



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 05-29-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

| | | | |
|------------------------------|-----------------------------------|---------------------------------|---|
| Order Number: | CMA 0810 0805 DMT2300000003 3 | Procurement Folder: | 1089736 |
| Document Name: | Mid Size, Medium Duty Cutaway Bus | Reason for Modification: | Change Order No. 2- to change the official name and address of the company. |
| Document Description: | Mid Size, Medium Duty Cutaway Bus | | |
| Procurement Type: | Central Master Agreement | | |
| Buyer Name: | | | |
| Telephone: | | | |
| Email: | | | |
| Shipping Method: | Best Way | Effective Start Date: | 2022-11-01 |
| Free on Board: | FOB Dest, Freight Prepaid | Effective End Date: | 2023-10-31 |

| VENDOR | | DEPARTMENT CONTACT | |
|--|--------------|---|------------------------|
| Vendor Customer Code: | VS0000011255 | Requestor Name: | John S Caldwell |
| MODEL 1 COMMERCIAL VEHICLES INC PO BOX 713176 | | Requestor Phone: | (304) 558-9578 |
| CHICAGO IL 60677-0376 US | | Requestor Email: | john.s.caldwell@wv.gov |
| Vendor Contact Phone: | 9094655528 | <div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION</div> | |
| Extension: | | | |
| Discount Details: | | | |
| | | | |
| | | | |
| #1 | No | 0.0000 | 0 |
| #2 | No | | |
| #3 | No | | |
| #4 | No | | |

| INVOICE TO | SHIP TO |
|--|---|
| ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US | GENERAL MANAGER PUBLIC TRANSIT DIVISION OF KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY 1550 FOURTH AVE CHARLESTON WV 25324 US |

5-3174 66

Purchasing Division's File Copy

| | |
|----------------------------|----------|
| Total Order Amount: | Open End |
|----------------------------|----------|

JE 5/30/24
PURCHASING DIVISION AUTHORIZATION
 DATE: *JA 5.30.24*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

5/31/2024

ENCUMBRANCE CERTIFICATION
 DATE: *John Gray 5-31-24*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 02

Change Order No. 02 is issued for administrative purposes only and is intended to change the name of the vendor from Creative Bus Sales Inc. (V/C account VS0000011255) to Model 1 Commercial Vehicles Inc. (V/C account VS0000011255). The original contract, including all terms, conditions, prices, specifications, and change orders contained therein remain in full force and effect.

Effective date of change: 05/13/2024

***** Federal Terms and Conditions Apply *****

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 1 | 25101502 | | | EA | 0.000000 |
| | Service From | Service To | | Service Contract Amount | |
| | | | | 0.00 | |

Commodity Line Description: Mid Size, Medium Duty Cutaway Bus

Extended Description:

See Attached Exhibit A Pricing Page

To establish an open ended contract for Mid-Size, Medium Duty Cutaway Buses o provide specialized transportation services in an urban and suburban-rural environment including hilly terrain and a severe operating climate suited to stop-start duty cycles.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Multimodal Transportation Facilities

1900 Kanawha Boulevard East • Building Five • Room 132
Charleston, West Virginia 25305-0432 • (304) 414-4645
FAX: (304) 558-3326 • TDD: (800) 742-6991

Lucinda K. Butler
Commissioner

Jimmy Wriston, P.E.
Secretary of Transportation
Commissioner of Highways

DATE-May 13, 2024

To: Purchasing Division

From: Erik Hall, Community Planner

Division of Public Transit

Subject: Change Order of DMT CMA DMT 23-3

To Whom It May Concern,

The West Virginia Department of Multimodal Transportation Facilities-Public Transit (DMTF-PT) is requesting a name and address change for the contract CMA DMT2300000003. The name of the company shall be changed from Creative Bus Sales Inc. to Model 1 Commercial Vehicles Inc. The address of the contract shall be changed from 14740 Ramona Ave. China, CA, 91710 to PO Box 713176 Chicago, IL, 60677-0376. The company recently updated their legal name, and the agreement needs to be updated to pay for vehicles that were purchased under this contract. The original contract, including all terms, conditions, prices, specifications, and change orders contained therein remain in full force and effect.

Thank you,

Erik S. Hall, ABD, MBA



Creative Bus Sales

May 22, 2023

Re: Notice of Name Change and Headquarters Address Change

To whom it may concern:

Effective June 13, 2023, Creative Bus Sales, Inc. will be changing its name to **Model 1 Commercial Vehicles, Inc.**

This change was made with great intentionality and vision from our leadership team. The name change was necessary to address our expansion into additional service and product lines while also demonstrating how we want to move into the future. We faced a reality that our company name, Creative Bus Sales, had become too limiting. We were already more than buses and more than sales. We will expand even further than bus sales by leading the industry in electric vehicles and commercial alternative fuel applications. The update to Model 1 Commercial Vehicles reflects both our business strategy and the go-first mindset we bring to the industry.

Our Federal Employment Identification Number and tax status as an Indiana S Corporation are not changing. Model 1 Commercial Vehicles remains a family-owned company and looks forward to serving our customers for many years to come.

