



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 07-12-2024

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0313 0313 DEP2300000004 3	<b>Procurement Folder:</b>	1086701
<b>Document Name:</b>	OSR Bulk Liquid Caustic Soda	<b>Reason for Modification:</b>	CO#2 Renewal
<b>Document Description:</b>	OSR Bulk Liquid Caustic Soda		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2022-09-20
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2025-09-19

VENDOR		DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000218499	<b>Requestor Name:</b>	Jessica S Chambers
BRENNTAG MID SOUTH INC 1405 HWY 136 WEST		<b>Requestor Phone:</b>	304-926-0499
HENDERSON KY 42420 US		<b>Requestor Email:</b>	jessica.s.chambers@wv.gov
<b>Vendor Contact Phone:</b>	000-000-0000	<b>Extension:</b>	
<b>Discount Details:</b>			
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

**2025**  
 FILE LOCATION \_\_\_\_\_

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER	VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER
No City WV 99999 US	No City WV 99999 US

7/15/24 GC

**Total Order Amount:** Open End

Purchasing Division's File Copy

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *Mark [Signature]* → 7/15/2024  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: *John S. Gray*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
 DATE: *[Signature]* 7-16-24  
 ELECTRONIC SIGNATURE ON FILE

7/16/2024

**Extended Description:**

Change Order No. 2 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract, including all authorized change orders.

Effective dates of renewal: September 20, 2024 through September 19, 2025

Renewals remaining: 1

No other changes.

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	12352316			GL	1.990000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Bulk Liquid Caustic Soda - Region 1

**Extended Description:**

3.1.1- 20% liquid caustic soda bulk delivery to Region One (1) (F.O.B.)  
(Counties of: Monongalia, Preston, Tucker, Grant, Mineral)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	12352316			GL	1.781000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Bulk Liquid Caustic Soda - Region 2

**Extended Description:**

3.1.1-20% Liquid Caustic Soda bulk delivery to Region Two (2) Counties of Harrison, Marion, Barbour, Upshur, Taylor, Randolph, and Lewis

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	12352316			GL	1.790000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Bulk Liquid Caustic Soda - Region 3

**Extended Description:**

3.1.1- 20% Liquid Caustic Soda bulk delivery to Region Three (3) Counties of Nicholas, Fayette, Raleigh, Greenbrier, McDowell, Mercer, Summers, Webster, Wyoming, and Pocahontas

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	12352316			GL	1.848000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Bulk Liquid Caustic Soda - Region 4

**Extended Description:**

3.1.1-20% Liquid Caustic Soda bulk delivery to Region Four (4) Counties of Clay, Cabell, Calhoun, Jackson, Kanawha, Boone, Lincoln Logan, Mason, Putnam, Roane, Wayne, Wirt, and Mingo

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	12352316			GL	4.150000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** 50% Bulk Liquid Caustic Soda - Region 1

**Extended Description:**

3.1.2- 50% liquid caustic soda bulk delivery to Martinka Water Treatment Complex MAR1-2020 Only (Marion County)  
(F.O.B.)



west virginia department of environmental protection

Division of Land Restoration  
Office of Special Reclamation  
1159 Nick Rahall Greenway  
Fayetteville, WV 25840  
Phone: 304-574-4465  
Fax: 304-574-4478

Harold D. Ward, Cabinet Secretary  
dep.wv.gov

July 2, 2024

**Contract:** CMA DEP23\*04 – OSR Bulk Liquid Caustic Soda

**Vendor:** Brenntag Mid South Inc

The West Virginia Department of Environmental Protection is offering to renew the subject contract under the same terms, conditions, and pricing. The renewal dates are 9/20/2024 through 9/19/2025.

If your company agrees to this renewal, please sign below, and return the required documents to the address listed above or via email at [DEPDLRProcurement@wv.gov](mailto:DEPDLRProcurement@wv.gov).

If you have any questions, please email [DEPDLRProcurement@wv.gov](mailto:DEPDLRProcurement@wv.gov).

Jason D. Fox Digitally signed by Jason D. Fox  
DN: CN = Jason D. Fox email = jason.d.  
fox@wv.gov C = US O = OSR DU = DLR  
Date: 2024.07.02 10:02:03 -0400

7/02/24

WVDEP Representative

Date

To Be Completed by the Vendor:

We agree to renew the contract for the period as stated above according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

  
Name/Signature

7/3/2024

Date

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### BRENNTAG MID-SOUTH, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	9/13/1965		9/13/1965	Foreign	Profit			

Organization Information			
<b>Business Purpose</b>	4246 - Wholesale Trade - Wholesale Trade, Nondurable Goods - Chemical and Allied Products Merchant Wholesalers (plastics, other)		<b>Capital Stock</b> 0.0000
<b>Charter County</b>	Kanawha		<b>Control Number</b> 0
<b>Charter State</b>	KY		<b>Excess Acres</b> 45
<b>At Will Term</b>	<b>Member Managed</b>		
<b>At Will Term Years</b>			<b>Par Value</b> 0.000000
<b>Authorized Shares</b>	0		<b>Young Entrepreneur</b> Not Specified



**Addresses**

Type	Address
<b>Mailing Address</b>	1405 HIGHWAY 136 WEST HENDERSON, KY, 42420 USA
<b>Notice of Process Address</b>	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
<b>Principal Office Address</b>	1405 HIGHWAY 136 WEST HENDERSON, KY, 42420 USA
Type	Address

