$670.6000	\$7,376.60
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: LEWISBURG BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	76110000	11.00000	MO	\$1,603.0700	\$17,633.77
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MARTINSBURG BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	76110000	11.00000	MO	\$1,157.3100	\$12,730.41
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MORGANTOWN BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	76110000	11.00000	MO	\$1,376.2200	\$15,138.42
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MOOREFIELD BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	76110000	11.00000	MO	\$199.3300	\$2,192.63
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MULLENS BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	76110000	11.00000	MO	\$463.0700	\$5,093.77
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: PT. PLEASANT BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	76110000	11.00000	MO	\$865.8100	\$9,523.91
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: ROMNEY BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	76110000	11.00000	MO	\$289.4100	\$3,183.51
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: SISTERSVILLE BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	76110000	11.00000	MO	\$718.3600	\$7,901.96
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: SPENCER BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
14	76110000	11.00000	MO	\$380.4500	\$4,184.95
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: TEAYS VALLEY BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
15	76110000	11.00000	MO	\$391.1600	\$4,302.76
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: WESTON BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
16	76110000	11.00000	MO	\$726.0200	\$7,986.22
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: OAK HILL BO

Extended Description:

Change order to match what was actually paid, permission from vendor to cancel remaining is attached.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
17	76110000	0.00000	LS	\$0.0500	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: ELKINS BO

Extended Description:

ADDED DUE TO ROUNDING TO MATCH INVOICE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
18	76110000	0.00000	LS	\$0.0300	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: KEYSER BO

Extended Description:

TO ADD DUE TO ROUNDING TO MATCH INVOICE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
19	76110000	0.00000	LS	\$0.0300	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: LEWISBURG BO

Extended Description:

TO ADD DUE TO ROUNDING TO MATCH INVOICE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
20	76110000	0.00000	LS	\$0.0100	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MULLENS BO

Extended Description:

TO ADD DUE TO ROUNDING TO MATCH INVOICE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
21	76110000	0.00000	LS	\$0.0200	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: PT. PLEASANT BO

Extended Description:

TO ADD DUE TO ROUNDING TO MATCH INVOICE



WEST VIRGINIA DIVISION OF
REHABILITATION SERVICES

Administrative Offices
State Capitol P.O. Box 50890
Charleston, West Virginia 25305-0890
P: 304.356.2060 | F: 304.558.1421
Toll-free: 1.800.642.8207
wvdrs.org
Pisnu Bua-Jam, Director

06/11/2024

Andrea Higginbotham
400 Allen Drive
Suite 100
Charleston, WV 25302

RE: CDO DRS1600000012

Dear Ms. Higginbotham,

The above referenced Contract in the amount of \$165,185.41 was issued July 1, 2016. We are requesting your approval to cancel the remaining balance of \$28,347.48 that still exists on order# CDO DRS1600000012.

Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this Contract. Please mail this letter back to my attention at the address above, or email to me at Cristine.d.watson@wv.gov.

This cancellation does not impact any current or future contract(s) which you may have with this office. It pertains to this specific Contract only. Thank you for your cooperation.

Sincerely,

Cristine D. Watson, CPA, CGFM

DocuSigned by:

Nita Hobbs

5860B720DE88408...

Signature

6/13/2024

Date

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to live independently by providing individualized services to consumers and employers.*

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CLIENT NAME
NOTICE OF AWARD
FINAL

AGREEMENT NUMBER:CDO 0932 DRS1600000012
MODIFICATION NUMBER:1
PAGE:1

VENDOR:000000204796

VENDOR NAME :WEST VIRGINIA ASSOCIATION OF REHABILITATION
FACILITIES INC

ALIAS/DBA:

CONTACT:Tara Martinez

Contact Phone:304-205-7970

710 CENTRAL AVE

CHARLESTON , WV 25302-1702

AGREEMENT TITLE:JANITORIAL SERVICES

TRACKING NUMBER:

DESCRIPTION:Roll Document from 2020 to 2021

ORIGINAL START:

REVISED START:

ORIGINAL AMOUNT:\$165,185.27

REVISED AMOUNT:\$165,185.41

DISCOUNT AMOUNT:\$0.00

NOT TO EXCEED AMOUNT:\$0.00

SHIPPING LOCATION:

VARIOUS LOCATIONS AS INDICATED BY ORDER

No City , WV 99999

Free On Board :5

Shipping Method :01

Buyer Information:

Name :Jessica S Chambers

Phone Number :304-926-0499

Email:jessica.s.chambers@wv.gov

Issuing Office :

Name:Charlyn A Miller

Phone Number:(304) 356-2103

Email:charlyn.a.miller@wv.gov

Requesting Office:

Name:Judy L Kendall

Phone Number:(304) 356-2096

Email:judy.l.beachkendall@wv.gov

BILLING LOCATION:

WVDRS
STATE CAPITOL
PO BOX 50890
CHARLESTON , WV 25305

Notice: This is not an official contract document. It may not be used as a replacement for the original one received.

