



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 06-03-2024

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

| | | | |
|-----------------------|--|--------------------------|--|
| Order Number: | CDO 0323 9612 WWV200000004 8 | Procurement Folder: | 632478 |
| Document Name: | CO #1 Decrease and Close SECURITY GUARD FOR WORKFORCE BECKL | Reason for Modification: | Change Order No. 1 to decrease and close this delivery order in its entirety and liquidate the remaining funds associated with the delivery order. |
| Document Description: | CO #1 Decrease and Close SECURITY GUARD FOR WORKFORCE BECKL | | |
| Procurement Type: | Central Delivery Order | | |
| Buyer Name: | Debra K Morgan | | |
| Telephone: | (304) 558-2631 | | |
| Email: | debra.k.morgan@wv.gov | | |
| Shipping Method: | Best Way | Master Agreement Number: | CMA 0212 SECSVS19 8 |
| Free on Board: | FOB Dest, Freight Prepaid | | |

| VENDOR | | | | DEPARTMENT CONTACT | |
|------------------------------|------------------|---------------------|---------------|--------------------|---------------------|
| Vendor Customer Code: | 000000216853 | | | Requestor Name: | John W Estep |
| G4S SECURE SOLUTIONS USA INC | | | | Requestor Phone: | 304-558-2566 |
| 2333 MACCORKLE AVE STE 200 | | | | Requestor Email: | john.w.estep@wv.gov |
| SAINT ALBANS | WV | 251772073 | | | |
| US | | | | | |
| Vendor Contact Phone: | 3047274608 | Extension: | 304 | | |
| Discount Details: | | | | | |
| | Discount Allowed | Discount Percentage | Discount Days | | |
| #1 | No | 0.0000 | 0 | | |
| #2 | No | | 0 | | |
| #3 | No | | 0 | | |
| #4 | No | | 0 | | |

24
 FILE LOCATION _____

| INVOICE TO | SHIP TO |
|--|---|
| FISCAL AND ADMINISTRATIVE MANAGEMENT - 5301 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US | WORKFORCE WEST VIRGINIA BECKLEY ONE STOP - 0100 200 NEW RIVER TOWN CENTER BECKLEY WV 25801 US |

Total Order Amount: \$31,677.58

Purchasing Division's File Copy

[Signature] 6/4/2024
 PURCHASING DIVISION AUTHORIZATION
 DATE: *[Signature]* 6/4/2024
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *[Signature]* 6/4/24
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 1 is issued to decrease and close this delivery order in its entirety and liquidate the remaining funds associated with the delivery order.

Effective date of decrease and close: 04/15/2024

Original delivery order amount: \$36,540.00

Total amount released: \$4,862.42

New total: \$31,677.58

No other changes.

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|---------------|-------------|
| 1 | 92121504 | 2184.66100 | HOUR | \$14.5000 | \$31,677.58 |
| Service From | Service To | Manufacturer | Model No | Delivery Date | |
| 2019-09-23 | 2020-09-22 | | | | |

Commodity Line Description: Region IV - Security Guard II

Extended Description:

Region IV - Security Guard II

5 Days per Week

Time: 8:00am to 5:00pm

1/2 hour paid Lunch

BECKLEY OFFICE

Contract from 09/23/19 to 09/22/20

April 10, 2024

G4S Secure Solutions USA Inc
2333 MacCorkle Ave., Ste 200
Saint Albans, WV 25177

RE: Change Order #1 – Decrease and Close
CDO: WWV2000000004 – Security Guard for WorkForce Beckley Office

Dear Vendor:

WorkForce West Virginia is requesting the subject Centralized Delivery Order (CDO: WV2000000004) be decreased and closed by **335.34 HOURS @ \$14.50 = \$4,862.42**, the expiration date was 09/22/2020. Our records indicate as of 09/22/2020 all invoices have been processed and paid. The new total after decrease will be **\$31,677.58**. If your company agrees to this decrease and close, please sign below and email to debra.k.morgan@wv.gov as soon as possible. Failure to respond to this decrease and close, either by agreeing or written exception, by April 26, 2024, will also constitute your concurrence with our plan to decrease and close the Centralized Delivery Order.

This decrease and close does not impact current or future contracts which you may have with this office. It pertains to this specific contract only.

Please call if you have any questions.

Sincerely,

Debbie Morgan
Procurement Manager

We agree to the decrease and close of the centralized delivery order as stated above.

Charles A. Winer Jr
Name/ Signature

Branch Manager
Title

04-15-24
Date

1900 Kanawha Blvd. East * Building 3 Suite 808 * Charleston, WV 25305

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www.workforcewv.org

American Job Center

May 31, 2024

West Virginia Purchasing Division
2019 Washington Street East
Charleston, WV 25305

RE: Decrease and Closure of Purchase Orders

In preparation for Year End Close, WorkForce West Virginia was reviewing outstanding procurement documents to determine if they should be liquidated or rolled. Upon review, we discovered many documents that were aged beyond one year of expiration. Staffing shortages and personnel changes were the main causes of these processes being overlooked. Moving forward, the agency plans to review the procurement reports and complete any necessary change orders in a timely manner.