**Officers**

Type	Name/Address
<b>Director</b>	SCOTT LIEBOWITZ 1405 HIGHWAY 136 WEST HENDERSON, KY, 42420
<b>Director</b>	JOHN T. HILL 1405 HIGHWAY 136 WEST HENDERSON, KY, 42420
<b>President</b>	JOHN T. HILL 1405 HIGHWAY 136 WEST HENDERSON, KY, 42420
<b>Secretary</b>	JAIME SKINNER 1405 HIGHWAY 136 WEST HENDERSON, KY, 42420
Type	Name/Address

**DBA**

DBA Name	Description	Effective Date	Termination Date
BRENNTAG	TRADENAME	10/5/1998	
DBA Name	Description	Effective Date	Termination Date

**Name Changes**

Date	Old Name

<b>6/26/2001</b>	<b>P. B. &amp; S. CHEMICAL COMPANY, INC.</b>
<b>Date</b>	<b>Old Name</b>

<b>Date</b>	<b>Amendment</b>
<b>6/26/2001</b>	NAME CHANGE: FROM P. B. & S. CHEMICAL COMPANY, INC.
<b>10/16/1987</b>	CHANGE OF NAME FROM: P. B. & S. CHEMICAL CO.
<b>1/3/1974</b>	MERGER: PRESTON CHEMICAL COMPANY & HAT-RA CHEMICAL COMPANY MERGED WITH AND INTO P. B. & S. CHEMICAL CO., THE SURVIVOR (ROLL 79)
<b>Date</b>	<b>Amendment</b>

<b>Annual Reports</b>
<b>Filed For</b>
2024
2023
2022
2021
2020
2019
2018
2017x
2017
2016
2015
2014
2013
2012
2011
2010
2009
2008
2007
2006
2005

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Mar 1, 2024



**See All Alerts**

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May 21, 2024



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All Words ▾

e.g. 1606N020Q02



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All Words (i)

Exact Phrase (i)

e.g. 1606N020Q02

"%Brenntag Mid-South%"



### Federal Organizations




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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use</i> Buyer: <u>J. Hays (W)</u> Date: <u>7-12-24</u>	Agency: DEP
Solicitation No. <u>CMA DEP 23004</u> <u>C/O #2</u>	Procurement Officer Submitting Requisition: Jessica Smith
	Requisition No. CMA DEP23*04
	PF No.: 1086701

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

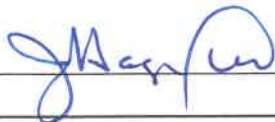
13	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
16	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
18	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
19	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
20	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_



## **REFERENCE:**

- 1. Specifications and Pricing Page.** The specifications and intended pricing evaluation tool (wvOASIS line or pricing page) must be attached to the requisition for the Purchasing Division to review them.
- 2. Usage of correct specification template.** The Purchasing Division maintains standard format templates on its website for various purchase types, including but not limited to one-time, services, and open-end RFQ purchases; RFPs; and EOs. Using the correct specification template ensures language appropriate for the type of purchase will be contained in the final contract. A copy of these templates can be found on the Purchasing Division's website at [www.state.wv.us/admin/purchase/forms.html](http://www.state.wv.us/admin/purchase/forms.html).
- 3. Use of correct requisition type.** Agencies must discern the type of contract needed prior to entering the requisition in wvOASIS. The requisition type will limit the type of award that can be issued for each solicitation. **Purchasing Division Procedures Handbook, Section 3.3.1.1.**
- 4. Terms and conditions.** The agency must complete the General Terms and Conditions using the master copy maintained by the Purchasing Division, and the revision date on the terms and conditions document must not be removed or altered in any way. The Purchasing Master Terms and Conditions can be found on the Purchasing Division's website at [www.state.wv.us/admin/purchase/TCP.pdf](http://www.state.wv.us/admin/purchase/TCP.pdf). **Purchasing Division Procedures Handbook, Section 3.2.4.6.**
- 5. Maximum budgeted amount.** This is the maximum amount of funding available for the purchase of the good or service as determined by the agency prior to requisition submission. This amount determines the agency's ability to negotiate and cannot be changed after the bid opening. **Purchasing Division Procedures Handbook, Section 6.9.3.1.**
- 6. Suggested vendors.** Suggested vendors are identified at the time an agency conducts its market research and are placed in the Vendor List or Free Form Vendor fields within the requisition. This ensures the vendors are made aware of the bidding opportunity.
- 7. Capitol Building Commission pre-approval.** Pre-approval from the Capitol Building Commission is required before any contract can be bid for work requiring a substantial physical change to the state capitol building or surrounding complex, before work begins to a building on the capitol complex if not done under a contract, and prior to processing change orders for work to buildings on the capitol complex above \$40,000. **Purchasing Division Procedures Handbook, Section 7.2.**
- 8. Financing pre-approval.** Any loan or extension of credit from a bank or other financial institution by any state agency under the Executive Branch requires pre-approval from the Governor's Office and must be in the best financial interest of the state of West Virginia. **Per memorandum from the Governor's Office.**
- 9. Fleet Management Division pre-approval.** Pre-approval by the Fleet Management Division (FMD) is required to purchase vehicles, unless statutorily exempt. Any request made under the authority of the Fleet Management Division to increase an agency's fleet size must be approved by the FMD executive director, and all vehicle purchases, regardless of dollar amount, must be processed through the Purchasing Division. **Purchasing Division Procedures Handbook, Section 7.8.**
- 10. Insurance requirements.** RE Purchasing Division Procedures Handbook, Section 3.2.5.3. Appendix C.