



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 05-30-2024

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0323 9612 WWW2300000002 3	Procurement Folder:	1062734
Document Name:	CO#2 Maintenance and Support for the existing SIDES System	Reason for Modification:	Change Order #2 To renew contract
Document Description:	CO#2 Maintenance and Support for the existing SIDES System		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-08-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-07-31

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000192076			Requestor Name:	Debra K Morgan
DIAMOND TECHNOLOGIES INC				Requestor Phone:	(304) 558-2631
4001 MILLER RD STE 3				Requestor Email:	debra.k.morgan@wv.gov
WILMINGTON	DE	19802		<div style="font-size: 48pt; font-weight: bold;">24</div> FILE LOCATION _____	
US					
Vendor Contact Phone:	999-999-9999	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
FISCAL AND ADMINISTRATIVE MANAGEMENT - 5301 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US	OFFICE OF ADMIN SUPPORT - 5302 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD E BLDG 3, 8TH FLOOR CHARLESTON WV 25305 US

6-4-2466

Purchasing Division's File Copy

Total Order Amount:	Open End
---------------------	----------

*[Signature]* 6/4/2024  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Mark A. [Signature]* 6/4/2024  
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
 DATE: *John S. Gray*  
 ELECTRONIC SIGNATURE ON FILE

6/18/2024

ENCUMBRANCE CERTIFICATION  
 DATE: *[Signature]* 6-18-24  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order #02 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 08/01/2024 through 07/31/2025

Renewal Years Remaining: (1)

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	43230000			HOUR	140.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** Implementation/Transition Costs

**Extended Description:**

Implementation/Transition Costs:  
As referenced in sections 4.1.1 and 4.1.10  
\$140.00 per hour

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	43230000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					36880.00

**Commodity Line Description:** Maintenance and Support

**Extended Description:**

Maintenance and Support:  
As referenced in sections 4.1.11;4.1.17;4.1.19; 4.1.31  
Year One: \$36,880.00 per attached pricing page

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	43230000			HOUR	140.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
					0.00

**Commodity Line Description:** Professional Services

**Extended Description:**

Professional Services:  
As referenced in section 4.1.18  
Year One: \$140.00 per hour

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	43230000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2023-08-01				0.00

**Commodity Line Description:** Maintenance and Support Year 2

**Extended Description:**

As referenced in sections 4.1.11;4.1.17;4.1.19; 4.1.31  
Year Two: \$38,840.00 per attached pricing page

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	43230000			HOUR	145.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Professional Services Year 2

**Extended Description:**

Professional Services:  
As referenced in section 4.1.18  
Year Two: \$145.00 per hour

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	43230000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2024-08-01	2025-07-31		39840.00	

**Commodity Line Description:** Maintenance and Support Year 3

**Extended Description:**

As referenced in sections 4.1.11;4.1.17;4.1.19; 4.1.31  
Year Three: \$39,840.00 per attached pricing page

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	43230000			HOUR	145.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Professional Services Year 3

**Extended Description:**

Professional Services:  
As referenced in section 4.1.18  
Year Three: \$145.00 per hour

May 6, 2024

Diamond Technologies  
4001 Miller Rd. Ste.3  
Wilmington, DE 19802

RE: Change Order #2 WWV23\*02

WorkForce West Virginia is offering to renew the above referenced CMA for maintenance and support of the SIDES System.

By signing below Diamond Technologies indicates their agreement to the renewal for the service period of 8-1-24 through 7-31-25.

Please return to me via email @ [Debra.K.Morgan@wv.gov](mailto:Debra.K.Morgan@wv.gov).

Thank you.



WorkForce West Virginia

5-9-24

Date



Diamond Technologies

5/9/2024

Date

1900 Kanawha Blvd. East \* Building 3 Suite 300 \* Charleston, WV 25305

An agency of the Department of Commerce

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

[www.workforcewv.org](http://www.workforcewv.org)

A member of the American Job Center network

# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>10 - Brandon Barr</u> Date: <u>6/4/2024</u>  Solicitation No. <u>CMA WWV23-02</u>	Agency: WorkForce West Virginia  Procurement Officer Submitting Requisition: Debra Morgan  Requisition No. CMA WWV2300000002  PF No.: 1062734
--	---

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

*6/4/2024*

You are viewing this page over a secure connection. Click here for more information.

## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### DIAMOND TECHNOLOGIES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	7/3/2012		7/3/2012	Foreign	Profit			

Organization Information		
<b>Business Purpose</b>	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services	<b>Capital Stock</b>
<b>Charter County</b>		<b>Control Number</b>
<b>Charter State</b>	DE	<b>Excess Acres</b>
<b>At Will Term</b>		<b>Member Managed</b>
<b>At Will Term Years</b>		<b>Par Value</b>
<b>Authorized Shares</b>		<b>Young Entrepreneur</b> Not Specified

<b>Addresses</b>	
<b>Type</b>	<b>Address</b>
<b>Local Office Address</b>	4001 MILLER RD SUITE 3 WILMINGTON, DE, 19802
<b>Mailing Address</b>	4001 MILLER RD SUITE 3 WILMINGTON, DE, 19802 USA
<b>Notice of Process Address</b>	MARGARET B CATALFAMO 4001 MILLER RD SUITE 3 WILMINGTON, DE, 19802
<b>Principal Office Address</b>	4001 MILLER ROAD SUITE 3 WILMINGTON, DE, 19802 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>Director</b>	GREGORY BALLANCE 218 MILFORD DR MIDDLETOWN, DE, 19709
<b>President</b>	GREGORY BALLANCE 218 MILFORD DR MIDDLETOWN, DE, 19709
<b>Type</b>	<b>Name/Address</b>

<b>Annual Reports</b>	
<b>Filed For</b>	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017x	





Home Search Data Bank Data Services Help

Search

All Words e.g. 1606N020Q02



Please Sign In: You must sign in to your SAM.gov account to search Entities, Responsibility/Qualification and the Disaster Response Registry.

Sign In

Select Domain Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By



Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

- Any Words <sup>(i)</sup>
- All Words <sup>(i)</sup>
- Exact Phrase <sup>(i)</sup>

e.g. 123456789, Smith Corp

"DIAMOND TECHNOLOGIES, INC." x

Entity



Location



Status



- Active
- Inactive

Reset



### No matches found

Your search did not return any results for active records.

Would you like to include inactive records in your search results?