Sincerely,



Debbie Morgan
Procurement Manager

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

| | |
|---|--|
| <i>Purchasing Division Use:</i> Buyer: <u>10-Brandon Ben</u> Date: <u>6/4/2024</u> Solicitation No. <u>CDO WWV20-04</u> | Agency: WorkForce West Virginia Procurement Officer Submitting Requisition: Debra Morgan Requisition No. CDO WWV 20000000004 PF No.: 632478 |
|---|--|

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

| | Compliance Check Type | Required | Provided, if Required | Not Required | Purch. Div. Confirmation |
|---|--|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1 | Specifications and Pricing Page included | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Use of correct specification template | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA] | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Maximum budgeted amount in wvOASIS | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | Suggested vendors in wvOASIS | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | Capitol Building Commission pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 | Financing (Governor's Office) pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 | Fleet Management Division pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| | Compliance Check Type | Required | Provided, if Required | Not Required | Purch. Div. Confirmation |
|-----------|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 10 | Insurance requirements | | | | |
| | Commercial General Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Automobile Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Workers' Compensation/Employer's Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Cyber Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Builder's Risk/Installation Floater | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Professional Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Other (specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11 | Office of Technology CIO pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12 | Treasurer's Office (banking) pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

FOR CHANGE ORDERS/RENEWALS:

| | | | | | |
|----------|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| 1 | Two-party agreement | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2 | Standard change order language | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3 | Office of Technology CIO approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4 | Justification for price increases/backdating/other | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5 | Bond Rider (Construction) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6 | Secretary of State Verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7 | State debarment verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8 | Federal debarment verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

[Handwritten Signature] 6/4/2024

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

G4S SECURE SOLUTIONS (USA) INC.

| Organization Information | | | | | | | | |
|--------------------------|----------------|------------------|-------------|---------|--------|----------|------------------|--------------------|
| Org Type | Effective Date | Established Date | Filing Date | Charter | Class | Sec Type | Termination Date | Termination Reason |
| C Corporation | 7/2/1969 | | 7/2/1969 | Foreign | Profit | | | |

| Organization Information | | | |
|---------------------------|--|---------------------------|-----------------------------|
| Business Purpose | 5616 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Investigation and Security Services (security guards, patrol, armored car, security systems, locksmiths) | | Capital Stock 0.0000 |
| Charter County | | Control Number | 0 |
| Charter State | FL | Excess Acres | 0 |
| At Will Term | | Member Managed | |
| At Will Term Years | | Par Value | 0.000000 |
| Authorized Shares | 0 | Young Entrepreneur | Not Specified |

| Addresses | |
|----------------------------------|--|
| Type | Address |
| Local Office Address | THE WACKENHUT CORPORATION 2333 MACCORKLE AVE., SUITE 200 SAINT ALBANS, WV, 25177 |
| Mailing Address | 1395 UNIVERSITY BLVD. JUPITER, FL, 33458 |
| Notice of Process Address | CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302 |
| Principal Office Address | 1395 UNIVERSITY BLVD. JUPITER, FL, 33458 USA |
| Type | Address |

| Officers | |
|------------------|---|
| Type | Name/Address |
| Director | STEVEN S. JONES + 1 450 EXCHANGE IRVINE, CA, 92602 |
| Director | DAVID I. BUCKMAN 161 WASHINGTON STREET SUITE 600 CONSHOHOCKEN, PA, 19428 |
| President | STEVEN S. JONES 450 EXCHANGE IRVINE, CA, 92602 |
| Secretary | DAVID I. BUCKMAN 161 WASHINGTON STREET SUITE 600 CONSHOHOCKEN, PA, 19428 |
| Treasurer | TIMOTHY E. BRANDT 450 EXCHANGE IRVINE, CA, 92602 |
| Type | Name/Address |

X Close

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DBA

| DBA Name | Description | Effective Date | Termination Date |
|-------------------------------------|-------------|----------------|------------------|
| CORRECTIONAL FOODSERVICE MANAGEMENT | TRADENAME | 2/14/1997 | |
| G4S | TRADENAME | 6/30/2010 | |
| G4S USA | TRADENAME | 6/30/2010 | |
| G4S WACKENHUT | TRADENAME | 3/23/2007 | |
| WACKENHUT | TRADENAME | 6/30/2010 | |
| DBA Name | Description | Effective Date | Termination Date |

Name Changes

| Date | Old Name |
|----------|---------------------------|
| 6/1/2010 | THE WACKENHUT CORPORATION |
| Date | Old Name |

| Date | Amendment |
|-----------|---|
| 6/1/2010 | AMENDMENT FILED CHANGING NAME FROM THE WACKENHUT CORPORATION |
| 3/16/1993 | CHANGE TO AMEND AND RESTATE ARTICLES OF CERTIFICATE OF AUTHORITY. |
| 9/25/1974 | AMENDMENT: ARTICLES OF INCORPORATION (ROLL 87) |
| Date | Amendment |

Annual Reports

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| 2023 |
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, June 4, 2024 -- 10:32 AM

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Entity v

Location v

Status ^

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