CLIENT NAME
NOTICE OF AWARD
FINAL

AGREEMENT NUMBER:CDO 0932 DRS1600000012
MODIFICATION NUMBER:1
PAGE:2

Delivery Date :

LINE INFORMATION

<u>ITEM NUMBER</u>	<u>LINE TYPE</u>	<u>COMMODITY</u>	<u>QTY</u>	<u>UNIT</u>	<u>DISCOUNT%</u>	<u>MARKUP</u>	<u>NET UNIT COST</u>	<u>SERVICE CONTRACT AMOUNT</u>	<u>SERVICE START DATE</u>	<u>SERVICE END DATE</u>	<u>NET TOTAL COST</u>
1	Item	76110000	12.00000	MO			1,620.20				19,442.38
2	Item	76110000	12.00000	MO			963.33	0.00			11,559.91
3	Item	76110000	12.00000	MO			1,218.18	0.00			14,618.17
4	Item	76110000	12.00000	MO			1,122.91	0.00			13,474.89
5	Item	76110000	12.00000	MO			670.60	0.00			8,047.17
6	Item	76110000	12.00000	MO			1,603.07	0.00			19,236.88
7	Item	76110000	12.00000	MO			1,157.31	0.00			13,887.74
8	Item	76110000	12.00000	MO			1,376.22	0.00			16,514.68
9	Item	76110000	12.00000	MO			199.33	0.00			2,391.95
10	Item	76110000	12.00000	MO			463.07	0.00			5,556.82
11	Item	76110000	12.00000	MO			865.81	0.00			10,389.73
12	Item	76110000	12.00000	MO			289.41	0.00			3,472.93

<p>Notice: This is not an official contract document. It may not be used as a replacement for the original one received.</p>	<p>CLIENT NAME NOTICE OF AWARD FINAL</p>	<p>AGREEMENT NUMBER:CDO 0932 DRS1600000012 MODIFICATION NUMBER:1 PAGE:3</p>
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13	Item	76110000	12.00000	MO	718.36	0.00	8,620.35
14	Item	76110000	12.00000	MO	380.45	0.00	4,565.43
15	Item	76110000	12.00000	MO	391.16	0.00	4,693.95
16	Item	76110000	12.00000	MO	726.02	0.00	8,712.29
17	Item	76110000	1.00000	LS	0.05	0.00	0.05
18	Item	76110000	1.00000	LS	0.03	0.00	0.03
19	Item	76110000	1.00000	LS	0.03	0.00	0.03
20	Item	76110000	1.00000	LS	0.01	0.00	0.01
21	Item	76110000	1.00000	LS	0.02	0.00	0.02
						0.00	

DESCRIPTION:Cleaning and janitorial services

SOLICITATION NUMBER:

SHIPPING LOCATION:

VARIOUS LOCATIONS AS INDICATED BY ORDER

No City , WV 99999

BILLING LOCATION:

WVDRS
STATE CAPITOL
PO BOX 50890
CHARLESTON , WV 25305

Free On Board :5

Shipping Method :01

Delivery Date :

Notice: This is not an official contract document. It may not be used as a replacement for the original one received.

CLIENT NAME
NOTICE OF AWARD
FINAL

AGREEMENT NUMBER:CDO 0932 DRS1600000012
MODIFICATION NUMBER:1
PAGE:4

11:39 AM

06/11/24

Accrual Basis

WV Association of Rehabilitation Facilities Inc.
Sales by Customer Detail
All Transactions

