



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

## State of West Virginia Purchase Order

Order Date: 06-26-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b>	CPO 0310 6523 DNR2400000005 3	<b>Procurement Folder:</b>	1264836
<b>Document Name:</b>	Beech Fork State Park Bathhouse	<b>Reason for Modification:</b>	
<b>Document Description:</b>	Beech Fork State Park Bathhouse	Change Order No. 02 issued to increase the contract per the attached documentation.	
<b>Procurement Type:</b>	Central Purchase Order		
<b>Buyer Name:</b>	Joseph E Hager III		
<b>Telephone:</b>	(304) 558-2306		
<b>Email:</b>	joseph.e.hageriii@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2023-11-07
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2024-11-05

VENDOR	DEPARTMENT CONTACT																				
<b>Vendor Customer Code:</b> 000000206691 BPI INC PO BOX 315  TEAYS WV 25569 US <b>Vendor Contact Phone:</b> 999-999-9999 <b>Extension:</b>  <b>Discount Details:</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th>#</th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td colspan="3">Not Entered</td> </tr> <tr> <td>#3</td> <td colspan="3">Not Entered</td> </tr> <tr> <td>#4</td> <td colspan="3">Not Entered</td> </tr> </tbody> </table>	#	Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			<b>Requestor Name:</b> James H Adkins <b>Requestor Phone:</b> (304) 558-3397 <b>Requestor Email:</b> jamie.h.adkins@wv.gov  <div style="font-size: 48px; font-weight: bold; text-align: center; margin: 20px 0;">25</div> <p style="text-align: center;">FILE LOCATION _____</p>
#	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
DIVISION OF NATURAL RESOURCES PARKS & RECREATION-PEM SECTION 324 4TH AVE  SOUTH CHARLESTON WV 25305 US	SUPERINTENDENT DIVISION OF NATURAL RESOURCES BEECH FORK STATE PARK 5601 LONG BRANCH RD  BARBOURSVILLE WV 25504-9624 US

*7/1/24 GC*

<b>Total Order Amount:</b>	\$1,174,253.84
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Purchasing Division's File Copy

*JS 7-2-2024*

<b>PURCHASING DIVISION AUTHORIZATION</b> <b>DATE:</b> <i>7/2/2024</i> <b>ELECTRONIC SIGNATURE ON FILE</b> <i>[Signature]</i>	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> <b>DATE:</b> <i>7/9/2024</i> <b>ELECTRONIC SIGNATURE ON FILE</b> <i>[Signature]</i>	<b>ENCUMBRANCE CERTIFICATION</b> <b>DATE:</b> <i>7-10-24</i> <b>ELECTRONIC SIGNATURE ON FILE</b> <i>[Signature]</i>
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**Extended Description:**

Change Order

Change Order No. 02 is issued to increase the original contract according to all terms, conditions, prices, and specification contained in the original contract including all authorized change orders.

Effective date of change: 06/30/24.

Original Contract Price: \$1,150,100.00  
 Change Order No. 02 Increase: 24,153.84  
 Contract New Total: \$1,174,253.84

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72000000	0.00000		0.000000	1150100.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-11-07	2024-11-05				

**Commodity Line Description:** Bathhouse Construction

**Extended Description:**

Bathhouse Construction

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72000000	0.00000		0.000000	24153.84
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-11-07	2024-11-05				

**Commodity Line Description:** Change Order No. 02

**Extended Description:**

Bathhouse Construction

**MEMORANDUM**

To: Jamie Adkins  
Chief Procurement Officer

From: Don Bailey, Jr. *DBJ*  
Construction Project Manager

Date: April 15, 2024

Subject: Beech Forks State Park Bathhouse/Toilet Renovation Project  
Insulation, Waterline Relocation, flood doors, roof, and insulation  
CPO DNR24\*05  
Change Order No. 2

The attached documents represent an application for Change Order No. 2 for BPI, Inc. for the above-referenced contract.

