



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 06-07-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0432 4103 DCH2200000007 3	Procurement Folder:	1048655
Document Name:	State Highway Markers	Reason for Modification:	Change Order 02 To Renew Contract
Document Description:	Direct Award: State Highway Markers		
Procurement Type:	Central Sole Source		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-06-30
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-06-29

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000173017	Requestor Name:	Margaret N Linsky
SEWAH STUDIOS INC		Requestor Phone:	(304) 558-0230
190 MILL CREEK RD		Requestor Email:	margaret.n.linsky@wv.gov
MARIETTA	OH		
US			
Vendor Contact Phone:	614-373-2087		
Extension:			
Discount Details:		<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Discount Allowed	Discount Percentage Discount Days		
#1	No 0.0000 0		
#2	No		
#3	No		
#4	No		

INVOICE TO	SHIP TO
RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV 25305-0300 US	RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV 25305-0300 US

6/12/24 66

Total Order Amount:	Open End
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Purchasing Division's File Copy

2 M 6/10/24

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara H. White*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *D. Gray 6/18/24*
 ELECTRONIC SIGNATURE ON FILE

6/18/2024

Extended Description:

Change Order

Change Order No. 02 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal: 6/30/2024 through 6/29/25

Renewal Years Remaining: 1

Not other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	27112305			EA	1980.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: State Highway Markers:
Same Sided Marker

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	27112305			EA	2190.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: State Highway Markers:
Different Sided Marker

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	27112305			EA	650.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: State Highway Markers:
Refurbishment of Marker

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	27112305			EA	2277.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: State Highway Markers:
Same Sided Marker

Extended Description:

Optional Year 2 Pricing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	27112305			EA	2519.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: State Highway Markers:
Different Sided Marker

Extended Description:
Optional Year 2 Pricing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	27112305			EA	748.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: State Highway Markers:
Refurbishment of Marker

Extended Description:
Optional Year 2 Pricing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	27112305			EA	2619.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: State Highway Markers:
Same Sided Marker

Extended Description:
Optional Year 3 Pricing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	27112305			EA	2897.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: State Highway Markers:
Different Sided Marker

Extended Description:
Optional Year 3 Pricing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	27112305			EA	860.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: State Highway Markers:
Refurbishment of Marker

Extended Description:
Optional Year 3 Pricing



West Virginia Department of
**ARTS, CULTURE
AND HISTORY**

The Culture Center
1900 Kanawha Blvd., E.
Charleston, WV 25305-0300

Randall Reid-Smith, Curator
Phone 304.558.0220 • www.wvculture.org
Fax 304.558.2779 • TDD 304.558.3562
EEO/AA Employer

May 9, 2024

Sewah Studios, Inc.
P.O. Box 298
Marietta, OH 45750

REF: CO2 - CMA DCH2200000007 State Highway Markers – Two Party Renewal Agreement

To Whom it May Concern:

The above referenced contract expires on June 29, 2024. The West Virginia Department of Arts, Culture, and History is offering to renew the contract for one (1) year under the Optional Renewal Year 3 pricing, according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The renewal term of the contract will be June 30, 2024, through June 29, 2025. If you agree to renew this contract, please sign below and return to Charles Thompson via Charles.l.thompson@wv.gov at your earlier convenience.

Thank you,


Charles Thompson
Procurement Officer

Bradford B. Smith,
Name

President
Title


Signature

May 15 2024
Date

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Business Organization Detail

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SEWAH STUDIOS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	3/13/2012		3/13/2012	Foreign	Profit			

Organization Information			
Business Purpose	3315 - Manufacturing - Primary Metal Manufacturing - Foundries (ferrous metals, iron, steel aluminum, other)		Capital Stock
Charter County		Control Number	99TSW
Charter State	OH	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	190 MILLCREEK RD MARIETTA, OH, 45750
Mailing Address	190 MILLCREEK RD MARIETTA, OH, 45750 USA
Notice of Process Address	BRADFORD SMITH 190 MILLCREEK RD. MARIETTA, OH, 45750
Principal Office Address	190 MILLCREEK RD. MARIETTA, OH, 45750 USA
Type	Address

Officers	
Type	Name/Address
Director	BRADFORD SMITH 190 MILLCREEK RD MARIETTA, OH, 45750
President	BRADFORD B. SMITH 190 MILLCREEK RD. MARIETTA, OH, 45750
Secretary	BRADFORD B. SMITH 190 MILLCREEK RD. MARIETTA, OH, 45750
Treasurer	BRADFORD B. SMITH 190M MILLCREEK RD. MARIETTA, OH, 45750
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	
2020	
2019	

2018
2017x
2017
2016
2015
2014
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, June 7, 2024 — 3:55 PM

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"SEWAH STUDIOS" ×

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Excluded Entity ∨

Federal Organizations ∨

Exclusion Type ∧

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- Ineligible (Proceedings Complete)
- Prohibition/Restriction
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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Larry D. McDonnell</u> Date: <u>6/10/24</u> Solicitation No. <u>CMA DCH22#07 c/o 2</u>	Agency: WVDACH Procurement Officer Submitting Requisition: Charles Thompson Requisition No. CMA DCH2200000007 PF No.: 1048655
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

