



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

Order Date: 05-28-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0323 9612 WWV2400000001 3	Procurement Folder:	1278064
Document Name:	CO #1 Decrease and cancel	Reason for Modification: Change Order No. 1 to decrease and cancel this purchase order in its entirety and liquidate the remaining funds associated with the contract. New effective dates 08/15/23 to 06/30/24.	
Document Description:	CO #1 Decrease and cancel		
Procurement Type:	Central Sole Source		
Buyer Name:	Toby L Welch		
Telephone:	(304) 558-8802		
Email:	toby.l.welch@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2023-08-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-06-30

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000217585			Requestor Name:	Debra K Morgan
GEOGRAPHIC SOLUTIONS INC				Requestor Phone:	(304) 558-2631
2570 CORAL LANDINGS BLVD				Requestor Email:	debra.k.morgan@wv.gov
PALM HARBOR	FL	34684		<div style="font-size: 48pt; font-weight: bold;">24</div> FILE LOCATION _____	
US					
Vendor Contact Phone:	999-999-9999	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
FISCAL AND ADMINISTRATIVE MANAGEMENT - 5301 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST  BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US	OFFICE OF ADMIN SUPPORT - 5302 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E  BLDG 3, 8TH FLOOR CHARLESTON WV 25305 US

Total Order Amount:	\$472,500.00
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Purchasing Division's File Copy

*[Handwritten Signature]* 6/4/2024

PURCHASING DIVISION AUTHORIZATION DATE: <i>[Handwritten Signature]</i> - 6/4/2024 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>[Handwritten Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>[Handwritten Signature]</i> 6-18-24 ELECTRONIC SIGNATURE ON FILE
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*[Handwritten Signature]* 6/18/2024

**Extended Description:**

Change Order

Change Order No. 1 is issued to decrease and cancel this contract in its entirety and liquidate the remaining funds associated with the contract.

Effective date of decrease and cancellation: 06/30/2024

Original delivery order amount: \$540,000.00

Total amount released: \$67,500.00

New total: \$472,500.00

No other changes.

Effective Dates of Service 08/15/2023 - 06/30/2024

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	10.50000	MO	45000.000000	472500.00
Service From	Service To	Manufacturer	Model No		
2023-08-15	2024-06-30				

**Commodity Line Description:** On-line Case Management Certification Training Course

**Extended Description:**

Per Attached Quotation

Reference 20230720-155406025

Effective dates of Service 8/15/23-6/30/24.

\$45,000.00 per month x 10.5 months

May 21, 2024

Geographic Solutions Inc.  
2570 Coral Landing Blvd.  
Palm Harbor, FL 34684

Re: Cancellation of CPO WWV2400000001

This letter is to inform you that as of June 30, 2024, WorkForce West Virginia will be canceling the Management of Pandemic (PUA) Unemployment Assistance System (CPO WWV2400000001) contract that you hold with us. In accordance with West Virginia Code of State Rules § 148-1-5.2.b, an agency can cancel any purchase or contract after giving the vendor 30 days written notice. Please sign below and email to [debra.k.morgan@wv.gov](mailto:debra.k.morgan@wv.gov). Failure to respond to this notice of cancellation by May 30, 2024, will not delay the cancellation of this contract as of June 30, 2024.

Please call or email [debra.k.morgan@wv.gov](mailto:debra.k.morgan@wv.gov) with any questions.

Sincerely,



Debbie Morgan  
Procurement Manager

**We have received written notification that contract CPO WWV2400000001 will be cancelled as of June 30, 2024. WorkForce West Virginia will not be responsible for payment of any services pertaining to this contract after that date.**

Paul Toomey

President



Name/ Signature

Title

Date

# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>10-Brandon Barr</u> Date: <u>6/4/2024</u>  Solicitation No. <u>CPO WWV24*01</u>	Agency: WorkForce West Virginia  Procurement Officer Submitting Requisition: Debra Morgan  Requisition No. CPO WWV2400000001  PF No.: 1278064
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

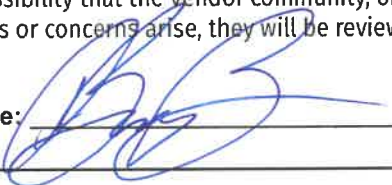
1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

 6/4/2024

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### GEOGRAPHIC SOLUTIONS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	7/23/2012		7/23/2012	Foreign	Profit			

Organization Information		
<b>Business Purpose</b>	5415 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Computer Systems Design and Related Services (design, programming, facilities mgmt)	<b>Capital Stock</b>
<b>Charter County</b>		<b>Control Number</b>
<b>Charter State</b>	FL	<b>Excess Acres</b>
<b>At Will Term</b>		<b>Member Managed</b>
<b>At Will Term Years</b>		<b>Par Value</b>
<b>Authorized Shares</b>		<b>Young Entrepreneur</b> Not Specified

Addresses	
Type	Address
<b>Local Office Address</b>	2570 CORAL LANDING BLVD PALM HARBOR, FL, 34684

<b>Mailing Address</b>	2570 CORAL LANDINGS BLVD PALM HARBOR, FL, 34684 USA
<b>Notice of Process Address</b>	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
<b>Principal Office Address</b>	2570 CORAL LANDINGS BLVD PALM HARBOR, FL, 34684 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>Director</b>	PAUL TOOMEY 2570 CORAL LANDINGS BLVD PALM HARBOR, FL, 34684
<b>President</b>	PAUL TOOMEY 2570 CORAL LANDINGS BLVD PALM HARBOR, FL, 34684
<b>Type</b>	<b>Name/Address</b>

<b>Annual Reports</b>	
<b>Filed For</b>	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017x	
2017	
2016	
2015	
2014	
<b>Date filed</b>	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, June 4, 2024 — 9:02 AM

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e.g. 1606N020Q02



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Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

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Search Editor

- Any Words <sup>i</sup>
- All Words <sup>i</sup>
- Exact Phrase <sup>i</sup>

e.g. 123456789, Smith Corp

"GEOGRAPHIC SOLUTIONS, INC." x

Entity



Location



Status



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