



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 09-18-2024

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0803 0066 DOT6623C042A 2	Procurement Folder:	1264230
Document Name:	Corrugated Pipe Materials	Reason for Modification:	
Document Description:	Corrugated Pipe Materials 6623C042	Change Order 1 To renew the contract and convert the commodity lin units from Each to Linear Foot.	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-11-01
Free on Board:	FOB Dest, Freight Prepaid.	Effective End Date:	2025-10-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000191943 ADVANCED DRAINAGE SYSTEMS INC 4640 TRUMAN BLVD HILLIARD OH 43026 US Vendor Contact Phone: 000-000-0000 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Careasa M Nichols Requestor Phone: 304-414-3212 Requestor Email: careasa.m.nichols@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Purchasing Division's File Copy

Total Order Amount: Open End

PURCHASING DIVISION AUTHORIZATION

DATE: *9/19/24*
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: *John L. Gray*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *9-26-24*
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, and specifications contained in the original contract including all authorized change orders. Administrative change to convert unit of measure for lengths of pipe from Each to Linear Foot, the price of each affected contract item will be reduced to its linear foot value but will otherwise be unchanged.

Effective Date of renewal 11/01/2024 through 10/31/2025.

Renewal Years Remaining: 2

No Other Changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	40171620			EA	0.000000
	Service From	Service To			
			Commodity Ln Discontinued		0.00

Commodity Line Description: 4" Single Wall Corr. PP., Perf. Under-Drain Pipe 250 ft coil

Extended Description:

See Pricing Pages Contract Item 1 for pricing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	40171620			EA	0.000000
	Service From	Service To			
			Commodity Ln Discontinued		0.00

Commodity Line Description: 6" Single Wall Corr. Perf. PP, Under-Drain Pipe 100 ft coil

Extended Description:

See Pricing Pages Contract Items 2 for pricing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	40171620			EA	0.000000
	Service From	Service To			
			Commodity Ln Discontinued		0.00

Commodity Line Description: HDPE Pipe Profile Wall, Stand. 20 FT Lgth, Various Diameters

Extended Description:

See Pricing Pages Contract Items 3-16 for actual sizes and pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	40171620			EA	0.000000
	Service From	Service To			
			Commodity Ln Discontinued		0.00

Commodity Line Description: HDPE Pipe Profile Wall, Stand, 30 FT Lgth, Various Diameters

Extended Description:

See Pricing Pages Contract Items 3-16 for actual sizes and pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	40171620			EA	0.000000
	Service From	Service To		Service Contract Amount	
			Commodity Ln Discontinued	0.00	

Commodity Line Description: PP Pipe, Dual Wall, Standard 20 FT Length, Various Diameters

Extended Description:

See Pricing Pages Contract Items 17-30 actual sizes and pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	40171620			LF	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 4" Single Wall Corr. PP., Perf. Under-Drain Pipe 250 ft coil

Extended Description:

See Pricing Pages Contract Item 1 for pricing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	40171620			LF	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 6" Single Wall Corr. Perf. PP, Under-Drain Pipe 100 ft coil

Extended Description:

See Pricing Pages Contract Items 2 for pricing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	40171620			LF	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: HDPE Pipe Profile Wall, Stand. 20 FT Lgth, Various Diameters

Extended Description:

See Pricing Pages Contract Items 3-16 for actual sizes and pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	40171620			LF	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: HDPE Pipe Profile Wall, Stand, 30 FT Lgth, Various Diameters

Extended Description:

See Pricing Pages Contract Items 3-16 for actual sizes and pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	40171620			LF	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: PP Pipe, Dual Wall, Standard 20 FT Length, Various Diameters

Extended Description:

See Pricing Pages Contract Items 17-30 actual sizes and pricing.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

Alanna J. Keller, P.E.
Deputy Secretary of Transportation
Deputy Commissioner of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

June 21, 2024

Advanced Drainage Systems Inc.
4640 Trueman Boulevard
Hilliard, OH 43026

Subject: Contract Renewal: CMA DOT6623C042A Corrugated Pipe Materials
Procurement Folder: 1264230

The West Virginia Department of Transportation is offering to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.


The renewal dates are 11/01/2024 through 10/31/2025. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to: Careasa.M.Nichols@wv.gov.

Please contact the email listed above if you have any questions.

Thank you,


Careasa M. Nichols

We agree to renew the contract for the period as stated above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.