Type	Date	Num	Memo	P. O. #	Open Balance	Amount
DRS - MASTER						
DRSVAR						
Invoice	07/31/2016	82308	Bridgeport	DRS16*12		-1,620.20
Invoice	07/31/2016	82308	Elkins	DRS16*12		-963.33
Invoice	07/31/2016	82308	Keyser	DRS16*12		-1,122.91
Invoice	07/31/2016	82308	Hurricane/Teays	DRS16*12		-380.45
Invoice	07/31/2016	82308	Kanawha City	DRS16*12		-1,218.18
Invoice	07/31/2016	82308	Lewisburg	DRS16*12		-670.60
Invoice	07/31/2016	82308	Martinsburg	DRS16*12		-1,603.07
Invoice	07/31/2016	82308	Moorefield	DRS16*12		-1,376.22
Invoice	07/31/2016	82308	Morgantown	DRS16*12		-1,157.31
Invoice	07/31/2016	82308	Mullens	DRS16*12		-199.33
Invoice	07/31/2016	82308	Oak Hill	DRS16*12		-726.02
Invoice	07/31/2016	82308	Point Pleasant	DRS16*12		-463.07
Invoice	07/31/2016	82308	Romney	DRS16*12		-865.81
Invoice	07/31/2016	82308	Sistersville	DRS16*12		-289.41
Invoice	07/31/2016	82308	Spencer	DRS16*12		-718.36
Invoice	07/31/2016	82308	Weston	DRS16*12		-391.16
Invoice	08/31/2016	82499	Bridgeport	DRS16*12		-1,620.20
Invoice	08/31/2016	82499	Elkins	DRS16*12		-963.33
Invoice	08/31/2016	82499	Keyser	DRS16*12		-1,122.91
Invoice	08/31/2016	82499	Hurricane/Teays	DRS16*12		-380.45
Invoice	08/31/2016	82499	Kanawha City	DRS16*12		-1,218.18
Invoice	08/31/2016	82499	Lewisburg	DRS16*12		-670.60
Invoice	08/31/2016	82499	Martinsburg	DRS16*12		-1,603.07
Invoice	08/31/2016	82499	Moorefield	DRS16*12		-1,376.22
Invoice	08/31/2016	82499	Morgantown	DRS16*12		-1,157.31
Invoice	08/31/2016	82499	Mullens	DRS16*12		-199.33
Invoice	08/31/2016	82499	Oak Hill	DRS16*12		-726.02
Invoice	08/31/2016	82499	Point Pleasant	DRS16*12		-463.07
Invoice	08/31/2016	82499	Romney	DRS16*12		-865.81
Invoice	08/31/2016	82499	Sistersville	DRS16*12		-289.41
Invoice	08/31/2016	82499	Spencer	DRS16*12		-718.36
Invoice	08/31/2016	82499	Weston	DRS16*12		-391.16
Invoice	09/30/2016	83102	Elkins	DRS16*12		-963.33
Invoice	09/30/2016	83102	Keyser	DRS16*12		-1,122.91
Invoice	09/30/2016	83102	Hurricane/Teays	DRS16*12		-380.45
Invoice	09/30/2016	83102	Kanawha City	DRS16*12		-1,218.18
Invoice	09/30/2016	83102	Lewisburg	DRS16*12		-670.60
Invoice	09/30/2016	83102	Martinsburg	DRS16*12		-1,603.07
Invoice	09/30/2016	83102	Moorefield	DRS16*12		-1,376.22
Invoice	09/30/2016	83102	Morgantown	DRS16*12		-1,157.31
Invoice	09/30/2016	83102	Mullens	DRS16*12		-199.33
Invoice	09/30/2016	83102	Oak Hill	DRS16*12		-726.02
Invoice	09/30/2016	83102	Point Pleasant	DRS16*12		-463.07
Invoice	09/30/2016	83102	Romney	DRS16*12		-865.81
Invoice	09/30/2016	83102	Sistersville	DRS16*12		-289.41
Invoice	09/30/2016	83102	Spencer	DRS16*12		-718.36
Invoice	09/30/2016	83102	Weston	DRS16*12		-391.16
Invoice	10/31/2016	83600	Elkins	DRS16*12		-963.33
Invoice	10/31/2016	83600	Keyser	DRS16*12		-1,122.91
Invoice	10/31/2016	83600	Hurricane/Teays	DRS16*12		-380.45
Invoice	10/31/2016	83600	Kanawha City	DRS16*12		-1,218.18
Invoice	10/31/2016	83600	Lewisburg	DRS16*12		-670.60
Invoice	10/31/2016	83600	Martinsburg	DRS16*12		-1,603.07
Invoice	10/31/2016	83600	Moorefield	DRS16*12		-1,376.22

11:39 AM

06/11/24

Accrual Basis

WV Association of Rehabilitation Facilities Inc.
Sales by Customer Detail
All Transactions

