



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 06-10-2024

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CCT 0404 0099 SBA2100000001 8	<b>Procurement Folder:</b>	860293
<b>Document Name:</b>	Independent Audit Services	<b>Reason for Modification:</b>	CHANGE ORDER #3 TO RENEW CONTRACT
<b>Document Description:</b>	Independent Audit Services for SBA of WV		
<b>Procurement Type:</b>	Central Contract - Fixed Amt		
<b>Buyer Name:</b>	Larry D McDonnell		
<b>Telephone:</b>	304-558-2063		
<b>Email:</b>	larry.d.mcdonnell@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-07-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2025-06-30

VENDOR		DEPARTMENT CONTACT																					
<b>Vendor Customer Code:</b>	VS0000007569	<b>Requestor Name:</b>	Tamela A Brewer																				
Maher Duessel 503 MARTINDALE ST STE 600  PITTSBURGH PA 15212 US		<b>Requestor Phone:</b>	(304) 558-2541																				
<b>Vendor Contact Phone:</b>	412.535.5550	<b>Requestor Email:</b>	tamela.a.brewer@wv.gov																				
<b>Discount Details:</b>		<div style="font-size: 48pt; font-weight: bold;">24</div> FILE LOCATION _____																					
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered		
	Discount Allowed			Discount Percentage	Discount Days																		
#1	No			0.0000	0																		
#2	Not Entered																						
#3	Not Entered																						
#4	Not Entered																						
#1	No	0.0000	0																				
#2	Not Entered																						
#3	Not Entered																						
#4	Not Entered																						

INVOICE TO	SHIP TO
SCHOOL BUILDING AUTHORITY 2300 KANAWHA BLVD E  CHARLESTON WV 25311 US	SCHOOL BUILDING AUTHORITY 2300 KANAWHA BLVD E  CHARLESTON WV 25311 US

613.2462

<b>Total Order Amount:</b>	\$85,100.00
----------------------------	-------------

Purchasing Division's File Copy

6/10/24

<b>PURCHASING DIVISION AUTHORIZATION</b>  DATE: <i>Tamela Brewer 6/12/2024</i> ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b>  DATE: <i>John S. Gray 6/24/2024</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b>  DATE: <i>6-25-24</i> ELECTRONIC SIGNATURE ON FILE
--	--	--

**Extended Description:**

Change Order  
Change Order No. 3 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders

Effective date of renewal July 1, 2024 through June 30, 2025  
Renewal Years Remaining: 0

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	93151607	0.00000		0.000000	\$20,400.00
Service From	Service To	Manufacturer		Model No	
2021-07-01	2022-06-30				

**Commodity Line Description:** GOVERNMENT AUDITING SERVICES

**Extended Description:**

FY 2021 (Year One Pricing) as per pricing page

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	93151607	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer		Model No	
2021-07-01	2023-06-30				

**Commodity Line Description:** GOVERNMENT AUDITING SERVICES  
Cost for Federal Funds

**Extended Description:**

FY 2021 (Year One Pricing) Additional Cost for Federal Funds: If In this year SBA utilizes Federal Funds, this is the additional cost to be paid for the preparation of documents relating to the single audit act. If Federal funds are not used then this cost is not owed.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	93151607	0.00000		0.000000	\$20,650.00
Service From	Service To	Manufacturer		Model No	
2022-07-01	2023-06-30				

**Commodity Line Description:** GOVERNMENT AUDITING SERVICES - YEAR 2

**Extended Description:**

FY 2022 (Year Two Pricing) as per pricing page

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	93151607	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer		Model No	
2023-07-01	2024-06-30				

**Commodity Line Description:** GOVERNMENT AUDITING SERVICES  
Cost for Federal Funds - YR 3

**Extended Description:**

FY 2024 (Year Three Pricing) Additional Cost for Federal Funds: If In this year SBA utilizes Federal Funds, this is the additional cost to be paid for the preparation of documents relating to the single audit act. If Federal funds are not used then this cost is not owed.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	93151607	0.00000		0.000000	\$21,600.00
Service From	Service To	Manufacturer		Model No	
2023-07-01	2024-06-30				

**Commodity Line Description:** GOVERNMENT AUDITING SERVICES - YEAR 3

**Extended Description:**

FY 2023 (Year Three Pricing) as per pricing page

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	93151607	0.00000		0.000000	\$250.00
Service From	Service To	Manufacturer		Model No	
2024-07-01	2025-06-30				