Name/Signature

Raymond Sales mgr.
Title

6/24/24
Date

PROCUREMENT USE ONLY
 TDIM621
Signature/Title/Date 9/18/24



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

Alanna J. Keller, P.E.
Deputy Secretary of Transportation
Deputy Commissioner of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

July 17, 2024

Advanced Drainage Systems Inc.
4640 Trueman Blvd
Hilliard, OH 43026

Subject: Change Order 1: CMA DOT6623C042A Corrugated Pipe Materials
Procurement Folder: 1264230

The West Virginia Department of Transportation is requesting to convert the subject contracts unit of measure for lengths of pipe from each to linear foot to ensure compatibility with our new inventory system. The price of each affected contract item will be reduced to its linear foot value but will otherwise be unchanged. All terms, conditions, and specifications contained in the original contract, including all authorized change orders, remain unchanged.

If your company agrees to modify the contract, and you are in agreement with the conversion calculations shown below, please sign this document and return as soon as possible via email to: Careasa.M.Nichols@wv.gov.

- | | | | |
|---|---|---|-----------------------------|
| 1 | Part I, Contract Item 1: 4" Poly Pipe Perf Under-Drain Pipe, 250 ft
Coil price is \$117.50 each / 250 = \$0.47 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 2 | Part I, Contract Item 2: 6" Poly Pipe Perf Under-Drain Pipe, 100 ft
Coil price is 127.00 each / 100 = \$1.27 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

Please contact the email listed above if you have any questions.

Thank you,

Careasa Nichols

We agree to allow WVDOH to convert the unit of measure on the subject contract for the contract items shown above and we concur with the linear foot price calculations reflected within this document.

Name/Signature

Tennison MGR
Title

Date

7/24/24
Signature/Title/Date
Signature/Title/Date
Signature/Title/Date

PROCUREMENT USE ONLY



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Alanna J. Keller, P.E.
Deputy Secretary of Transportation
Deputy Commissioner of Highways

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

March 15, 2024

Advanced Drainage Systems Inc.
4640 Trueman Blvd
Hilliard, OH 43026

Subject: Change Order 1: CMA DOT6623C042A Corrugated Pipe Materials
Procurement Folder: 1264230

The West Virginia Department of Transportation is requesting to convert the subject contracts unit of measure for lengths of pipe from each to linear foot to ensure compatibility with our new inventory system. The price of each affected contract item will be reduced to its linear foot value but will otherwise be unchanged. All terms, conditions, and specifications contained in the original contract, including all authorized change orders, remain unchanged.

If your company agrees to modify the contract, and you are in agreement with the conversion calculations shown below, please sign this document and return as soon as possible via email to: Carreasa.M.Nichols@wv.gov.

- | | | | |
|---|---|---|-----------------------------|
| 1 | Part II, Contract Item 3: 15" HDPE Pipe, Profile Wall, Standard 20 Ft
Length stick price is $\$138.00 / 20 = \6.90 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 2 | Part II, Contract Item 4: 15" HDPE Pipe, Profile Wall, Standard 30 Ft
Length stick price is $\$261.90 / 30 = \8.73 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 3 | Part II, Contract Item 5: 18" HDPE Pipe, Profile Wall, Standard 20 Ft
Length stick price is $\$192.00 / 20 = \9.60 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 4 | Part II, Contract Item 6: 18" HDPE Pipe, Profile Wall, Standard 30 Ft
Length stick price is $\$364.20 / 30 = \12.14 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 5 | Part II, Contract Item 7: 24" HDPE Pipe, Profile Wall, Standard 20 Ft
Length stick price is $\$340.00 / 20 = \17.00 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 6 | Part II, Contract Item 8: 24" HDPE Pipe, Profile Wall, Standard 30 Ft
Length stick price is $\$645.30 / 30 = \21.51 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 7 | Part II, Contract Item 9: 30" HDPE Pipe, Profile Wall, Standard 20 Ft
Length stick price is $\$500.00 / 20 = \25.00 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 8 | Part II, Contract Item 10: 30" HDPE Pipe, Profile Wall, Standard 30 Ft
Length stick price is $\$948.60 / 30 = \31.62 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

