



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 02-21-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0810 0805 DMT2300000009 2	Procurement Folder:	1137853
Document Name:	176" - 190" Wheelbase Cutaway Vehicle	Reason for Modification:	Change Order No. 1 To Renew Contract with Price Increase.
Document Description:	176" - 190" Wheelbase Cutaway Vehicle		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-02-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-02-15

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000004719	Requestor Name:	Erik S Hall
Rohrer Enterprises Inc 1515 State Rd		Requestor Phone:	304-414-6473
		Requestor Email:	erik.s.hall@wv.gov
Duncannon	PA 17020-9535		
US			
Vendor Contact Phone:	717-957-3811		
Extension:			
Discount Details:		<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Discount Allowed	Discount Percentage Discount Days		
#1 No	0.0000 0		
#2 No			
#3 No			
#4 No			

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	GENERAL MANAGER PUBLIC TRANSIT DIVISION OF KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY 1550 FOURTH AVE CHARLESTON WV 25324 US

348-246L
4-10-24 6C

Total Order Amount:	Open End
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tina He 3/15/2024*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray 3/19/2024*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Dan De 4-1-24*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 01

Change Order No.01 is issued to renew the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders, Change Order No.1 will increase the unit price by \$1715 due to an increase in chassis prices, which is defined in the attached documentation. Effective date of renewal 02/15/2024 through 02/14/2025

(Choose one) Renewal Years Remaining: 0

Change Order No.01 Price Increase Per Vehicle (\$1715.00)

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	25101502			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 173" - 190" WB Cutaway Vehicles

Extended Description:

See attached Pricing Page

To establish an open ended contract for 176" - 190" WB Cutaway Vehicles to provide specialized transportation services in an urban and suburban-rural environment including hilly terrain and a severe operating climate suited to stop-start duty cycles.



Approved
Zb [Signature]
3/14/24

WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Alanna J. Keller, P.E.
Deputy Secretary of Transportation
Deputy Commissioner of Highways
David M. Clawson Jr.

02/09/2024

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

Rohrer Enterprises.
1515 State Rd., P.O. Box 100
Duncannon, PA 17020

Subject Contract Renewal: CMA DMT23-9
Procurement folder:

Hello,

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, and specifications contained in the original contract. The department also agrees to amend the contract to increase the price by \$1715 for each class to offset the increase in chassis prices.

The renewal dates are 2/15/24 through 2/15/25. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to

erik.s.hall@wv.gov.

Please contact the email listed above if you have any questions.
Thank you,

Erik S. Hall

Erik S. Hall, ABD, MBA

Public Transit Community Planner

We agree to renew the contract for the period as state above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

[Signature]
Name/Signature
S. VP of Sales
Title

2/9/24
Date

PROCUREMENT USE ONLY
[Signature] TD11621 2/14/24
Signature/Title/Date

Mike Vogel
10/31/2023



COMMERCIAL
VEHICLE CENTER

SUBURBAN
FLEET SALES

This quote is strictly for pricing purposes it is your obligation to validate with the body manufacturer that it is a suitable vehicle for their conversion
CONFIDENTIALITY STATEMENT: This communication (and any and all information or material transmitted with this communication) is confidential, may be privileged and is intended only for the use of the intended recipient.

2025 E4F 7.3L
158" WB 14,500 GVWR
SINGLE DOOR

10/31/23 14:42:33
Dealer: F48162

Order No: 0123 Priority: A1 Ord FIN: 2025 ECONOLINE
Ord PEP: 782A Cust/Flt Name: FOREST RIVER Order Type: 5B Price Level: 515
RETAIL DLR INV PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
E4F COM CUTAWAY VAN	\$40265	\$38251.00			
158" WHEELBASE					
YZ OXFORD WHITE					
X NO TRIM	NC	NC	18A	EXT UPGRADE PKG	NC NC
E MEDIUM FLINT			L23	SURCHARGE	NC NC
782A PREF EQUIP PKG				FLEET SPCL ADJ	NC (405.00)
.STANDARD TRIM				SHUTTLE BUS DIS	(460) (418.00)
572 .A/C FRONT ONLY			162	FLR VINYL, FRT	
587 .ELEC AM/FM CLK					
99N 7.3L PRE ENGINE	NC	NC			
44P ELEC 6-SPD AUTO					
T68 .LT225/75R16E					
X83 4.56 REG X83	NC	NC			
516 SP TIRE NOT INC					
47B SHUTTLE BUS PKG	595	542.00			
20F 14500# GVWR	NC	NC	874	4 SPEAKERS	\$30 \$28.00
21D DR MANUAL PED	(135)	(123.00)	942	DAYTIME LIGHTS	25 23.00
425 50 STATE EMISS	NC	NC		SP DLR ACCT ADJ	(817.00)
47Z AMB PKG NOT REQ				SP FLT ACCT CR	(1121.00)
525 CRUISE CONTROL	240	219.00		FUEL CHARGE	19.56
54F MIRROR, DELETE			B4A	NET INV FLT OPT	NC 7.00
57J AUX HTR CONNECT	25	23.00		DEST AND DELIV	1995 1995.00
60X RT DOOR NOT INC	(200)	(192.00)			
.PASS AIRBAG DEL				TOTAL BASE AND OPTIONS	42785 38409.56
625 RRVIEW MIRROR	NC	NC		TOTAL	42785 38409.56
630 ALTERNATOR	160	145.00			
634 DUAL BATTERIES	245	223.00			
646 16" WHITE WHLS					
656 FUEL TANK 55 GL					
672 FRT MAX GAWR	NC	NC			

