



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 07-23-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0803 0066 DOT6624C001AA 2	Procurement Folder:	1286071
Document Name:	Stone & Aggregate Pick Up by Agency	Reason for Modification:	Change Order No. 1 - Vendor name and address change. Vendor's FEIN remained the same.
Document Description:	Stone & Aggregate Pick Up by Agency		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-09-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-09-14

VENDOR				DEPARTMENT CONTACT		
Vendor Customer Code:	000000189272	Requestor Name:	Careasa M Nichols			
LAUREL AGGREGATES OF DELAWARE LLC		Requestor Phone:	304-414-3212			
2404 CRANBERRY SQ		Requestor Email:	careasa.m.nichols@wv.gov			
MORGANTOWN	WV	26508	<div style="font-size: 48px; font-weight: bold;">2025</div> <div style="font-weight: bold;">FILE LOCATION _____</div>			
US						
Vendor Contact Phone:	304-296-7501	Extension:				
Discount Details:						
	Discount Allowed	Discount Percentage	Discount Days			
#1	No	0.0000	0			
#2	No					
#3	No					
#4	No					

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER	VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER
No City WV 99999	No City WV 99999
US	US

7/23/2466

Total Order Amount:	Open End
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Purchasing Division's File Copy

JE 7/23/24

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tamara 7/23/24*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *7-30-24*
 ELECTRONIC SIGNATURE ON FILE

7/30/2024

Extended Description:

Change Order No. 1 - is issued for administrative purposes only and is intended to change the name of the vendor from VANTACORE PARTNERS LP (Vendor No. 0000000189272) to LAUREL AGGREGATES OF DELAWARE LLC dba ARCOSA AGGREGATES (same Vendor No. 000000189272). The vendor's FEIN remained unchanged. System limitations require a change order, but the original contract, including all terms, conditions, prices, specifications, and change orders contained therein remain in full force and effect.

Effective date of change: 03/21/2024

No other changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Class 1 Aggregate -Limestone Only

Extended Description:

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Class 2 Aggregate -Limestone Only

Extended Description:

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Class 10 Aggregate -LSGS

Extended Description:

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: AASHTO #1 Aggregate -Limestone Only

Extended Description:

SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: AASHTO #3 Aggregate -Limestone Only

Extended Description:
SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: AASHTO #467 Aggregate -LSGS

Extended Description:
SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: AASHTO #57 Aggregate -Limestone Only

Extended Description:
SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: AASHTO #67 Aggregate -Limestone Only

Extended Description:
SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: AASHTO #8 Aggregate -Limestone Only

Extended Description:
SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Stone for Gabions -Limestone Only

Extended Description:
SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Fine Aggregate -LSGS

Extended Description:
SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
31	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Limestone Standard Abrasives -Limestone Only

Extended Description:
SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
38	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Cinders

Extended Description:
SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
41	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Quarry Waste -LSGS

Extended Description:
SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
42	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Rip Rap -LSGS

Extended Description:
SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
43	11111600			TON	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Shot Rock -Limestone Only

Extended Description:
SEE ATTACHED PRICING PAGE - ATTACHMENT A, FOR ACTUAL COST



Lyle, Tara L <tara.l.lyle@wv.gov>

Re: Stone & Aggregate Contracts DOT6624C001A & DOT6624C002Y

1 message

James, Kristy E <kristy.e.james@wv.gov>

Fri, Mar 29, 2024 at 1:40 PM

To: "Lyle, Tara L" <tara.l.lyle@wv.gov>

Cc: John W Estep <John.W.Estep@wv.gov>, Dusty J Smith <dusty.j.smith@wv.gov>, Amber J Heath <amber.j.heath@wv.gov>

Ok, let us know what you need from us. We'll have payments that are going to be stuck in limbo.

Thanks

Kristy James
WV DOT
Procurement Officer
304/414-7104

Procurement Requests should be directed to: DOTProcurement@wv.gov

On Fri, Mar 29, 2024 at 9:36 AM Lyle, Tara L <tara.l.lyle@wv.gov> wrote:

Yes, we'll need to do a change order - it will be fairly easy if the FEIN is the same and only a name change.

