



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 05-29-2024

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0803 0258 DOT2400000014 3	Procurement Folder:	1337652
Document Name:	W8'x28"x40' waylor beams beam inventory	Reason for Modification:	Change Order No 1 to correct commodity code
Document Description:	W8'x28x40' Waylor Beams beam inventory		
Procurement Type:	Central Purchase Order		
Buyer Name:	John W Estep		
Telephone:	304-558-2566		
Email:	john.w.estep@wv.gov		
Shipping Method:	Bus: Way	Effective Start Date:	
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	

VENDOR				DEPARTMENT CONTACT		
Vendor Customer Code:	000000126297	Requestor Name:	Sharon K Hayes			
METAL TRADERS INC		Requestor Phone:	304-399-0024			
3480 GRAND AVE		Requestor Email:	sharonk.hayes@yahoo.com			
PITTSBURGH	PA		<div style="text-align: center; font-size: 2em; font-weight: bold;">24</div> <div style="text-align: center; font-size: 1.5em; font-weight: bold;">51329</div> <div style="text-align: center; font-weight: bold;">FILE LOCATION</div>			
US	15225					
Vendor Contact Phone:	412-331-7772	Extension:				
Discount Details:						
	Discount Allowed	Discount Percentage	Discount Days			
#1	No	0.0000	0			
#2	Not Entered					
#3	Not Entered					
#4	Not Entered					

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS	DIVISION OF HIGHWAYS
DISTRICT TWO	DISTRICT TWO - HEADQUARTERS
801 MADISON AVE	801 MADISON AVE
HUNTINGTON	HUNTINGTON
US	US
WV 25704	WV 25704

5-30-24 6C Purchasing Division's File Copy

Total Order Amount: \$163,520.00

PURCHASING DIVISION AUTHORIZATION	ATTORNEY GENERAL APPROVAL AS TO FORM	ENCUMBRANCE CERTIFICATION
DATE: 5/30/24	DATE: John S. Gray	DATE: 5/30/24
ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE

5/31/2024

Extended Description:

Change Order No. 1 is issued for administrative purposes only and is intended to change the Commodity code from 00000001 to 30101700; but the original contract, including all terms, conditions, prices, specifications, and change orders contained therein remain in full force and effect.

Effective date of change 05/23/2024

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	00000001	0.00000	LB	0.000000	0.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: CL 1 should not be used

Extended Description:

W8x28"x40' Waylor Beams

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	30101700	224000.00000	LB	0.730000	163520.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: W8x28"x40' Waylor Beams

Extended Description:

W8x28"x40' Waylor Beams



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Alanna J. Keller, P.E.,
Deputy Secretary of Transportation
Deputy Commissioner of Highways

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

5/23/2024

MEMORANDUM

TO: John Estep, Senior Buyer

FROM: Dusty Smith, TDIMGR1

Dusty J. Smith

SUBJECT: CPO DOT24*14

WVDOT is requesting that a change order be processed by the Purchasing Division to modify the commodity code on CPO DOT24*14. WVDOT staff has created version 3 of the CPO to correct an error associated with the award document commodity code.

When the CRQS document was created requesting bids for W8x28"x40' Waylor Beams, the incorrect commodity code was selected. The District used 0000001 which is special commodity code used for Highway Road Constructions Services. This commodity code is only utilized in OASIS to create DOT interface award documents from the Site Manger Roadway Construction System.

The incorrect commodity code is causing issues during the payment process and is not allowing a payment document to generate correctly. This commodity code is configured so that the matching tab on the commodity line is set to "no match". As a result, a PRM document is not being generated and neither is the RC (receipt document) required for inventory. The correct commodity code is 30101700 for steel beams for inventory. When the correct commodity code is assigned the payment and inventory issues will be resolved.

The OASIS Help Desk has advised that a change order be processed to correct the commodity code error. Version 3 of this document has been submitted and is pending approval in workflow. DOT is requesting that processing of this change order be expedited as this error is resulting in significant payment delays.

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

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METAL TRADERS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	3/1/2021		3/1/2021	Foreign	Profit			

Organization Information		
Business Purpose	4235 - Wholesale Trade - Merchant Wholesalers, Durable Goods - Metal and Mineral (exec Petroleum) Merchant Wholesalers (metal, coal, mineral, ore)	Capital Stock
Charter County		Control Number
Charter State	PA	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares		Young Entrepreneur No

Addresses	
Type	Address
Local Office Address	3480 GRAND AVE PITTSBURGH, PA, 15225
Mailing Address	3480 GRAND AVE PITTSBURGH, PA, 15225 USA
Principal Office Address	3480 GRAND AVE PITTSBURGH, PA, 15225 USA
Type	Address

Officers	
Type	Name/Address
President	RONALD HAMMOND 3480 GRAND AVE PITTSBURGH, PA, 15225
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	
2022	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, May 30, 2024 — 11:09 AM

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