



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 09-03-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b> CCT 0313 0313 DEP2100000002 13	<b>Procurement Folder:</b> 711714
<b>Document Name:</b> Electronic EPermitting System DWWM20-01	<b>Reason for Modification:</b> Change Order # 6 issued for a cost time extension.
<b>Document Description:</b> Electronic EPermitting System DWWM20-01	
<b>Procurement Type:</b> Central Contract - Fixed Amt	
<b>Buyer Name:</b> Joseph E Hager III	
<b>Telephone:</b> (304) 558-2306	
<b>Email:</b> joseph.e.hageriii@wv.gov	
<b>Shipping Method:</b> Best Way	<b>Effective Start Date:</b> 2021-02-01
<b>Free on Board:</b> FOB Dest, Freight Prepaid	<b>Effective End Date:</b> 2025-02-28

VENDOR	DEPARTMENT CONTACT																				
<b>Vendor Customer Code:</b> VS0000022678 ENFOTECH & CONSULTING INC 1368 HOW LN  NORTH BRUNSWICK NJ 08902-1792 US <b>Vendor Contact Phone:</b> 732-839-1688 <b>Extension:</b> 107  <b>Discount Details:</b> <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			<b>Requestor Name:</b> Neil Chakrabarty <b>Requestor Phone:</b> (304) 926-0499 <b>Requestor Email:</b> neil.a.m.chakrabarty@wv.gov  <div style="text-align: center; font-size: 2em; font-weight: bold;">2025</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION 601 57TH ST CHARLESTON WV 25304 US

*01/17/24 601*

<b>Total Order Amount:</b>	\$1,557,845.00
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Purchasing Division's File Copy

<b>PURCHASING DIVISION AUTHORIZATION</b>  <b>DATE:</b> <i>M. Hager</i> 9/17/2024 <b>ELECTRONIC SIGNATURE ON FILE</b>	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b>  <i>John S. Gray</i> <b>DATE:</b> 9/19/2024 <b>ELECTRONIC SIGNATURE ON FILE</b>	<b>ENCUMBRANCE CERTIFICATION</b>  <i>[Signature]</i> 9-19-24 <b>DATE:</b> <b>ELECTRONIC SIGNATURE ON FILE</b>
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**Extended Description:**

CO No 6

CO No 6 is issued to extend at cost the original contract to February 28, 2025 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to complete the project only.

Original Contract Amount: \$1,587,730.00  
 Change Order 1 decrease: - 108,000.00  
 Change Order 2 Increase: + 18,515.00  
 Change Order 3 No Cost: 0.00  
 Change Order 4 No Cost: 0.00  
 Change Order 5 No Cost: 0.00  
 Change Order 6 Increase: \$+ 59,600.00  
 New Contract Amount: \$ 1,557,845.00

Effective date of change: August 30, 2024

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232802	0.00000		0.000000	\$1,318,245.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-02-01	2024-08-30				

**Commodity Line Description:** Electronic EPermitting System

**Extended Description:**

Electronic EPermitting System

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112201	0.00000		0.000000	\$0.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-02-01	2024-08-30				

**Commodity Line Description:** Post-Launch Maintenance Period

**Extended Description:**

TO BE ADDED VIA CHANGE ORDER AFTER ACCEPTANCE OF THE SYSTEM  
 Post-Launch Maintenance Period - 12 Month Post-Launch Maintenance Period after the last features have been deployed. Hours are estimated at 60 hours per month for 12 months for a total of 720 hours. Vendor will only bill for actual hours used.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43230000	1.00000	EA	180000.000000	\$180,000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	

**Commodity Line Description:** EN Suite Software

**Extended Description:**

EN Suite Software -  
 This includes the license and maintenance & support for the first year.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	43232802	0.00000		0.000000	\$59,600.00
Service From	Service To	Manufacturer	Model No		
2024-08-31	2025-02-28				

**Commodity Line Description:** System Enhancements

**Extended Description:**

Project Facilitation Services \$9,600  
 Support DEP Review & Releases \$40,000  
 System Enhancements \$10,000



ok  
9/17/24

west virginia department of environmental protection

Administrative Services  
601 57th Street SE  
Charleston, WV 25304-2345  
304-926-0499 Phone  
304-926-0491 Fax

Harold Ward, Cabinet Secretary  
dep.wv.gov

**MEMORANDUM**

To: Jessica Chambers-Smith  
Procurement Manager

From: Cindy Fisher, Procurement Specialist Senior  
WVDEP

Date: August 23, 2024

Subject: Change Order # 6 Time Extension for Purchase Order # CCT DEP2100000002 –  
Electronic EPermitting System

The WVDEP Division of Water and Water Management is requesting a change order (with additional cost) to extend the contract period of the above referenced purchase order by 6 months making the new effective date for the contract February 28, 2025. The cost of \$59,600.00 is to include the following and is part of the Proposal:

- Project Facilitation Services at a cost of \$ 9,600.00
- Support DEP review comments and provide System Releases at a cost of \$ 40,000.00
- System Enhancements at a cost of \$ 10,000.00

The time extension is requested due to the delay in the total implementation of the Solid Waste Permit Document Generation Enhancement. DEP is working with the vendor to complete the final section.