We can get the file pulled over here and look at it.

Thanks,
Tara

On Thu, Mar 28, 2024 at 7:31 AM James, Kristy E <kristy.e.james@wv.gov> wrote:

Good Morning,

We need some advice. Please see the email below regarding a vendor account update to Vantacore's vendor account number 000000189272. Originally, contracts DOT6624C001A & DOT6624C002Y were awarded to Vantacore. Since the award the vendor has had some organizational changes. He worked with Trent Kirk to get a DBA added for Aracosa but in the process it looks like Trent updated the name associated with the vendor account number as it is now Laurel Aggregates. My question is, do we need to get a change order processed to update the name on the face of the contract? I feel like we will need to do this, but I'm not 100% sure. My thought is that when the Auditor's Office processes the invoices for the delivery orders off the contract, they will reject because the ADOs are being issued to a name that isn't on the contract.

What do you think? I think we need an update to the contract.

Thanks

00000189272	LAUREL AGGREGATES OF DELAWARE LLC	ARCOSA AGGREGATES	Active	Inactive
00000208543	LAUREL AGGREGATES INC		Active	Inactive

From 1 to 4 of 4 First Prev Next Last [Attachments](#)

Save Undo Delete Insert Copy Paste Search

▼ General Info

Vendor/Customer : 00000189272	Restrict Use by Department :
Legal Name : LAUREL AGGREGATES OF	Miscellaneous Account :
Alias/DBA : ARCOSA AGGREGATES	Internal Account :
Vendor Active Status : Active	Third Party Only :
Vendor Approval Status : Complete	Third Party Vendor :
Customer Active Status : Inactive	Third Party Customer :
Customer Approval Status : Incomplete	Inventory Customer :
Location Name :	Healthcare Provider :
First Name :	Never Archive :
Middle Name :	Restrict VSS Access : No
Last Name :	Discontinue - No New Business :
Company Name : LAUREL AGGREGATES OF	Prevent MA Reference :
Previous Name :	PunchOut Enabled :
Previous Street :	Re-PunchOut Enabled :
Previous City :	Electronic Order Enabled :
Previous State/Province :	W-9 Received :
Previous Country :	W-9 Received Date : 03/21/2024
	W-9 Received :
	W-9 Received Date :
	Accepts Credit Cards :
	Active From : 01/01/1999
	Active To :
	Last Usage Date : 03/26/2024
	Department :
	Unit :

Headquarters

Kristy James
WV DOT
Procurement Officer
304/414-7104

Procurement Requests should be directed to: DOTProcurement@wv.gov

----- Forwarded message -----

From: **Kirk, Trent G** <trent.g.kirk@wv.gov>
Date: Thu, Mar 21, 2024 at 1:30 PM
Subject: Re: Stone & Aggregate Contracts DOT6624C001A & DOT6624C002Y
To: James, Kristy E <kristy.e.james@wv.gov>
Cc: James Yondura <James.Yondura@arcosa.com>, Careasa M Nichols <Careasa.M.Nichols@wv.gov>, Sherri L York <sherri.l.york@wv.gov>, Brodis R Brown <brodis.r.brown@wv.gov>, Dusty J Smith <dusty.j.smith@wv.gov>, Lisa Smith <lisa.smith@wv.gov>, Mike S McGreal <Mike.S.McGreal@wv.gov>, Robert H Gibson <robert.h.gibson@wv.gov>

You're welcome. Not a problem at all. The payment address has been added with Address ID AD000042

Thank you,

Trent G. Kirk

Department of Administration - Finance Division

2101 Washington Street East

Charleston, WV 25305

Office: 304-558-6181

Fax: 304-558-9173

www.finance.wv.gov

On Thu, Mar 21, 2024 at 1:24 PM James, Kristy E <kristy.e.james@wv.gov> wrote:
Here's an invoice.

