



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 04-26-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number: CMA 0802 5020 DMV2300000007 2	Procurement Folder: 1153035
Document Name: Mobile ID	Reason for Modification: Change order 1 To renew contract
Document Description: Mobile ID	
Procurement Type: Central Sole Source	
Buyer Name:	
Telephone:	
Email:	
Shipping Method: Best Way	Effective Start Date: 2023-05-15
Free on Board:	Effective End Date: 2025-05-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000187048 IDEMIA IDENTITY & SECURITY USA LLC 6840 CAROTHERS PKWY STE 650 FRANKLIN TN 37067 US Vendor Contact Phone: 999-999-9999 Extension:	Requestor Name: John A Springer Requestor Phone: 304-352-5923 Requestor Email: john.a.springer@wv.gov																				
Discount Details:	<div style="font-size: 48pt; font-weight: bold;">24</div> FILE LOCATION _____																				
<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>			Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
		Discount Allowed	Discount Percentage	Discount Days																	
#1		No	0.0000	0																	
#2		No																			
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
MANAGER ACCOUNTS PAYABLE DIVISION OF MOTOR VEHICLES 5707 MACCORKLE AVE. S.E., SUITE 200 CHARLESTON WV 25304 US	304-926-3960 DIVISION OF MOTOR VEHICLES RECEIVING AND PROCESSING 5707 MACCORKLE AVENUE, S.E. SUITE 200 CHARLESTON WV 25317 US

Total Order Amount: _____ **Open End**

Purchasing Division's File Copy

JE 4/26/24
PURCHASING DIVISION AUTHORIZATION
 DATE: *JA 5.29.24*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John L. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *5.31.24*
 ELECTRONIC SIGNATURE ON FILE

5/30/2024

Extended Description:

CHNAGE ORDER NO_1

Change Order 1 is issued to renew the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders.

Effective date of renewal 05/15/2024 through 05/14/25

Renewal remaining: Two (2)

No other changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	43232403			EA	200000.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: ID Fabric

Extended Description:

ID Fabric to authenticate digital credentials.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	43232403			EA	75000.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Idemia Wallet

Extended Description:

Idemia Wallet Mobile Application.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81111811			EA	30000.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Annual Support

Extended Description:

Annual Support for Idemia Digital Wallet

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	43232403			EA	100000.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Wallet Integration

Extended Description:

Apple, Samsung, Google Wallet Integration.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	43233201			EA	0.250000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mobile ID Issuance Proofing

Extended Description:
\$.25 Per Proofing Event

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	43233201			EA	25000.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mobile ID Extended Review

Extended Description:
Year One Extended Review

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	43233201			EA	150000.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mobile ID Idemia Identity Manager

Extended Description:
Idemia Identity Manager



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Motor Vehicles

5707 MacCorkle Avenue, Southeast
Post Office Box 17300
Charleston, West Virginia 25317-0010 • (304) 558-3900
TDD: (800) 742-6991 • (800) 642-9066

Everett J. Frazier
Commissioner
Division of Motor Vehicles

Jimmy Wriston, P.E.
Secretary of Transportation
Commissioner of Highways

April 17, 2024

IDEMIA Identity & Security USA, LLC
6840 Carothers Pkwy, Suite 650
Franklin, TN 37067

RE: CMA DMV2300000007–Mobile ID

The West Virginia Division of Motor Vehicles is requesting to renew our current contract under the same terms, conditions and pricing as stated in the original contract. The renewal effective dates are May 15, 2024 through May 14, 2025. If you agree to this renewal, please sign below and return to me.

You can return the signed document to me at Georgina.davis@wv.gov. Please let me know if you have any questions.

Thank You.

Georgie Davis

We agree to renew the contract for the period stated above under the same terms and conditions as in the original purchase order and any change orders thereto.

