



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 09-30-2024

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

|                       |                               |                          |  |
|-----------------------|-------------------------------|--------------------------|--|
| Order Number:         | CMA 0313 0313 DEP2300000014 8 | Procurement Folder:      | 1207045  |
| Document Name:        | DEP Uniforms                  | Reason for Modification: | Change Order #7 is issued to process a substitutic per the attached. |
| Document Description: | DEP Uniforms                  |                          |  |
| Procurement Type:     | Central Master Agreement      |                          |  |
| Buyer Name:           |                               |                          |  |
| Telephone:            |                               |                          |  |
| Email:                |                               |                          |  |
| Shipping Method:      | Best Way                      | Effective Start Date:    | 2023-05-10   |
| Free on Board:        | FOB Dest, Freight Prepaid     | Effective End Date:      | 2025-05-09   |

**VENDOR**

Vendor Customer Code: VS0000042339  
SINATRA UNIFORMS INC  
4318 E OLYMPIC BLVD  
  
LOS ANGELES CA 90023  
US  
Vendor Contact Phone: 8183411500 Extension:

**Discount Details:**

|    | Discount Allowed | Discount Percentage | Discount Days |
|----|------------------|---------------------|---------------|
| #1 | No               | 0.0000              | 0             |
| #2 | No               |                     |               |
| #3 | No               |                     |               |
| #4 | No               |                     |               |

**DEPARTMENT CONTACT**

Requestor Name: Jessica S Chambers  
Requestor Phone: 304-926-0499  
Requestor Email: jessica.s.chambers@wv.gov

**2025**  
FILE LOCATION \_\_\_\_\_

**INVOICE TO**

ENVIRONMENTAL PROTECTION  
OFFICE OF ADMINISTRATION  
601 57TH ST SE  
CHARLESTON WV 25304  
US

**SHIP TO**

STATE OF WEST VIRGINIA  
VARIOUS LOCATIONS AS INDICATED BY ORDER  
  
No City WV 99999  
US

CR 10-2-24

Total Order Amount: Open E

Purchasing Division's File Copy

**PURCHASING DIVISION AUTHORIZATION**

DATE: *Munk* 10/02/2024  
ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**

DATE: *John L. Gray*  
ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**

DATE: *10-8-24*  
ELECTRONIC SIGNATURE ON FILE

10/7/2024

**Extended Description:**

Change Order 7

Change Order #7 is issued to process a substitution per the attached and according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

**SUBSTITUTION**

Commodity Line 29 Short Sleeve Shirt, TDU, Women's (Item #61025) changed to Women's Rev Tac Shirt - Short Sleeve

No other changes.

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 1    | 53101800            |                   |          | EA                             | 225.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Parka (Item #48032)

**Extended Description:**

Parka (Item 1)

5.11 Aggressor #48032

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 2    | 46181543            |                   |          | EA                             | 225.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Weatherproof Waist Length 5 in 1 Jacket (Item #48360)

**Extended Description:**

Weatherproof Waist Length 5 in 1 Jacket (Item #2)

5.11 Tactical 5-in-1 #48360

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 3    | 46181507            |                   |          | EA                             | 67.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Tactical Vest TQV04

**Extended Description:**

Tactical Vest (Item #3) TQV04

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 4    | 53101700            |                   |          | EA                             | 87.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Tactical Hooded Sweatshirt (Item #VTX8837)

**Extended Description:**

Tactical Hooded Sweatshirt (Item #4)

Vertx Firebase Hoody #VTX8837

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 5    | 46181543            |                   |          | EA                             | 125.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Rain Jacket, Men's (Item #118520)

**Extended Description:**

Rain Jacket, Men's (Item #5)  
Tactix Jacket Shell #118520.

