



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 07-29-2024

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0810 0805 DMT2300000034 4	Procurement Folder:	1215677
Document Name:	CDO off CMA DMT 23-3 to Purchase Four (4) Cutaway Vehicles	Reason for Modification:	
Document Description:	CDO off CMA DMT 23-3 to Purchase Four (4) Cutaway Vehicles	CO#1 Administrative Change Order - This is to update vendor name/ address only. The CMA has already been updated and approved through the WV Purchasing Division.	
Procurement Type:	Central Delivery Order		
Buyer Name:	David H Pauline		
Telephone:	304-558-0067		
Email:	david.h.pauline@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0810 DMT230000003 4
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	VS0000011255	Requestor Name:	John S Caldwell		
MODEL 1 COMMERCIAL VEHICLES INC PO BOX 713176		Requestor Phone:	(304) 558-9578		
CHICAGO IL 60677-0376		Requestor Email:	john.s.caldwell@wv.gov		
US		<div style="text-align: center; font-size: 2em; font-weight: bold;">2025</div> <div style="text-align: center;">FILE LOCATION _____</div>			
Vendor Contact Phone:	9094655528			Extension:	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	GENERAL MANAGER PUBLIC TRANSIT DIVISION OF KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY 1550 FOURTH AVE CHARLESTON WV 25324 US

Total Order Amount:	\$867,208.00
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Purchasing Division's File Copy

JE 7/30/24

PURCHASING DIVISION AUTHORIZATION DATE: JA 7.30.24 ELECTRONIC SIGNATURE ON FILE
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ENCUMBRANCE CERTIFICATION DATE: [Signature] 7-30-24 ELECTRONIC SIGNATURE ON FILE

Extended Description:

CO#1

Administrative Change Only - This is to update the vendor name/address only. The CMA has already been updated and approved through the WV Purchasing Division.

CDO off CMA DMT 23*3 to Purchase four (4) Class A vehicles, Bus, Rear air suspension.

To be utilized and titled to:

Central West Virginia Transit Authority

208 North 4th Street

Clarksburg, WV 26301

Replacement vehicles:

VIN# 5663

VIN# 5665

VIN# 5668

VIN# 5664

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25101502	4.00000	EA	\$216,802.0000	\$867,208.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
				2024-12-26	

Commodity Line Description: Mid Size Medium duty Transit Vehicle

Extended Description:

CDO off CMA 23*3 to Purchase four (4) Class A vehicles, Bus, Rear air suspension.

To be utilized and titled to:

Central West Virginia Transit Authority

208 North 4th Street

Clarksburg, WV 26301

Replacement vehicles:

VIN# 5663

VIN# 5665

VIN# 5668

VIN# 5664



Creative Bus Sales

May 22, 2023

Re: Notice of Name Change and Headquarters Address Change

To whom it may concern:

Effective June 13, 2023, Creative Bus Sales, Inc. will be changing its name to **Model 1 Commercial Vehicles, Inc.**

This change was made with great intentionality and vision from our leadership team. The name change was necessary to address our expansion into additional service and product lines while also demonstrating how we want to move into the future. We faced a reality that our company name, Creative Bus Sales, had become too limiting. We were already more than buses and more than sales. We will expand even further than bus sales by leading the industry in electric vehicles and commercial alternative fuel applications. The update to Model 1 Commercial Vehicles reflects both our business strategy and the go-first mindset we bring to the industry.

Our Federal Employment Identification Number and tax status as an Indiana S Corporation are not changing. Model 1 Commercial Vehicles remains a family-owned company and looks forward to serving our customers for many years to come.

Additionally, on July 1, 2023, our Indianapolis headquarters will be moving to allow for continued expansion. Our new Indianapolis address will be:

**9225 Priority Way West Drive
Suite 300
Indianapolis, IN 46240**

If you have any questions, please contact compliance@creativebussales.com.