Change Order 1

March 15, 2024

Page 12

- | | | | |
|----|---|---|-----------------------------|
| 9 | Part II, Contract Item 11: 36" HDPE Pipe, Profile Wall, Standard 20 Ft
Length stick price is \$660.00 / 20 = \$33.00 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 10 | Part II, Contract Item 12: 36" HDPE Pipe, Profile Wall, Standard 30 Ft
Length stick price is \$1293.90 / 30 = \$43.13 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 11 | Part II, Contract Item 13: 48" HDPE Pipe, Profile Wall, Standard 20 Ft
Length stick price is \$1140.00 / 20 = \$57.00 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 12 | Part II, Contract Item 14: 48" HDPE Pipe, Profile Wall, Standard 30 Ft
Length stick price is \$2235.30 / 30 = \$74.51 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 13 | Part II, Contract Item 15: 60" HDPE Pipe, Profile Wall, Standard 20 Ft
Length stick price is \$1680.00 / 20 = \$84.00 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 14 | Part II, Contract Item 16: 60" HDPE Pipe, Profile Wall, Standard 30 Ft
Length stick price is \$3294.00 / 30 = \$109.80 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 15 | Part III, Contract Item 17: 15" PP Pipe, Dual Wall, Standard 20 Ft
Length stick price is \$310.00 / 20 = \$15.50 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 16 | Part III, Contract Item 19: 18" PP Pipe, Dual Wall, Standard 20 Ft
Length stick price is \$440.00 / 20 = \$22.00 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 17 | Part III, Contract Item 21: 24" PP Pipe, Dual Wall, Standard 20 Ft
Length stick price is \$773.80 / 20 = \$38.69 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 18 | Part III, Contract Item 23: 30" PP Pipe, Dual Wall, Standard 20 Ft
Length stick price is \$1140.00 / 20 = \$57.00 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 19 | Part III, Contract Item 25: 36" PP Pipe, Dual Wall, Standard 20 Ft
Length stick price is \$1260.00 / 20 = \$63.00 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 20 | Part III, Contract Item 27: 48" PP Pipe, Dual Wall, Standard 20 Ft
Length stick price is \$2480.00 / 20 = \$124.00 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 21 | Part III, Contract Item 29: 60" PP Pipe, Dual Wall, Standard 20 Ft
Length stick price is \$3400.00 / 20 = \$170.00 per Linear Foot | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

Please contact the email listed above if you have any questions.

Thank you,

Careena Nichols

We agree to allow WYDOH to convert the unit of measure on the subject contract for the contract items shown above and we concur with the linear foot price calculations reflected within this document.

Name/Signature

Date

Regional Sales mgr
Title

PROCUREMENT USE ONLY

Signature/Title/Date

You are viewing this page over a secure connection. [Click here for more information.](#)

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

ADVANCED DRAINAGE SYSTEMS, INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	7/14/1995		7/14/1995	Foreign	Profit				

Organization Information				
Business Purpose	3261 - Manufacturing - Plastics and Rubber Products Manufacturing - Plastic Products Manufacturing (bags & punches, unlaminated film & sheet, pipe, pipe fittings, polystyrene foam, urethane, bottle, plastic plumbing fixtures)		Capital Stock	0.0000
Charter County	Cabell		Control Number	0
Charter State	DE		Excess Acres	0 x Close
At Will Term			I N P	Hi, I'm SOLO! I can help you file your Annual Report.
At Will Term Years				
Authorized Shares	0	Young Entrepreneur	Not Specified	

Addresses

Type	Address
Local Office Address	4640 TRUEMAN BLVD HILLIARD, OH, 43026
Mailing Address	250 REGAL OAKS BARBOURSVILLE, WV, 25504 USA
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	4640 TRUEMAN BLVD HILLIARD, OH, 43026 USA
Type	Address

Officers

Type	Name/Address
Director	JOHN F HAVENS 4848 REED RD COLUMBUS, OH, 43220
Director	J. CHRISTOPHER CLIFFORD 104 LINCOLN RD WAYLAND, MA, 01778
Secretary	SCOTT COTTRILL 4640 TRUEMAN BLVD HILLARD, OH, 43026
Type	Name/Address

Annual Reports

X Close

Filed For

2024

2023

2022

2021

Hi, I'm SOLO! I can help
you file your Annual
Report.

2020
2019
2018
2017x
2017
2016
2015
2014
2013
2012
2011
2010
2002
2001
2000
1999
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, September 19, 2024 — 8:31 AM

© 2024 State of West Virginia

× Close

Hi, I'm SOLO! I can help
you file your Annual
Report.



Please Sign In: You must sign in to your SAM.gov account to search Entities, Responsibility/Qualification and the Disaster Response Registry.

[Sign In](#)

Select Domain

Entity Information



All Entity Information

[Entities](#)[Disaster Response Registry](#)[Responsibility / Qualification](#)[Exclusions](#)

Filter By




Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

[Simple Search](#)[Search Editor](#)

- ☐ Any Words 
- ☒ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"Advanced Drainage Systems" 

Entity



Entity Name

No results found



Unique Entity ID

e.g. H1xRyLHxK0L 

CAGE / NCAGE



Location



Status



- ☒ Active
- ☐ Inactive

[Reset](#) 

No matches found

Your search did not return any results for active records.

Would you like to include inactive records in your search results?

[Search inactive](#)[Go back](#)

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

Purchasing Division Use: Buyer: <u>J. ESTEP</u> Date: <u>9/18/24</u>		Agency: WVDOT/DOH
Solicitation No. <u>CMA DOT6623C042A</u> <u>CO#1</u>		Procurement Officer Submitting Requisition: Dusty Smith
		Requisition No. CMA DOT6623C042A
		PF No.: 1264230

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