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 6    | 46181544            |                   |          | EA                             | 180.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Rain Pants, Men's (Item #S1785)

**Extended Description:**

Rain Pants, Men's (Item #6)  
Spiwak Weathertech tacticle response pant #S1785

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 7    | 46181543            |                   |          | EA                             | 35.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Rain Jacket, Women's (Item #L7710)

**Extended Description:**

Rain Jacket, Women's (Item #7)  
Port Authority Northwest Slicker #L7710

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 8    | 46181544            |                   |          | EA                             | 30.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Rain Pants, Women's (Item #PT333)

**Extended Description:**

Rain Pants, Women's (Item #8)  
Port Authority Torrent Waterproof Pant #PT333

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 9    | 53101502            |                   |          | EA                             | 53.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Twill Trousers, Men's (Item #74338)

**Extended Description:**

Twill Trousers, Men's (Item #9)  
5.11 PDU pant #74338

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 10   | 53101504            |                   |          | EA                             | 53.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Twill Trousers, Women's (Item #64304)

**Extended Description:**  
Twill Trousers, Women's (Item #10)  
5.11 PDU pant #64304

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 11   | 53101502            |                   |          | EA                             | 50.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Tactical Pant, Cotton, Men's (Item #74251)

**Extended Description:**  
Tactical Pant, Cotton, Men's (Item #11)  
5.11 Tactical #74251

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 12   | 53101502            |                   |          | EA                             | 53.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Tactical Pant, Ripstop, Men's (Item #74003)

**Extended Description:**  
Tactical Pant, Ripstop, Men's (Item # 12)  
5.11 Tactical Ripstop TDU Pants #74003,

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 13   | 53101504            |                   |          | EA                             | 53.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Tactical Pant, Ripstop, Women's (Item #64359)

**Extended Description:**  
Tactical Pant, Ripstop, Women's (Item #13)  
5.11 Tactical Ripstop TDU Pants #64359

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 14   | 53101502            |                   |          | EA                             | 47.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Tactical Pant, TacLite Pro or Equal, Men's (Item #74273)

**Extended Description:**  
Tactical Pant, TacLite Pro or Equal, Men's (Item #14)  
5.11 TacLite Pro #74273

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 15   | 53101504            |                   |          | EA                             | 47.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Tactical Pant, TacLite Pro or Equal, Women's (Item #64360)

**Extended Description:**

Tactical Pant, TacLite Pro or Equal, Women's (Item #15)  
5.11 TacLite Pro #64360

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 16   | 53101502            |                   |          | EA                             | 65.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Tactical Pant, Stryke or equal, Men's (Item #74369)

**Extended Description:**

Tactical Pant, Stryke or equal, Men's (Item #16)  
5.11 Tactical Stryke #74369

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 17   | 53101504            |                   |          | EA                             | 65.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Tactical Pant, Stryke or equal, Women's (Item #64386)

**Extended Description:**

Tactical Pant, Stryke, Women's (Item #17)  
5.11 Tactical Stryke #64386

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 18   | 53101502            |                   |          | EA                             | 42.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Shorts, Men's (Item #73287)

**Extended Description:**

Shorts, Men's (Item #18)  
5.11 TacLite Pro #73287

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 19   | 53101504            |                   |          | EA                             | 42.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Shorts, Women's (Item #63071)

**Extended Description:**

Shorts, Women's (Item #19)  
5.11 TacLite Pro #63071

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 20   | 53101602            |                   |          | EA                             | 53.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Long Sleeve Shirt, Twill, Men's (Item #72344)

**Extended Description:**  
Long Sleeve Shirt, Twill, Men's (Item # 20)  
5.11 PDU Class-A Item #72344

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 21   | 53101604            |                   |          | EA                             | 53.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Long Sleeve Shirt, Twill, Women's (Item #62064)

**Extended Description:**  
Long Sleeve Shirt, Twill, Women's (Item # 21)  
62064

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 22   | 53101602            |                   |          | EA                             | 52.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Long Sleeved Shirt, Poly-Cotton, Men's (Item #F5312)