Sincerely,

Tony Matijevich
President



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Multimodal Transportation Facilities

1900 Kanawha Boulevard East • Building Five • Room 132
Charleston, West Virginia 25305-0432 • (304) 414-4645

FAX: (304) 558-3326 • TDD: (800) 742-6991

Lucinda K. Butler
Commissioner

Jimmy Wriston, P.E.
Secretary of Transportation
Commissioner of Highways

DATE-May 13, 2024

To: Purchasing Division

From: Erik Hall, Community Planner

Division of Public Transit

Subject: Change Order of DMT CMA DMT 23-3

To Whom It May Concern,

The West Virginia Department of Multimodal Transportation Facilities-Public Transit (DMTF-PT) is requesting a name and address change for the contract CMA DMT2300000003. The name of the company shall be changed from Creative Bus Sales Inc. to Model 1 Commercial Vehicles Inc. The address of the contract shall be changed from 14740 Ramona Ave. China, CA, 91710 to PO Box 713176 Chicago, IL, 60677-0376. The company recently updated their legal name, and the agreement needs to be updated to pay for vehicles that were purchased under this contract. The original contract, including all terms, conditions, prices, specifications, and change orders contained therein remain in full force and effect.

Thank you,

Erik S. Hall, ABD, MBA

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

MODEL 1 COMMERCIAL VEHICLES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/28/2022		12/28/2022	Foreign	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)		Capital Stock
Charter County		Control Number	9B3LP
Charter State	IN	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses

Type	Address
Mailing Address	SUITE 300 9225 PRIORITY WAY WEST DR INDIANAPOLIS, IN, 46240 USA
Notice of Process Address	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
Principal Office Address	SUITE 300 9225 PRIORITY WAY WEST DR INDIANAPOLIS, IN, 46240 USA
Type	Address

Officers	
Type	Name/Address
	SEE IMAGES FOR FULL OFFICER LIST
Director	ANTHONY MATIJEVICH JR. SUITE 300 9225 PRIORITY WAY WEST DR INDIANAPOLIS, IN, 46240
Director	JOHN R. SAUDER SUITE 300 9225 PRIORITY WAY WEST DR INDIANAPOLIS, IN, 46240
President	ANTHONY MATIJEVICH JR. SUITE 300 9225 PRIORITY WAY WEST DR INDIANAPOLIS, IN, 46240
Secretary	VICTORIA E. MATIJEVICH SUITE 300 9225 PRIORITY WAY WEST DR INDIANAPOLIS, IN, 46240
Treasurer	JOHN R. SAUDER SUITE 300 9225 PRIORITY WAY WEST DR INDIANAPOLIS, IN, 46240
Type	Name/Address

Name Changes	
Date	Old Name
6/21/2023	CREATIVE BUS SALES, INC.
Date	Old Name

Mergers				
Merger Date	Merged	Merged State	Survived	Survived State
12/28/2022	CREATIVE BUS SALES, INC.	CA	CREATIVE BUS SALES, INC.	IN
Merger Date	Merged	Merged State	Survived	Survived State

Date	Amendment
6/21/2023	NAME CHANGE: FROM CREATIVE BUS SALES, INC.
Date	Amendment

Annual Reports	
Filed For	
2024	
2023	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, July 30, 2024 — 7:24 AM

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Search All Words e.g. 1606N020Q02

Please Sign In: You must sign in to your SAM.gov account to search Entities, Responsibility/Qualification and the Disaster Response Registry.

Select Domain **Entity Information** +



No matches found

Your search did not return any results for active records.

Would you like to include inactive records in your search results?

All Entity Information

- Entities**
- Disaster Response Registry
- Responsibility / Qualification
- Exclusions

Filter By -

Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

- Any Words
- All Words
- Exact Phrase

Entity ^

Entity Name

Unique Entity ID

CAGE / NCAGE

Location v

Status ^

- Active
- Inactive

[Reset](#)

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>7/30/24</u>	Agency: WVDMT
Solicitation No. <u>CDO DMT23*34</u> <u>CO#1</u>	Procurement Officer Submitting Requisition: Dusty Smith
	Requisition No. CDO DMT23*34
	PF No.: 1215677

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

13	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____ 