



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 08-20-2024

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0506 0506 HHR2400000003 4	Procurement Folder:	1437108
Document Name:	CO 1	Reason for Modification:	CO 1 To add additional location.
Document Description:	Security Guard Services		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0506 HHR2400000002 4
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT																
Vendor Customer Code:	000000101373	Requestor Name:	Brian D Pauley															
CRAMER SECURITY & INVESTIGATIONS INC 190 TEMPLEVIEW DR		Requestor Phone:	(304) 558-2810															
BECKLEY WV 25801		Requestor Email:	brian.d.pauley@wv.gov															
US		<div style="font-size: 2em; font-weight: bold;">2025</div> <div style="font-weight: bold;">FILE LOCATION _____</div>																
Vendor Contact Phone:	999-999-9999			Extension:														
Discount Details:																		
	<table border="1"> <thead> <tr> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1 No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2 No</td> <td></td> <td></td> </tr> <tr> <td>#3 No</td> <td></td> <td></td> </tr> <tr> <td>#4 No</td> <td></td> <td></td> </tr> </tbody> </table>			Discount Allowed	Discount Percentage	Discount Days	#1 No	0.0000	0	#2 No			#3 No			#4 No		
Discount Allowed	Discount Percentage			Discount Days														
#1 No	0.0000	0																
#2 No																		
#3 No																		
#4 No																		

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV 25301 US	VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount:	\$1,195,262.07
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Purchasing Division's File Copy

CH 8/20/24
 PURCHASING DIVISION AUTHORIZATION
 DATE: *8/20/2024*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *8-20-24*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

CO 1
Change Order 1 is to add the additional location of Mason County DoHS, 1406 Kanawha Street, Point Pleasant WV 25550.

Prospective Delivery Order of this location is effective on or after 8/19/2024 through 5/22/2025.

Quantities listed in this delivery order are approximations only, based on agency estimates. It is understood and agreed that the Contract shall cover the quantities worked during the term of this delivery order.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	92121504	2080.00000	HOUR	\$21.1700	\$44,033.60
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-05-23	2025-05-22				2024-05-23

Commodity Line Description: Site Supervisor - Diamond Building

Extended Description:

Site Supervisor - Diamond Building

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	92121504	8736.00000	HOUR	\$19.0700	\$166,595.52
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-05-23	2025-05-22				2024-05-23

Commodity Line Description: Shift Supervisor - Diamond Building

Extended Description:

Shift Supervisor - Diamond Building

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	92121504	8736.00000	HOUR	\$17.1500	\$149,822.40
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-05-23	2025-05-22				2024-05-23

Commodity Line Description: Rover - Diamond Building

Extended Description:

Rover - Diamond Building

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	92121504	2340.00000	HOUR	\$17.1500	\$40,131.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-05-23	2025-05-22				2024-05-23

Commodity Line Description: Front Desk (Rover) - Diamond Building

Extended Description:

Front Desk (Rover) - Diamond Building

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	92121504	3380.00000	HOUR	\$17.1500	\$57,967.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-05-23	2025-05-22				2024-05-23

Commodity Line Description: Rover - Parking Garage

Extended Description:

Rover - Parking Garage

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	92121504	3120.00000	HOUR	\$17.1500	\$53,508.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-05-23	2025-05-22				2024-05-23

Commodity Line Description: Front Desk (Rover) - One Davis Square

Extended Description:
Front Desk (Rover) - One Davis Square

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	92121504	8736.00000	HOUR	\$17.1500	\$149,822.40
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-05-23	2025-05-22				2024-05-23

Commodity Line Description: Rover - Kanawha County DHS

Extended Description:
Rover - Kanawha County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	92121504	8736.00000	HOUR	\$17.1500	\$149,822.40
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-05-23	2025-05-22				2024-05-23

Commodity Line Description: Rover - Cabell County DHS

Extended Description:
Rover - Cabell County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	92121504	8736.00000	HOUR	\$17.1500	\$149,822.40
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-05-23	2025-05-22				2024-05-23

Commodity Line Description: Rover - OCME

Extended Description:
Rover - OCME

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	92121504	2860.00000	HOUR	\$17.1500	\$49,049.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-05-23	2025-05-22				2024-05-23