**Extended Description:**  
Long Sleeved Shirt, Poly-Cotton, Men's (Item #22)  
F5312 Tactical Long Sleeve

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 23   | 53101604            |                   |          | EA                             | 52.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Long Sleeved Shirt, Poly-Cotton, Women's (Item #62070)

**Extended Description:**  
Long Sleeved Shirt, Poly-Cotton, Women's (Item #23)  
5.11 TacLite Pro Shirt #62070

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 24   | 53101602            |                   |          | EA                             | 53.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Long Sleeved Shirt, TDU, Men's (Item #72002)

**Extended Description:**  
Long Sleeved Shirt, TDU, Men's (Item #24)  
5.11 Tactical TDU Shirt #72002

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 25   | 53101604            |                   |          | EA                             | 53.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Long Sleeved Shirt, TDU, Women's (Item #62016)

**Extended Description:**

Long Sleeved Shirt, TDU, Women's (Item #25)  
5.11 Tactical TDU shirt #62016

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 26   | 53101602            |                   |          | EA                             | 47.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Short Sleeved Shirt, Poly-Cotton, Men's (Item # F5311)

**Extended Description:**

Short Sleeved Shirt, Poly-Cotton, Men's (Item #26)  
F5311 Tactical Short Sleeve

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 27   | 53101604            |                   |          | EA                             | 50.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Short Sleeved Shirt, Poly-Cotton, Women's (Item UM11256)

**Extended Description:**

Short Sleeved Shirt, Poly-Cotton, Women's (Item #27) CDCR Duty Shirt #UM11256

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 28   | 53101602            |                   |          | EA                             | 49.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Short Sleeve Shirt, TDU, Men's (Item #71339)

**Extended Description:**

Short Sleeve Shirt, TDU, Men's (Item #28)  
5.11 TacLite TDU #71339

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 29   | 53101604            |                   |          | EA                             | 49.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Women's Rev Tac Shirt - Short Sleeve F5312

**Extended Description:**

Women's Rev Tac Shirt - Short Sleeve F5312

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 30   | 53101600            |                   |          | EA                             | 45.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Long Sleeve Polo Shirt, Men's & Women's (Item #42056)

**Extended Description:**

Long Sleeve Polo Shirt, Men's & Women's (Item #30)  
5.11 Professional Polo #42056

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 31   | 53101602            |                   |          | EA                             | 41.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Short Sleeve Polo Shirt, Cotton, Men's (Item #41060)

**Extended Description:**

Short Sleeve Polo Shirt, Cotton, Men's (Item #31)  
5.11 Professional Polo #41060

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 32   | 53101604            |                   |          | EA                             | 44.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Short Sleeve Polo Shirt, Cotton, Women's (Item #61166)

**Extended Description:**

Short Sleeve Polo Shirt, Cotton, Women's (Item #32)  
5.11 Professional Polo #61166, or equal

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 33   | 53101602            |                   |          | EA                             | 39.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** S Sleeve Polo Shirt, Moisture-Wicking, Men's (Item #71049)

**Extended Description:**

Short Sleeve Polo Shirt, Moisture- Wicking, Men's (Item #33)  
5.11 Tactical Snag-Free Performance Polo, #71049

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 34   | 53101604            |                   |          | EA                             | 37.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Short Sleeve Polo, Moisture- Wicking, Women's (Item #PS307)

**Extended Description:**

Short Sleeve Polo, Moisture- Wicking, Women's (Item #34) PS307

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 35   | 53102503            |                   |          | EA                             | 14.500000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Uniform Cap (Item #89381)

**Extended Description:**

Uniform Cap (Item #35)  
5.11 TacLite Uniform Cap #89381

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 36   | 53102503            |                   |          | EA                             | 6.000000   |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Uniform Cap - Mesh (Item #C833)

**Extended Description:**

Uniform Cap - Summer Mesh (Item #C833)



| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 37   | 53102503            |                   |          | EA                             | 14.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Fleece Watch Cap (Item #89250)