IDEMIA Identity & Security USA, LLC

Michael Hash

Name/Signature

SVP, Civil Identity

Title

4/17/2024

Date

WV Division of Motor Vehicles

Name/Signature

Director, Management Services

Title

April 18, 2024

Date

APPROVED
By: Jerril Diggs at 2:48 pm, Apr 17, 2024

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

IDEMIA IDENTITY & SECURITY USA LLC

See Attached ★

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
LLC Limited Liability Company	6/23/2005		6/23/2005	Foreign	Profit				

Organization Information									
Business Purpose	5415 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Computer Systems Design and Related Services (design, programming, facilities mgmt)				Capital Stock				
Charter County	Kanawha			Control Number	77127				
Charter State	DE			Excess Acres					
At Will Term	A			Member Managed	MBR				
At Will Term Years	Par Value								
Authorized Shares				Young Entrepreneur	Not Specified				

Addresses	
Type	Address
Designated Office Address	209 WEST WASHINGTON ST CHARLESTON, WV, 25302
Mailing Address	296 CONCORD ROAD SUITE 300 BILLERICA, MA, 01821 USA
Notice of Process Address	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
Principal Office Address	14 CROSBY DRIVE 2ND FLOOR BEDFORD, MA, 01730 USA
Type	Address



Officers	
Type	Name/Address
Member	DONALD SCOTT 11951 FREEDOM DRIVE SUITE 1800 RESTON, VA, 20190
Member	MICHAEL TAYLOR 11951 FREEDOM DRIVE SUITE 1800 RESTON, VA, 20190
Type	Name/Address

Name Changes	
Date	Old Name
1/8/2018	MORPHOTRUST USA, LLC
11/6/2014	MORPHOTRUST USA, INC.
8/30/2011	L-1 IDENTITY SOLUTIONS OPERATING COMPANY
2/27/2008	L-1 IDENTITY SOLUTIONS, INC.
11/1/2006	VIISAGE TECHNOLOGY, INC.
Date	Old Name

Mergers

Merger Date	Merged	Merged State	Survived	Survived State
2/27/2008	L-1 MERGER CO.	DE	L-1 IDENTITY SOLUTIONS OPERATING COMPANY	DE
7/10/2018	MORPHOTRAK, LLC	DE	IDEMIA IDENTITY & SECURITY USA LLC	DE
Merger Date	Merged	Merged State	Survived	Survived State

Date	Amendment
7/10/2018	MERGER: MERGING IDEMIA IDENTITY & SECURITY USA LLC, A QUALIFIED DE LIMITED LIABILITY COMPANY WITH AND INTO MORPHOTRAK, LLC, A QUALIFIED DE LIMITED LIABILITY COMPANY, THE SURVIVOR
7/10/2018	MERGER: MERGING MORPHOTRAK, LLC, A QUALIFIED DE LIMITED LIABILITY COMPANY WITH AND INTO IDEMIA IDENTITY & SECURITY USA LLC, A QUALIFIED DE LIMITED LIABILITY COMPANY, THE SURVIVOR
1/8/2018	NAME CHANGE: FROM MORPHOTRUST USA, LLC
11/6/2014	NAME CHANGE: FROM MORPHOTRUST USA, INC.
8/30/2011	NAME CHANGE: FROM L-1 IDENTITY SOLUTIONS OPERATING COMPANY
2/27/2008	MERGER: MERGING L-1 MERGER CO., A NON-QUALIFIED DE ORGANIZATION WITH AND INTO L-1 IDENTITY SOLUTIONS, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR, WHICH THEN CHANGED ITS NAME TO L-1 IDENTITY SOLUTIONS OPERATING COMPANY
11/1/2006	NAME CHANGE: FROM VIISAGE TECHNOLOGY, INC.
Date	Amendment

Annual Reports

Filed For

2023

2022

2021

2020

2019

2018

2017

Vendor/Customer

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Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Payment	14 CROSBY DRIVE 2ND FLOOR	BEDFORD	MA	01730	Sonia Doner
Ordering	14 CROSBY DRIVE 2ND FLOOR	BEDFORD	MA	01730	Diane Grochmal
Payment	PO BOX 23496	NEW YORK	NY	10087-3496	Sonia Doner
Payment	P O BOX 207240	DALLAS	TX	75320	SONIA DONER
Ordering	340 SEVEN SPRINGS WAY STE 200	BRENTWOOD	TN	37027	
Payment	340 SEVEN SPRINGS WAY STE 200	BRENTWOOD	TN	37027	
Billing	5515 E LA PALMA AVE STE 100	ANAHEIM	CA	92807	SONIA DONER
Payment	5515 E LA PALMA AVE STE 100	ANAHEIM	CA	92807	SONIA DONER
Ordering	5515 E LA PALMA AVE STE 100	ANAHEIM	CA	92807	SONIA DONER
Payment	6840 CAROTHERS PKWY STE 650	FRANKLIN	TN	37067	FAYE ALVARADO