THIS IS NOT AN INVOICE

SUBURBAN FORD BASE CHASSIS PRICE
RETAIL FLEET/CPA GOVERNMENT
\$39,955.56 \$39,345.56 \$38,834.56

Mike Vogel
11/8/2022



**COMMERCIAL
VEHICLE CENTER**

**S SUBURBAN
FLEET SALES**

*This quote is strictly for pricing purposes it is your obligation to validate with the body manufacturer that it is a suitable vehicle for their conversion
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and is intended only for the use of the intended recipient.*

**2024 E4F 7.3L
158" WB 14,500 GVWR
SINGLE DOOR**

11/08/22 09:17:15
Dealer: F48162

==>

2024 ECONOLINE

Order No: 0123 Priority: A2 Ord FIN: Ord Order Type: 5B Price Level: 415
PEP: 782A Cust/Flt Name: FOREST RIVER PO Number:

		RETAIL	DLR INV			RETAIL	DLR INV
E4F	COM CUTAWAY VAN	\$38940	\$36993.00	47B	SHUTTLE BUS PKG	\$460	\$418.00
	158" WHEELBASE				.FRT LICENSE BKT		
YZ	OXFORD WHITE				.ENG BLK HEATER		
X	NO TRIM	NC	NC		.FRAME PUCKS		
E	MEDIUM FLINT			18A	EXT UPGRADE PKG	NC	NC
782A	PREF EQUIP PKG			L23	SURCHARGE	NC	NC
	.STANDARD TRIM				FLEET SPCL ADJ	NC	(390.00)
572	.A/C FRONT ONLY				SHUTTLE BUS DIS	(460)	(418.00)
587	.ELEC AM/FM CLK						
646	.16" WHITE WHLS						
99N	7.3L PRE ENGINE	NC	NC				
44P	ELEC 6-SPD AUTO						
T68	.LT225/75R16E						
X83	4.56 REG X83	NC	NC				
516	SP TIRE NOT INC						
162	FLR VINYL, FRT			68W	WIFI 4G DELETE	\$(20)	\$(18.00)
20F	14500# GVWR	NC	NC	874	4 SPEAKERS	30	28.00
21D	DR MANUAL PED	(135)	(123.00)	942	DAYTIME LIGHTS	25	23.00
425	50 STATE EMISS	NC	NC		SP DLR ACCT ADJ		(788.00)
47Z	AMB PKG NOT REQ				SP FLT ACCT CR		(1082.00)
525	CRUISE CONTROL	240	219.00		FUEL CHARGE		21.12
54F	MIRROR, DELETE			B4A	NET INV FLT OPT	NC	7.00
57J	AUX HTR CONNECT	25	23.00		PRICED DORA	NC	NC
60X	RT DOOR NOT INC	(200)	(182.00)				
	.PASS AIRBAG DEL						
625	RRVIEW MIRROR	NC	NC				
630	ALTERNATOR	160	145.00				
634	DUAL BATTERIES	245	223.00				
656	FUEL TANK 55 GL						
672	FRT MAX GAWR	NC	NC				
	DEST AND DELIV	\$1595	\$1595.00				
TOTAL BASE AND OPTIONS		40905	36694.12				
TOTAL		40905	36694.12				
					RETAIL	FLEET/CPA	GOVERNMENT
					\$38,201.12	\$37,616.12	\$37,119.12

THIS IS NOT AN INVOICE

SUBURBAN FORD BASE CHASSIS PRICE

RETAIL FLEET/CPA GOVERNMENT
\$38,201.12 \$37,616.12 \$37,119.12

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Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

ROHRER ENTERPRISES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	1/10/2017		1/10/2017	Foreign	Profit			

Organization Information	
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)
Capital Stock	
Charter County	Control Number
Charter State	PA
Excess Acres	
At Will Term	Member Managed
At Will Term Years	Par Value × Close
Authorized Shares	Ent <div style="border: 1px solid gray; padding: 5px; display: inline-block;">Hi, I'm SOLO I'm here to help you launch your new LLC.</div>

Addresses

Type	Address
Local Office Address	1515 STATE ROAD P.O.BOX 100 DUNCANNON, PA, 17020
Mailing Address	P. O. BOX 100 1515 STATE ROAD DUNCANNON, PA, 17020 USA
Notice of Process Address	ROHRER ENTERPRISES, INC. DBA/ROHRER BUS SALES 1515 STATE ROAD P.O. BOX 100 DUNCANNON, PA, 17020
Principal Office Address	1515 STATE ROAD P. O. BOX 100 DUNCANNON, PA, 17020 USA
Type	Address

Officers	
Type	Name/Address
Director	HOWARD ROHRER 1515 STATE ROAD P.O. BOX 100 DUNCANNON, PA, 17020
President	HOWARD ROHRER 1515 STATE ROAD P.O. BOX 100 DUNCANNON, PA, 17020
Type	Name/Address

Annual Reports	
Filed For	
2023	<input type="checkbox"/> Close
2022	
2021	
2020	
2019	
2018	
Date filed	

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, March 14, 2024 — 2:55 PM

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Mar 1, 2024



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Entity Validation Processing Show Details
Mar 13, 2024



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>8</u> Date: <u>2/15/2024</u> Solicitation No. <u>CMA DMT23*09 CO1</u>	Agency: Division of Public Transit Procurement Officer Submitting Requisition: Erik S. Hall Requisition No. CMA DMT23*9 PF No.: 1137853
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Backdate ok - agency sent documentation on 2/14/24 to process CO - purchasing had to review backup for invoice

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