**Extended Description:**

Fleece Watch Cap (Item #37)  
5.11 Fleece Watch Cap #89250

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 38   | 53102503            |                   |          | EA                             | 17.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Watch Cap (Item #A18-019)

**Extended Description:**

Watch Cap (Item #38)  
Carhart Acrylic Watch Hat #A18-019

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 39   | 53102503            |                   |          | EA                             | 26.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Boonie Hat (Item # 89422)

**Extended Description:**

Boonie Hat (Item #39)  
5.11 Boonie Hat Item # 89422

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 40   | 53102700            |                   |          | EA                             | 45.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Leather Belt (Item #59493)

**Extended Description:**

Leather Belt (Item #40)  
5.11 Arc Leather Belt #59493

| Line | Commodity Code      | Manufacturer      | Model No | Unit                           | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 41   | 53102700            |                   |          | EA                             | 16.000000  |
|      | <b>Service From</b> | <b>Service To</b> |          | <b>Service Contract Amount</b> |            |
|      |                     |                   |          | 0.00                           |            |

**Commodity Line Description:** Web Belt (Item #59551)

**Extended Description:**

Web Belt (Item #41)  
5.11 TDU belt #59551

| Line         | Commodity Code | Manufacturer | Model No                | Unit | Unit Price |
|--------------|----------------|--------------|-------------------------|------|------------|
| 42           | 53102700       |              |                         | EA   | 6.000000   |
| Service From |                | Service To   | Service Contract Amount |      |            |
|              |                |              | 0.00                    |      |            |

**Commodity Line Description:** Necktie-Clip-on (Item #90010)

**Extended Description:**  
Necktie-Clip-on (Item #42)  
Samuel Broome Style #90010



west virginia department of environmental protection

Administrative Services  
601 57th Street SE  
Charleston, WV 25304-2345  
304-926-0499 Phone  
304-926-0491 Fax

Harold Ward, Cabinet Secretary  
dep.wv.gov

### MEMORANDUM

**To:** Josh Hager, Buyer Supervisor, WV Purchasing Division

**From:** Jessica Chambers-Smith ASMII  
WV Department of Environmental Protection *JCS*

**Subject:** CMA DEP23\*14 DEP Uniforms Contract Substitution

**Date:** September 30, 2024

Per the attached two-party agreement, we request that the Purchasing Division process our substitution request.

Commodity Line 29: Women's Rev Tac Shirt- Short Sleeve (Item 61025) is being replaced due to the manufacturer discontinuing the original bid item. This new product will be Women's Rev/Tac Shirt- Short Sleeve (Item F5316). The pricing will remain the same.

If any additional information is needed, please let me know



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west virginia department of environmental protection

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Administrative Services  
601 57th Street SE  
Charleston, WV 25304-2345  
304-926-0499 Phone  
304-926-0491 Fax

Harold Ward, Cabinet Secretary  
dep.wv.gov

Date: 9/19/2024

Ameer Nauh, Bid Officer  
Sinatra Uniform  
4318 E. Olympic Blvd., Los Angeles, CA 90023  
P: 866-777-0010 F: 818-341-9900 <https://www.sinatrauniform.com/>

RE: Change Order #7 – CMA DEP2300000014 Uniform Contract Substitutions

Ameer,

Thank you for notifying us that there are items not available from the manufacturer. After research, DEP agrees, since it is no fault of Sinatra Uniform, and these are necessary items for DEP personnel, that the suggested items meet the specifications set forth in the original solicitation and are acceptable substitutions.

Change Order #7 will be issued to substitute the item 61025 on CL 29 will be substituted by item F5316 per the included attachment at the same price of original bid line item. Please sign and date below to acknowledge the change to the contract. An approved copy of the change order will be sent as soon as it is finalized.

Please let me know if you have any questions or concerns. Please return via email by September 23rd, 2024.

