



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 06-12-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0323 9612 WWV2400000005 2	Procurement Folder:	1388009
Document Name:	CO #1 Virtual Call Center	Reason for Modification:	Change Order No. 1 is issued to cancel this contract in its entirety
Document Description:	CO #1 Virtual Call Center		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-04-30
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-06-12

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000045438	Requestor Name:	Tina L Lesavich
Lumi Tech LLC 14733 4th st Laurel MD 20707 US		Requestor Phone:	304-558-2631
Vendor Contact Phone:	2407559485	Requestor Email:	tina.l.lesavich@wv.gov
Extension:		<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Discount Details:			

INVOICE TO	SHIP TO
FISCAL AND ADMINISTRATIVE MANAGEMENT - 5301 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US	OFFICE OF ADMIN SUPPORT - 5302 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV 25305 US

Total Order Amount: _____ Open End

Purchasing Division's File Copy

[Handwritten Signature]
 6/12/2024
 PURCHASING DIVISION AUTHORIZATION
 DATE: *[Signature]* 6/12/2024
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *[Signature]*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *[Signature]* 6-25-24
 ELECTRONIC SIGNATURE ON FILE

[Handwritten Signature]
 6/24/2024

Extended Description:

Change Order No. 1 is issued to cancel this contract in its entirety. Please see attached letter for cancellation justification.

Effective date of cancellation: 06/12/2024

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	81112006				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Virtual Call Center Services

Extended Description:

See Exhibit A pricing page

Samantha Willis, Director & General Counsel
West Virginia Purchasing Division
2019 Washington Street East
Charleston, WV 25305

RE: CMA WWV240000005 Lumi Tech LLC

Purchasing released CRFQ WWV240000007 on behalf of WorkForce West Virginia for services to be provided for a Virtual Call Center for our agency. Eleven (11) bid responses were received.

After review of the responses, Nettle LLC and Insite Managed Solutions were disqualified, which brought us to Lumi Tech's bid. The bid did require bid clarifications, one of which was related to qualification 3.2 which states: "Be an authorized vendor or service provider for the chosen cloud computing environment system will be hosted on". The vendor's bid clarification to State Purchasing confirmed they were an AWS partner. Thus, a recommendation to award to Lumi Tech was made founded on the belief that they had met the specifications of the solicitation based on their bid clarifications and submission of the third lowest bid proposal resulting in CMA WWV240000005.

A misunderstanding of the terminology "authorized vendor" meaning the vendor is able to directly purchase AWS services vs. "partner" who would be required to engage with a third-party to purchase the AWS services. This confusion resulted in an award to a vendor who was a partner instead of an authorized vendor meaning that the vendor had not met the 3.2 mandatory requirement. Misconception between authorized vendor and partner may have also played a part in the vendor pricing submitted. We are therefore requesting the award of CMA WWV 2400000005 to Lumi Tech, as well as CRFQ WWV2400000007, be cancelled in their entirety.

The awarded vendor, Lumi Tech, was notified on May 20 th , that a protest had been received and that no services, which could entail or incur billing costs, were permitted until such time as a resolution to the protest had been reached.

The agency is preparing new specifications to prevent any misinterpretation of language and allowing vendors a clearer vision as to the mandated requirements with the hope of a successful award to a qualified vendor who meets the mandatory requirements while providing the most competitive pricing for the State of West Virginia.

Thank you for your assistance with this matter.



Debbie Morgan
Procurement Manager
WorkForce West Virginia

Approved:
Samantha Willis
Purchasing Director

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>10-Brandon Barr</u> Date: <u>6/12/24</u> Solicitation No. <u>CMA WWV24*05</u>	Agency: WorkForce West Virginia Procurement Officer Submitting Requisition: Debra Morgan Requisition No. CMA WWV2400000005 PF No.: 1388009
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

[Handwritten Signature] 6/12/2024

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Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

LUMI TECH, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	4/19/2024		4/19/2024	Foreign	Profit			

Organization Information			
Business Purpose	5415 - Professional, Scientific and Technical Servies - Professional, Scientific and Technical Services - Computer Systems Design and Related Services (design, programming, facilities mgmt)		Capital Stock
Charter County			Control Number
Charter State	MD	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years	Par Value		
Authorized Shares	Young Entrepreneur		No

Addresses	
Type	Address
Designated Office Address	14733 4TH ST #285 LAUREL, MD, 20707
Mailing Address	14733 4TH ST #285 LAUREL, MD, 20707 USA
Notice of Process Address	LUMI TECH LLC 14733 4TH ST #285 LAUREL, MD, 20707
Principal Office Address	14733 4TH ST #285 LAUREL, MD, 20707 USA
Type	Address

Officers	
Type	Name/Address
Member	FRANCIS NDOH 14733 4TH ST #285 LAUREL, MD, 20707
Type	Name/Address

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, June 12, 2024 — 1:20 PM

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All Words e.g. 1606N020Q02



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Select Domain Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

- Any Words
- All Words
- Exact Phrase

e.g. 123456789, Smith Corp

"LUMI TECH, LLC"

Entity

Location

Status

- Active
- Inactive

Reset



No matches found

Your search did not return any results for active records.

Would you like to include inactive records in your search results?



MARK D. SCOTT
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

SAMANTHA WILLIS
PURCHASING DIRECTOR

RE: Notice of Contract Document Availability; Solicitation No. CRFQ WWV2400000007 Awarded
Contract/Purchase Order No. CMA WWV2400000005, Procurement Folder No. 1388009.

Vendor(s),

This email is intended to notify you that important documents have been posted to the West Virginia Purchasing Division's website relating to the above identified solicitation and/or contract. Your firm is receiving this email because: **Lumi Tech LLC**

- Participated in the State of West Virginia's competitive bid process for which a contract has now been awarded to:
- Obtained a non-competitive contract award.
- Holds a contract and is receiving a central delivery order.
- Holds a contract and is receiving confirmation of an approved change order.

The award document, delivery order, or change order in question will be published at <http://www.state.wv.us/admin/purchase/Awards/awarded.html> within one business day. Please utilize the weblink to obtain a copy of the document for your records when available. The documents will only remain available on the website for 90 days.

The Purchasing Division appreciates your interest in doing business with the State. If you wish to attain additional details regarding the award of this purchase order/contract, please note that all officially awarded purchase orders/contracts are public information and available for public inspection at the Purchasing Division, 2019 Washington Street East, Charleston, WV 25305.

Thank you,

Brandon Barr

Brandon Barr, Buyer
Purchasing Division

CMA WWV240000005 Email List

jhall.nettel@gmail.com

lmtc@lumitechservices.com

francis.ndoh@lumitechservices.com

anthony.chandler@neuralflash.com

nwilliamson@callinsite.com

gsloan@itsmorse.com

charlie@firstfire.io

dmitchell@smxtech.com

vaidehi.satone@quantiphi.com

scott.hartman@ttecdigital.com

tporter@aumtech.com

sledbids@tscti.com

debra.k.morgan@wv.gov