Please let me know if you have questions.

**Cindy Fisher**, Procurement Specialist, Senior  
WV Dept of Environmental Protection  
601 57<sup>th</sup> ST S.E.  
Charleston, WV 25304  
304-926-0499 x 41155  
[cindy.fisher@wv.gov](mailto:cindy.fisher@wv.gov)

**Cindy  
Fisher**

Digitally signed by:  
Cindy Fisher  
DN: CN = Cindy  
Fisher email = cindy.  
fisher@wv.gov C = AD  
Date: 2024.08.26 10:  
38:57 -04'00'

To Be completed by the Vendor:

We agree to renew the contract for the period as stated above, according to the terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

**Tony C Jeng**  
Digitally signed by Tony C Jeng  
DN: cn=Tony C Jeng, o=InfoTech &  
Consulting Inc., ou=  
email=Tony\_Jeng@InfoTech.com, c=US  
Date: 2024.08.26 14:35:56 -0400

---

Name/Signature

---

Date

1368 How Lane  
North Brunswick, NJ 08902

**enfoTech**

Phone: 732.839.1688  
Fax: 732.214.8619  
[www.enfotech.com](http://www.enfotech.com)

August 19, 2024

Ms. Cindy Fisher  
Procurement Specialist, Senior  
WV Dept of Environmental Protection  
601 57th ST S.E., Charleston, WV 25304  
304-926-0499 x 41146  
[cindy.fisher@wv.gov](mailto:cindy.fisher@wv.gov)

Subject: Proposal: WVDEP Epermit System Project Time Extension for 6 Months (Revision #3)  
Contract: CCT DEP21\*2 Electronic EPermitting System DWWM20-01

Dear Ms. Fischer,

DEP contracts enfoTech to implement commercial off the shelf (COTS) EN Suite system to provide system capability for 13 DEP programs to receive electronic submittals from the entities who are regulated by DEP. The original contract started on 2/1/2021 with a target completion date of 1/26/2023 for the Implementation Phase. Under the contract, enfoTech will provide EN Suite software license and work with the DEP staff to configure EN Suite to meet project requirements. The project adopts a 2-waves and 6-sprints implementation procedures for 13 DEP programs.

In 1/2023, both parties agreed to a 6-month time extension (ends on 7/31/2023) at no additional cost to accommodate DEP's request for additional time to migrate ESRI data. In 7/2023, DEP and enfoTech mutually agreed to another one-year time extension (ends on 7/31/2024) with no additional cost. On 7/15/2024, both parties agreed to a 1-month time extension (ends on 8/31/2024) at no additional cost. In addition, DEP expresses interest to seek additional time to accommodate DEP's schedule to review project deliverables.

On 7/29/2024, DEP informed enfoTech that path forward three programs (Complaint, Hazardous Waste, DWWM Inspection) will not participate in the Epermit project. Ten programs, listed below, will continue to participate:

- |  |                                 |                     |
|--|---------------------------------|---------------------|
| 1. Underground Injection Control (UIC)   | 2. Groundwater Protection Plans | 3. Monitoring Wells |
| 4. Monitoring Well Driller Certification | 5. Groundwater Protection Fund  | 6. Dust Suppressant |
| 7. Groundwater Standard & Variances      | 8. Groundwater Remediation      | 9. Solid Waste      |
| 10. Water Use                            |                                 |                     |

enfoTech submits this proposal to allow DEP to extend the Epermit project schedule for ten programs, for six (6) months from 9/1/2024 to 2/28/2025.

**(A) Work Scope**

enfoTech will provide additional services to support DEP’s review of Epermit system, address DEP’s review comments, and complete remaining project activities.

**(A.1) Additional Services:** shall include the following work.

**1. Project Facilitation Services:**

- Bi-Weekly Meeting via Zoom: 1 hour every two weeks (12 hour for 6 months)
- Emails and ad-hoc Zoom calls: 8 hours per month (36 hours for 6 months)
- Estimate: 48 hours for 6 months @ \$ 9,600 for 6 months

**2. Support DEP review comments and provide System Releases:**

- Monitor DEP review comments that are in scope (i.e., specified in FRS or SCD documents) and submitted to the PTWS, address DEP’s comments
- Provide Epermit system releases
- Estimate: 200 hours for 6 months @ \$ 40,000 for 6 months

**3. System Enhancements:**

- Address change requests (CR) that are not major change but essential to the program
- enfoTech will flag each CR with time and cost for DEP to evaluate
- DEP shall pick-and-choose CRs that DEP would like to proceed
- enfoTech will engage work only after DEP approves the CR
- Estimate: \$ 10,000

**4. Budget Request for Additional Services: \$ 59,600 for 6 months**

**(A.2) Epermit Remaining Project Activities and Unspent Funding:**

The following Table lists Epermit remaining activities and unspent funding. Please evaluate to roll over the funding to support the remaining project activities.