COR No. 1

At our request, the contractor has provided us with a cost to eliminate the fiberglass insulation in the Moxley Branch, Four Coves, and Lakeview Campground bathhouse additions, since they are not used in the winter. The Contractor provided a proposal for a cost reduction in the contract of \$1,696.96.

COR No. 2

During the excavation of the footings for the Lakeview Bathhouse addition, it was discovered that the main waterline through the Park was located in the center of the footings. This was unknown prior to construction. In order to complete the construction, it was required that we relocate the existing waterline around the new bathhouse. The Contractor has provided us with a cost for this change in a proposal listed as Quote No. 2 of \$11,712.02.

COR No. 3

Recently, we were contacted by the Floodplain Manager for Wayne County regarding construction within the floodplain and the need for flood doors in each building. The

Contractor has provided us with a cost to install eight flood doors in all the new buildings of \$4,471.78.

COR No. 4

An inspection of the roof on the existing bathhouse at Old Orchard Campground revealed the roof, underlayment, and potentially part of the roof deck needs to be replaced. The Contractor provided a proposal to replace the shingles, and underlayment down to the roof deck. If bad, or rotten wood is discovered, it will be replaced. The Contractor has provided us with a cost to perform roof repair and replacement of \$9,667.00,

Total cost for Change Order No. 2.....\$24,153.84

If you have any questions or need any additional information, please feel free to contact me.

DB

# AIA® Document G701® – 2017

## Change Order

<b>PROJECT: (Name and address)</b> Bathhouse/Toilet Building Renovations Beech Fork State Park 5601 Long Branch Road Barboursville, WV 25504	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: October 18, 2023	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 002  Date: April 25, 2024
<b>OWNER: (Name and address)</b> WV Division of Natural Resources 324 4 <sup>th</sup> Avenue South Charleston, WV 25303	<b>ARCHITECT: (Name and address)</b> Chapman Technical Group 200 Sixth Avenue Saint Albans, WV 25177	<b>CONTRACTOR: (Name and address)</b> BPI, Inc. R=

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

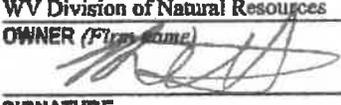
1. Delete R-49 Batt Insulation	(\$ 1,696.96)
2. Remove and Relocate 4 inch water line	\$ 11,712.02
3. Provide 8 floor vents	\$ 4,471.78
4. Replace Roof on Existing Old Orchard Bathhouse	\$ 9,667.00
<b>Total:</b>	<b>\$ 24,153.84</b>

The original Contract Sum was	\$ 1,150,100.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 1,150,100.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 24,153.84
The new Contract Sum including this Change Order will be	\$ 1,174,253.84

The Contract Time will be increased by zero (0) days.  
 The new date of Substantial Completion will be unchanged.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Chapman Technical Group ARCHITECT (Firm name)  SIGNATURE  W. Thomas Cloer III PRINTED NAME AND TITLE  4/26/24 DATE	BPI, Inc. CONTRACTOR (Firm name)  SIGNATURE  Christian Wells, President PRINTED NAME AND TITLE  4/29/24 DATE	WV Division of Natural Resources OWNER (Firm name)  SIGNATURE  Brett W. McMillion, Director PRINTED NAME AND TITLE  5/10/24 DATE
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**Chapman  
Technical  
Group**  
a division of  
GRW

April 29, 2024

Mr. Don Bailey, Jr.  
WV Division of Natural Resources  
324 4<sup>th</sup> Avenue  
South Charleston, West Virginia 25303

**Re: Beech Fork State Park  
Bathhouse / Toilet Building  
Renovations  
Change Order No. 2**

200 Sixth Avenue  
Saint Albans, WV 25177

304.727.5501

Buckhannon, WV  
Lexington, KY

[www.chaptech.com](http://www.chaptech.com)

Dear Mr. Bailey:

As the Bathhouse and Toilet Building Renovation progresses at Beech Fork State Park, the following items need to be addressed.