Sincerely,

**Linda L  
Stanley**

Digitally signed by: Linda L Stanley  
DN: CN = Linda L Stanley email =  
linda.l.stanley@wv.gov C = AD O =  
WV DEP OU = Business Operations  
Date: 2024.09.20 07:34:35 -04'00'

A handwritten signature in dark ink, appearing to be "Ameer", is written over the digital signature block.

[SEARCH](#)[Home](#) / [Women](#) / [Shirts](#) / [Tactical Shirts](#) / [Women's RevTac Shirt - Short Sleeve](#)

## Women's RevTac Shirt - Short Sleeve

\$44.99

Select Fabric:

Choose an Option...

Color:

Size:

XS S M L XL

XXL 3XL 4XL

SIZE GUIDE VIEW

- 1 +

ADD TO CART

FREE Shipping on US Orders \$99+ [+](#)

Free - No Hassle Returns [+](#)

Earn Rewards on All Purchases [+](#)

### DETAILS

SKU: F5316

- 4.5 oz 65% polyester / 35% cotton ripstop
- 5.0 oz 65% polyester / 35% cotton poplin
- Teflon™ fabric protector repels stains and liquids
- Convertible collar with stays
- Mic clips at shoulders
- Chest patch pocket with pen slot
- Concealed document pockets
- Faux button shirt with YKK zipper closure
- Epaulet and badge tab kit included
- NTQA member tested and approved
- Imported

Modern and updated, the RevTac shirt is a new take on the classic tactical shirt, built from lightweight ripstop material with all the features you need to get you through the day. Professional quality shirts and pants that provide long-lasting quality and durability.

### RELATED PRODUCTS



9/19/24, 3:18 PM

State of West Virginia Mail - RE: Line #29 Item #61025



Stanley, Linda L <linda.l.stanley@wv.gov>

**RE: Line #29 Item #61025 CO#7**

1 message

Sinatra Uniform Bids <bids@sinatrauniform.com>

Thu, Sep 19, 2024 at 12:48 PM

To: "Stanley, Linda L" <linda.l.stanley@wv.gov>

Cc: Jeremiah L Johnson <jeremiah.l.johnson@wv.gov>, Michael S Brightwell <michael.s.brightwell@wv.gov>, Jessica S Chambers <jessica.chamberssmith@wv.gov>, DEP Procurement <depprocurement@wv.gov>

Hello,

Please find the specifications. *Women's Rev Tac Shirt - Short Sleeve*

- SKU: F5316 *CL29*
- 4.5 oz 65% polyester / 35% cotton ripstop
- 5.0 oz 65% polyester / 35% cotton poplin
- Teflon™ fabric protector repels stains and liquids
- Convertible collar with stays
- Mic clips at shoulders
- Chest patch pocket with pen slot
- Concealed document pockets
- Faux button shirt with YKK zipper closure
- Epaulet and badge tab kit included

**Ameer Nouh, Bid Officer**

**Sinatra Uniform**

4318 E. Olympic Blvd., Los Angeles, CA 90023

P: 866-777-0010 ext. 4027 F: 818-341-9900 <https://www.sinatrauniform.com/>

-----Original message-----

**From:** Stanley, Linda L <linda.l.stanley@wv.gov>

**Sent:** Thursday, September 19 2024, 4:34 am

**To:** Sinatra Uniform Bids <bids@sinatrauniform.com>

**Cc:** Jeremiah L Johnson <jeremiah.l.johnson@wv.gov>; Michael S Brightwell <michael.s.brightwell@wv.gov>; Jessica S Chambers <jessica.chamberssmith@wv.gov>; DEP Procurement <depprocurement@wv.gov>

**Subject:** Line #29 Item #61025

Ameer,

This item <https://www.propper.com/womens/shirts/tactical-shirts/propperr-women-s-revtac-shirt-short-sleeve.html> is a suitable replacement for 61025. If you will send me the item specs, I will start on the change order.

Thanks,

Linda Stanley

Procurement Specialist Sr.