Additionally, on July 1, 2023, our Indianapolis headquarters will be moving to allow for continued expansion. Our new Indianapolis address will be:

**9225 Priority Way West Drive
Suite 300
Indianapolis, IN 46240**

If you have any questions, please contact compliance@creativebussales.com.

Sincerely,

Tony Matijevich
President

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

MODEL 1 COMMERCIAL VEHICLES, INC.

| Organization Information | | | | | | | | |
|--------------------------|----------------|------------------|-------------|---------|--------|----------|------------------|--------------------|
| Org Type | Effective Date | Established Date | Filing Date | Charter | Class | Sec Type | Termination Date | Termination Reason |
| C Corporation | 12/28/2022 | | 12/28/2022 | Foreign | Profit | | | |

| Organization Information | | |
|---------------------------|--|---------------------|
| Business Purpose | 4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used) | |
| Capital Stock | | |
| Charter County | Control Number | 9B3LP |
| Charter State | IN | Excess Acres |
| At Will Term | Member Managed | |
| At Will Term Years | Par Value | |
| Authorized Shares | Young Entrepreneur | Not Specified |

| Addresses |
|-----------|
| |

| Type | Address |
|----------------------------------|--|
| Mailing Address | SUITE 300 9225 PRIORITY WAY WEST DR INDIANAPOLIS, IN, 46240 USA |
| Notice of Process Address | CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302 |
| Principal Office Address | SUITE 300 9225 PRIORITY WAY WEST DR INDIANAPOLIS, IN, 46240 USA |
| Type | Address |

| Officers | |
|------------------|--|
| Type | Name/Address |
| | SEE IMAGES FOR FULL OFFICER LIST |
| Director | ANTHONY MATIJEVICH JR. SUITE 300 9225 PRIORITY WAY WEST DR INDIANAPOLIS, IN, 46240 |
| Director | JOHN R. SAUDER SUITE 300 9225 PRIORITY WAY WEST DR INDIANAPOLIS, IN, 46240 |
| President | ANTHONY MATIJEVICH JR. SUITE 300 9225 PRIORITY WAY WEST DR INDIANAPOLIS, IN, 46240 |
| Secretary | VICTORIA E. MATIJEVICH SUITE 300 9225 PRIORITY WAY WEST DR INDIANAPOLIS, IN, 46240 |
| Treasurer | JOHN R. SAUDER SUITE 300 9225 PRIORITY WAY WEST DR INDIANAPOLIS, IN, 46240 |
| Type | Name/Address |

| Name Changes | |
|---------------------|--------------------------|
| Date | Old Name |
| 6/21/2023 | CREATIVE BUS SALES, INC. |
| Date | Old Name |

| Mergers | | | | |
|--------------------|--------------------------|---------------------|--------------------------|-----------------------|
| Merger Date | Merged | Merged State | Survived | Survived State |
| 12/28/2022 | CREATIVE BUS SALES, INC. | CA | CREATIVE BUS SALES, INC. | IN |
| Merger Date | Merged | Merged State | Survived | Survived State |

| Date | Amendment |
|------------------|--|
| 6/21/2023 | NAME CHANGE: FROM CREATIVE BUS SALES, INC. |
| Date | Amendment |

| Annual Reports | |
|-----------------------|--|
| Filed For | |
| 2024 | |
| 2023 | |
| Date filed | |

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, May 30, 2024 — 2:09 PM

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- Any Words
- All Words
- Exact Phrase

e.g. 123456789, Smith Corp

"Model 1 Commercial"

Entity



Entity Name

Model 1 Commercial Vehicles

Model 1 Commercial Vehicles

Unique Entity ID

e.g. HTYR9YJHK65L

CAGE / NCAGE

Location



Status



- Active
- Inactive

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

| | |
|---|--|
| <i>Purchasing Division Use:</i> Buyer: <u>J. Estep</u> Date: <u>5/30/24</u> | Agency: WVDMT |
| Solicitation No. <u>CMA DMT 23*03</u> <u>CO#2</u> | Procurement Officer Submitting Requisition: Dusty Smith |
| | Requisition No. CMA DMT23*03 CO#2 |
| | PF No.: 1089736 |

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

| # | Compliance Check Type | Required | Provided, if Required | Not Required | Purch. Div. Confirmation |
|---|--|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| 1 | Specifications and Pricing Page included | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2 | Use of correct specification template | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3 | Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA] | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4 | Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5 | Maximum budgeted amount in wvOASIS | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6 | Suggested vendors in wvOASIS | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7 | Capitol Building Commission pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8 | Financing (Governor's Office) pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

| | Compliance Check Type | Required | Provided, if Required | Not Required | Purch. Div. Confirmation |
|----|--|--------------------------|--------------------------|-------------------------------------|--------------------------|
| 9 | Fleet Management Division pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10 | Insurance requirements | | | | |
| | Commercial General Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | Automobile Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | Workers' Compensation/Employer's Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | Cyber Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | Builder's Risk/Installation Floater | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | Professional Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | Other (specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11 | Office of Technology CIO pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 12 | Treasurer's Office (banking) pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

FOR CHANGE ORDERS/RENEWALS:

| | | | | | |
|----|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| 13 | Two-party agreement | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 14 | Standard change order language | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15 | Office of Technology CIO approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 16 | Justification for price increases/backdating/other | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 17 | Bond Rider (Construction) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