Type	Date	Num	Memo	P. O. #	Open Balance	Amount
Invoice	10/31/2016	83600	Morgantown	DRS16*12		-1,157.31
Invoice	10/31/2016	83600	Mullens	DRS16*12		-199.33
Invoice	10/31/2016	83600	Oak Hill	DRS16*12		-726.02
Invoice	10/31/2016	83600	Point Pleasant	DRS16*12		-463.07
Invoice	10/31/2016	83600	Romney	DRS16*12		-865.81
Invoice	10/31/2016	83600	Sistersville	DRS16*12		-289.41
Invoice	10/31/2016	83600	Spencer	DRS16*12		-718.36
Invoice	10/31/2016	83600	Weston	DRS16*12		-391.16
Invoice	11/30/2016	84046	Elkins	DRS16*12		-963.33
Invoice	11/30/2016	84046	Keyser	DRS16*12		-1,122.91
Invoice	11/30/2016	84046	Hurricane/Teays	DRS16*12		-380.45
Invoice	11/30/2016	84046	Kanawha City	DRS16*12		-1,218.18
Invoice	11/30/2016	84046	Lewisburg	DRS16*12		-670.60
Invoice	11/30/2016	84046	Martinsburg	DRS16*12		-1,603.07
Invoice	11/30/2016	84046	Moorefield	DRS16*12		-1,376.22
Invoice	11/30/2016	84046	Morgantown	DRS16*12		-1,157.31
Invoice	11/30/2016	84046	Mullens	DRS16*12		-199.33
Invoice	11/30/2016	84046	Oak Hill	DRS16*12		-726.02
Invoice	11/30/2016	84046	Point Pleasant	DRS16*12		-463.07
Invoice	11/30/2016	84046	Romney	DRS16*12		-865.81
Invoice	11/30/2016	84046	Sistersville	DRS16*12		-289.41
Invoice	11/30/2016	84046	Spencer	DRS16*12		-718.36
Invoice	11/30/2016	84046	Weston	DRS16*12		-391.16
Invoice	12/31/2016	84644	Elkins	DRS16*12		-963.33
Invoice	12/31/2016	84644	Keyser	DRS16*12		-1,122.91
Invoice	12/31/2016	84644	Hurricane/Teays	DRS16*12		-380.45
Invoice	12/31/2016	84644	Kanawha City	DRS16*12		-1,218.18
Invoice	12/31/2016	84644	Lewisburg	DRS16*12		-670.60
Invoice	12/31/2016	84644	Martinsburg	DRS16*12		-1,603.07
Invoice	12/31/2016	84644	Moorefield	DRS16*12		-1,376.22
Invoice	12/31/2016	84644	Morgantown	DRS16*12		-1,157.31
Invoice	12/31/2016	84644	Mullens	DRS16*12		-199.33
Invoice	12/31/2016	84644	Oak Hill	DRS16*12		-726.02
Invoice	12/31/2016	84644	Point Pleasant	DRS16*12		-463.07
Invoice	12/31/2016	84644	Romney	DRS16*12		-865.81
Invoice	12/31/2016	84644	Sistersville	DRS16*12		-289.41
Invoice	12/31/2016	84644	Spencer	DRS16*12		-718.36
Invoice	12/31/2016	84644	Weston	DRS16*12		-391.16
Invoice	01/31/2017	85351	Elkins	DRS16*12		-963.33
Invoice	01/31/2017	85351	Keyser	DRS16*12		-1,122.91
Invoice	01/31/2017	85351	Hurricane/Teays	DRS16*12		-380.45
Invoice	01/31/2017	85351	Kanawha City	DRS16*12		-1,218.18
Invoice	01/31/2017	85351	Lewisburg	DRS16*12		-670.60
Invoice	01/31/2017	85351	Martinsburg	DRS16*12		-1,603.07
Invoice	01/31/2017	85351	Moorefield	DRS16*12		-1,376.22
Invoice	01/31/2017	85351	Morgantown	DRS16*12		-1,157.31
Invoice	01/31/2017	85351	Mullens	DRS16*12		-199.33
Invoice	01/31/2017	85351	Oak Hill	DRS16*12		-726.02
Invoice	01/31/2017	85351	Point Pleasant	DRS16*12		-463.07
Invoice	01/31/2017	85351	Romney	DRS16*12		-865.81
Invoice	01/31/2017	85351	Sistersville	DRS16*12		-289.41
Invoice	01/31/2017	85351	Spencer	DRS16*12		-718.36
Invoice	01/31/2017	85351	Weston	DRS16*12		-391.16
Invoice	02/28/2017	85953	Elkins	DRS16*12		-963.33
Invoice	02/28/2017	85953	Keyser	DRS16*12		-1,122.91
Invoice	02/28/2017	85953	Hurricane/Teays	DRS16*12		-380.45