Commodity Line Description: Rover - OLS

Extended Description:
Rover - OLS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	92121504	2860.00000	HOUR	\$17.1500	\$49,049.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-05-23	2025-05-22				2024-05-23

Commodity Line Description: Rover - Mercer County DHS

Extended Description:
Rover - Mercer County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	92121504	2860.00000	HOUR	\$17.1500	\$49,049.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2024-05-23	2025-05-22			2024-05-23	

Commodity Line Description: Rover - Raleigh County DHS

Extended Description:

Rover - Raleigh County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	92121504	2860.00000	HOUR	\$17.1500	\$49,049.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2024-05-23	2025-05-22			2024-05-23	

Commodity Line Description: Rover - Berkeley County DHS

Extended Description:

Rover - Berkeley County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
14	92121504	2189.00000	HOUR	\$17.1500	\$37,541.35
Service From	Service To	Manufacturer	Model No	Delivery Date	
2024-08-19	2025-05-22			2024-05-23	

Commodity Line Description: Rover - Mason County DHS

Extended Description:

Rover - Mason County DHS
1406 Kanawha Street
Point Pleasant, WV 25550



Sherri A. Young, D.O., MBA, FAAFP
DH Cabinet Secretary



Michael J. Caruso
DHF Cabinet Secretary



Cynthia A. Persily, Ph.D.
DoHS Cabinet Secretary

STATE OF WEST VIRGINIA
DEPARTMENTS OF HEALTH, HEALTH FACILITIES, AND HUMAN SERVICES
OFFICE OF SHARED ADMINISTRATION

DATE: August 19, 2024

TO: Crystal Husted, Senior Buyer
DOA Purchasing

FROM: *Althea Greenhowe*
Althea Greenhowe, Procurement Specialist, Senior
Office of Shared Administration Purchasing

RE: CDO 0506 HHR24*3

Please accept this justification memo for submitting this Change Order for the above referenced CDO. The location of Mason County DHS is being added for dates of service on or after August 19, 2024 through May 22, 2025.

These services are necessary to provide a safe work environment and provide the visitors and employees with direction on a variety of topics.

If you have any questions, please feel free to contact me.

Thanks.



COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Huskad</u> Date: <u>8/20/24</u> Solicitation No. <u>CDO HHR 24*03</u>	Agency: WV OSA Procurement Officer Submitting Requisition: Althea Greenhowe Requisition No. CDO HHR24*3 PF No.: 1437108
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: Christie Husted

Simple Search

Search Editor

Any Words *i*

All Words *i*

Exact Phrase *i*

e.g. 123456789, Smith Corp

"CRAMER SECURITY & INVESTIGATIONS INC" ×

Classification ▼

Excluded Individual ▼

Excluded Entity ▼

Federal Organizations ▼

Exclusion Type ▼

Exclusion Program ▼

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Business Organization Detail

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CRAMER SECURITY & INVESTIGATIONS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	4/7/2011		4/7/2011	Domestic	Profit			

Organization Information			
Business Purpose	8129 - Other Services (except Public Administration) - Personal and Laundry Services - Other Personal Services (pet care, photofinishing, one-hour, parking lots & garages)		Capital Stock 1000.0000
Charter County	Raleigh	Control Number	99ON3
Charter State	WV	Excess Acres	
At Will	Member		

Term		Managed	
At Will Term Years		Par Value	100.000000
Authorized Shares	10	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	190 TEMPLEVIEW DRIVE BECKLEY, WV, 25801
Mailing Address	PO BOX 1082 BECKLEY, WV, 25802
Notice of Process Address	GREG DARBY PO BOX 1082 BECKLEY, WV, 25802
Principal Office Address	190 TEMPLEVIEW DRIVE BECKLEY, WV, 25801 USA
Type	Address

Officers	
Type	Name/Address
Director	CORY BEASLEY PO BOX 1082 BECKLEY, WV, 25801
Director	GREG DARBY PO BOX 1082 BECKLEY, WV, 25802
President	GREG DARBY PO BOX 1082 BECKLEY, WV, 25802

Vice-President	TIMOTHY BOOTHE PO BOX 1082 BECKLEY, WV, 25802
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017x	
2017	
2016	
2015	
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2013	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, August 20, 2024 — 9:04 AM

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