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Save [Undo](#) Delete Insert [Copy](#), [Paste](#)

Vendor/Customer : 000000187048

Active From : 08/03/2022

IDEMIA IDENTITY & SECURITY USA LLC

Active To :

Address Type : Payment

Default Record :

Division/Department : DISREGARDED ENTITY

Mail Returned :

Additional Address Info. : SEE VC*67309 MORPHO US

Active Address : Yes

Prevent New Spending :

Default Currency : USD - US Dollar

▼ Address Information

Address ID : AD000019

Country Phone Code : 1

Street 1 : 14 CROSBY DRIVE 2ND FLC

Phone : 978-215-2570

Street 2 :

Phone Extension :

City : BEDFORD

County :

State/Province : MA

County Name :

Zip/Postal Code : 01730

Country : US

DUNS :

Extended DUNS :

Unique Entity Identifier :

CAGE Code :

► Prenote/EFT

► Remittance Advice

► Contact Information

► Contact Address Information

► Geographic Designation

► Change Management

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Search All Words All Words

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[All Domains](#)

Filter By

Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

Simple Search

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- Any Words
- All Words
- Exact Phrase

Federal Organizations

Status

Active



No matches found

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>4/20/24</u>	Agency: WV Division of Motor Vehicles
Solicitation No. <u>CMA DMV 2307</u>	Procurement Officer Submitting Requisition: Kristy James
	Requisition No. CMA DMV230000007 CO1
	PF No.: 1153035

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____



REFERENCE:

FOR ALL SOLICITATION TYPES:

1. **Specifications and Pricing Page.** The specifications and intended pricing evaluation tool (wvOASIS line or pricing page) must be attached to the requisition for the Purchasing Division to review them.
2. **Usage of correct specification template.** The Purchasing Division maintains standard format templates on its website for various purchase types, including but not limited to one-time, services, and open-end RFQ purchases; RFPs; and EOs. Using the correct specification template ensures language appropriate for the type of purchase will be contained in the final contract. A copy of these templates can be found on the Purchasing Division's website at www.state.wv.us/admin/purchase/forms.html.
3. **Use of correct requisition type.** Agencies must discern the type of contract needed prior to entering the requisition in wvOASIS. The requisition type will limit the type of award that can be issued for each solicitation. **Purchasing Division Procedures Handbook, Section 3.3.1.1.**
4. **Terms and conditions.** The agency must complete the General Terms and Conditions using the master copy maintained by the Purchasing Division, and the revision date on the terms and conditions document must not be removed or altered in any way. The Purchasing Master Terms and Conditions can be found on the Purchasing Division's website at www.state.wv.us/admin/purchase/TCP.pdf. **Purchasing Division Procedures Handbook, Section 3.2.4.6.**
5. **Maximum budgeted amount.** This is the maximum amount of funding available for the purchase of the good or service as determined by the agency prior to requisition submission. This amount determines the agency's ability to negotiate and cannot be changed after the bid opening. **Purchasing Division Procedures Handbook, Section 6.9.3.1.**
6. **Suggested vendors.** Suggested vendors are identified at the time an agency conducts its market research and are placed in the Vendor List or Free Form Vendor fields within the requisition. This ensures the vendors are made aware of the bidding opportunity.
7. **Capitol Building Commission pre-approval.** Pre-approval from the Capitol Building Commission is required before any contract can be bid for work requiring a substantial physical change to the state capitol building or surrounding complex, before work begins to a building on the capitol complex if not done under a contract, and prior to processing change orders for work to buildings on the capitol complex above \$40,000. **Purchasing Division Procedures Handbook, Section 7.2.**
8. **Financing pre-approval.** Any loan or extension of credit from a bank or other financial institution by any state agency under the Executive Branch requires pre-approval from the Governor's Office and must be in the best financial interest of the state of West Virginia. **Per memorandum from the Governor's Office.**
9. **Fleet Management Division pre-approval.** Pre-approval by the Fleet Management Division (FMD) is required to purchase vehicles, unless statutorily exempt. Any request made under the authority of the Fleet Management Division to increase an agency's fleet size must be approved by the FMD executive director, and all vehicle purchases, regardless of dollar amount, must be processed through the Purchasing Division. **Purchasing Division Procedures Handbook, Section 7.8.**
10. **Insurance requirements.** **RE Purchasing Division Procedures Handbook, Section 3.2.5.3. Appendix C.**
11. **Office of Technology CIO pre-approval.** In accordance with the Office of Technology's CIO-19-001 policy, all technology procurement requests, unless exempted, require Chief Information Officer (CIO) approval. **Purchasing Division Procedures Handbook, Section 7.3.**
12. **Treasurer's Office (banking) pre-approval.** Pre-approval is required by the State Treasurer's Office for the acquisition of banking goods or services, which includes but may not be limited to accepting payments and receiving funds via electronic commerce. **W. Va. Code §§ 12-1-7 and 12-3A-6.**