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Accrual Basis

WV Association of Rehabilitation Facilities Inc.
Sales by Customer Detail
 All Transactions

Type	Date	Num	Memo	P. O. #	Open Balance	Amount
Invoice	02/28/2017	85953	Kanawha City	DRS16*12		-1,218.18
Invoice	02/28/2017	85953	Lewisburg	DRS16*12		-670.60
Invoice	02/28/2017	85953	Martinsburg	DRS16*12		-1,603.07
Invoice	02/28/2017	85953	Moorefield	DRS16*12		-1,376.22
Invoice	02/28/2017	85953	Morgantown	DRS16*12		-1,157.31
Invoice	02/28/2017	85953	Mullens	DRS16*12		-199.33
Invoice	02/28/2017	85953	Oak Hill	DRS16*12		-726.02
Invoice	02/28/2017	85953	Point Pleasant	DRS16*12		-463.07
Invoice	02/28/2017	85953	Romney	DRS16*12		-865.81
Invoice	02/28/2017	85953	Sistersville	DRS16*12		-289.41
Invoice	02/28/2017	85953	Spencer	DRS16*12		-718.36
Invoice	02/28/2017	85953	Weston	DRS16*12		-391.16
Invoice	03/31/2017	86575	Elkins	DRS16*12		-963.33
Invoice	03/31/2017	86575	Keyser	DRS16*12		-1,122.91
Invoice	03/31/2017	86575	Hurricane/Teays	DRS16*12		-380.45
Invoice	03/31/2017	86575	Kanawha City	DRS16*12		-1,218.18
Invoice	03/31/2017	86575	Lewisburg	DRS16*12		-670.60
Invoice	03/31/2017	86575	Martinsburg	DRS16*12		-1,603.07
Invoice	03/31/2017	86575	Moorefield	DRS16*12		-1,376.22
Invoice	03/31/2017	86575	Morgantown	DRS16*12		-1,157.31
Invoice	03/31/2017	86575	Mullens	DRS16*12		-199.33
Invoice	03/31/2017	86575	Oak Hill	DRS16*12		-726.02
Invoice	03/31/2017	86575	Point Pleasant	DRS16*12		-463.07
Invoice	03/31/2017	86575	Romney	DRS16*12		-865.81
Invoice	03/31/2017	86575	Sistersville	DRS16*12		-289.41
Invoice	03/31/2017	86575	Spencer	DRS16*12		-718.36
Invoice	03/31/2017	86575	Weston	DRS16*12		-391.16
Invoice	04/30/2017	87099	Elkins	DRS16*12		-963.33
Invoice	04/30/2017	87099	Keyser	DRS16*12		-1,122.91
Invoice	04/30/2017	87099	Hurricane/Teays	DRS16*12		-380.45
Invoice	04/30/2017	87099	Kanawha City	DRS16*12		-1,218.18
Invoice	04/30/2017	87099	Lewisburg	DRS16*12		-670.60
Invoice	04/30/2017	87099	Martinsburg	DRS16*12		-1,603.07
Invoice	04/30/2017	87099	Moorefield	DRS16*12		-1,376.22
Invoice	04/30/2017	87099	Morgantown	DRS16*12		-1,157.31
Invoice	04/30/2017	87099	Mullens	DRS16*12		-199.33
Invoice	04/30/2017	87099	Oak Hill	DRS16*12		-726.02
Invoice	04/30/2017	87099	Point Pleasant	DRS16*12		-463.07
Invoice	04/30/2017	87099	Romney	DRS16*12		-865.81
Invoice	04/30/2017	87099	Sistersville	DRS16*12		-289.41
Invoice	04/30/2017	87099	Spencer	DRS16*12		-718.36
Invoice	04/30/2017	87099	Weston	DRS16*12		-391.16
Invoice	05/31/2017	87674	Elkins	DRS16*12		-963.33
Invoice	05/31/2017	87674	Keyser	DRS16*12		-1,122.91
Invoice	05/31/2017	87674	Hurricane/Teays	DRS16*12		-380.45
Invoice	05/31/2017	87674	Kanawha City	DRS16*12		-1,218.18
Invoice	05/31/2017	87674	Lewisburg	DRS16*12		-670.60
Invoice	05/31/2017	87674	Martinsburg	DRS16*12		-1,603.07
Invoice	05/31/2017	87674	Moorefield	DRS16*12		-1,376.22
Invoice	05/31/2017	87674	Morgantown	DRS16*12		-1,157.31
Invoice	05/31/2017	87674	Mullens	DRS16*12		-199.33
Invoice	05/31/2017	87674	Oak Hill	DRS16*12		-726.02
Invoice	05/31/2017	87674	Point Pleasant	DRS16*12		-463.07
Invoice	05/31/2017	87674	Romney	DRS16*12		-865.81
Invoice	05/31/2017	87674	Sistersville	DRS16*12		-289.41
Invoice	05/31/2017	87674	Spencer	DRS16*12		-718.36