During excavation of foundations at the Lakeview Toilet Building the contractor discovered the main water line for the park. The location of this water line was unknown before construction, and it will need to be relocated to complete this bathhouse addition. The Wayne County Floodplain Manager has requesting that flood vents are installed in the new construction. This will require the contractor to provide a minimum of eight new flood vents. The contractor is also providing a credit for not installing attic insulation that could be damaged by future flooding. The roof shingles on the existing Old Orchard Bathhouse are in poor condition and need to be replaced.

The contractor has provided the attached proposals and corresponding documentation to complete the work described above as Change Order 2. After reviewing the information provided by the Contractor for the work to be completed, I feel that their proposed cost of \$24,153.84 for this work is fair and appropriate.

Sincerely,  
**CHAPMAN TECHNICAL GROUP**

Tom Cloer, AIA





BPI, Inc.

10465 Winfield Road, Winfield, WV 25213

Phone: (304)760-8909

TO: WV Dept. of Natural Resources
324 4th Avenue
South Charleston, WV 25303

CHANGE ORDER

Table with contract details: DATE 1/16/2024, NUMBER 1, JOB NAME / LOCATION Beech Fork State Park - Bathhouse /Toilet Bldg., Barbourville, WV, PO NUMBER CPO 0310 6523 DNR2400000005, Architect Project Number 22005, DATE OF EXISTING CONTRACT OR PURCHASE ORDER 10/18/2023

Main change order form containing checkboxes for 'AUTHORIZED YOU TO MAKE', 'PROPOSE TO MAKE', and 'AMEND OUR CONTRACT TO INCLUDE'. Includes itemized list of changes: 'Delete R-49 Batt Insulation' and 'Delete labor included in the original pricing to install the batt insulation in the 3 Toilet Buildings.' with associated dollar amounts. Total change order amount: \$ (1,696.96)

NOTE: An (Increase) (Decrease) (No Change) of \_\_\_\_\_ days is hereby authorized. This change order hereby specifically incorporates by reference all of the terms and conditions of the Contract and/or Purchase Order between BPI, Inc. and WV Dept. of Natural Resources. Acceptance by the subcontractor and/or vendor constitutes a waiver of any claim for delay relating to the work and/or material referred to herein. CHANGES OR DELINEATIONS TO THIS FORM MAY VOID THIS CHANGE ORDER.

WE AGREE hereby to make the contractual change(s) specified above at this price.

Summary table with 2 columns: Amount, Description. Rows: \$ (1,696.96), PREVIOUS CONTRACT AMOUNT \$ 1,150,100.00, REVISED CONTRACT TOTAL \$ 1,148,403.04

DATE 1/16/2024
AUTHORIZED SIGNATURE
TITLE President

PREVIOUS CONTRACT AMOUNT
REVISED CONTRACT TOTAL
ACCEPTED BY
TITLE



BPI, Inc.

10465 Winfield Road, Winfield, WV 25213

Phone: (304)760-8909

TO: WV Dept. of Natural Resources  
324 4th Avenue  
South Charleston, WV 25303

# CHANGE ORDER

DATE	1/16/2024	NUMBER	2
JOB NAME / LOCATION	Beech Fork State Park - Bathhouse /Toilet Bldg.		
	Barboursville, WV		
PO NUMBER	CPO 0310 6523 DNR2400000005		
Architect Project Number	22005	DATE OF EXISTING CONTRACT OR PURCHASE ORDER	10/18/2023

We hereby  AUTHORIZED YOU TO MAKE  PROPOSE TO MAKE  AMEND OUR CONTRACT TO INCLUDE the change(s) specified below

Demo existing 4-inch SDR-35 water line from underneath the proposed footings at the Lakeview Toilet Building addition	\$ 1,340.00
Re-route the 4-inch SDR-35 water line around the new building footprint, adding a shut-off valve at a location specified by the owner. Add thrust blocks, backfill, and compact the newly installed water line, adding warning tape 6-inches from the top. Seed and sew the area upon completion and red-line the plans.	\$ 7,007.02
Labor - 3 Men / 16 hours each.	\$ 2,640.00
Equipment - Mini-Excavator / Track Steer / Jumping Jack	\$ 725.00
<b>TOTAL CHANGE ORDER AMOUNT</b>	<b>\$ <u>11,712.02</u></b>