WVDEP

601 57th ST., SE

Charleston, WV 25304

Phone 304-926-0499 ext. 41144

## West Virginia Secretary of State — Online Data Services

## Online Data Services Help

**NOTICE:** The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

| Organization Information  |                |                  |             |         |        |          |                  |                    |
|---|----------------|------------------|-------------|---------|--------|----------|------------------|--------------------|
| Org Type  | Effective Date | Established Date | Filing Date | Charter | Class  | Sec Type | Termination Date | Termination Reason |
| C   Corporation   | 5/11/2023      |                  | 5/11/2023   | Foreign | Profit |          |                  |                    |
| Not in compliance. Please contact the WV Secretary of State's Office at 304-558-8000. |                |                  |             |         |        |          |                  |                    |

Hi, I'm SOLO! I can help you file your Annual Report.

## Addresses

| Type                             | Address   |
|----------------------------------|---|
| <b>Local Office Address</b>      | 4318 E. OLYMPIC BLVD.<br>LOS ANGELES, CA, 90023               |
| <b>Mailing Address</b>           | 4318 E. OLYMPIC BLVD.<br>LOS ANGELES, CA, 90023<br>USA        |
| <b>Notice of Process Address</b> | AMEER NOUH<br>4318 E. OLYMPIC BLVD.<br>LOS ANGELES, CA, 90023 |
| <b>Principal Office Address</b>  | 4318 E. OLYMPIC BLVD.<br>LOS ANGELES, CA, 90023<br>USA        |
| Type                             | Address   |

## Officers

| Type             | Name/Address  |
|------------------|---|
| <b>Secretary</b> | AMEER NOUH<br>4318 E. OLYMPIC BLVD.<br>LOS ANGELES, CA, 90023 |
| Type             | Name/Address  |

[File Your Current Year Annual Report Online Here](#)

For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, September 20, 2024 — 7:38 AM

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Hi, I'm SOLO! I can help  
you file your Annual  
Report.





**Important Reps and Certs Update** [Show Details](#)  
*Jul 18, 2024*



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**Entity Validation** [Show Details](#)  
*Sep 17, 2024*



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**Search**

All Words

e.g. 1606N020Q02

Select Domain  
**Entity Information**



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By

**Keyword Search**

For more information on how to use our keyword search, visit our [help guide](#)

**Simple Search**

**Search Editor**

- ☐ Any Words ⓘ
- ☐ All Words ⓘ
- ☐ Exact Phrase ⓘ

e.g. 123456789, Smith Corp

"SINATRA UNIFORMS INC"



Classification

Excluded Individual

Excluded Entity

Federal Organizations

Exclusion Type

Exclusion Program

Location

Dates



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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

|   |   |
|---|---|
| <i>Purchasing Division Use:</i><br>Buyer: <u>J. H. [Signature]</u> Date: <u>10.1.24</u><br>Solicitation No. <u>CMA DEP 23*14</u><br><u>C/O #7</u> | Agency:<br>DEP<br>Procurement Officer Submitting Requisition:<br>Jessica Smith<br>Requisition No.<br>CMA DEP23*14<br>PF No.:<br>1207045 |
|---|---|

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

|   | Compliance Check Type  | Required                            | Provided, if Required    | Not Required             | Purch. Div. Confirmation |
|---|--|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1 | Specifications and Pricing Page included   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Use of correct specification template  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Use of correct requisition type<br>[CRQS → CCT or CPO] or [CRQM → CMA]   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Use of most current terms and conditions<br>( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> ) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Maximum budgeted amount in wvOASIS   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | Suggested vendors in wvOASIS   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | Capitol Building Commission pre-approval   | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 | Financing (Governor's Office) pre-approval   | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

|    | Compliance Check Type                      | Required                 | Provided, if Required    | Not Required             | Purch. Div. Confirmation |
|----|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 9  | Fleet Management Division pre-approval     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 | Insurance requirements                     |                          |                          |                          |                          |
|    | Commercial General Liability               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|    | Automobile Liability                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|    | Workers' Compensation/Employer's Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|    | Cyber Liability                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|    | Builder's Risk/Installation Floater        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|    | Professional Liability                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|    | Other (specify)                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11 | Office of Technology CIO pre-approval      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12 | Treasurer's Office (banking) pre-approval  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