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06/11/24

Accrual Basis

WV Association of Rehabilitation Facilities Inc.
Sales by Customer Detail
All Transactions

Type	Date	Num	Memo	P. O. #	Open Balance	Amount
Invoice	05/31/2017	87674	Weston	DRS16*12		-391.16
Invoice	06/30/2017	87914	Elkins	DRS16*12		-963.33
Invoice	06/30/2017	87914	Keyser	DRS16*12		-1,122.91
Invoice	06/30/2017	87914	Hurricane/Teays	DRS16*12		-380.45
Invoice	06/30/2017	87914	Kanawha City	DRS16*12		-1,218.18
Invoice	06/30/2017	87914	Lewisburg	DRS16*12		-670.60
Invoice	06/30/2017	87914	Martinsburg	DRS16*12		-1,603.07
Invoice	06/30/2017	87914	Moorefield	DRS16*12		-1,376.22
Invoice	06/30/2017	87914	Morgantown	DRS16*12		-1,157.31
Invoice	06/30/2017	87914	Mullens	DRS16*12		-199.33
Invoice	06/30/2017	87914	Oak Hill	DRS16*12		-726.02
Invoice	06/30/2017	87914	Point Pleasant	DRS16*12		-463.07
Invoice	06/30/2017	87914	Romney	DRS16*12		-865.81
Invoice	06/30/2017	87914	Sistersville	DRS16*12		-289.41
Invoice	06/30/2017	87914	Spencer	DRS16*12		-718.36
Invoice	06/30/2017	87914	Weston	DRS16*12		-391.16
Invoice	02/27/2020	87914 CC	P-Card Fees on Invoice 87914	DRS16*12		-364.39
Total DRSVAR					0.00	-149,347.55
Total DRS - MASTER					0.00	-149,347.55
TOTAL					0.00	-149,347.55

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West Virginia Secretary of State — Online Data Services

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Business Organization Detail

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THE WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	5/8/1973		5/8/1973	Domestic	Non-Profit			

Organization Information			
Business Purpose	5613 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Employment Services (placement, executive search, temporary help, professional employer orgs)		Capital Stock 0.0000
Charter County	Kanawha	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311
Mailing Address	PO BOX 6784 CHARLESTON, WV, 25362 USA
Notice of Process Address	NITA HOBBS 400 PATTERSON LANE CHARLESTON, WV, 25311
Principal Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311 USA
Type	Address

Officers	
Type	Name/Address
Director	NITA HOBBS 563 BURROUGHS STREET MORGANTOWN, WV, 26505
Incorporator	GEORGE W. KESSINGER 1016 WILKIE DR CHARLESTON, WV, 25301 USA
Incorporator	TIMOTHY J. ATKINSON 180 B. ST KEYSER, WV, 26726 USA
President	JOHN EMPSON 22 CAPITOL STREET CHARLESTON, WV, 25301
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
CROSSROADS INDUSTRIES	TRADENAME	8/28/1995	
WVARF	TRADENAME	9/30/2004	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/21/2014	AMENDMENT FILED: SEE IMAGE
6/4/2010	FILED AMENDING BY-LAWS
5/26/2009	AMEND FILED ADDING 501CS LANGUAGE AND AMENDING BYLAWS
11/18/1985	AMEND; BY LAWS
Date	Amendment

Annual Reports	
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For more information, please contact the Secretary of State's Office at 304-558-8000.

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"the west virginia association of rehabilitation facilities"



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Entity Status

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☐ Inactive

☐ ID Assigned

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: _____ Date: <u>8/14/2021</u>		Agency: <u>Division of Rehabilitation</u>
Solicitation No. <u>CO# 01</u>		Procurement Officer Submitting Requisition: <u>Sheri Stone</u>
		Requisition No. <u>DRS 16 # 12</u>
		PF No.: <u>227613</u>

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____