Thank you so much for all your help.

Kristy James
WV DOT
Procurement Officer
304/414-7104

Procurement Requests should be directed to: DOTProcurement@wv.gov

On Thu, Mar 21, 2024 at 1:22 PM Kirk, Trent G <trent.g.kirk@wv.gov> wrote:
I can take care of that. Please send along the invoice to me and I can add that as a payment address in just a second.

Thank you,

Trent G. Kirk

Department of Administration - Finance Division

2101 Washington Street East

Charleston, WV 25305

Office: 304-558-6181

Fax: 304-558-9173

www.finance.wv.gov

On Thu, Mar 21, 2024 at 1:18 PM James, Kristy E <kristy.e.james@wv.gov> wrote:
Mr. Yondura,

Another issue has come to light regarding the payment address on your invoice. It looks like your invoice remit to address is 2404 Chanberry Sq. Morgantown, WV. This address is listed as an ordering address. Could you take steps to get this remit to address added as well. This will cause us issues on the payment process.

Thank you

Kristy James
WV DOT
Procurement Officer
304/414-7104

Procurement Requests should be directed to: DOTProcurement@wv.gov

On Thu, Mar 21, 2024 at 11:31 AM James Yondura <James.Yondura@arcosa.com> wrote:

Thank you Trent.

I really appreciate your help with this.

Jim

From: Kirk, Trent G <trent.g.kirk@wv.gov>
Sent: Thursday, March 21, 2024 11:30 AM
To: James Yondura <James.Yondura@arcosa.com>
Cc: James, Kristy E <kristy.e.james@wv.gov>; Careasa M Nichols <Careasa.M.Nichols@wv.gov>; Sherri L York <sherri.l.york@wv.gov>; Brodis R Brown <brodis.r.brown@wv.gov>; Dusty J Smith <dusty.j.smith@wv.gov>; Lisa Smith <lisa.smith@wv.gov>; Mike S McGreal <Mike.S.McGreal@wv.gov>; Robert H Gibson <robert.h.gibson@wv.gov>
Subject: Re: Stone & Aggregate Contracts DOT6624C001A & DOT6624C002Y

This Message Is From an External Sender

This message came from outside your organization. Please use the Report Phish button to report any suspicious emails, even if you are not sure, to IT Security. You can also forward the email to Infosec@arcosa.com.

Hi all,

Vendor *189272 has been updated to reflect "Laurel Aggregates of Delaware LLC / DBA Arcosa Aggregates". Please note that the duplicate record *189270 has been made inactive.

Thank you,

Trent G. Kirk

Department of Administration - Finance Division

2101 Washington Street East

Charleston, WV 25305

Office: 304-558-6181

Fax: 304-558-9173

www.finance.wv.gov

On Thu, Mar 21, 2024 at 11:21 AM James Yondura <James.Yondura@arcosa.com> wrote:

Kristy,

I just spoke with Trent Kirk and he is currently updating our official name change within the State of WV.

Thank you and let me know if you have any questions or need anything else,

Jim Yondura

From: James, Kristy E <kristy.e.james@wv.gov>

Sent: Thursday, March 21, 2024 10:13 AM

To: James Yondura <James.Yondura@arcosa.com>

Cc: Careasa M Nichols <Careasa.M.Nichols@wv.gov>; Sherri L York <sherri.l.york@wv.gov>; Brodis R Brown <brodis.r.brown@wv.gov>; Dusty J Smith <dusty.j.smith@wv.gov>; Lisa Smith <lisa.smith@wv.gov>; Mike S McGreal <Mike.S.McGreal@wv.gov>; Robert H Gibson <robert.h.gibson@wv.gov>

Subject: Re: Stone & Aggregate Contracts DOT6624C001A & DOT6624C002Y

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Ok. Please let us know when you hear from Mr. Kirk. He is the expert in vendor registration issues. He will be able to tell you if the W9 will work. Please be sure to mention to him that you have a couple of contracts issued under 000000189272.