**Commodity Line Description:** GOVERNMENT AUDITING SERVICES  
Cost for Federal Funds - YR 4

**Extended Description:**

FY 2024 (Year Four Pricing) Additional Cost for Federal Funds: If In this year SBA utilizes Federal Funds, this is the additional cost to be paid for the preparation of documents relating to the single audit act. If Federal funds are not used then this cost is not owed.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	93151607	0.00000		0.000000	\$22,200.00
Service From	Service To	Manufacturer		Model No	
2024-07-01	2025-06-30				

**Commodity Line Description:** FY24 GOVERNMENT AUDITING SERVICES - YEAR 4

**Extended Description:**

FY 2024 (Year Four Pricing) as per pricing page



**School Building Authority of West Virginia**

---

2300 Kanawha Boulevard, East • Charleston, West Virginia 25311-2306 • Office (304) 558-2541 • Fax (304) 558-2539

---

April 1, 2024

Mr. Jeff Kent, CPA, Partner  
MAHER DUESSEL  
503 Martindale St Ste 600  
Pittsburgh, PA 15212

**RE: CENTRALIZED CONTRACT (CCT) - SBA2100000001**

**CHANGE ORDER #3 is issued to renew the contract for one (1) year according to the attached documentation.**

Dear Mr. Kent;

Change Order #3 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

**Effective Date of Renewal: July 1, 2024 through June 30, 2025**  
**FY24 Audit (4<sup>th</sup> Year Option): \$22,200**  
**FY24 Additional Cost for Federal Funds (4th Year Option): \$250**  
**FY24 Total Contract (4th Year Option): \$22,450**  
**Renewal Years Remaining: Zero (0)**

Please sign and return to [Tamela.A.Brewer@wv.gov](mailto:Tamela.A.Brewer@wv.gov) at your earliest convenience. Feel free to contact our office should you have any questions or concerns.

Sincerely,

Andy Neptune, Executive Director  
School Building Authority of West Virginia  
2300 Kanawha Boulevard, East  
Charleston, WV 25311

**Maher Duessel agrees to the renewal of the contract for the period as stated above under the same terms, conditions and pricing as in the original contract and any change orders thereto.**

Jeffrey W. Kent, CPA, Partner

Print Name and Title

Signature

May 13, 2024

Date

**EXHIBIT A Pricing Page**

Description	Quantity	Unit Cost	Extended Cost
Independent Audit Services for Fiscal Year 2021	1	\$21,400.00	
FY 2021 - Additional Cost for Federal Funds*	1	\$250.00	
Independent Audit Services for Fiscal Year 2022 (2nd year optional renewal)	1	\$21,400.00	
FY 2022 - Additional Cost for Federal Funds* (2nd year optional renewal)	1	\$250.00	
Independent Audit Services for Fiscal Year 2023 (3rd year optional renewal)	1	\$21,400.00	
FY 2023 - Additional Cost for Federal Funds* (3rd year optional renewal)	1	\$250.00	
Independent Audit Services for Fiscal Year 2024 (4th year optional renewal)	1	\$22,280.00	✓
FY 2024 - Additional Cost for Federal Funds* (4th year optional renewal)	1	\$250.00	✓
<b>TOTAL BID AMOUNT</b>			

\* In any year the SBA utilizes Federal funds, this is the additional cost to be paid for the preparation of documents relating to the Single Audit Act. Any year the SBA does not have Federal Funds then this cost will not be paid.

Please provide vendor contact information below:

**VENDOR CONTRACT MANAGER NAME** - Jeffrey W. Kent, CPA, Partner

**VENDOR NAME** - Maher Duessal

**VENDOR ADDRESS** - D.L. Clark Bldg, 503 Martindale St., Ste 600, Pgh, PA 15212

**VENDOR PHONE NUMBER** - 412.471.5500

**VENDOR FAX NUMBER** - 412.471.5508

**VENDOR CONTACT E-MAIL** - jkent@mf-cpa.com

**Payment Schedule  
For  
Independent Auditor Services  
Request For Quotation**

**School Building Authority of WV**

**EXHIBIT C**

**The School Building Authority of WV shall pay invoices based on a progressive pay as detailed in the schedule shown below.**

**Payment Schedule**

- **At the completion of the Preliminary Field Work, the vendor may invoice for up to 25% of the total of contract amount.**
- **At the completion of the Year End Audit Field Work, the vendor may invoice for up to 50% of the total of contract amount.**
- **At the completion of the Year End Audit Report, the vendor shall invoice for the final 25% of the total of contract amount.**

You are viewing this page over a secure connection. [Click here](#) for more information.

## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

#### MAHER DUESSEL

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	12/9/2015		12/9/2015	Foreign	Profit			

Organization Information			
<b>Business Purpose</b>	5412 - Professional, Scientific and Technical Servies - Professional, Scientific and Technical Servies - Accounting/Tax Prep/Bookkeeping/Payroll Services (CPAs)		<b>Capital Stock</b>
<b>Charter County</b>	Kanawha	<b>Control Number</b>	9ACHL
<b>Charter State</b>	PA	<b>Excess Acres</b>	
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	
<b>Authorized Shares</b>		<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address
<b>Mailing Address</b>	D.L. CLARK BUILDING 503 MARTINDALE STREET, SUITE 600

	PITTSBURGH, PA, 15212 USA
<b>Notice of Process Address</b>	STACY VERNIER MAHER DUESSEL D.L. CLARK BUILDING, 503 MARTINDALE ST., STE. 600 PITTSBURGH, PA, 15212
<b>Principal Office Address</b>	D.L. CLARK BUILDING 503 MARTINDALE STREET, #600 PITTSBURGH, PA, 15212 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>Director</b>	JEFFREY W. KENT D.L. CLARK BUILDING 503 MARTINDALE ST., STE 600 PITTSBURGH, PA, 15212
<b>President</b>	TIMOTHY J. MORGUS D.L. CLARK BUILDING 503 MARTINDALE STREET, SUITE 600 PITTSBURGH, PA, 15212
<b>Type</b>	<b>Name/Address</b>

<b>Annual Reports</b>	
<b>Filed For</b>	
2023	
2022	
2021	
2020	
2019	
2018	
2017x	
2017	
<b>Date filed</b>	

[File Your Current Year Annual Report Online Here](#)

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, May 15, 2024 — 9:40 AM

© 2024 State of West Virginia



 An official website of the United States government [Here's how you know](#)



[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

**Search**

All Words

e.g. 1606N020Q02

Select Domain  
Entity Information +

All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By -

**Keyword Search**

For more information on how to use our keyword search, visit our [help guide](#)

Simple Search

Search Editor

- Any Words [i](#)
- All Words [i](#)
- Exact Phrase [i](#)

e.g. 123456789, Smith Corp

"maher duessel" ×

Classification ∨

Excluded Individual ∨

Excluded Entity ∨

Federal Organizations ∨

Exclusion Type ∧

- Ineligible (Proceedings Pending)
- Ineligible (Proceedings Complete)
- Prohibition/Restriction
- Voluntary Exclusion

Exclusion Program ∨

Location ∨

Dates ∨

[Reset](#)



## No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

[Go Back](#)



Feedback

### Our Website

- [About This Site](#)
- [Our Community](#)
- [Release Notes](#)
- [System Alerts](#)

### Policies

- [Terms of Use](#)
- [Privacy Policy](#)
- [Restricted Data Use](#)
- [Freedom of Information Act](#)
- [Accessibility](#)

### Our Partners

- [Acquisition.gov](#)
- [USASpending.gov](#)
- [Grants.gov](#)
- [More Partners](#)

### Customer Service

- [Help](#)
- [Check Entity Status](#)
- [Federal Service Desk](#)
- [External Resources](#)
- [Contact](#)



#### **WARNING**

This is a U.S. General Services Administration Federal Government computer system that is **"FOR OFFICIAL USE ONLY."** This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

This system contains Controlled Unclassified Information (CUI). All individuals viewing, reproducing or disposing of this information are required to protect it in accordance with 32 CFR Part 2002 and GSA Order CIO 2103.2 CUI Policy.

## SAM.gov

# An official website of the U.S. General Services Administration

# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Larry D. McDermott</u> Date: <u>6/10/24</u>  Solicitation No. <u>CCT SBA21*01 c/o 3</u>	Agency: SCHOOL BUILDING AUTHORITY OF WV <hr/> Procurement Officer Submitting Requisition: Tamela A Brewer <hr/> Requisition No. CCT      DEPT: 0404      ID: SBA210000001      VER: 8 <hr/> PF No.: 860293
--	---

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: 