FOR CHANGE ORDERS/RENEWALS:

1. **Two-party agreement.** This agreement, confirming the need for the change order, must be signed by both the agency and the vendor. A single letter of agreement with both signatures is standard.
2. **Standard change order language.** The Purchasing Division maintains standard language to be used in the Extended Description field when issuing a change order in wvOASIS. There are various descriptors available to address the change to the original contract, including but not limited to a standard renewal, a renewal with an increase or decrease, a construction extension for time only or time and increase, a cancellation, and an administrative change. **Purchasing Division Procedures Handbook, Appendix D.**
3. **Office of Technology CIO pre-approval.** See #11.
4. **Justification for price increases/backdating/other.** Any change order request that increases the amount of the contract, is backdated more than 20 days past the submission date of the change order, or otherwise affects provisions of the contract not typically seen in a change order requires justification.
5. **Bond rider.** A bond rider allows bonded principals to request changes to be made to their original surety bond agreements. The bond rider is the only valid way of making changes to a bond agreement which does not invalidate the agreement.
6. **Secretary of State verification.** Unless a waiver is obtained from the Secretary of State's Office, every vendor organized as a business entity must have a certificate of authority and be in good standing with the Secretary of State's Office. To search for a business with the Secretary of State's Office, visit <http://apps.sos.wv.gov/business/corporations>. Any vendor that cannot be found or shows a status of "revoked" or "dissolved" is not eligible for award until the issue is resolved. Agencies must verify this compliance manually prior to award and include a copy of the relevant record in the agency file. **Purchasing Division Procedures Handbook, 5.3.2. Vendor Compliance. E. Secretary of State.**
7. **State debarment verification.** Pursuant to *West Virginia Code* §5A-3-33c and 33d, the State of West Virginia and its political subdivisions may not solicit offers from, award contracts to, or consent to subcontract with a debarred vendor during the debarment period. A list of vendors debarred by the West Virginia Purchasing Division can be seen online at www.state.wv.us/admin/purchase/debar.html. **Purchasing Division Procedures Handbook, 5.3.2. Vendor Compliance. D. State Debarment.**
8. **Federal debarment verification.** Vendors must verify that a vendor is not debarred by the federal government prior to awarding a contract by visiting Sam.gov. Instructions for manually checking a vendor's federal debarment status can be found online at https://www.fsd.gov/qsafsd_sp?id=kb_article_view&sysparm_article=KB0036199&sys_kb_id=b372dadb1b4ac5d40ca4a97ae54bcbb2&spa=1. **Purchasing Division Procedures Handbook, 5.3.2. Vendor Compliance. C. Federal Debarment.**

Questions regarding this *Compliance Verification Checklist for Requisition Submission* may be directed to your assigned Purchasing Division buyer. If you're unsure who your buyer is, see the Agency-Buyer assignments published online at www.state.wv.us/admin/purchase/byrassign.pdf.



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

Mark D. Scott
Cabinet Secretary

State Capitol
Charleston, West Virginia 25305

Heather D. Abbott
Chief Information Officer

**TO: Lisa DiNallo, Procurement
Department of Transportation**

**FROM: Heather D. Abbott, Chief Information Officer
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
CMA DOT23*07 IS&C NUMBER: 2024-2318**

DATE: May 23, 2024

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for blanket approval for remaining 3 renewals for CMA DOT23*07 Mobile ID, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.