Thank you

Kristy James

WV DOT

Procurement Officer

304/414-7104

Procurement Requests should be directed to: DOTProcurement@wv.gov

On Thu, Mar 21, 2024 at 10:09 AM James Yondura <James.Yondura@arcosa.com> wrote:

I have talked to OASIS and they told me I have to talk to the Trent Kirk with the WV division of finance to do our name change.

I have been playing phone tag with him for the past week. I will try him again today.

Thanks

Jim

From: James, Kristy E <kristy.e.james@wv.gov>

Sent: Thursday, March 21, 2024 10:07 AM

To: James Yondura <James.Yondura@arcosa.com>

Cc: Careasa M Nichols <Careasa.M.Nichols@wv.gov>; Sherri L York <sherri.l.york@wv.gov>; Brodis R Brown <brodis.r.brown@wv.gov>; Dusty J Smith <dusty.j.smith@wv.gov>; Lisa Smith <lisa.smith@wv.gov>; Mike S McGreal <Mike.S.McGreal@wv.gov>; Robert H Gibson <robert.h.gibson@wv.gov>

Subject: Re: Stone & Aggregate Contracts DOT6624C001A & DOT6624C002Y

This Message Is From an External Sender

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Mr. Yondura,

Have you been in contact with OASIS regarding this W9? I just checked your vendor registration under Vantacore and the DBA for Aracosa has not been added. I am concerned that your W9 refers to Laurel Aggregate of Delaware. Since your contracts are issued under Vantacore, the DBA needs to be on this vendor account.

Is it possible for your invoices to be issued under Vantacore? If you have to invoice under Aracosa then we will need to get this resolved before payments can be processed.

Please let me know if you have any questions.

Thank you

Kristy James

WV DOT

Procurement Officer

304/414-7104

Procurement Requests should be directed to: DOTProcurement@wv.gov

On Fri, Mar 15, 2024 at 11:27 AM James Yondura <James.Yondura@arcosa.com> wrote:

Kristy,

Here is our current W9 form for our company.

I will get on OASIS today and update our business name.

Thank you

Jim

From: James, Kristy E <kristy.e.james@wv.gov>

Sent: Monday, March 11, 2024 12:05 PM

To: James Yondura <James.Yondura@arcosa.com>

Cc: Careasa M Nichols <Careasa.M.Nichols@wv.gov>; Sherri L York <sherri.l.york@wv.gov>; Brodis R Brown <brodis.r.brown@wv.gov>; Dusty J Smith <dusty.j.smith@wv.gov>; Lisa Smith <lisa.smith@wv.gov>

Subject: Re: Stone & Aggregate Contracts DOT6624C001A & DOT6624C002Y

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Thank you for the quick response.

In the meantime, if you want to go into OASIS to check your company's name status, you can go to the Vendor Self Service Portal. The information is below:

<https://www.wvoasis.gov/>. Questions on vendor registration should be directed to the OASIS help desk.

Thank you

myOASIS HelpDesk

Toll Free (855) 666-8823

Mon-Fri (7am to 5pm)

Excluding State Holidays

helpdesk@wvOASIS.gov

Kristy James

WV DOT

Procurement Officer

304/414-7104

Procurement Requests should be directed to: DOTProcurement@wv.gov

On Mon, Mar 11, 2024 at 12:02 PM James Yondura <James.Yondura@arcosa.com> wrote:

Kristy,

I will get you all the appropriate answers by tomorrow.

Thank you and we appreciate your help with this.

Jim

From: James, Kristy E <kristy.e.james@wv.gov>

Sent: Monday, March 11, 2024 11:53 AM

To: James Yondura <James.Yondura@arcosa.com>; Careasa M Nichols <Careasa.M.Nichols@wv.gov>; Sherri L York <sherri.l.york@wv.gov>; Brodis R Brown <brodis.r.brown@wv.gov>; Dusty J Smith <dusty.j.smith@wv.gov>; Lisa Smith <lisa.smith@wv.gov>

Subject: Stone & Aggregate Contracts DOT6624C001A & DOT6624C002Y

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Mr. Yondura,

I am working with District 6 to get OASIS delivery orders created to allow them to process invoices for payments for recent stone orders. We are processing these payments via the invoice process due to credit card fees being assessed on the credit card transactions.