NOTE: An (Increase) (Decrease) (No Change) of \_\_\_\_\_ days is hereby authorized  
 This change order hereby specifically incorporates by reference all of the terms and conditions of the Contract and/or Purchase Order between  
 BPI, Inc. and WV Dept. of Natural Resources  
 Acceptance by the subcontractor and/or vendor constitutes a waiver of any claim for delay relating to the work and/or material referred to herein  
 CHANGES OR DELINEATIONS TO THIS FORM MAY VOID THIS CHANGE ORDER.

WE AGREE hereby to make the contractual change(s) specified above at this price.

\$	11,712.02
PREVIOUS CONTRACT AMOUNT	\$ 1,148,403.04
REVISED CONTRACT TOTAL	\$ 1,160,115.06

DATE 1/16/2024

AUTHORIZED SIGNATURE \_\_\_\_\_

TITLE President

PREVIOUS CONTRACT AMOUNT

REVISED CONTRACT TOTAL

ACCEPTED BY \_\_\_\_\_

TITLE \_\_\_\_\_



BPI, Inc.

10465 Winfield Road, Winfield, WV 25213

Phone: (304)760-8909

TO: WV Dept. of Natural Resources  
324 4th Avenue  
South Charleston, WV 25303

# CHANGE ORDER

DATE	1/16/2024	NUMBER	3
JOB NAME / LOCATION			
Beech Fork State Park - Bathhouse /Toilet Bldg.			
Barboursville, WV			
PO NUMBER			
CPO 0310 6523 DNR2400000005			
Architect Project Number	22005	DATE OF EXISTING CONTRACT OR PURCHASE ORDER	10/18/2023

We hereby  AUTHORIZED YOU TO MAKE  PROPOSE TO MAKE  AMEND OUR CONTRACT TO INCLUDE the change(s) specified below

Supply of eight (8) new flood vents - two (2) in each new building. \$ 2,711.78

Installation of the eight (8) new flood vents.  
Labor - 2 Men / 2 hours each vent / 8 total vents \$ 1,760.00

**TOTAL CHANGE ORDER AMOUNT \$ 4,471.78**

NOTE: An (Increase) (Decrease) (No Change) of \_\_\_\_\_ days is hereby authorized.  
 This change order hereby specifically incorporates by reference all of the terms and conditions of the Contract and/or Purchase Order between  
 \_\_\_\_\_ BPI, Inc. and \_\_\_\_\_ WV Dept. of Natural Resources  
 Acceptance by the subcontractor and/or vendor constitutes a waiver of any claim for delay relating to the work and/or material referred to herein  
**CHANGES OR DELINEATIONS TO THIS FORM MAY VOID THIS CHANGE ORDER.**

WE AGREE hereby to make the contractual change(s) specified above at this price.

\$	4,471.78
PREVIOUS CONTRACT AMOUNT	\$ 1,160,115.06
REVISED CONTRACT TOTAL	\$ 1,164,586.84

DATE 1/16/2024

AUTHORIZED SIGNATURE \_\_\_\_\_

TITLE President

ACCEPTED BY \_\_\_\_\_

TITLE \_\_\_\_\_



BPI, Inc.