### FOR CHANGE ORDERS/RENEWALS:

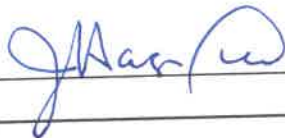
|    |  |                                     |                                     |                                     |                                     |
|----|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| 13 | Two-party agreement                                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 14 | Standard change order language                     | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 15 | Office of Technology CIO approval                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 16 | Justification for price increases/backdating/other | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 17 | Bond Rider (Construction)                          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 18 | Secretary of State Verification                    | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 19 | State debarment verification                       | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 20 | Federal debarment verification                     | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_



**REFERENCE:**

1. **Specifications and Pricing Page.** The specifications and intended pricing evaluation tool (wvOASIS line or pricing page) must be attached to the requisition for the Purchasing Division to review them.
2. **Usage of correct specification template.** The Purchasing Division maintains standard format templates on its website for various purchase types, including but not limited to one-time, services, and open-end RFQ purchases; RFPs; and EOLs. Using the correct specification template ensures language appropriate for the type of purchase will be contained in the final contract. A copy of these templates can be found on the Purchasing Division's website at [www.state.wv.us/admin/purchase/forms.html](http://www.state.wv.us/admin/purchase/forms.html).
3. **Use of correct requisition type.** Agencies must discern the type of contract needed prior to entering the requisition in wvOASIS. The requisition type will limit the type of award that can be issued for each solicitation. **Purchasing Division Procedures Handbook, Section 3.3.1.1.**
4. **Terms and conditions.** The agency must complete the General Terms and Conditions using the master copy maintained by the Purchasing Division, and the revision date on the terms and conditions document must not be removed or altered in any way. The Purchasing Master Terms and Conditions can be found on the Purchasing Division's website at [www.state.wv.us/admin/purchase/TCP.pdf](http://www.state.wv.us/admin/purchase/TCP.pdf). **Purchasing Division Procedures Handbook, Section 3.2.4.6.**
5. **Maximum budgeted amount.** This is the maximum amount of funding available for the purchase of the good or service as determined by the agency prior to requisition submission. This amount determines the agency's ability to negotiate and cannot be changed after the bid opening. **Purchasing Division Procedures Handbook, Section 6.9.3.1.**
6. **Suggested vendors.** Suggested vendors are identified at the time an agency conducts its market research and are placed in the Vendor List or Free Form Vendor fields within the requisition. This ensures the vendors are made aware of the bidding opportunity.
7. **Capitol Building Commission pre-approval.** Pre-approval from the Capitol Building Commission is required before any contract can be bid for work requiring a substantial physical change to the state capitol building or surrounding complex, before work begins to a building on the capitol complex if not done under a contract, and prior to processing change orders for work to buildings on the capitol complex above \$40,000. **Purchasing Division Procedures Handbook, Section 7.2.**
8. **Financing pre-approval.** Any loan or extension of credit from a bank or other financial institution by any state agency under the Executive Branch requires pre-approval from the Governor's Office and must be in the best financial interest of the state of West Virginia. **Per memorandum from the Governor's Office.**
9. **Fleet Management Division pre-approval.** Pre-approval by the Fleet Management Division (FMD) is required to purchase vehicles, unless statutorily exempt. Any request made under the authority of the Fleet Management Division to increase an agency's fleet size must be approved by the FMD executive director, and all vehicle purchases, regardless of dollar amount, must be processed through the Purchasing Division. **Purchasing Division Procedures Handbook, Section 7.8.**
10. **Insurance requirements.** **RE Purchasing Division Procedures Handbook, Section 3.2.5.3. Appendix C.**