Attached are the two contracts that we have with your company. As these contracts have been fully executed with Vatacore's name, we cannot simply process an invoice against a contract to a different company name. Honestly this is an issue whether we are paying via P-Card or Invoice.

District 6 shared an announcement with me regarding the transition of the company name from 2021. Is Arocsa Aggregates a DBA name for Vatacore? Do you know if your company's FEIN number has changed as part of this transition? Before any invoices can be processed, we need to correct the issues related to the contract name. I am trying to determine if we need to cancel and re-issue these contracts or if you simply add a dba name to your account.

Do you have any additional information you can share?

Thank you

Kristy James

WV DOT

Procurement Officer

304/414-7104

Procurement Requests should be directed to: DOTProcurement@wv.gov

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

LAUREL AGGREGATES OF DELAWARE, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	6/8/2012		6/8/2012	Foreign	Profit			

Organization Information			
Business Purpose	2123 - Mining, Quarrying, Oil & Gas Extraction - Mining (Except Oil and Gas) - Nonmetallic Mineral Mining and Quarrying (stone, limestone, granite, sand, gravel, clay, ceramic, refractory minerals, potash, soda, borate, phosphate rock, chemical & fertilizer mineral, other nonmetallic)		
Charter County		Control Number	99V9C
Charter State	DE	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	

**Authorized
Shares**

**Young
Entrepreneur**

Not Specified

Addresses

Type	Address
Designated Office Address	2404 CRANBERRY SQUARE MORGANTOWN, WV, 26508
Mailing Address	2480 SPRINGHILL FURNACE RD LAKE LYNN, PA, 15451 USA
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	2480 SPRINGHILL FURNACE RD LAKE LYNN, PA, 15451 USA
Type	Address

Officers

Type	Name/Address
Member	STONEPOINT MATERIALS LLC 2480 SPRINGHILL FURNACE RD LAKE LYNN, PA, 15451
Type	Name/Address

DBA

DBA Name	Description	Effective Date	Termination Date
ARCOSA AGGREGATES	TRADENAME	12/15/2021	
DBA Name	Description	Effective Date	Termination Date

Mergers

Merger Date	Merged	Merged State	Survived	Survived State
12/19/2012	LAUREL AGGREGATES, LLC	WV	LAUREL AGGREGATES OF DELAWARE, LLC	DE

Merger Date	Merged	Merged State	Survived	Survived State
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Date	Amendment
12/19/2012	MERGER: MERGING LAUREL AGGREGATES, LLC, A QUALIFIED WV LIMITED LIABILITY COMPANY WITH AND INTO LAUREL AGGREGATES OF DELAWARE, LLC, A QUALIFIED DE LIMITED LIABILITY COMPANY, THE SURVIVOR
Date	Amendment

Annual Reports
Filed For
2024
2023
2022
2021
2020
2019
2018
2017
2016
2015
2014
2013
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, July 23, 2024 — 9:52 AM

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Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

- Any Words (i)
- All Words (i)
- Exact Phrase (i)

e.g. 123456789, Smith Corp

"LAUREL AGGREGATES OF DELAWARE LLC" ×

Entity ∨

Location ∨

Status ∧

- Active
- Inactive

Reset 



No matches found

Your search did not return any results for active records.

Would you like to include inactive records in your search results?

Search inactive

Go back

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>JE</u> Date: <u>7/23/24</u> Solicitation No. <u>CO#1</u> <u>None change</u>	Agency: WV DOH/DOT Procurement Officer Submitting Requisition: Kristy James Requisition No. CMA DOT6624C001AA - CO#1 PF No.: 1286071
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____