10465 Winfield Road, Winfield, WV 25213

Phone: (304)760-8909

TO: WV Dept. of Natural Resources
324 4th Avenue
South Charleston, WV 25303

CHANGE ORDER

Table with contract details: DATE 4/11/2024, NUMBER 4, JOB NAME / LOCATION Beech Fork State Park - Bathhouse /Toilet Bldg., Barboursville, WV, PO NUMBER CPO 0310 6523 DNR2400000005, Architect Project Number 22005, DATE OF EXISTING CONTRACT OR PURCHASE ORDER 10/18/2023

We hereby [ ] AUTHORIZED YOU TO MAKE [ ] PROPOSE TO MAKE [X] AMEND OUR CONTRACT TO INCLUDE the change(s) specified below
Roof Replacement - Existing Old Orchard Bathhouse (Includes Smaller Detached Bldg.) \$ 9,667.00
- Remove existing shingles and underlayment down to roof deck.
- Inspect the roof deck for wood that is unsuitable for installation per manufacturer specifications.
- Re-nail any loose wood on roof deck.
- Install 3' of GAF Weatherwatch ice and water shield at all gutter lines, valleys, pipe jacks and areas required per manufacturer specifications.
- Install GAF FeltBuster Synthetic underlayment using 1" cap nails.
- Install new Drip Edge.
- Install GAF ProStart Starter Shingles along all gutter lines and rake edges.
- Install GAF Timberline HDZ Lifetime Dimensional Shingles per manufacturer specifications using 1 1/4" coil roofing nails.
- Install GAF Seal-A-Ridge Hip & Ridge Shingles.
- Install new Pipe Flashings (Boots), and paint exhaust pipes to match color of roof.
- Clean up all job related debris.
TOTAL CHANGE ORDER AMOUNT \$ 9,667.00

NOTE: An Increase of 1 days is hereby authorized.

This change order hereby specifically incorporates by reference all of the terms and conditions of the Contract and/or Purchase Order between BPI, Inc. and WV Dept. of Natural Resources
Acceptance by the subcontractor and/or vendor constitutes a waiver of any claim for delay relating to the work and/or material referred to herein
CHANGES OR DELINEATIONS TO THIS FORM MAY VOID THIS CHANGE ORDER.

WE AGREE hereby to make the contractual change(s) specified above at this price.

Table with pricing: \$ 9,667.00, PREVIOUS CONTRACT AMOUNT \$ 1,164,586.84, REVISED CONTRACT TOTAL \$ 1,174,253.84

DATE 4/11/2024
AUTHORIZED SIGNATURE J. Christian Wells
TITLE President

PREVIOUS CONTRACT AMOUNT
REVISED CONTRACT TOTAL
ACCEPTED BY
TITLE

**RIDER INCREASING OR DECREASING PENALTY OF BOND**

To be attached to and form part of CRFP DNR2400000001 Beech Fork State Bath House  
(Description of Bond)

Bond No. 349106Q issued on behalf of BPI, Inc.  
as Principal in favor of West Virginia Dept. of Natural Resources

Obligee.

Ohio Farmers Insurance Company, (hereinafter called the Company) hereby Increases  
the penalty from One Million One Hundred Fifty Thousand One Hundred and 00/100 DOLLARS ( \$ 1,150,100.00 ),  
to One Million One Hundred Seventy-four Thousand Two Hundred Fifty-Three and 84/100 DOLLARS ( \$ 1,174,253.84 ),

subject to the covenants and conditions of said bond, except as herein stated.

This rider becomes effective on the 16th day of April, 2024, at  
twelve and one minute o'clock AM standard time.

Signed and dated this 16th day of April, 2024.

BPI, Inc.

By [Signature]

Principal

Ohio Farmers Insurance Company

By [Signature]

ACCEPTED

West Virginia Department of Natural Resources  
Obligee

By [Signature]

By \_\_\_\_\_

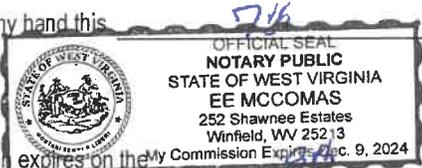


# ACKNOWLEDGMENTS

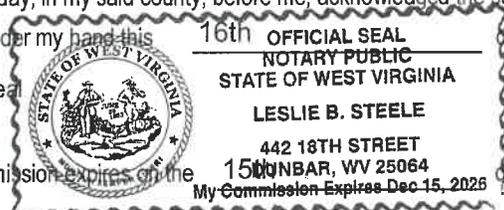
## Acknowledgment by Principal if individual or Partnership