<b>Epermit Project Implementation Task</b>	<b>Cost</b>
4.16 Wave 2: UAT Support	\$ 14,500
4.18 Wave 2: User Training for DEP users	\$ 22,880
4.19 Wave 2: Admin & IT Technical Training	\$ 1,120
4.21 System Tutorial	\$ 3,720
5.6 Wave 2: System Go-Live	\$ 7,860
Change Order for Permit Terms and Conditions: Support DEP to complete review, address DEP’s comments, and deliver a production ready release of enhancements to DEP (CR approved on 6/7/2021)	\$ 5,555
<b>Total:</b>	<b>\$ 55,635</b>

**Post Launch Maintenance Period**

Products & Services	Cost
12 months post launch maintenance period. Hours are estimated at 720 hours. Will only bill for actual hours used.	<b>\$ 108,000</b>

**Software Support Renewals**

Products & Services	Cost
Software Support Renewal for year 2	\$ 40,960
Software Support Renewal for year 3	\$ 40,960
Software Support Renewal for year 4	\$ 40,960
Software Support Renewal for year 5	\$ 40,960

**(B) Cost Summary and Payment Schedule**

Costs are summarized in a table below:

Cost Item	Amount	Payment Schedule
Additional Services for 6 Months	\$ 59,600	<ul style="list-style-type: none"> <li>▪ Based on time spent @ \$ 200/hour</li> <li>▪ enfoTech will submit monthly invoice</li> </ul>
Epermit Remaining Project Implementation Activities and Unspent Funding	\$ 55,635	<ul style="list-style-type: none"> <li>▪ Based on deliverable cost</li> <li>▪ enfoTech will include deliverables completed for the monthly invoice cycle</li> </ul>

**(C) Invoice and Payment**

enfoTech will submit an invoice for all fees incurred for the reporting month to DEP for review and payment. enfoTech payment terms are 30 days net from the invoice date.

The proposal is valid for 60 days from the date of issuance. Thank You for considering enfoTech proposal.

Sincerely,



Tony C. Jeng  
 Executive Vice President





STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

John K. McHugh  
Interim Cabinet  
Secretary

Heather D. Abbott  
Chief Information Officer

**TO: Cindy Fisher, Procurement Specialist Senior  
Department of Environmental Protection**

**FROM: Heather D. Abbott, Chief Information Officer  
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT  
IS&C NUMBER: 2025-2142 Expedite**

**DATE: September 03, 2024**

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for Change Order # 6 Time Extension for Purchase Order # CCT DEP210000002 – Electronic EPermitting System, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request. If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### ENFOTECH & CONSULTING, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	12/8/2020		12/8/2020	Foreign	Profit			

Organization Information		
<b>Business Purpose</b>	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services	
<b>Charter County</b>	<b>Capital Stock</b>	
<b>Charter State</b>	NJ	<b>Control Number</b>
<b>At Will Term</b>	<b>Excess Acres</b>	
<b>At Will Term Years</b>	<b>Member Managed</b>	
<b>Authorized Shares</b>	<b>Par Value</b>	
	<b>Young Entrepreneur</b>	No

<b>Addresses</b>	
<b>Type</b>	<b>Address</b>
<b>Local Office Address</b>	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902
<b>Mailing Address</b>	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902 USA
<b>Notice of Process Address</b>	ENFOTECH & CONSULTING INC. 1368 HOW LANE NORTH BRUNSWICK, NJ, 08902
<b>Principal Office Address</b>	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>President</b>	LI-YIN JENG 7 MEETINGHOUSE COURT PRINCETON, NJ, 08540
<b>Secretary</b>	JASON HUANG 1 FINDLAY LANE PRINCETON JUNCTION, NJ, 08550
<b>Vice-President</b>	TONY JENG 7 MEETINGHOUSE COURT PRINCETON, NJ, 08540
<b>Type</b>	<b>Name/Address</b>

<b>Annual Reports</b>	
<b>Filed For</b>	
2024	
2023	
2022	
2021	
<b>Date filed</b>	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, September 3, 2024 — 1:42 PM



**Important Reqs and Certs Update** Show Details  
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"Ecotech & Consulting Inc"



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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u><i>J. Chambers</i></u> Date: <u><i>9-17-24</i></u> Solicitation No. <u><i>CCT DEP21#02</i></u> <u><i>C/O#P</i></u>	Agency: West Virginia Department of Environmental Protection Procurement Officer Submitting Requisition: Jessica Chambers-Smith Requisition No. CCT DEP2100000002 PF No.: 711714
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