1. STATE OF \_\_\_\_\_
2. County of \_\_\_\_\_ to-wit:
3. I, \_\_\_\_\_, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that \_\_\_\_\_  
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_
6. Notary Seal \_\_\_\_\_
7. \_\_\_\_\_  
(Notary Public)
8. My commission expires on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

## Acknowledgment by Principal if Corporation

9. STATE OF W.V.
10. County of Putnam to-wit:
11. I, Eric McComas, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that J. Christian Wells
13. who as, President of BPI, Inc. signed the foregoing writing for
14. a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand this 7/6 day of May 20 24
16. Notary Seal  17. EE McComas  
(Notary Public)
18. My commission expires on the December day of December 20 24

## Acknowledgment by Surety

19. STATE OF West Virginia
20. County of Kanawha to-wit:
21. I, Leslie B. Steele, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Robin Hubbard-Sherrod
23. who as, Attorney-in-Fact signed the foregoing writing for
24. Ohio Farmers Insurance Company a corporation,  
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this 16th day of April 20 24
26. Notary Seal  27. Leslie B. Steele  
(Notary Public)
28. My commission expires on the 15th day of December 20 26

## Sufficiency in Form and Manner of Execution Approved

This 7th day of July 20 24

By: \_\_\_\_\_  
Attorney General  
John S. Gray  
(Deputy Attorney General)

General  
Power  
of Attorney

CERTIFIED COPY

POWER NO. 4752402 00

**Westfield Insurance Co.  
Westfield National Insurance Co.  
Ohio Farmers Insurance Co.**  
Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint **RICHARD L. HIGGINBOTHAM, BUNNIE MARIE PERRINE, JEFFERY O'DELL, ROBIN M. HUBBARD-SHERROD, LISA G. ASBURY, JOINTLY OR SEVERALLY**

of CHARLESTON and State of WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship in any penal limit.

**LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.**

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 01st day of MAY A.D., 2022 .

Corporate  
Seals  
Affixed



WESTFIELD INSURANCE COMPANY  
WESTFIELD NATIONAL INSURANCE COMPANY  
OHIO FARMERS INSURANCE COMPANY

By: **Gary W. Stumper, National Surety Leader and Senior Executive**

State of Ohio  
County of Medina ss.:

On this 01st day of MAY A.D., 2022 , before me personally came **Gary W. Stumper** to me known, who, being by me duly sworn, did depose and say, that he resides in **Medina, OH**; that he is **National Surety Leader and Senior Executive** of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial  
Seal  
Affixed



**David A. Kotnik, Attorney at Law, Notary Public**  
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio  
County of Medina ss.:

I, **Frank A. Carrino**, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 16th day of April A.D., 2024.



**Frank A. Carrino, Secretary**

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

#### BPI, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	6/22/1988		6/22/1988	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	2362 - Construction - Construction of Buildings - Nonresidential Building Construction (industrial, commercial & institutional building)		<b>Capital Stock</b> 3000.0000
<b>Charter County</b>	Putnam	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	0
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	10.000000
<b>Authorized Shares</b>	300	<b>Young Entrepreneur</b>	Not Specified

## Addresses

Type	Address
<b>Local Office Address</b>	102 WIMBLETON DR. HURRICANE, WV, 25526
<b>Mailing Address</b>	P.O. BOX 315 TEAYS, WV, 25569 USA
<b>Notice of Process Address</b>	CHRISTIAN WELLS P.O. BOX 315 TEAYS, WV, 25569
<b>Principal Office Address</b>	P.O. BOX 315 TEAYS, WV, 25569 USA
Type	Address

## Officers

Type	Name/Address
<b>Incorporator</b>	OTIS G. WELLS 3301 HURRICANE CREEK RD. WINFIELD, WV, 25213 USA
<b>President</b>	J. CHRISTIAN WELLS 1 ALBA DR WINFIELD, WV, 25213
<b>Secretary</b>	BONNIE WELLS 275 DEERFIELD DRIVE WINFIELD, WV, 25213
<b>Treasurer</b>	TERRY WELLS 575 DEERFIELD DR WINFIELD, WV, 25213
<b>Vice-President</b>	DUSTIN LEGG 117 ROCKY STEP RD. SCOTT DEPOT, WV, 25560
Type	Name/Address

## Annual Reports

<b>Filed For</b>	
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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. Adams</u> Date: <u>6-26-24</u> Solicitation No. <u>CPO DNR24*05</u> <u>C/O #2</u>	Agency: Division of Natural Resources Procurement Officer Submitting Requisition: Jamie H. Adkins Requisition No. CPO DNR24*05 CO2 PF No.: 1264836
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

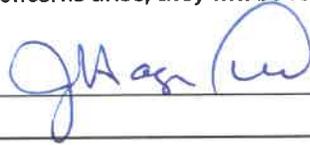
13	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Justification for price increases/backdating/other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17	Bond Rider (Construction)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
18	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
19	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
20	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_



**REFERENCE:**

1. **Specifications and Pricing Page.** The specifications and intended pricing evaluation tool (wvOASIS line or pricing page) must be attached to the requisition for the Purchasing Division to review them.
2. **Usage of correct specification template.** The Purchasing Division maintains standard format templates on its website for various purchase types, including but not limited to one-time, services, and open-end RFQ purchases; RFPs; and EOIs. Using the correct specification template ensures language appropriate for the type of purchase will be contained in the final contract. A copy of these templates can be found on the Purchasing Division's website at [www.state.wv.us/admin/purchase/forms.html](http://www.state.wv.us/admin/purchase/forms.html).
3. **Use of correct requisition type.** Agencies must discern the type of contract needed prior to entering the requisition in wvOASIS. The requisition type will limit the type of award that can be issued for each solicitation. **Purchasing Division Procedures Handbook, Section 3.3.1.1.**
4. **Terms and conditions.** The agency must complete the General Terms and Conditions using the master copy maintained by the Purchasing Division, and the revision date on the terms and conditions document must not be removed or altered in any way. The Purchasing Master Terms and Conditions can be found on the Purchasing Division's website at [www.state.wv.us/admin/purchase/TCP.pdf](http://www.state.wv.us/admin/purchase/TCP.pdf). **Purchasing Division Procedures Handbook, Section 3.2.4.6.**
5. **Maximum budgeted amount.** This is the maximum amount of funding available for the purchase of the good or service as determined by the agency prior to requisition submission. This amount determines the agency's ability to negotiate and cannot be changed after the bid opening. **Purchasing Division Procedures Handbook, Section 6.9.3.1.**
6. **Suggested vendors.** Suggested vendors are identified at the time an agency conducts its market research and are placed in the Vendor List or Free Form Vendor fields within the requisition. This ensures the vendors are made aware of the bidding opportunity.
7. **Capitol Building Commission pre-approval.** Pre-approval from the Capitol Building Commission is required before any contract can be bid for work requiring a substantial physical change to the state capitol building or surrounding complex, before work begins to a building on the capitol complex if not done under a contract, and prior to processing change orders for work to buildings on the capitol complex above \$40,000. **Purchasing Division Procedures Handbook, Section 7.2.**
8. **Financing pre-approval.** Any loan or extension of credit from a bank or other financial institution by any state agency under the Executive Branch requires pre-approval from the Governor's Office and must be in the best financial interest of the state of West Virginia. **Per memorandum from the Governor's Office.**
9. **Fleet Management Division pre-approval.** Pre-approval by the Fleet Management Division (FMD) is required to purchase vehicles, unless statutorily exempt. Any request made under the authority of the Fleet Management Division to increase an agency's fleet size must be approved by the FMD executive director, and all vehicle purchases, regardless of dollar amount, must be processed through the Purchasing Division. **Purchasing Division Procedures Handbook, Section 7.8.**
10. **Insurance requirements.** **RE Purchasing Division Procedures Handbook, Section 3.2.5.3. Appendix C.**